



HOW TO PAY AN INVOICE

Through your ActiveLCF portal, you can pay for any outstanding invoices.

1. Navigate to [ActiveLCF](#).
2. Log in to your ActiveLCF portal through the **Sign In/Up** button located on the homepage.
3. Your My Account page will load.
4. Any balance due will be located on the right-hand side.
5. Click **Pay On Account** to access your invoices and pay using a credit card.

Balance	
Credit on account	\$0.00
View credit details	
Current balance	\$0.00
Due now	\$0.00
Pay On Account	

