

# CONNECTLCF

## CONSTRUCTION AND DEMOLITION (C&D) DEBRIS MANAGEMENT PROGRAM

FOR PROJECTS THAT ARE AT LEAST 1,000 SQUARE FEET, THE LA CAÑADA FLINTRIDGE MUNICIPAL CODE REQUIRES THAT APPLICANTS PROVIDE DOCUMENTATION SHOWING THAT A MINIMUM OF 65% OF NON-HAZARDOUS CONSTRUCTION AND DEMOLITION DEBRIS SHALL BE SALVAGED, RECYCLED, OR RE-USED.

### THE C&D PROCESS

#### Step 1: Before Project Begins

- Submit the refundable Performance Security, calculated as the lesser of three percent (3%) of the total project cost or \$10,000.
- Contact an [authorized waste hauler](#) to arrange debris removal.

**NOTE:** All debris removed from the job site — including dirt and soil — must be removed by an authorized waste hauler, (see [Frequently Asked Questions](#) about contractor hauling or exemptions).

#### Step 2: While Project Progresses

- Save all weight tickets. If Haul Route Monitor is required, turn in all tickets at the end of each workday.

#### Step 3: After Project is Complete

- Submit originals of all weight tickets from the project, verifying that a minimum of 65% of the debris or material generated was diverted from a landfill. Performance Security will not be refunded until documentation has been submitted to Public Works and the Debris Management Report has been approved. For instruction on where to submit weight tickets, please contact Public Works Department at 818-790-8882.



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## FREQUENTLY ASKED QUESTIONS

### **Can my contractor haul debris?**

No. All debris from the job site — including dirt and soil — must be removed by an authorized waste hauler. If the project has a large amount of inert material (soil, dirt, asphalt, or concrete) being removed or there are unusual site conditions which may prevent a bin from being placed nearby, please contact Public Works at 818-790-8882 to discuss exemption before demolition, construction, or hauling takes place.

### **May I reuse, donate, sell, or gift recyclable materials?**

You are welcome to reuse, donate, sell, or gift recyclable materials such as wood, metal, cabinetry, and fixtures, but you would need to provide documentation such as photographs, estimates, donation slips, or dated advertisements to substantiate that recycling occurred.

### **May I place a bin on the public right-of-way (street, sidewalk, or parkway)?**

If you need to place a bin in the public right-of-way, you will need to apply for an encroachment permit.

**APPLY FOR THE ENCROACHMENT PERMIT ONLINE ON CONNECT LCF BY SEARCHING FOR “ENCROACHMENT PERMIT – TRASH BIN” UNDER THE APPLY MENU.**

### **How can I turn in tickets?**

Tickets may be submitted in person at City Hall, or by emailing the Public Works Department. After receiving tickets, the Public Works Department will contact you with a form you may fill out.

### **How long does C&D take to clear?**

Once we receive the tickets and all forms are complete, it typically takes about 7 business days to initially review the case depending upon the complexity of the project and number of cases in review. Once the report is approved, you will be able to schedule final inspection. Assuming that the project was compliant with recycling ordinances, the report is given to Finance to process the refund of the deposit. It may take a few weeks to issue the check, depending upon when everything is submitted and received during the City’s payment cycle.

