



ANNUAL BUDGET & FINANCIAL PLAN

FISCAL YEAR 2023-2024



CITY OF LA CAÑADA FLINTRIDGE
ANNUAL BUDGET & FINANCIAL PLAN
FISCAL YEAR 2023-24

KEITH EICH, MAYOR
RICHARD B. GUNTER III, MAYOR PRO TEM
KIM BOWMAN, COUNCILMEMBER
MICHAEL T. DAVITT, COUNCILMEMBER
TERRY WALKER, COUNCILMEMBER

SUBMITTED BY
MARK R. ALEXANDER, CITY MANAGER

June 20, 2023

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INTRODUCTION



BUDGET MESSAGE

DATE: June 20, 2023
TO: Honorable Mayor & Members of the City Council
FROM: Mark R. Alexander, City Manager *MAA*

For the final time as your City Manager, I am pleased to present the Annual Budget & Financial Plan for the City Council's adoption for Fiscal Year 2023-24. This Annual Budget & Financial Plan incorporates all of the changes, additions, deletions, adjustments, Council Consideration Items and capital projects that the City Council reviewed and approved during the course of the three scheduled budget review hearings. I am pleased to report that this budget is balanced consistent with those changes.

OVERALL/RESERVES - The City remains in a strong financial position to respond to the needs of its residents. As evidenced by the surplus of revenues over expenditures (\$1,235,125) as presented during the Preliminary Budget discussions, the City retains a strong structural footing to take-on programs, projects and services at its discretion. This year, staff presented the City Council with a menu ("Council Consideration Items") of various programs, projects and services totaling more than \$7.37 million. From this list, the City Council ultimately approved \$2.53 million in new items. \$1.23M will come from the structural surplus; \$1M will come from General Fund reserves; and \$222,000 will come from repurposed ARPA Funding. While General Fund Reserves are projected to decrease as a result, the Ending Fund Balance is anticipated to take only a \$584,600 dip due to a return to General Fund Reserves of surplus funds from the Capital Projects Fund arising from projects that came-in under budget.

REVENUES - General Fund revenues for FY 2023-24 are budgeted at \$19,685,275. This is a 2.47% (or \$475,550) increase over the FY 2022-23 fiscal year's estimated year-end revenue. The increase over the prior year's estimated year-end can be attributed mostly to projected increases in Sales Tax revenue (+\$85,800); Property Tax revenue (+\$69,000); Property Tax In-Lieu (+\$50,000); Franchise Fee revenue (+\$14,600); Building Permits/Plan Check Fees (+\$133,250); and Interest Income (+\$101,025).

EXPENDITURES - General Fund expenditures for FY 2023-24 are budgeted at \$19,485,100. This represents an 18.4% (or \$3,033,900) increase over the 2022-23 fiscal year's estimated year-end expenditures. This increase can be attributed to several factors including: City Attorney increased fees (+\$84,875); Weekend Code Enforcement and Housing Consultant (+\$225,000); Insurance Premiums (+\$60,150); the General Municipal Election in March, 2024 (+\$99,825); Increased costs to the Sheriff's contract AND the addition of a Special Assignment Deputy (+\$624,175); an increase to the Liability Trust Fund surcharge (+\$130,150); an increase to the Community Group contributions (+\$143,025); Supplemental Engineering Services (+\$50,000); Water Utility (+\$47,700); increased costs to maintain the JUC fields (\$159,725); increased costs to maintain the medians and trails (+\$152,375); increased brush clearance and other maintenance at City-owned sites (+\$84,975); new building improvements and leasehold improvements to City Hall (+\$145,375); and a 2% across the board increase to employee salaries, other benefits increases and attrition elimination (+\$567,900).

PERSONNEL - Total personnel costs for FY 2023-24 are presented at \$5,980,475. This represents a 3.3% (or \$192,625) increase over the prior FY's budgeted personnel costs, which is reflective of the 2% adjustment to salaries and benefits that was provided for within the MOU with the LCF Employees' Association as well as the filling of previously vacant positions. Overall, personnel costs represent 30.6% of the total General Fund operating budget and is consistent with what we have budgeted in the past. This percentage is typical of what you will find if you surveyed other contract cities. This budget incorporates one new part-time Building & Safety Permit Technician to aid in the overall increase in demand for building permit services.

CONCLUSION - I would like to take this opportunity to thank the staff for the hard work, dedication and commitment they place in not only compiling a budget document for the City Council's review and consideration, but for their year-long commitment and dedication in implementing the City Council's priorities. Thank you to the City Council, as well, for your guidance and leadership, without whom, none of this would be possible. As bittersweet as it may be, I am pleased to present the FY 2023-24 Annual Budget & Financial Plan for your review and adoption.

BUDGET PHILOSOPHY AND OPERATING GUIDELINES

1. The City of La Cañada Flintridge Annual Budget & Financial Plan is designed to serve four major purposes:
 - to define policies in compliance with legal requirements for General Law cities in the State of California, including generally accepted financial reporting requirements, audit standards and fiscal directions of the City Council;
 - to be utilized as an operations guide for staff in the management and control of financial resources;
 - to present the City's financial plan for the ensuing fiscal year, itemizing projected revenues and estimated expenditures for the various funds;
 - to communicate and facilitate an understanding of the operations and costs of providing various City services to our residents.
2. The budget is constructed by program and reflects expenditures related to the provision of that program or service.
3. Program budgets are originated within each Department.
4. Where applicable, the Department Head assigns priorities to projects and activities in preparing program budgets.
5. Department Heads are responsible for operating within their adopted budget amounts as recommended by the City Manager and authorized by the City Council.
6. The City Council has the legal authority to amend the budget at any time during the fiscal year. The City Manager has the authority to make administrative adjustments to the budget as long as those changes will neither have a significant policy impact, affect departmental budget amounts nor affect year-end fund balances.
7. Fund balances will be maintained at levels which will protect the City from future uncertainties.

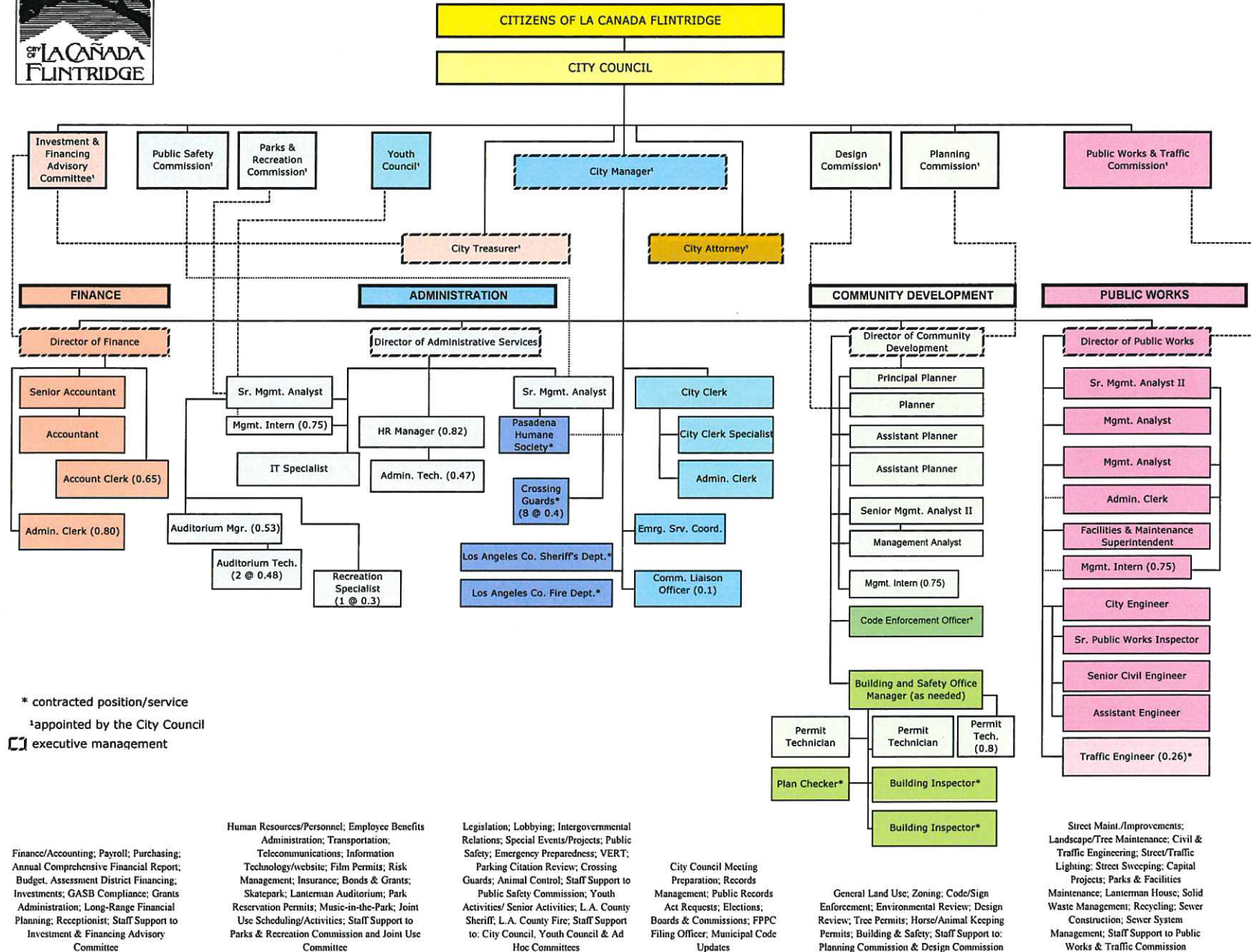
ORGANIZATION CHART





ORGANIZATION CHART

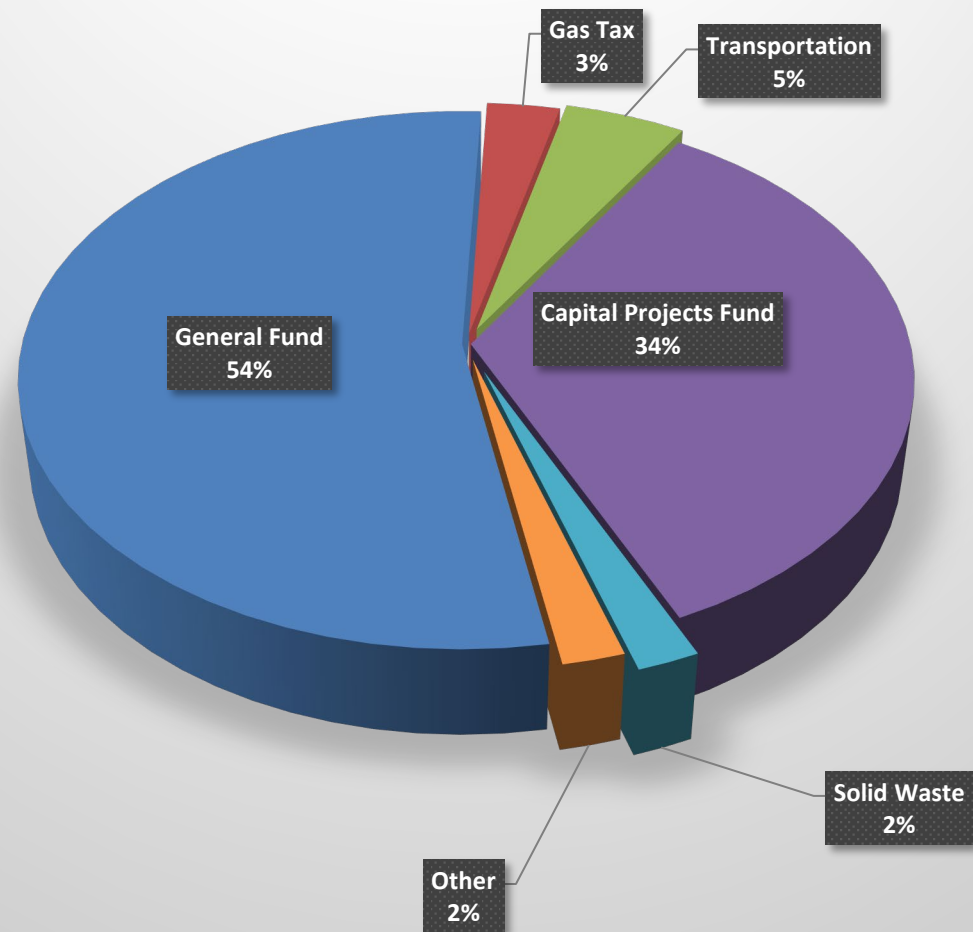
FY 2023-24



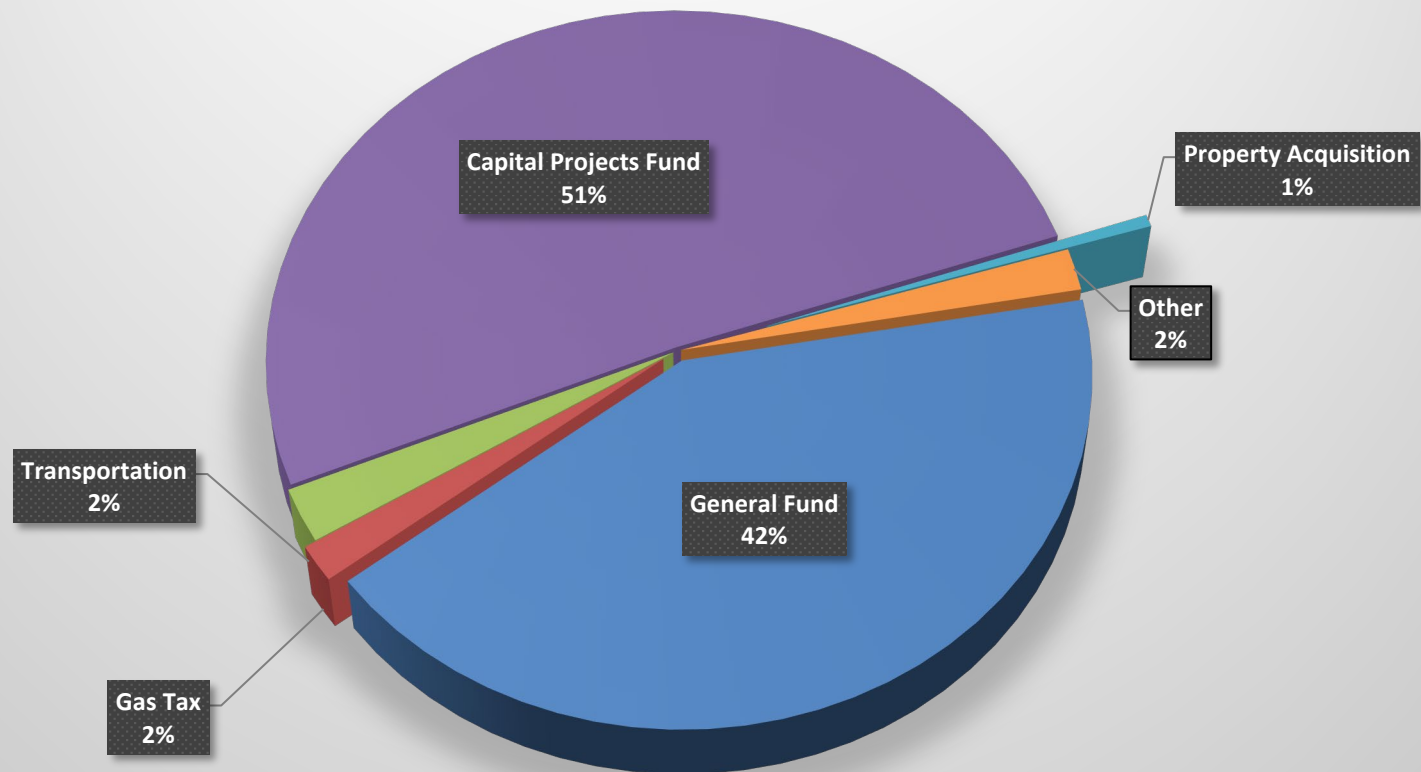
BUDGET CHARTS



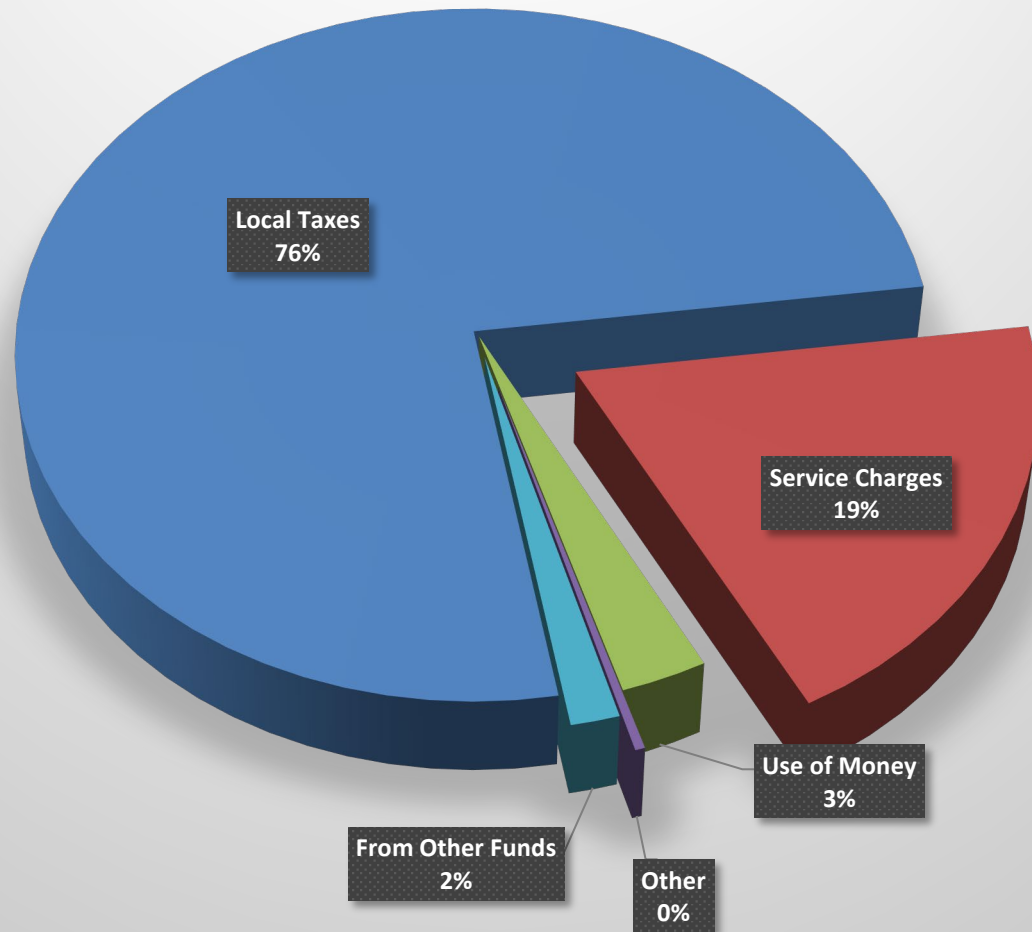
REVENUES (By Fund)



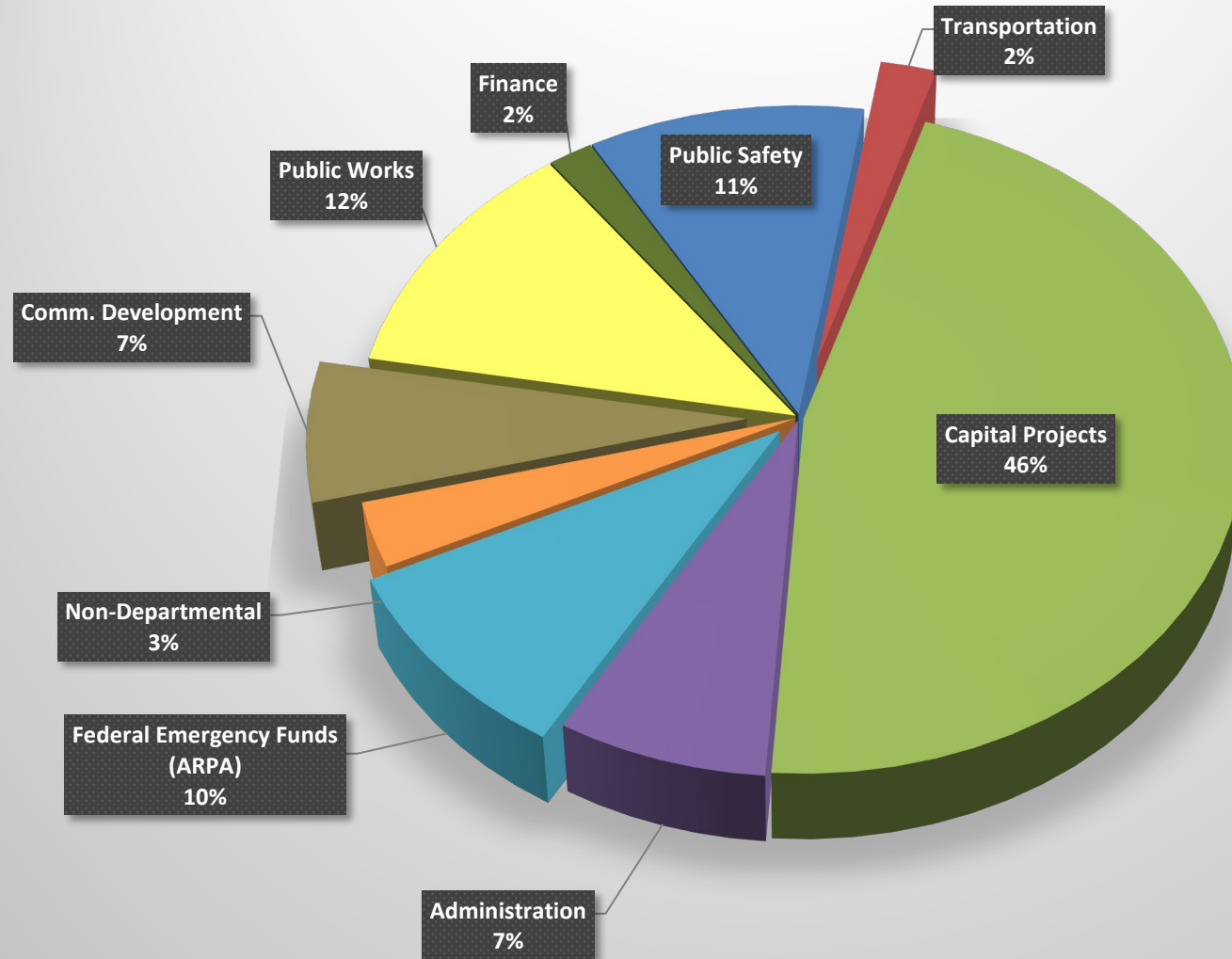
EXPENDITURES (By Fund)



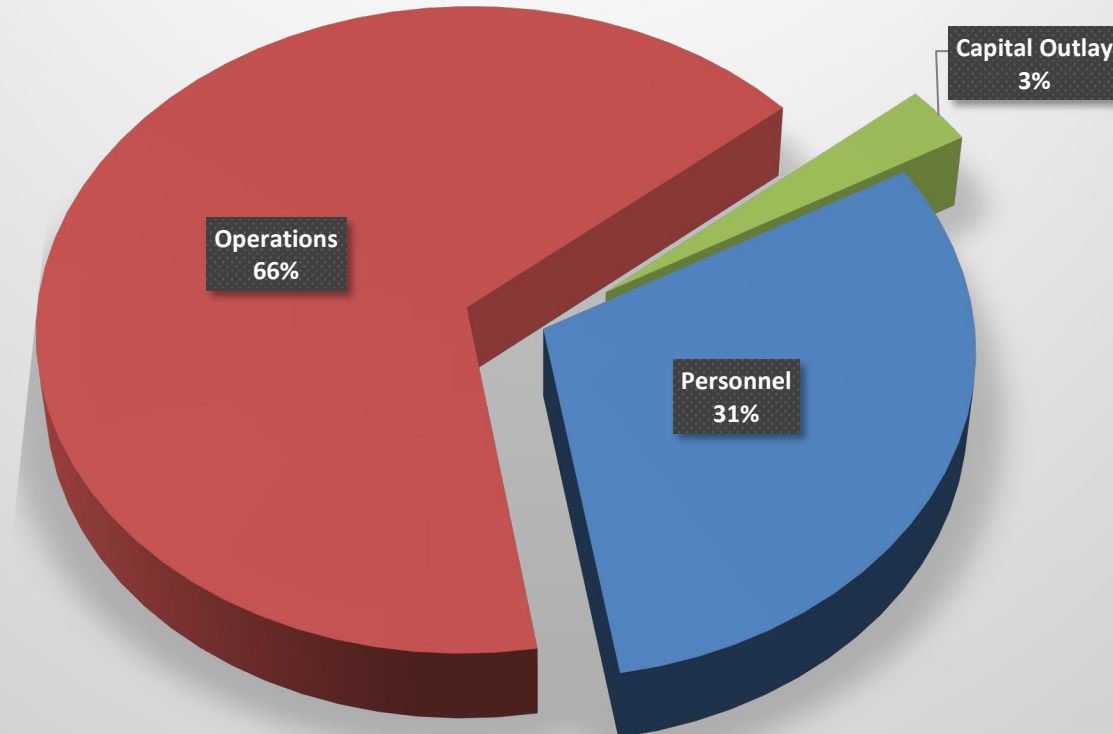
GENERAL FUND REVENUES (By Source)



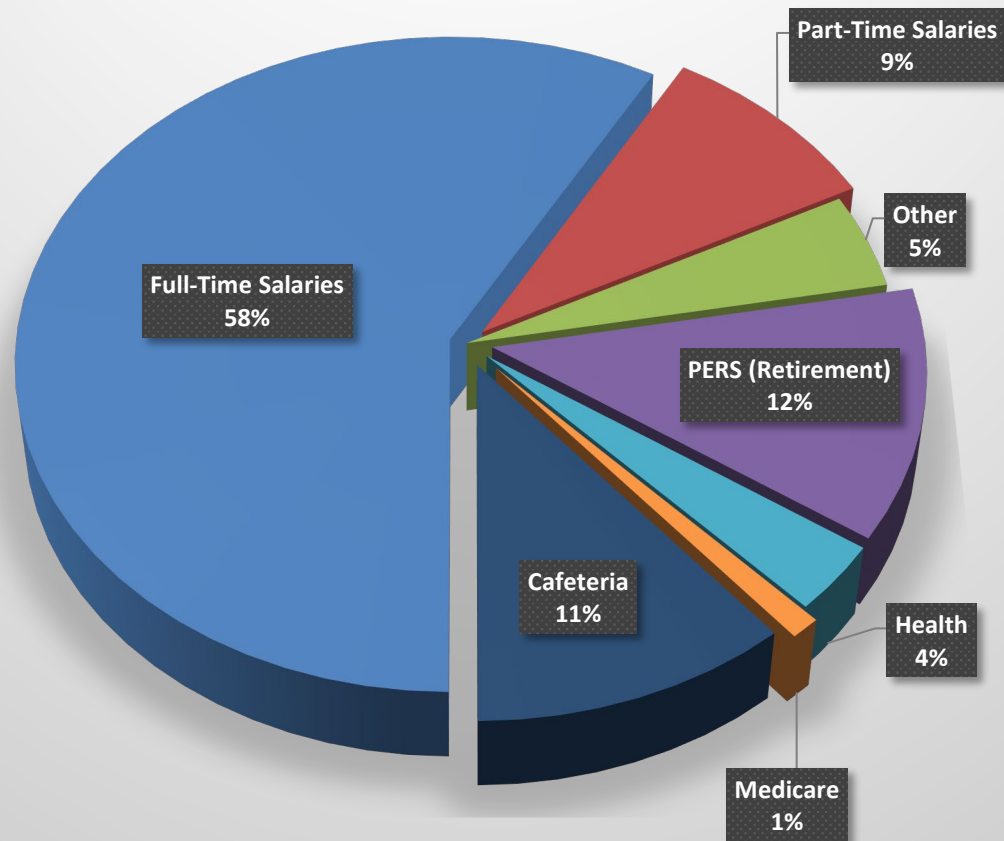
DEPARTMENTAL EXPENDITURES (All Funds)



GENERAL FUND EXPENDITURES (By Type)



PERSONNEL COSTS (By Type)



SUMMARY OF REVENUES AND EXPENDITURES (BY FUND)



CITY OF LA CAÑADA FLINTRIDGE
FY 2023-24 ANNUAL BUDGET
SUMMARY OF REVENUES BY FUND

LINE ITEM DESCRIPTION	2021-22 ACTUAL	2022-23 ADJ BUDGET	2022-23 ESTIMATE	2023-24 ADOPTED		NOTES/DESCRIPTION
<i>General Fund</i>						
General Fund Revenues	17,538,675	18,240,475	19,209,725	19,685,275		
Reimbursements	380,550	313,625	293,400	323,925		
Operating Reserves/Transfers	(974,250)	(620,825)	(622,725)	(524,100)		
Total Gen. Fund Revs. & Allocations	16,944,975	17,933,275	18,880,400	19,485,100		
<i>Special Funds</i>						
Traffic Safety Fund	114,425	87,500	100,700	125,000		
State Gas Tax	888,200	1,052,675	996,850	1,097,275		
Bonds & Grants	99,850	180,525	212,125	70,525		
Transportation Dev. Act	15,000	19,000	19,125	23,500		
Federal Emergency Funds	2,398,800	2,393,275	2,463,575	93,175		
Community Dev. Block Grant	79,025	60,525	48,000	58,450		
Measure W	376,350	381,750	383,300	386,450		
Sanitation	6,900	7,500	8,425	8,425		
Sewer Improvement Fund 98-1	0	0	0	0		
Sewer Redemption Fund 98-1	0	0	0	0		
Sewer Debt Service Fund 98-1	125	250	775	1,025		
Sewer Improvement Fund 02-1	0	0	0	0		
Sewer Redemption Fund 02-1	8,650	0	1,075	0		
Sewer Debt Service Fund 02-1	12,950	15,350	58,150	77,050		
Measure M	364,400	349,225	395,200	425,300		
Measure R	323,175	309,000	349,375	375,400		
Proposition C	433,400	412,575	467,350	502,750		
Proposition A	518,700	496,175	560,325	600,125		
Capital Projects	2,964,950	11,907,550	11,781,325	12,599,425		
Solid Waste	589,800	743,075	696,850	720,150		
SLESF State Grant	161,600	166,350	166,500	172,025		
A.Q.M.D. Trust	19,825	27,950	31,050	32,875		
Property Acquisition	0	0	0	0		
Civic Center Debt Service Fund	(100)	1,075	5,275	6,575		
Sewer Improvement Fund 04-1	2,800	4,575	17,800	23,575		
Sewer Redemption Fund 04-1	1,837,900	1,857,525	443,975	443,325		
Sewer Debt Service Fund 04-1	15,625	45,600	111,320	150,600		
Sewer Maintenance Fund 04-1	298,875	298,250	289,950	314,150		
Total Special Fund Revenues	11,531,225	20,817,275	19,608,395	18,307,150		
Total of All Revenues & Allocations	28,476,200	38,750,550	38,488,795	37,792,250		

CITY OF LA CAÑADA FLINTRIDGE
FY 2023-24 ANNUAL BUDGET
SUMMARY OF EXPENDITURES BY FUND (Excluding transfers and reimbursements)

LINE ITEM DESCRIPTION	2021-22 ACTUAL	2022-23 ADJ BUDGET	2022-23 ESTIMATE	2023-24 ADOPTED		NOTES/DESCRIPTION
<i>General Fund Expenditures</i>	15,226,350	17,866,775	16,451,200	19,485,100		
<i>Special Fund Expenditures</i>						
Traffic Safety Fund	0	0	0	0		
State Gas Tax	586,325	745,000	683,900	774,450		
Bonds & Grants	114,675	67,125	63,350	40,000		
Transportation Dev. Act	0	0	0	0		
Federal Emergency Funds	17,175	4,796,575	81,250	4,555,325		
Community Dev. Block Grant	79,025	60,525	48,000	58,450		
Measure W	120,350	227,500	123,500	270,000		
Sanitation	6,900	7,500	8,425	8,425		
Sewer Improvement Fund 98-1	0	0	0	0		
Sewer Redemption Fund 98-1	0	0	0	0		
Sewer Debt Service Fund 98-1	0	0	0	0		
Sewer Improvement Fund 02-1	0	0	0	0		
Sewer Redemption Fund 02-1	7,550	0	0	0		
Sewer Debt Service Fund 02-1	888,375	888,375	888,375	888,350		
Measure M Local Return	0	7,500	0	7,500		
Measure R Local Return	52,375	171,450	26,250	174,300		
Proposition C	166,650	207,700	2,700	177,775		
Proposition A	342,925	748,200	511,900	773,625		
Capital Projects	8,374,925	21,249,650	11,055,500	23,471,575		
Solid Waste	40,275	228,100	116,075	325,000		
SLESF State Grant	204,625	211,250	211,250	226,600		
A.Q.M.D. Trust	2,425	5,000	700	100,000		
Property Acquisition	1,475	307,950	58,925	250,000		
Civic Center Debt Service Fund	278,400	278,025	278,025	277,600		
Sewer Improvement Fund 04-1	0	0	0	0		
Sewer Redemption Fund 04-1	16,925	17,000	17,400	17,000		
Sewer Debt Service Fund 04-1	1,699,400	1,699,400	1,699,400	1,699,400		
Sewer Maintenance Fund 04-1	171,100	265,525	184,500	282,250		
Total -Special Fund Expenditures	13,171,875	32,189,350	16,059,425	34,377,625		
TOTAL OF ALL EXPENDITURES	28,398,225	50,056,125	32,510,625	53,862,725		

SUMMARY OF EXPENDITURES BY PROGRAM (ALL FUNDS)



CITY OF LA CAÑADA FLINTRIDGE
FY 2023-24 ANNUAL BUDGET

SUMMARY OF EXPENDITURES BY PROGRAM (Excluding Transfers and Reimbursements)

Page 1 of 2

PROGRAM		Salaries/ Benefits	Operations	Capital	Total	NOTES/DESCRIPTION
<i>General Fund Programs</i>						
01	City Council	84,600	178,950	0	263,550	
02	Legal Services	0	477,400	0	477,400	
03	City Manager	536,375	90,175	0	626,550	
04	City Clerk	405,400	36,450	0	441,850	
05	Community Development	1,473,950	1,920,300	250	3,394,500	
06	Non-Departmental	258,200	986,675	342,275	1,587,150	
07	Human Resources	165,250	19,375	0	184,625	
08	Elections	0	99,825	0	99,825	
10	Finance	665,775	232,300	0	898,075	
21	Public Safety	253,175	5,029,000	5,250	5,287,425	
31	Recreation & Human Services	388,125	670,475	2,500	1,061,100	
42	Public Works	1,011,150	1,249,825	23,000	2,283,975	
45	Parks & Landscape	551,825	1,349,250	4,000	1,905,075	
49	Lanternman House	0	177,125	11,000	188,125	
50	Lanternman Auditorium	159,625	56,775	0	216,400	
53	Storm Water Mgmt. (NPDES)	27,025	141,075	0	168,100	
54	Accessibility Improvements	0	17,050	16,000	33,050	
55	Civic Center	0	210,950	157,375	368,325	
Sub-Total: General Fund		\$5,980,475	\$12,942,975	\$561,650	\$19,485,100	

CITY OF LA CAÑADA FLINTRIDGE
FY 2023-24 ANNUAL BUDGET

SUMMARY OF EXPENDITURES BY PROGRAM (Excluding Transfers and Reimbursements)

Page 2 of 2

FUND		Salaries/ Benefits	Operations	Capital	Total	NOTES/DESCRIPTION
<i>Special Funds</i>						
02	Traffic Safety	0	0	0	0	
03	State Gas Tax	0	774,450	0	774,450	
04	Bonds & Grants	0	40,000	0	40,000	
05	Transportation Dev. Act	0	0	0	0	
07	Federal Emergency Funds	0	2,523,650	2,031,675	4,555,325	
11	Community Dev. Block Grant	0	58,450	0	58,450	
18	Measure W	0	166,000	104,000	270,000	
20	Sanitation	0	8,425	0	8,425	
21	Sewer Improvement Fund 98-1	0	0	0	0	
22	Sewer Redemption Fund 98-1	0	0	0	0	
23	Sewer Debt Service Fund 98-1	0	0	0	0	
24	Sewer Improvement Fund 02-1	0	0	0	0	
25	Sewer Redemption Fund 02-1	0	0	0	0	
26	Sewer Debt Service Fund 02-1	0	888,350	0	888,350	
27	Transportation Measure M	0	7,500	0	7,500	
28	Transportation Measure R	0	173,950	350	174,300	
29	Transportation Prop. C	0	7,775	170,000	177,775	
30	Transportation Prop. A	0	661,625	112,000	773,625	
31	Capital Projects	0	0	23,471,575	23,471,575	
32	Solid Waste	0	237,550	87,450	325,000	
35	SLESF State Grant	0	226,600	0	226,600	
37	A.Q.M.D. Trust	0	5,000	95,000	100,000	
38	Property Acquisition Fund	0	0	250,000	250,000	
39	Civic Center Debt Service Fund	0	277,600	0	277,600	
41	Sewer Improvement Fund 04-1	0	0	0	0	
42	Sewer Redemption Fund 04-1	0	17,000	0	17,000	
43	Sewer Debt Service Fund 04-1	0	1,699,400	0	1,699,400	
44	Sewer Maintenance Fund 04-1	0	282,250	0	282,250	
Sub-Total: Special Funds		\$0	\$8,055,575	\$26,322,050	\$34,377,625	
TOTAL		\$5,980,475	\$20,998,550	\$26,883,700	\$53,862,725	

BUDGET OVERVIEW



CITY OF LA CAÑADA FLINTRIDGE
FY 2023-24 ANNUAL BUDGET
OPERATING BUDGET OVERVIEW (w/General Fund only operating transfers)

PROGRAM		REQUESTED REVENUES	REQUESTED EXPEND.	OPERATING TRANS. OUT	OPERATING TRANS. IN	FROM RESERVES	DEBT SRV. ADJUST.	BALANCE
01	General Fund	19,685,275	19,485,100	609,925	323,925	85,825	0	0
02	Traffic Safety	125,000	0	125,000	0	0	0	0
03	State Gas Tax	1,097,275	774,450	0	0	0	0	322,825
04	Bonds & Grants	70,525	40,000	0	0	0	0	30,525
05	Transportation Dev. Act	23,500	0	0	0	0	0	23,500
07	Federal Emergency Funds	93,175	4,555,325	20,000	0	0	0	(4,482,150)
11	Community Dev. Block Grant	58,450	58,450	0	0	0	0	0
18	Measure W	386,450	270,000	0	0	0	0	116,450
20	Sanitation	8,425	8,425	0	0	0	0	0
21	Sewer Improvement Fund 98-1	0	0	0	0	0	0	0
22	Sewer Redemption Fund 98-1	0	0	0	0	0	0	0
23	Sewer Debt Service Fund 98-1	1,025	0	0	0	0	0	1,025
24	Sewer Improvement Fund 02-1	0	0	0	0	0	0	0
25	Sewer Redemption Fund 02-1	0	0	0	0	0	0	0
26	Sewer Debt Service Fund 02-1	77,050	888,350	0	0	0	0	(811,300)
27	Measure M (Transportation)	425,300	7,500	0	0	0	0	417,800
28	Measure R (Transportation)	375,400	174,300	0	0	0	0	201,100
29	Proposition C (Transportation)	502,750	177,775	0	0	0	0	324,975
30	Proposition A (Transportation)	600,125	773,625	46,400	0	0	0	(219,900)
31	Capital Projects Fund	12,599,425	23,471,575	501,225	0	914,175	0	(10,459,200)
32	Solid Waste	720,150	325,000	111,850	0	0	0	283,300
35	SLESF State Grant	172,025	226,600	0	54,575	0	0	0
37	AQMD Trust	32,875	100,000	0	0	0	0	(67,125)
38	Property Acquisition	0	250,000	0	2,450	0	0	(247,550)
39	Civic Center Debt Service	6,575	277,600	0	434,600	0	0	163,575
41	Sewer Improvement Fund 04-1	23,575	0	0	0	0	0	23,575
42	Sewer Redemption Fund 04-1	443,325	17,000	20,675	0	0	0	405,650
43	Sewer Debt Service Fund 04-1	150,600	1,699,400	0	0	0	0	(1,548,800)
44	Sewer Maintenance Fund 04-1	314,150	282,250	0	0	0	0	31,900
Sub-total - Special Funds		18,307,150	34,377,625	825,150	491,625	914,175	0	(15,489,825)
TOTAL		37,992,425	53,862,725	1,435,075	815,550	1,000,000	0	(15,489,825)

PROGRAM EXPENDITURES AT-A-GLANCE



CITY OF LA CAÑADA FLINTRIDGE
FY 2023-24 ANNUAL BUDGET
PROGRAM EXPENDITURES AT-A-GLANCE (Page 1 of 2)

PROGRAM	2021-22 ACTUAL	2022-23 ADJ BUDGET	2022-23 ESTIMATE	2023-24 REQUEST		NOTES/DESCRIPTION
<i>General Fund Programs</i>						
01 City Council	193,600	255,875	200,275	263,550		
02 Legal Services	373,925	423,150	392,525	477,400		
03 City Manager	447,775	620,150	518,475	626,550		
04 City Clerk	371,375	491,275	476,200	441,850		
05 Community Development	2,645,825	3,037,700	2,920,850	3,394,500		
06 Non-Departmental	1,085,900	1,491,325	1,486,500	1,587,150		
07 Human Resources	143,250	205,250	176,425	184,625		
08 Elections	76,500	0	0	99,825		
10 Finance	710,175	823,875	743,875	898,075		
21 Public Safety	4,257,325	4,698,550	4,264,350	5,287,425		
31 Recreation & Human Services	962,525	1,021,225	890,350	1,061,100		
42 Public Works	1,930,900	2,180,375	2,170,600	2,283,975		
45 Parks & Landscape	1,349,900	1,727,800	1,405,925	1,905,075		
49 Lanterman House	151,425	231,550	223,175	188,125		
50 Lanterman Auditorium	169,875	163,525	205,575	216,400		
53 Storm Water Mgmt. (NPDES)	118,025	163,625	136,875	168,100		
54 Accessibility Improvements	14,150	39,800	17,750	33,050		
55 Civic Center	223,900	291,725	221,475	368,325		
Sub-total - General Fund	15,226,350	17,866,775	16,451,200	19,485,100		

CITY OF LA CAÑADA FLINTRIDGE
FY 2023-24 ANNUAL BUDGET
PROGRAM EXPENDITURES AT-A-GLANCE (Page 2 of 2)

PROGRAM	2021-22 ACTUAL	2022-23 ADJ BUDGET	2022-23 ESTIMATE	2023-24 REQUEST		NOTES/DESCRIPTION
<i>Special Funds</i>						
02 Traffic Safety	0	0	0	0		
03 State Gas Tax	586,325	745,000	683,900	774,450		
04 Bonds & Grants	114,675	67,125	63,350	40,000		
05 Transportation Dev. Act	0	0	0	0		
07 Federal Emergency Funds	17,175	4,796,575	81,250	4,555,325		
11 Community Dev. Block Grant	79,025	60,525	48,000	58,450		
18 Measure W	120,350	227,500	123,500	270,000		
20 Sanitation	6,900	7,500	8,425	8,425		
21 Sewer Improvement Fund 98-1	0	0	0	0		
22 Sewer Redemption Fund 98-1	0	0	0	0		
23 Sewer Debt Service Fund 98-1	0	0	0	0		
24 Sewer Improvement Fund 02-1	0	0	0	0		
25 Sewer Redemption Fund 02-1	7,550	0	0	0		
26 Sewer Debt Service Fund 02-1	888,375	888,375	888,375	888,350		
27 Measure M Local Return	0	7,500	0	7,500		
28 Transportation Measure R	52,375	171,450	26,250	174,300		
29 Transportation Prop. C	166,650	207,700	2,700	177,775		
30 Transportation Prop. A	342,925	748,200	511,900	773,625		
31 Capital Projects Fund	8,374,925	21,249,650	11,055,500	23,471,575		
32 Solid Waste	40,275	228,100	116,075	325,000		
35 SLESF State Grant	204,625	211,250	211,250	226,600		
37 AQMD Trust	2,425	5,000	700	100,000		
38 Property Acquisition	1,475	307,950	58,925	250,000		
39 Civic Center Debt Service Fund	278,400	278,025	278,025	277,600		
41 Sewer Improvement Fund 04-1	0	0	0	0		
42 Sewer Redemption Fund 04-1	16,925	17,000	17,400	17,000		
43 Sewer Debt Service Fund 04-1	1,699,400	1,699,400	1,699,400	1,699,400		
44 Sewer Maintenance Fund 04-1	171,100	265,525	184,500	282,250		
Sub-total - Special Funds	13,171,875	32,189,350	16,059,425	34,377,625		
TOTAL	28,398,225	50,056,125	32,510,625	53,862,725		

GENERAL FUND REVENUES



**CITY OF LA CAÑADA FLINTRIDGE
FY 2023-24 ANNUAL BUDGET**

FUND - 1

GENERAL FUND REVENUES

Page 1 of 2

ACCT. NO.	LINE ITEM DESCRIPTION	2021-22 ACTUAL	2022-23 ADJ BUDGET	2022-23 ESTIMATE	2023-24 ADOPTED	NOTES/DESCRIPTION
<i>LOCAL TAXES</i>						
1- 00- 4110	Sales Tax	3,510,850	3,244,600	3,480,500	3,566,300	
1- 00- 4120	Franchise Fees	752,225	708,000	855,100	869,700	
1- 00- 4130	Real Property Transfer	467,525	377,000	293,450	296,375	
1- 00- 4140	Property Tax	6,417,350	6,473,350	6,781,250	6,850,250	
1- 00- 4141	Property Tax (In-Lieu)	3,009,525	3,108,950	3,200,350	3,250,350	
1- 00- 4150	Business License Fees	165,425	206,800	248,000	240,200	
	Subtotal	14,322,900	14,118,700	14,858,650	15,073,175	
<i>FINES, FORFEITURES, PENALTIES</i>						
1- 00- 4210	Municipal Code Fines	54,925	13,000	15,050	15,000	
1- 00- 4211	Tree Ordinance	50,825	9,275	1,775	2,000	
1- 00- 4220	Parking Fines	13,225	13,225	4,900	8,800	
	Subtotal	118,975	35,500	21,725	25,800	
<i>REVENUE FROM OTHER AGENCIES</i>						
1- 00- 4330	Vehicle License Fees	23,400	18,150	21,100	21,475	
1- 00- 4413	Administrative Penalties	23,800	18,300	16,250	17,000	
1- 00- 4429	California Department of Justice Grant	0	62,525	20,750	28,150	3 year grant totaling \$187,575 (\$62,525/FY) beginning FY 21/22.
	Subtotal	47,200	98,975	58,100	66,625	
<i>CURRENT SERVICE CHARGES</i>						
1- 00- 4510	Film Permit Fees	41,675	27,075	19,850	25,500	
1- 00- 4530	Zoning Fees	325,675	305,150	326,950	333,500	
1- 00- 4535	Engineering Review Fee	16,075	15,200	15,175	15,475	
1- 00- 4540	Environmental Assessment	6,400	9,075	8,800	8,975	
1- 00- 4546	Use of Fields	3,050	2,675	2,750	2,750	
1- 00- 4547	Lantern Auditorium Fees	125,075	185,125	200,000	223,900	
1- 00- 4550	Service Charges	75	150	325	300	
1- 00- 4551	Tobacco License Fees	225	125	100	100	
1- 00- 4552	Computer Innovation & Tracking	152,125	140,325	128,550	73,500	Computer tracking fee will sunset in August 2023
1- 00- 4553	General Plan Maintenance Fee	45,175	39,075	37,475	41,600	
1- 00- 4554	Disability Access & Educ. State Fee	6,875	4,325	5,600	5,800	
1- 00- 4556	Contractor Permit Decal Fee	18,100	16,750	19,675	19,875	
1- 00- 4557	Construction Placard Fee	10,625	9,650	10,475	10,675	
1- 00- 4558	Charging Station Fees	8,775	6,975	2,775	6,000	
1- 00- 4560	Bldg. Permits/Plan Check Fees	2,886,200	2,637,250	2,810,750	2,944,000	
1- 00- 4570	Specific Plan Fees	3,425	1,825	1,200	1,200	
1- 00- 4575	Public Works Permits Fees	122,925	118,200	145,025	147,000	
1- 00- 4580	Industrial Waste Permit Fees	19,625	15,000	17,525	17,800	
	Subtotal	3,792,100	3,533,950	3,753,000	3,877,950	

FUND - 1

GENERAL FUND REVENUES

Page 2 of 2

ACCT. NO.	LINE ITEM DESCRIPTION	2021-22 ACTUAL	2022-23 ADJ BUDGET	2022-23 ESTIMATE	2023-24 ADOPTED	NOTES/DESCRIPTION
<i>USE OF MONEY AND PROPERTY</i>						
1- 00- 4610	Interest Income	190,500	191,025	264,050	365,075	
1- 00- 4630	Gain/Loss on Investment (FMV)	(1,189,450)	0	0	0	
1- 00- 4640	Montessori Rental Income	85,625	83,700	83,650	86,800	
1- 00- 4642	Tenant A (CoC) Rental Income	15,400	13,200	13,200	13,600	
1- 00- 4643	Tenant B (CBB) Rental Income	109,100	104,800	107,825	110,800	
1- 00- 4644	Tenant C Rental Income	0	0	0	0	
	Subtotal	(788,825)	392,725	468,725	576,275	
<i>OTHER REVENUE</i>						
1- 00- 4710	Miscellaneous Revenue	11,750	12,075	12,875	12,500	
1- 00- 4711	Donations	1,850	15,000	2,900	22,000	Sports Coalition (\$20K)
1- 00- 4712	Public Works Reimbursements	2,675	9,075	8,375	5,000	
1- 00- 4716	Lighting Reimbursement	24,050	18,475	19,375	19,950	
1- 00- 4730	Parking Lot Lease	3,475	3,475	3,475	3,475	
1- 00- 4731	Cerro Negro Lease	2,525	2,525	2,525	2,525	
	Subtotal	46,325	60,625	49,525	65,450	
TOTAL: REVENUES		17,538,675	18,240,475	19,209,725	19,685,275	
<i>REIMBURSEMENTS</i>						
	Traffic Safety Fund (2)	114,425	87,500	100,700	125,000	Reimburse law enforcement costs
	Bonds and Grants Fund (4)	11,700	11,700	0	0	Reimburse for legal services
	Federal Emergency Fund - ARPA (7)	0	0	0	20,000	FIS Lower Field Rehab.
	Proposition A Fund (30)	37,850	51,725	30,000	46,400	Salary reimbursement
	Solid Waste Fund (32)	195,825	141,875	141,875	111,850	Salary reimb (\$111,850)
	Sewer Redemption Fund 04-1 (42)	20,750	20,825	20,825	20,675	District 3 staff costs reimbursement
	Subtotal	380,550	313,625	293,400	323,925	
<i>RESERVES/TRANSFERS</i>						
	Appr. frm Reserves (Operating Uses)	0	0	0	85,825	Convert City Hall Unleased Space to Mixed-Use
	Less: Transfer to Reserves	(122,400)	(115,450)	(115,450)	(118,300)	OPEB
	Less: Transfer Oper. Rev. to Other Funds	(851,850)	(505,375)	(507,275)	(491,625)	SLESF Fund (\$54,575); CC Debt (\$434,600); Garage Reimbursement (\$2450)
	Subtotal	(974,250)	(620,825)	(622,725)	(524,100)	
GRAND TOTAL		16,944,975	17,933,275	18,880,400	19,485,100	

GENERAL FUND PROGRAM EXPENDITURES



**CITY OF LA CAÑADA FLINTRIDGE
FY 2023-24 ANNUAL BUDGET**

PROGRAM	FUND	DEPARTMENT
1- CITY COUNCIL (Page 1 of 2)	GENERAL	ADMINISTRATION

The City Council is the legislative body for the City establishing all policies and laws. The City Council consists of five members elected at-large to serve four-year overlapping terms. Annually, the City Council selects one of its members to serve as Mayor.

The City Council appoints the City Manager, City Attorney and City Treasurer as well as members of all advisory Commissions, Boards and Committees. The City Council also acts as the La Cañada Flintridge Local Financing Authority, the Public Improvement Corporation, and Sanitation District # 34 Board of Directors.

ACCT. NO.	LINE ITEM DESCRIPTION	2021-22 ACTUAL	2022-23 ADJ BUDGET	2022-23 ESTIMATE	2023-24 ADOPTED	NOTES/DESCRIPTION
	<i>SALARIES & BENEFITS</i>					
1- 01- 5002	Salaries (Part-time)	18,000	18,000	18,000	18,000	\$300 x 5 x 12 mos.
1- 01- 5004	Retirement (PERS)	1,800	1,850	1,525	1,900	
1- 01- 5006	Health Insurance	52,450	55,325	56,325	62,625	5 Retirees & 2 current councilmembers
1- 01- 5007	Vision Insurance	850	1,100	600	575	2 current councilmembers
1- 01- 5009	Dental Insurance	1,550	2,425	1,050	975	2 current councilmembers
1- 01- 5010	Medicare	200	300	225	300	
1- 01- 5011	FICA	250	250	250	225	
	Sub-total	75,100	79,250	77,975	84,600	

PROGRAM		FUND			DEPARTMENT	
1- CITY COUNCIL (Page 2 of 2)		GENERAL			ADMINISTRATION	
ACCT. NO.	LINE ITEM DESCRIPTION	2021-22 ACTUAL	2022-23 ADJ BUDGET	2022-23 ESTIMATE	2023-24 ADOPTED	NOTES/DESCRIPTION
<i>OPERATIONS EXPENSES</i>						
1- 01- 6032	Books & Publications	0	100	0	100	
1- 01- 6052	Travel, Conferences, Meetings	13,075	17,025	15,300	17,025	Conference registration; Air/travel; Hotels; Meals:
1- 01- 6053	Memberships & Dues	26,550	29,800	27,500	29,800	Cal Cities; CCCA; CJPIA; NLC; SGVCOG; Chamber
1- 01- 6061	Professional Services	32,025	39,500	30,000	39,500	Cal Cities CA (\$9,450); Cal Cities LA (\$1,375); CCCA (\$4,500);
1- 01- 6081	Programs (City Council)	3,000	1,500	0	1,500	SCAG (\$2,300); NLC (\$1,975); SGVCOG (\$7,000); LAFCO (\$700);
1- 01- 6087	Community Newsletter	24,375	29,900	28,000	30,775	Misc. (\$500); SGVRHT (\$2,000)
1- 01- 6088	City Communications/Special Events	19,425	58,800	21,500	60,250	Sac. Lobbyist (\$30K); CC Summer Intern (\$1,500);
						Devil's Gate Air Quality (\$5,000); Misc. (\$3K)
						Business Assistance Gift Card Program
						Printing & mailing costs (4 issues @ \$6,250/issue);
						E-Newsletter (\$480 monthly)
						City/Chamber Mixer (\$14K); Special trophies and awards (\$6K); Age-Friendly
						Survey Mailer (\$5K) Sister Cities Annual Reg. (\$500); Comm. Survey (\$34,750);
	Sub-total	118,450	176,625	122,300	178,950	
<i>CAPITAL OUTLAY</i>						
1- 01- 8231	Furnishings & Equipment	50	0	0	0	Miscellaneous
	Sub-total	50	0	0	0	
TOTAL PROGRAM COSTS		193,600	255,875	200,275	263,550	

**CITY OF LA CAÑADA FLINTRIDGE
FY 2023-24 ANNUAL BUDGET**

PROGRAM	FUND	DEPARTMENT
2- LEGAL SERVICES (Page 1 of 1)	GENERAL	ADMINISTRATION

Legal Services are provided to the City on a contract basis by a private law firm specializing in municipal practice and, to a limited extent, the California Joint Powers Insurance Authority, the District Attorney's Office and special counsel law firms.

The City currently contracts its legal services with the law firm Aleshire & Wynder. As the City's general legal counsel, the City Attorney reviews staff reports for legal implications and interpretation, drafts ordinances, investigates planning and environmental issues, reviews contracts, keeps the City informed of changes in State and Federal laws, and makes recommendations on pending litigation. Special legal counsel and the Los Angeles County District Attorney's Office provide special prosecution services to the City for municipal code violations. The law firm Liebert Cassidy Whitmore provides special employment law counsel and other services under the Employment Relations Consortium.

ACCT. NO.	LINE ITEM DESCRIPTION	2021-22 ACTUAL	2022-23 ADJ BUDGET	2022-23 ESTIMATE	2023-24 ADOPTED	NOTES/DESCRIPTION
	<i>SALARIES & BENEFITS</i>	0	0	0	0	
	<i>OPERATIONS EXPENSES</i>					
1- 02- 6032	Books & Publications	500	500	550	600	CEB (\$500); Miscellaneous (\$100)
1- 02- 6052	Travel, Conferences & Meetings	0	100	50	500	League City Attys.; Labor Law; CAALAC
1- 02- 6053	Memberships & Dues	4,400	5,050	4,850	4,300	Labor Consortium
1- 02- 6061	Professional Services	121,850	124,000	120,250	172,000	Retainer (\$14K/month); Miscellaneous (\$4K)
1- 02- 6062	Litigation	38,450	90,000	73,150	90,000	Unanticipated Litigation
1- 02- 6064	Special Counsel	208,725	203,500	193,675	210,000	Special projects (\$150K); PW projects (\$8K); Labor atty. (\$8,000); City Prosecutor (\$10K); Employment atty. (\$12,500); HR compliance review (\$20,500); Misc. issues (\$1K)
	Sub-total	373,925	423,150	392,525	477,400	
	<i>CAPITAL OUTLAY</i>	0	0	0	0	
	TOTAL PROGRAM COSTS	373,925	423,150	392,525	477,400	

**CITY OF LA CAÑADA FLINTRIDGE
FY 2023-24 ANNUAL BUDGET**

PROGRAM	FUND	DEPARTMENT
3- CITY MANAGER (Page 1 of 2)	GENERAL	ADMINISTRATION

The City Manager is the chief executive officer appointed by the City Council to manage the day-to-day affairs of the City and to ensure the effective implementation of City Council policies and directives. The City Manager is responsible for the enforcement of all local ordinances and laws. The City Manager hires the City staff and monitors and evaluates the performance of contract personnel providing municipal services.

The City Manager's budget funds the City Manager, Senior Management Analyst and Intern. Department responsibilities include: implementation of City Council policies, goals and directives; preparation of the annual budget; legislative analyses; special events coordination; transportation planning; Youth Council activities; intergovernmental coordination; Joint Use Committee coordination; grants management; and response to citizen concerns.

ACCT. NO.	LINE ITEM DESCRIPTION	2021-22 ACTUAL	2022-23 ADJ BUDGET	2022-23 ESTIMATE	2023-24 ADOPTED	NOTES/DESCRIPTION
<i>SALARIES & BENEFITS</i>						
1- 03- 5001	Salaries (Full-time)	226,275	327,675	264,625	328,150	CM; Sr. Mgmt. Analyst
1- 03- 5002	Salaries (Part-time)	17,175	28,350	14,150	27,525	Intern
1- 03- 5004	Retirement (PERS)	65,225	94,500	84,925	99,975	
1- 03- 5006	Health Insurance	13,025	14,000	14,700	28,375	3 retirees
1- 03- 5010	Medicare	4,050	5,725	4,475	5,675	
1- 03- 5012	Leave Buy-back	23,100	23,350	24,700	0	
1- 03- 5020	Cafeteria Plan Benefits	23,100	44,850	29,075	46,675	3 employees
Sub-total		371,950	538,450	436,650	536,375	

PROGRAM		FUND			DEPARTMENT	
3- CITY MANAGER (Page 2 of 2)		GENERAL			ADMINISTRATION	
ACCT. NO.	LINE ITEM DESCRIPTION	2021-22 ACTUAL	2022-23 ADJ BUDGET	2022-23 ESTIMATE	2023-24 ADOPTED	NOTES/DESCRIPTION
<i>OPERATIONS EXPENSES</i>						
1- 03- 6032	Books & Publications	800	625	650	675	Newspapers; Professional Publications
1- 03- 6051	Auto Allowance & Mileage	800	825	950	6,000	
1- 03- 6052	Travel, Conferences, Meetings	8,050	7,750	8,850	8,000	JPIA; SGVCMA; CCCA; LCC; Kiwanis; SGVCOG; Chamber events; MMASC
1- 03- 6053	Memberships & Dues	275	300	125	300	MMASC; Kiwanis; SGVCMA
1- 03- 6054	Employee Educ. & Training	0	400	0	400	
1- 03- 6061	Professional Services	65,900	71,450	71,250	74,800	Communications consultant (\$70,200); Misc. (\$4,600)
Sub-total		75,825	81,350	81,825	90,175	
<i>CAPITAL OUTLAY</i>						
1- 03- 8231	Furnishings & Equipment	0	350	0	0	Miscellaneous
Sub-total		0	350	0	0	
TOTAL PROGRAM COSTS		447,775	620,150	518,475	626,550	

**CITY OF LA CAÑADA FLINTRIDGE
FY 2023-24 ANNUAL BUDGET**

PROGRAM	FUND	DEPARTMENT
4- CITY CLERK (Page 1 of 2)	GENERAL	ADMINISTRATION

The City Clerk is responsible for the conduct of municipal elections; serves as the Fair Political Practices Commission filing officer; attests to proper execution of public documents; prepares agendas and takes minutes of City Council meetings; is responsible for publication of official notices; administers the City-wide records management program. The City Clerk's Office also assists staff and the public in researching information and responding to Public Records Act requests. The City Clerk also acts as a notary public.

The City Clerk's Office is currently staffed by the City Clerk, City Clerk Specialist and Administrative Clerk. Responsibilities of the department include support and information services to the public and other departments, as described above.

ACCT. NO.	LINE ITEM DESCRIPTION	2021-22 ACTUAL	2022-23 ADJ BUDGET	2022-23 ESTIMATE	2023-24 ADOPTED	NOTES/DESCRIPTION
	<i>SALARIES & BENEFITS</i>					
1- 04- 5001	Salaries (Full-time)	236,125	254,475	245,650	266,900	City Clerk; City Clerk Specialist; Administrative Clerk
1- 04- 5002	Salaries (Part-time)	3,300	11,925	11,250	0	
1- 04- 5003	Salaries (Other)	1,325	2,000	300	2,000	
1- 04- 5004	Retirement (PERS)	53,875	59,475	58,225	65,375	
1- 04- 5006	Health Insurance	16,125	8,350	8,350	8,850	2 Retirees
1- 04- 5010	Medicare	3,825	3,875	3,875	4,225	3 employees
1- 04- 5020	Cafeteria Plan Benefits	49,750	55,850	55,475	58,050	
	Sub-total	364,325	395,950	383,125	405,400	

PROGRAM		FUND			DEPARTMENT	
4- CITY CLERK (Page 2 of 2)		GENERAL			ADMINISTRATION	
ACCT. NO.	LINE ITEM DESCRIPTION	2021-22 ACTUAL	2022-23 ADJ BUDGET	2022-23 ESTIMATE	2023-24 ADOPTED	NOTES/DESCRIPTION
<i>OPERATIONS EXPENSES</i>						
1- 04- 6031	Office Supplies	375	300	300	300	Ordinances/resolutions/minutes archival paper; Proclamations paper Minutes Books (4 @ \$175 each) Mileage (avg. \$20/mo.) CCAC conf. (\$1200); New Law & Election seminar (\$450); Hotel (\$2,000) CCAC (\$500); IIMC (\$350); ARMA (\$450); MMASC (\$100) Master Municipal Clerks Academy (\$1,600); Technical Training for Clerks (\$1,600); Conference for Administrative Professionals (\$200); Administrative Assistants Workshop (\$200) MuniCode updates (\$13,400); Minutes preparation (\$2,200); Records Retention Schedule Sub. (\$300); Records Mgmt. Prog. (\$10K); Shredding (\$650)
1- 04- 6032	Books & Publications	500	700	700	700	
1- 04- 6051	Auto Allowance & Mileage	425	250	275	250	
1- 04- 6052	Travel, Conferences, Meetings	1,950	2,050	2,050	3,650	
1- 04- 6053	Memberships & Dues	625	1,200	1,200	1,400	
1- 04- 6054	Employee Educ. & Training	25	3,200	3,200	3,600	
1- 04- 6061	Professional Services	3,150	87,625	85,350	26,550	
Sub-total		7,050	95,325	93,075	36,450	
<i>CAPITAL OUTLAY</i>		0	0	0	0	
TOTAL PROGRAM COSTS		371,375	491,275	476,200	441,850	

**CITY OF LA CAÑADA FLINTRIDGE
FY 2023-24 ANNUAL BUDGET**

PROGRAM		FUND		DEPARTMENT		
5- COMMUNITY DEVELOPMENT (Page 1 of 2)		GENERAL		COMMUNITY DEVELOPMENT		
<p>The Community Development program is responsible for the development and implementation of the City's goals and policies for land use and building development. The Planning division is responsible for the General Plan update, zoning, project review, code enforcement, regional environmental issues and business licensing, the function of which was transferred to the Department from the Finance Department in the Spring of FY 21-22. The Building and Safety division and Building Inspectors are responsible for the implementation and enforcement of the Building Code and related codes (plumbing, electrical, mechanical, etc.), the review of grading and structural plans, the issuance of permits, and on-site inspections.</p> <p>The Community Development program currently includes the Director of Community Development, Principal Planner, 1 Planner, Senior Management Analyst II, Management Analyst, 2 Assistant Planners, 2 Permit Technicians, 1 PT Permit Technician, Planning Intern, and a contract Code Enforcement Officer. The staff provide support to the Planning Commission and Design Commission, both five-member citizen boards appointed by the City Council to publicly review major development projects as well as consider amendments to City planning policies. Under contract with the County of Los Angeles, one PT Office Manager, two Building Inspectors, and one Plan Checker provide building & safety plan check inspection services to the community.</p>						
ACCT. NO.	LINE ITEM DESCRIPTION	2021-22 ACTUAL	2022-23 ADJ BUDGET	2022-23 ESTIMATE	2023-24 ADOPTED	NOTES/DESCRIPTION
	SALARIES & BENEFITS					
1- 05- 5001	Salaries (Full-time)	787,650	892,450	865,375	914,425	Dir.; Princ. Plnr.; Plnr; 2 Asst Plnrs.; SMA II; MA; 2 Permit Tech. Intern; PT Permit Tech.
1- 05- 5002	Salaries (Part-time)	23,050	26,575	23,350	74,900	
1- 05- 5003	Salaries (Other)	29,925	5,700	5,675	6,000	
1- 05- 5004	Retirement (PERS)	181,725	196,625	193,675	234,325	
1- 05- 5006	Health Insurance	60,725	59,775	58,100	57,150	1 employee + 6 retirees
1- 05- 5007	Vision Insurance	275	275	275	275	1 employee
1- 05- 5009	Dental Insurance	525	525	500	500	1 employee
1- 05- 5010	Medicare	12,925	13,875	13,425	15,625	
1- 05- 5020	Cafeteria Plan Benefits	121,800	156,450	138,575	170,750	10 employees
	Sub-total	1,218,600	1,352,250	1,298,950	1,473,950	

PROGRAM		FUND			DEPARTMENT	
5- COMMUNITY DEVELOPMENT (Page 2 of 2)		GENERAL			COMMUNITY DEVELOPMENT	
ACCT. NO.	LINE ITEM DESCRIPTION	2021-22 ACTUAL	2022-23 ADJ BUDGET	2022-23 ESTIMATE	2023-24 ADOPTED	NOTES/DESCRIPTION
<i>OPERATIONS EXPENSES</i>						
1- 05- 6032	Books & Publications	50	50	50	50	Miscellaneous (Solano Press, landscape, CEQA)
1- 05- 6034	Printing & Publishing	2,275	1,650	1,625	1,700	Contractor stickers/supplies; minute books
1- 05- 6035	Stipend	7,100	12,000	6,500	12,000	\$500/mtg. x 24 mtgs (PC & DC)
1- 05- 6051	Auto Allowance & Mileage	200	750	550	600	Mileage (avg. \$50/mo.)
1- 05- 6052	Travel, Conferences, Meetings	950	4,650	4,650	7,800	Com. Acdmy(\$1K); APA(\$3,200); MMASC(\$3,200); Stf Mtg. Exp(\$400)
1- 05- 6053	Memberships & Dues	2,050	2,200	2,150	2,200	APA (\$2,000); MMASC (\$200)
1- 05- 6054	Employee Educ. & Training	0	550	550	500	Planning & CEQA seminars
1- 05- 6060	L.A. County Contract Services	1,241,725	1,295,500	1,295,000	1,330,000	Bldg. Inspect. & Plan Check Svcs.
1- 05- 6061	Professional Services	161,450	261,850	212,400	458,950	Data Ticket (\$5K); Data Tree (\$1,200); Noise calibr. Srv (\$1K); CDBG Consultant (\$10K); CAP Coordinator (\$62,750); Code Enf. Off. (\$154K)
						Wknd Code Enf. Off. (\$65K); Housing Planr. (\$160K)
1- 05- 6065	General Plan Implementation	11,100	99,500	96,000	100,000	Zoning Ord./CEQA Guidelines Consultant
1- 05- 6068	Commercial Facade Rehab.	0	6,000	2,000	6,000	Three at \$2K each
1- 05- 6093	Documents/Recordings	250	500	325	500	County Recorder (Cert. of Compliance; Fish & Wildlife)
Sub-total		1,427,150	1,685,200	1,621,800	1,920,300	
<i>CAPITAL OUTLAY</i>						
1- 05- 8231	Furnishings & Equipment	75	250	100	250	
Sub-total		75	250	100	250	
TOTAL PROGRAM COSTS		2,645,825	3,037,700	2,920,850	3,394,500	

**CITY OF LA CAÑADA FLINTRIDGE
FY 2023-24 ANNUAL BUDGET**

PROGRAM	FUND	DEPARTMENT
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6- NON-DEPARTMENTAL (Page 1 of 2)

GENERAL

ADMINISTRATION

The Non-Departmental Program includes all expenditures that are unassignable to specific departments or are expenditures that are related to support services.

ACCT. NO.	LINE ITEM DESCRIPTION	2021-22 ACTUAL	2022-23 ADJ BUDGET	2022-23 ESTIMATE	2023-24 ADOPTED	NOTES/DESCRIPTION
<i>SALARIES & BENEFITS</i>						
1- 06- 5005	Workers Compensation	90,025	112,675	109,975	121,125	Premium per CJPIA
1- 06- 5008	Life Insurance	9,400	10,000	9,750	10,000	Premiums for Group Life Insurance Benefit
1- 06- 5012	Leave Buy-back	99,200	92,000	155,000	92,000	Based on anticipated employee participation
1- 06- 5014	Wellness Program	3,675	3,600	3,600	3,600	Based on anticipated employee participation
1- 06- 5015	Unemployment	0	1,500	0	1,500	Unanticipated claims
1- 06- 5017	Deferred Compensation	25,400	27,250	25,500	27,250	23 FT x \$750 + 5 Exec x \$2,000
1- 06- 5018	Survivor Benefit	2,275	2,725	2,550	2,725	
Sub-total		229,975	249,750	306,375	258,200	
<i>OPERATIONS EXPENSES</i>						
1- 06- 6031	Office Supplies	28,200	35,000	34,500	36,500	
1- 06- 6033	Postage	9,450	10,000	9,500	10,000	\$835/mo. average
1- 06- 6034	Printing & Publishing	55,275	62,000	32,225	60,000	Public Hearing Notices; Legal Notices; Job ads.
1- 06- 6038	Lease Agreements	36,650	42,800	38,450	42,800	Caltrans lot (\$4,025); Postage machine (\$4,200); SCE (\$9,625); Cerro Negro (\$7,150); Copy machines (\$17,800)
1- 06- 6040	Claim Settlements	1,800	1,875	0	1,875	Settlement of small claims matters
1- 06- 6041	Insurance Premiums	356,850	375,775	366,650	426,800	Gen. Liab. (\$341,303); Property (\$67,775); Crime (\$3,475); Environmental (\$1,950); Retro Adj. (\$12,298)
1- 06- 6042	Surety & Employee Bonds	1,375	300	200	300	City Clerk/Comm. Dev./Public Works notary @ \$100/each

PROGRAM		FUND			DEPARTMENT	
6- NON-DEPARTMENTAL (Page 2 of 2)		GENERAL			ADMINISTRATION	
ACCT. NO.	LINE ITEM DESCRIPTION	2021-22 ACTUAL	2022-23 ADJ BUDGET	2022-23 ESTIMATE	2023-24 ADOPTED	NOTES/DESCRIPTION
<i>OPERATIONS EXPENSES (cont.)</i>						
1- 06- 6051	Auto Allowance & Mileage	1,850	1,975	1,875	1,975	Gasoline for 3 City vehicles (\$55/mo.)
1- 06- 6052	Travel, Conferences, Meetings	5,325	6,500	12,500	10,000	City Council & Staff Meetings
1- 06- 6054	Employee Educ. & Training	1,250	2,300	575	2,300	Cal OES/CSTI, Training & Policy Education; Energov Admin; Public Works notary (\$475)
1- 06- 6061	Professional Services	162,275	336,250	336,225	342,950	Computer/IT Srvs (\$196,250); GAC (\$8,175); Cable TV (\$2,175); 6 G-App accts. (\$650); Fiber Optic Srvc (\$32,175); Tyler Energov Assist/CSAM Program (\$27,000); IT Spe Proj (\$13,225); Back-up Internet (\$9,300); PC Broadcasting Services (\$17,000); Remote Gov't Access Channel Broadcast (\$4K); Doc. Mgmt. Syst. (\$33K)
1- 06- 7101	Equip. Maint./Service Agrmnts.	32,525	65,350	65,325	51,175	Granicus (\$13,500); Computer/server maint. (\$3,000); City vehicles (\$1,000); Copy overage (\$2,500); Telephone Equipment (\$1,850); Postage meter fee (\$625); Website maint/hosting (\$5,000); Cell phones (\$12,500); WiFiAcc Licensing (\$5,000); DocuSign Agmt (\$3,200); Council Chamber AV Maintenance (\$3,000)
Sub-total		692,825	940,125	898,025	986,675	
<i>CAPITAL OUTLAY</i>						
1- 06- 8231	Furnishings & Equipment	8,125	6,425	6,400	6,700	Ergonomic Furniture (\$3,500); Postage Machine (\$3,200)
1- 06- 8237	Computer Equip./Software	124,475	224,275	224,225	247,425	9 tablet computers/monitors/warranties (\$23,400); MS Office accts. (\$31,800); Bluebeam PDF (\$4,875); Permit tracking software license (\$114,200); Business License (\$23,275); Windows Server (\$1,700); AdobePro (\$4,500); AutoCAD (\$2,900); Energov Reports/Software (\$1,000); Teleconf (\$1,300); Bid/Quote Software (\$475)
1- 06- 8239	Geographical Information System	30,500	70,750	51,475	88,150	Virtual CH Phone System Software (\$25K); Rec. Reserv. Software (\$13K) ESRI GIS maint. & ArcGIS Online (\$28,500); GIS Consult. (\$28,000); LAR-IAC Yr. 1 of 2 (\$24,450); GIS SQL Server (\$7,200)
Sub-total		163,100	301,450	282,100	342,275	
TOTAL PROGRAM COSTS		1,085,900	1,491,325	1,486,500	1,587,150	

**CITY OF LA CAÑADA FLINTRIDGE
FY 2023-24 ANNUAL BUDGET**

PROGRAM	FUND	DEPARTMENT
7- HUMAN RESOURCES (page 1 of 1)	GENERAL	ADMINISTRATION

The Human Resource Program established as a separate program in the 2019-2020 Fiscal Year provides funding for the City's Human Resources function, supporting all City Departments and their staff. Previously, these costs were included in various other programs and have now been consolidated here.

The functions include recruitments, new employee orientations, employee relations, classification, compensation, benefits, worker's compensation, training, and City-wide personnel policies and procedures ensuring compliance with workplace regulations. The Human Resources program funds two part-time employees, Human Resources Manager and Administrative Technician.

ACCT. NO.	LINE ITEM DESCRIPTION	2021-22 ACTUAL	2022-23 ADJ BUDGET	2022-23 ESTIMATE	2023-24 ADOPTED	NOTES/DESCRIPTION
	<i>SALARIES & BENEFITS</i>					
Program:						
1- 07- 5002	Salaries (Part-time)	108,350	123,075	107,775	136,650	Human Resources Manager; Admin Tech.
1- 07- 5004	Retirement (PERS)	8,500	10,300	8,100	10,500	
1- 07- 5010	Medicare	1,675	2,025	1,625	2,150	
1- 07- 5020	Cafeteria Plan Benefits	8,650	15,300	12,800	15,950	2 employees
	Sub-total	127,175	150,700	130,700	165,250	

PROGRAM		FUND			DEPARTMENT	
7- HUMAN RESOURCES (page 2 of 2)		GENERAL			ADMINISTRATION	
ACCT. NO.	LINE ITEM DESCRIPTION	2021-22 ACTUAL	2022-23 ADJ BUDGET	2022-23 ESTIMATE	2023-24 ADOPTED	NOTES/DESCRIPTION
	<i>OPERATIONS EXPENSES</i>					
1- 07- 6045	Personnel Administration	7,725	11,950	6,025	8,000	Recruitments; Onboarding; COBRA; ADP Employee Self-Service Portal
1- 07- 6051	Auto Allowance & Mileage	0	475	450	500	HR Conf. Mileage
1- 07- 6052	Travel, Conferences, Meetings	4,275	4,875	3,500	5,900	CalPELRA (\$2,575); LCW (\$1,775); CJPIA (\$800); SCPLRC (\$250); Webinars (\$500)
1- 07- 6053	Memberships & Dues	575	1,250	1,250	1,475	CalPELRA (\$400); IPMA (\$375); MMASC (\$100); SCPLRC (\$250); HR Weekly (\$350)
1- 07- 6061	Professional Services	3,500	36,000	34,500	3,500	457 Plan Review
	Sub-total	16,075	54,550	45,725	19,375	
	TOTAL PROGRAM COSTS	143,250	205,250	176,425	184,625	

**CITY OF LA CAÑADA FLINTRIDGE
FY 2023-24 ANNUAL BUDGET**

PROGRAM	FUND	DEPARTMENT
8- ELECTIONS (Page 1 of 1)	GENERAL	ADMINISTRATION

The City Clerk is responsible for the conduct and administration of all municipal elections. As a general law City, elections are held every two years for the purpose of electing City Council members. In addition, the City may conduct special elections as needed for such purposes as referendums or City Council vacancies. The next general municipal election is scheduled for June 2024.

ACCT. NO.	LINE ITEM DESCRIPTION	2021-22 ACTUAL	2022-23 ADJ BUDGET	2022-23 ESTIMATE	2023-24 ADOPTED	NOTES/DESCRIPTION
	<i>SALARIES & BENEFITS</i>	0	0	0	0	
	<i>OPERATIONS EXPENSES</i>					
1- 08- 6030	Materials and Supplies	25	0	0	250	Election Supplies
1- 08- 6034	Printing & Publishing	3,525	0	0	4,000	Election Printing & Publishing
1- 08- 6060	L.A. County Contract Services	72,500	0	0	94,300	General Municipal Election (\$79,850); Sales Tax Measure Cost (\$14,450)
1- 08- 6061	Professional Services	450	0	0	1,275	MCA Direct
	Sub-total	76,500	0	0	99,825	
	<i>CAPITAL OUTLAY</i>					
1- 08- 8231	Furnishings & Equipment	0	0	0	0	
	Sub-total	0	0	0	0	
	TOTAL PROGRAM COSTS	76,500	0	0	99,825	

**CITY OF LA CAÑADA FLINTRIDGE
FY 2023-24 ANNUAL BUDGET**

PROGRAM	FUND	DEPARTMENT
10- FINANCE (Page 1 of 2)	GENERAL	FINANCE

The Finance program reflects the expenditures related to management of the City's revenues and expenditures. The Finance Department is comprised of the Director of Finance, Senior Accountant, Accountant, Administrative Clerk and Account Clerk. The City Treasurer, whose costs are also included in the Finance Program budget, is the primary investment officer and manages the investment portfolio of the City. The City Treasurer is appointed by the City Council and provides monthly reports to the City Council on the status of the City's investments. The City Treasurer and Finance Director provide support to the Investment and Financing Advisory Committee, which is made up of volunteer residents appointed by the City Council to provide advice and investment insight on the City's investment decisions.

ACCT. NO.	LINE ITEM DESCRIPTION	2021-22 ACTUAL	2022-23 ADJ BUDGET	2022-23 ESTIMATE	2023-24 ADOPTED	NOTES/DESCRIPTION
	<i>SALARIES & BENEFITS</i>					
1- 10- 5001	Salaries (Full-time)	303,025	355,725	332,750	369,575	Finance Director; Sr. Accountant.; Accountant
1- 10- 5002	Salaries (Part-time)	26,975	56,550	45,275	107,175	Account Clerk; Admin. Clerk; Treasurer
1- 10- 5004	Retirement (PERS)	73,025	86,225	84,075	98,825	
1- 10- 5006	Health Insurance	13,600	14,300	9,700	8,950	2 Retirees
1- 10- 5010	Medicare	5,050	6,000	5,500	7,250	
1- 10- 5011	FICA	975	975	0	0	
1- 10- 5020	Cafeteria Plan Benefits	48,400	63,450	60,175	74,000	5 employees
	Sub-total	471,050	583,225	537,475	665,775	

PROGRAM		FUND			DEPARTMENT	
10- FINANCE (Page 2 of 2)		GENERAL			FINANCE	
ACCT. NO.	LINE ITEM DESCRIPTION	2021-22 ACTUAL	2022-23 ADJ BUDGET	2022-23 ESTIMATE	2023-24 ADOPTED	NOTES/DESCRIPTION
<i>OPERATIONS EXPENSES</i>						
1- 10- 6032	Books & Publications	0	100	100	100	Miscellaneous
1- 10- 6051	Auto Allowance & Mileage	0	400	0	500	CMSFO luncheons, local seminars
1- 10- 6052	Travel, Conferences, Meetings	525	3,000	50	4,700	CSMFO; CMTA meetings/seminars/conference
1- 10- 6053	Memberships & Dues	475	1,125	625	875	CSMFO (\$350); GFOA (\$375); CMTA (\$150)
1- 10- 6054	Employee Education & Training	0	1,000	625	1,500	GFOA webinars, CSMFO trainings
1- 10- 6061	Professional Services	238,125	235,025	205,000	224,625	Auditor (\$52K); St. Controller (\$4,000); ADP fees (\$11K); LA County property tax admin fee (\$81K); HdL Consult. fees (\$8K); Pension actuarial (\$1,500); PFM Invest. Advisors (\$25K); US Bank custodial (\$1,300); ACER Award (\$550); FE Software (\$15,000); CalPERS GASB 67/68 svcs (\$800); HRA admin (\$1,600); 1099 Submittal (\$275); OPEB Actuarial GASB 75 (\$5,600); Accounting Assistance (\$12K); Blackbaud FE consulting fees (\$5,000)
Sub-total		239,125	240,650	206,400	232,300	
<i>CAPITAL OUTLAY</i>		0	0	0	0	
TOTAL PROGRAM COSTS		710,175	823,875	743,875	898,075	

**CITY OF LA CAÑADA FLINTRIDGE
FY 2023-24 ANNUAL BUDGET**

PROGRAM	FUND	DEPARTMENT
21- PUBLIC SAFETY (Page 1 of 2)	GENERAL	ADMINISTRATION

The Public Safety program encompasses programs and services related to the protection of the general health, safety and welfare of the community. Under various funding arrangements, many public safety services are provided by the County of Los Angeles including law enforcement, fire protection/paramedics and ambulance service. The Pasadena Humane Society provides animal care, control and sheltering services.

The Public Safety Program funds the Senior Management Analyst and Emergency Services Coordinator positions who are assigned the implementation aspects of the City's emergency preparedness efforts and provide primary staff support to the Public Safety Commission, a five-member advisory Commission appointed by the City Council to monitor and make recommendations on matters involving the City's public safety and emergency preparedness efforts. The program also funds a part-time, as needed, Community Liaison Officer that performs numerous tasks involving community outreach and dispute mediation and resolution. A Community Emergency Response Team ("CERT"), comprised of community volunteers, is also trained to assist the City in responding to catastrophic, emergency and significant community events, should the need arise.

ACCT. NO.	LINE ITEM DESCRIPTION	2021-22 ACTUAL	2022-23 ADJ BUDGET	2022-23 ESTIMATE	2023-24 ADOPTED	NOTES/DESCRIPTION
	<i>SALARIES & BENEFITS</i>					
1- 21- 5001	Salaries (Full-time)	164,075	178,225	118,000	183,975	Sr. Mgmt. Analyst; Emergency Svcs. Coordinator Community Liaison Officer (As needed)
1- 21- 5002	Salaries (Part-time)	7,550	12,275	14,925	12,525	
1- 21- 5004	Retirement (PERS)	12,675	13,600	9,450	14,125	
1- 21- 5010	Medicare	2,775	2,875	2,000	3,075	
1- 21- 5011	FICA	475	825	600	775	
1- 21- 5015	Unemployment	0	0	150	0	2 employees
1- 21- 5016	State Family Leave Insurance	0	0	25	0	
1- 21- 5020	Cafeteria Plan Benefits	30,750	37,200	18,000	38,700	
	Sub-total	218,300	245,000	163,150	253,175	

PROGRAM		FUND			DEPARTMENT	
21- PUBLIC SAFETY (Page 2 of 2)		GENERAL			ADMINISTRATION	
ACCT. NO.	LINE ITEM DESCRIPTION	2021-22 ACTUAL	2022-23 ADJ BUDGET	2022-23 ESTIMATE	2023-24 ADOPTED	NOTES/DESCRIPTION
<i>OPERATIONS EXPENSES</i>						
1- 21- 6030	Materials/Supplies	175	1,050	1,850	1,050	Signs/vests (\$250); Tobacco Grant Program (\$800)
1- 21- 6032	Books & Publications	0	225	0	225	Emergency guides/information
1- 21- 6034	Printing & Publishing	4,450	4,750	4,725	4,000	Parking permits (\$2K); public safety fliers & EOC/Emerg. Prep. (\$1K); Code Book (\$1K)
1- 21- 6035	Stipend	1,350	2,750	1,350	2,750	\$250/mtg. x 11 mtgs.
1- 21- 6038	Lease Agreements	13,450	9,500	9,650	16,225	Alert LCF systems (\$10,235); Quarterly 911 Data Refresh (\$6,000)
1- 21- 6052	Travel, Conferences, Meetings	500	4,500	5,425	4,500	MMASC (\$1,100); Cal JPIA (\$500); CESA (\$1,400); SAD, Captain & Chief (\$1,500)
1- 21- 6053	Memberships & Dues	550	350	100	375	MMASC (\$175); IAEM (\$200)
1- 21- 6054	Employee Educ. & Training	1,800	3,650	0	3,650	CSTI Training (\$3K); First Aid/CPR/AED Training (\$650)
1- 21- 6056	Sheriff's Liability Insurance	365,575	409,150	366,925	497,075	12% of all Sheriff's costs, incl. SLESF
1- 21- 6057	L.A. Co. Sheriff's Spc. Assign. Dep.	211,925	217,500	217,500	234,900	School Resource Officer; Tobacco Grant Program (Year 3 of 3) (\$10,000)
1- 21- 6058	L.A. Co. Sheriff's Overtime	161,775	325,575	133,850	259,050	Directed patrols (\$185K); Fiesta Days Parade (\$10K); Fiesta Days Run (\$10K); Run for Hgry (\$9,700); Float escort (\$2K); Other events (\$25K); Tobacco Grant Program (Year 3 of 3) (\$17,350)
1- 21- 6059	L.A. Co. Sheriff's Department	2,904,475	2,971,350	2,897,500	3,521,675	6 Deputies; 1 Law Enforcement Technician; 1 Comm. Serv. Assist. (\$3,195,075)
1- 21- 6061	Professional Services	241,825	298,725	268,700	331,450	Growth Special Assign. Deputy (w/vehicle) (\$326,600)
1- 21- 6070	Pasadena Humane Society	97,450	100,400	100,400	103,400	Peafowl census (\$2,625); School crossing guards (\$235,825);
1- 21- 6081	Programs (Public Safety Comm.)	0	12,000	10,000	10,000	34 Flock Cameras License Agreement (\$85K); GIS Enhancement (\$3K); Evacuation Public Relations Campaign (Zone Haven) (5K)
1- 21- 6082	Emergency Preparedness	6,625	8,500	1,700	8,500	Animal control services
1- 21- 6083	CERT Program	3,350	1,750	0	3,350	Public education (2 events @ \$1K/event); PSAs (\$8K); Every 15- Minutes Program (\$0, every odd year)
1- 21- 7101	Equip. Maint./Service Agr.	10,800	26,575	25,650	26,825	Exercises (\$2K); EOC supplies/materials (\$4K); Satellite phone air time (\$1,300); City Hall Disaster Prep Kits (\$1,200)
						CERT Training (1 course)
						Radio & radar maint/re-cert. (\$1K); VEOCI (\$4,525); AED (\$650); Cerro Negro battery back-ups (\$1,500); fire extinguisher and maint. (\$650); Radio Repeater (\$15K); City Hall First Aid Box (\$500); PS Training/Equip. (\$3K)
	Sub-total	4,026,075	4,398,300	4,045,325	5,029,000	
<i>CAPITAL OUTLAY</i>						
1- 21- 8231	Furnishings & Equipment	12,950	55,250	55,875	5,250	Cerro Negro Structure Repairs (\$5,250)
						FY23: Convert Engine 19 to Paramedic Assessment Engine (\$50K)
	Sub-total	12,950	55,250	55,875	5,250	
TOTAL PROGRAM COSTS		4,257,325	4,698,550	4,264,350	5,287,425	

**CITY OF LA CAÑADA FLINTRIDGE
FY 2023-24 ANNUAL BUDGET**

PROGRAM	FUND	DEPARTMENT
31- RECREATION & HUMAN SERVICES (Page 1 of 2)	GENERAL	ADMINISTRATION

The Recreation & Human Services program provides funding for contracted recreation programs as well as support to community and human services organizations. The City contracts with the Community Center of La Canada Flintridge for community teen and other recreation programs. In addition, the City funds a series of community concerts ("Music in the Park") and beach excursions which are held during the Summer months. The City also provides funding to the YMCA of the Foothills in support of local senior citizen programs. The City's Skate Park program, a Joint Use effort with the LCUSD, is included within this program budget, as is funding for the Joint Use Library, located at La Canada High School. Funding for various civic and community organizations, as "Contributions to Community Groups", are also included in this program.

The Recreation & Human Services program funds the Director of Administrative Services and Senior Management Analyst positions that provides primary support to the Parks and Recreation Commission, a five-member advisory body appointed by the City Council to review and advise on local recreation and human services needs. This program also funds the part-time Recreation Specialist who provide adult supervision at the City's skate park facility.

ACCT. NO.	LINE ITEM DESCRIPTION	2021-22 ACTUAL	2022-23 ADJ BUDGET	2022-23 ESTIMATE	2023-24 ADOPTED	NOTES/DESCRIPTION
	<i>SALARIES & BENEFITS</i>					
1- 31- 5001	Salaries (Full-time)	302,100	325,875	294,075	247,675	Director of Admin. Svcs.; Sr. Mgmt. Analyst Recreation Specialist
1- 31- 5002	Salaries (Part-time)	12,475	30,700	8,000	17,025	
1- 31- 5004	Retirement (PERS)	82,800	95,175	94,975	78,750	
1- 31- 5010	Medicare	5,100	5,250	4,900	4,150	
1- 31- 5011	FICA	275	2,075	0	0	
1- 31- 5020	Cafeteria Plan Benefits	28,925	38,925	30,975	40,525	3 employees
	Sub-total	431,675	498,000	432,925	388,125	

PROGRAM		FUND			DEPARTMENT	
31- RECREATION & HUMAN SERVICES (Page 2 of 2)		GENERAL			ADMINISTRATION	
ACCT. NO.	LINE ITEM DESCRIPTION	2021-22 ACTUAL	2022-23 ADJ BUDGET	2022-23 ESTIMATE	2023-24 ADOPTED	NOTES/DESCRIPTION
<i>OPERATIONS EXPENSES</i>						
1- 31- 6034	Printing & Publishing	2,500	1,850	1,675	2,500	LCHS Boosters programs/advertisement, banners
1- 31- 6035	Stipend	2,450	2,750	2,300	2,750	\$250/mtg. x 11 mtgs.
1- 31- 6051	Auto Allowance & Mileage	425	1,000	650	1,000	Average \$83/mo. x 12 mos.
1- 31- 6052	Travel, Conferences & Meetings	2,025	7,000	4,700	4,775	CCCA; JPIA; MMASC; SCPLRC; LCW; Parks Summit
1- 31- 6061	Professional Services	0	50,000	1,100	48,900	Parks and Rec Master Plan (\$50K)
1- 31- 6064	Lighting (School Fields)	18,450	14,500	15,500	16,000	User groups
1- 31- 6073	Contributions to Comm. Groups	298,750	249,750	249,750	392,775	LCF Coordinating Council (\$1K); One City, One Book (\$2K); LCHS Music Parent Assoc. (\$5K); LCF Sister Cities Assoc. (\$10K); Asst. League (\$10K); LC Valley Beautiful (\$24K); USC Verdugo Foundation (\$24,850); LCF TR Assoc. (\$25K); YMCA (\$27,825); LCF CoC (\$108,900); CC of LCF (\$154,200)
1- 31- 6081	Programs (Recreation)	95,225	103,675	96,150	113,675	Prgrms./Special Events (\$500); Music/Movies-in-the-Park-15 concert & 1 movie (\$24,100); AV for MIP & Chamber Memorial Day (\$25K); Olberz Park(\$10K); MIP Electrical (\$6,400); Port. restrooms (\$10,675); Movie license (\$2,000); Fest. in lights (\$35,000)
1- 31- 6085	Youth Council Activities	0	800	600	1,600	Health Fair (\$800); Youth Festival (\$800)
1- 31- 6086	Joint Use Library	84,300	83,500	82,500	83,500	
1- 31- 6087	Skate Park	0	400	0	0	Supplies
1- 31- 7103	Building Maintenance	0	500	0	500	CCLCF bathroom maint. (as needed)
1- 31- 7104	General Maintenance	2,675	2,500	0	2,500	Facilities repairs (as needed)
Sub-total		506,800	518,225	454,925	670,475	
<i>CAPITAL OUTLAY</i>						
1- 31- 8231	Furnishings & Equipment	24,050	5,000	2,500	2,500	Park/Field Access Security Replacements
Sub-total		24,050	5,000	2,500	2,500	
TOTAL PROGRAM COSTS		962,525	1,021,225	890,350	1,061,100	

**CITY OF LA CAÑADA FLINTRIDGE
FY 2023-24 ANNUAL BUDGET**

PROGRAM	FUND	DEPARTMENT
42- PUBLIC WORKS (Page 1 of 2)	GENERAL	PUBLIC WORKS

The Public Works program is responsible for maintaining and improving the City's infrastructure. Responsibilities include: street and sidewalk construction, maintenance and repair; median construction; street and traffic lighting; street sweeping; facilities maintenance; engineering; roadside tree inventory and maintenance.

The Public Works program is staffed by the Public Works Director, City Engineer, Senior Civil Engineer, Assistant Engineer, Management Analyst and Senior Public Works Inspector. Other positions assist the Director and have been located in other program divisions of this budget. In addition to the Public Works staff and a consultant Traffic Engineer, the Public Works Commission, a five- member advisory body appointed by the City Council, makes recommendations on needed improvements to the City's infrastructure.

ACCT. NO.	LINE ITEM DESCRIPTION	2021-22 ACTUAL	2022-23 ADJ BUDGET	2022-23 ESTIMATE	2023-24 ADOPTED	NOTES/DESCRIPTION
	<i>SALARIES & BENEFITS</i>					
1- 42- 5001	Salaries (Full-time)	684,425	742,425	726,200	765,775	Director; City Engr; Mgmt. Analyst; Sr. PW Inspector (80%); Sr. Civil Eng.; Asst. Eng.
1- 42- 5002	Salaries (Part-time)	25,775	27,900	23,225	30,350	1 Intern
1- 42- 5003	Salaries (Other)	375	800	650	650	
1- 42- 5004	Retirement (PERS)	62,100	58,775	57,200	61,125	
1- 42- 5006	Health Insurance	18,150	18,750	19,050	20,550	2 Retirees
1- 42- 5010	Medicare	11,725	11,625	11,300	12,500	
1- 42- 5020	Cafeteria Plan Benefits	86,625	115,525	100,350	120,200	6 employees + 80% of Sr. PW Inspector
	Sub-total	889,175	975,800	937,975	1,011,150	

PROGRAM		FUND		DEPARTMENT		
42- PUBLIC WORKS (Page 2 of 2)		GENERAL		PUBLIC WORKS		
ACCT. NO.	LINE ITEM DESCRIPTION	2021-22 ACTUAL	2022-23 ADJ BUDGET	2022-23 ESTIMATE	2023-24 ADOPTED	NOTES/DESCRIPTION
<i>OPERATIONS EXPENSES</i>						
1- 42- 6030	Materials/Supplies	2,225	2,500	2,475	2,500	Supplies (\$1,200); Flags (\$1,300)
1- 42- 6032	Books & Publications	0	100	0	100	Resource & Reference Material
1- 42- 6034	Printing & Publishing	0	300	0	300	Miscellaneous
1- 42- 6035	Stipend	2,150	2,875	2,050	2,200	\$200/mtg. x 11 mtgs.
1- 42- 6051	Auto Allowance & Mileage	400	500	100	250	
1- 42- 6052	Travel, Conferences & Meetings	575	1,000	3,500	3,500	APWA; PWOI; LCC; MMASC; CCEA
1- 42- 6053	Memberships & Dues	475	500	775	625	PWOI; Street Tree Assoc.; APWA; CCEA
1- 42- 6054	Employee Educ. & Training	100	500	0	500	Seminars; tuition
1- 42- 6061	Professional Services	248,925	385,225	275,800	383,225	Traffic Engineer (\$185K); Flag Hanging (\$10K); Arborist (\$25K); Arborist Emrg. Response (\$5K); Clean Power A. (\$10K); Storm Drain Video Inspection (\$30K); Johnson Prop. Survey (\$30K); Engineering & Management Support (\$88,225)
1- 42- 6072	Special Events Setup/Teardown	67,325	61,000	75,000	65,000	4th of July; Mem. Day/Halloween/Block parties/Porter Ser; Every 15 min (\$0)
1- 42- 7113	Street Maintenance	136,800	90,000	250,775	110,000	Annual maint. (\$80K); Misc. (\$10K); Unanticipated traffic accidents (\$20K)
1- 42- 7120	Tree Trimming	447,000	501,400	495,525	547,450	Grid# 1 pruning prog (\$355,104); As needed tree removals (\$192,348)
1- 42- 7121	Tree Spraying & Inspection	103,625	104,175	95,000	104,175	Watering (\$43,650); Spray (\$60,525)
1- 42- 7123	Replanting of Trees	9,900	15,000	11,350	15,000	Replanting 40 trees
1- 42- 7124	Drainage Facilities Maintenance	2,475	15,000	0	15,000	Padres Desilting Basin (\$5K); Misc. (\$10K)
Sub-total		1,021,975	1,180,075	1,212,350	1,249,825	
<i>CAPITAL OUTLAY</i>						
1- 42- 8231	Furnishings & Equipment	0	4,500	3,275	3,000	Miscellaneous (\$1K) ; Inventory Reflective Labeler (\$2K)
1- 42- 8237	Computer Equip./Software	2,150	0	0	0	AutoCAD Subscription (moved to Non-Department 1-06-8237)
1- 42- 8239	Street Improvements	17,600	20,000	17,000	20,000	Unanticipated improvements
Sub-total		19,750	24,500	20,275	23,000	
TOTAL PROGRAM COSTS		1,930,900	2,180,375	2,170,600	2,283,975	

**CITY OF LA CAÑADA FLINTRIDGE
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PROGRAM	FUND	DEPARTMENT
45- PARKS & LANDSCAPE (Page 1 of 2)	GENERAL	PUBLIC WORKS

The Parks & Landscape program is responsible for the maintenance and care of greenscape in the City's parks and median sites. Services are provided under contract with a private landscape maintenance firm. In addition, the program funds on-going maintenance of school district fields and tennis courts as required under the Joint Use Agreement between the City and the La Canada Unified School District. The majority of the City's trail system is maintained by the Los Angeles County Parks & Recreation Department; however, trails located in Cherry Canyon are maintained by the City's landscape maintenance contractor. The Parks & Landscape program receives staff support from the Senior Management Analyst II, Management Analyst, Facilities and Maintenance Superintendent, and Administrative Clerk.

ACCT. NO.	LINE ITEM DESCRIPTION	2021-22 ACTUAL	2022-23 ADJ BUDGET	2022-23 ESTIMATE	2023-24 ADOPTED	NOTES/DESCRIPTION
	<i>SALARIES & BENEFITS</i>					
1- 45- 5001	Salaries (Full-time)	302,825	365,925	360,200	381,775	Sr. Mgmt. Analyst II; Mgmt. Analyst; Fac. & Maint. Supt.; Admin Clerk
1- 45- 5003	Salaries (Other)	3,425	500	0	500	
1- 45- 5004	Retirement (PERS)	56,300	82,275	80,575	70,075	
1- 45- 5006	Health Insurance	15,200	14,225	14,700	16,075	2 retirees
1- 45- 5010	Medicare	5,050	5,525	5,425	6,000	
1- 45- 5020	Cafeteria Plan Benefits	52,975	74,400	62,125	77,400	4 employees
	Sub-total	435,775	542,850	523,025	551,825	

PROGRAM		FUND			DEPARTMENT	
45- PARKS & LANDSCAPE (Page 2 of 2)		GENERAL			PUBLIC WORKS	
ACCT. NO.	LINE ITEM DESCRIPTION	2021-22 ACTUAL	2022-23 ADJ BUDGET	2022-23 ESTIMATE	2023-24 ADOPTED	NOTES/DESCRIPTION
<i>OPERATIONS EXPENSES</i>						
1- 45- 6023	Water	119,225	135,000	87,300	135,000	Parks, Joint-Use fields
1- 45- 6027	Electricity	40,800	40,000	38,400	42,000	Memorial Park Restrooms; irrigation controllers; Olberz Park Gazebo lighting; Holiday lights
1- 45- 6030	Materials/Supplies	0	1,200	1,175	1,200	Irrig. parts (\$650); RR supplies (\$275); Bulbs (\$275)
1- 45- 6052	Travel, Conferences & Meetings	200	1,000	950	2,400	Conferences (\$2,000); meetings (\$400)
1- 45- 6054	Employee Educ. & Training	0	500	0	500	Seminars/tuition
1- 45- 6073	Contributions to Comm. Groups	0	500	0	500	Eagle Scout projects (2 @ \$250 ea.)
1- 45- 7105	Park Maintenance	210,375	316,525	219,800	270,275	Contractor (\$116,425); Vandalism (\$6,000); Fertilization (\$57,750); Electrical (\$1,500); Custodial (\$35,000); Safety/repair (\$4K); Mayors' Disc. (\$6,625); Trails Council Link (\$3,300); Ult. Dest. Point (\$7,600); Winery (\$10,700); Lighting repairs (\$3,050); Wood Chips (\$3K); Olberz tree light (\$3,000); Misc. (\$1K); Porter Service (\$10,200); Backflow Cert. (\$1,125)
1- 45- 7107	Joint Use Site Maintenance	284,400	353,900	255,000	414,725	Contractor (\$294,950); Fertilization (\$72,750); Facility signs (\$1K); Vandalism repair (\$1K); Electrical (\$1K); Fence repair (\$1K); Misc. Repair (\$1K); JU Facilities Electronic Locks (\$2,025); FIS lower field Rehab (\$40K)
1- 45- 7109	Median & Right-of-Way Maint.	157,200	197,600	156,600	205,300	Contractor (\$161,000); Vandalism repair (\$1K); Holiday prep. (\$3,000); Electric. maint. (\$4,300); Utility improv. (\$4K); Watering (\$32K)
1- 45- 7110	Trail Maintenance & Easements	39,225	59,700	44,700	148,375	Cerro N. (\$28,800); Cnsrvncy (\$21,600); Flint (\$2,875); Loop (\$8,650); Owl (\$11,525); Ultimate (\$14,400); Descanso (\$11,525); Sister Cities Path (\$8,650); Trails Council Link (\$8,650); Emergency (\$11,200); Trail sign (\$500); Trail Lighting (\$20K)
1- 45- 7118	Property Maintenance	39,025	44,025	44,000	128,975	Robin Hill (\$9,900); Starland Ext (\$26,400); Starland Int (\$6,600); Hampstead (\$16,500); Forest Hill (\$16,500); Encinas (\$3,300); Rockridge Terr1 (\$1,650); Rockridge Terr2 (\$14,850); Halls Cyn1 (\$3,300); Halls Cyn2 (\$6,600); Halls Cyn3 (\$3,300); Wmbldon (\$3,300); Berkshire/Woodleigh (\$3,300); Overpass Lot (\$1,800); Rockridge Maint. (\$2,275); Green Alley (\$5,400); Hampstead Road (\$4,000)
Sub-total		890,450	1,149,950	847,925	1,349,250	
<i>CAPITAL OUTLAY</i>						
1- 45- 8231	Furnishings & Equipment	23,675	35,000	34,975	4,000	Signage at the Parks (\$2,000); Cal-Sense Repairs (\$2,000)
Sub-total		23,675	35,000	34,975	4,000	
TOTAL PROGRAM COSTS		1,349,900	1,727,800	1,405,925	1,905,075	

**CITY OF LA CAÑADA FLINTRIDGE
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PROGRAM	FUND	DEPARTMENT
49- LANTERMAN HOUSE (Page 1 of 1)	GENERAL	PUBLIC WORKS

The Lanterman House, located at 4420 Encinas Drive, was presented to the City as a gift from the Lanterman Family in January, 1985. The house was built in 1915 by the Lanterman family and still contains all of the original furnishings. Plans to remodel and refurbish the house into a museum and limited cultural center were completed in 1993 and can now be enjoyed by the entire community and local historians. A grant from the State of California was received by the City to aid in the restoration process.

The City Council established the Lanterman Historical Museum Foundation to oversee continuing operations for the reconstruction and management of the Lanterman House Museum. The Lanterman House program contains funding for the day-to-day management and operations of the facility as well as other obligations that are consistent with provisions of the Lanterman Museum Foundation Agreement.

ACCT. NO.	LINE ITEM DESCRIPTION	2021-22 ACTUAL	2022-23 ADJ BUDGET	2022-23 ESTIMATE	2023-24 ADOPTED	NOTES/DESCRIPTION
	<i>SALARIES & BENEFITS</i>	0	0	0	0	
	<i>OPERATIONS EXPENSES</i>					
1- 49- 6021	Telephone	1,150	1,200	1,550	1,550	
1- 49- 6023	Water	5,050	5,100	3,500	5,050	
1- 49- 6027	Electricity	2,600	2,300	2,650	2,650	
1- 49- 6029	Gas	200	350	400	400	
1- 49- 6061	Professional Services	0	1,000	0	250	Security System
1- 49- 6073	Contributions to Comm. Groups	128,600	143,700	143,700	152,350	
1- 49- 7103	Building Maintenance	4,475	3,500	3,000	3,500	Unanticipated repairs
1- 49- 7106	Landscape Maintenance	9,350	10,825	9,825	11,375	Contractor
	Sub-total	151,425	167,975	164,625	177,125	
	<i>CAPITAL OUTLAY</i>					
1- 49- 8231	Furnishings & Equipment	0	6,000	6,000	0	FY23: Fix Phone Lines (\$2,500); Replace Existing Locks (\$3,500)
1- 49- 8233	Building Improvements	0	57,575	52,550	11,000	Store Room Roof Repair (\$5,000); Repair Exterior Breaker Panel (\$2,000); Archives Alarm (\$4,000)
	Sub-total	0	63,575	58,550	11,000	
	TOTAL PROGRAM COSTS	151,425	231,550	223,175	188,125	

**CITY OF LA CAÑADA FLINTRIDGE
FY 2023-24 ANNUAL BUDGET**

PROGRAM		FUND			DEPARTMENT	
50- LANTERMAN AUDITORIUM (Page 1 of 1)		GENERAL			ADMINISTRATION	
The Lanterman Auditorium program identifies and provides funding for personnel, operations and maintenance for the Lanterman Auditorium facility. The Lanterman Auditorium is owned by the La Canada Unified School District and operated and maintained by the City under the Joint Use Agreement.						
ACCT. NO.	LINE ITEM DESCRIPTION	2021-22 ACTUAL	2022-23 ADJ BUDGET	2022-23 ESTIMATE	2023-24 ADOPTED	NOTES/DESCRIPTION
SALARIES & BENEFITS						
1- 50- 5002	Salaries (Part-time)	87,600	82,950	121,300	122,500	Lanterman Auditorium - Manager; 4 Technicians; Trainee
1- 50- 5003	Salaries (Other)	3,575	4,500	10,800	11,000	Anticipated overtime
1- 50- 5004	Retirement (PERS)	1,800	1,750	2,200	2,125	1 employee
1- 50- 5010	Medicare	1,525	1,325	2,200	2,150	
1- 50- 5011	FICA	4,525	4,075	6,575	6,550	
1- 50- 5020	Cafeteria Plan Benefits	14,450	15,300	15,300	15,300	2 employees
Sub-total		113,475	109,900	158,375	159,625	
OPERATIONS EXPENSES						
1- 50- 6023	Water	0	400	0	400	
1- 50- 6027	Electricity	0	5,300	0	5,000	
1- 50- 6029	Gas	0	200	0	200	
1- 50- 6030	Materials/Supplies	1,275	1,850	1,825	2,050	Restroom supplies (\$170/mo)
1- 50- 6037	Custodial Service	24,575	26,300	26,250	29,550	Contract (\$14,200); Supplemental (\$13,850); Deep Cleaning (\$1,500)
1- 50- 6061	Professional Services	12,175	4,575	4,550	4,575	Carpet cleanings (\$2,375); Green room cleaning (\$1,000); Tech Sup (\$1,200)
1- 50- 7103	Building Maintenance	17,725	15,000	14,575	15,000	Floor Maintenance (\$5,000); Plumbing Maint. (\$400); Lighting Maint. (\$4,000); Booth Rewiring (\$5,500); Storage org/shelves (\$100)
Sub-total		55,750	53,625	47,200	56,775	
CAPITAL OUTLAY						
Sub-total		650	0	0	0	
TOTAL PROGRAM COSTS		169,875	163,525	205,575	216,400	

**CITY OF LA CAÑADA FLINTRIDGE
FY 2023-24 ANNUAL BUDGET**

PROGRAM	FUND	DEPARTMENT
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53- STORM WATER MGMT. (NPDES) (Page 1 of 1)

GENERAL

PUBLIC WORKS

National Pollutant Discharge Elimination System (NPDES) programs are necessary for compliance with the Los Angeles Regional Water Quality Control Board's Municipal NPDES Permit for which the City is identified as a Permittee. This Permit requires the City to implement pollutant reduction measures for storm water discharges, eliminate non-storm water discharges, educate the public on impacts they have on protected waterbodies, conduct inspections at certain commercial/industrial facilities and public/private mitigation devices, and conduct water quality sampling and monitoring.

ACCT. NO.	LINE ITEM DESCRIPTION	2021-22 ACTUAL	2022-23 ADJ BUDGET	2022-23 ESTIMATE	2023-24 ADOPTED	NOTES/DESCRIPTION
<i>SALARIES & BENEFITS</i>						
1- 53- 5001	Salaries (Full-time)	9,200	20,125	20,125	21,050	Sr. Public Works Inspector (20%)
1- 53- 5003	Salaries (Other)	50	200	225	150	Sr. Public Works Inspector (20%)
1- 53- 5004	Retirement (PERS)	700	1,525	1,525	1,625	Sr. Public Works Inspector (20%)
1- 53- 5010	Medicare	125	300	300	325	Sr. Public Works Inspector (20%)
1- 53- 5020	Cafeteria Plan Benefits	1,500	3,725	3,700	3,875	Sr. Public Works Inspector (20%)
Sub-total		11,575	25,875	25,875	27,025	
<i>OPERATIONS EXPENSES</i>						
1- 53- 6054	Employee Educ. & Training	0	200	0	200	Restaurant/Commercial Inspections (\$20K); Catch Basin Cleanouts (\$94,500) Sep. sys. inventory (\$5K); BMP Database (\$7K); Pub. Facil. Database (\$5K); Illicit discharge (\$8K); Permit Tracking/Earth-disturb Database (\$7,500); Annual NPDES fees (\$10,600); ULAR CIMP/EMMP Implementation (\$34,425); Harbor toxins (\$850); Catch Basin Study (\$1,500)
1- 53- 6060	L.A. Co. Contract Services	32,750	61,200	61,000	61,000	
1- 53- 6061	Professional Services	73,700	76,350	50,000	79,875	
Sub-total		106,450	137,750	111,000	141,075	
<i>CAPITAL OUTLAY</i>		0	0	0	0	
TOTAL PROGRAM COSTS		118,025	163,625	136,875	168,100	

**CITY OF LA CAÑADA FLINTRIDGE
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PROGRAM	FUND	DEPARTMENT
54- ACCESSIBILITY IMPROVEMENTS (Page 1 of 1)	GENERAL	ADMINISTRATION

Since passage of the Americans with Disabilities Act of 1990, the City has continued to ensure that its programs and services are fully accessible to all members of the community, including persons with disabilities. Beginning with the FY 2015-16 budget, the City consolidated its various accessibility improvement expenditures into a new "Accessibility Improvements" General Fund program budget. This program brings together ongoing expenditures previously budgeted in other General Fund programs focused on enhancing access to City facilities, events, and services. (Large-scale capital projects focused on accessibility improvements will continue to be budgeted in the City's Capital Projects Fund.)

ACCT. NO.	LINE ITEM DESCRIPTION	2021-22 ACTUAL	2022-23 ADJ BUDGET	2022-23 ESTIMATE	2023-24 ADOPTED	NOTES/DESCRIPTION
	<i>SALARIES & BENEFITS</i>	0	0	0	0	
	<i>OPERATIONS EXPENSES</i>					
1- 54- 6034	Printing & Publishing	0	5,600	0	5,000	CASp education program for businesses (1 newsletter, DAE reimb.)
1- 54- 6054	Employee Educ. & Training	0	500	0	500	ADA Conference
1- 54- 6061	Professional Services	13,425	6,150	6,150	8,550	Translator/Transcription Services (\$300); Brailling (\$250); ADA consultant (\$3K); ADA Website Maintenance (\$5,000)
1- 54- 7105	Park Maintenance	0	3,000	0	3,000	Memorial Park DG path maintenance
	Sub-total	13,425	15,250	6,150	17,050	
	<i>CAPITAL OUTLAY</i>					
1- 54- 8402	Access Imprvmnts - Parks	725	11,550	11,600	3,000	Memorial Park Improvement
1- 54- 8404	Access Imprvmnts - Joint Use Facilities	0	3,000	0	3,000	Lant. Aud ADA Restroom Door Improvements
1- 54- 8405	Access Imprvmnts - Miscellaneous	0	10,000	0	10,000	Beacons at Mid-Blk. Crosswalks (\$10K) (Add'l \$20K in Prop C)
	Sub-total	725	24,550	11,600	16,000	
	TOTAL PROGRAM COSTS	14,150	39,800	17,750	33,050	

**CITY OF LA CAÑADA FLINTRIDGE
FY 2023-24 ANNUAL BUDGET**

PROGRAM	FUND	DEPARTMENT
55- CIVIC CENTER (Page 1 of 1)	GENERAL	PUBLIC WORKS

In February 2017, the City purchased the former Sports Chalet Inc. corporate headquarters building at One Sport Chalet Drive for use as a future City Hall facility. The purchased property also includes the Foothill Progressive Montessori School facility, which is located on the same parcel. In 2019, renovations to the building at One Civic Center Drive and the relocation were completed. This program budget accounts for ongoing operational and maintenance costs related to the new property. (The tenant improvements to the new City Hall facility are accounted for in the Property Acquisition Fund.)

ACCT. NO.	LINE ITEM DESCRIPTION	2021-22 ACTUAL	2022-23 ADJ BUDGET	2022-23 ESTIMATE	2023-24 ADOPTED	NOTES/DESCRIPTION
	<i>SALARIES & BENEFITS</i>	0	0	0	0	
	<i>OPERATIONS EXPENSES</i>					
1- 55- 6021	Telephone	17,125	19,000	14,400	12,000	
1- 55- 6023	Water	4,275	5,000	5,000	5,000	
1- 55- 6027	Electricity	64,350	72,500	75,000	75,000	
1- 55- 6037	Custodial Service	43,600	48,925	47,700	49,825	Contractor (\$36,325); Supplies (\$6,500); Covid Cleaning (\$7K)
1- 55- 6061	Professional Services	725	5,250	2,000	2,250	Security/fire system monitoring (\$250); Miscellaneous (\$2K)
1- 55- 7103	Building Maintenance	12,400	24,750	30,000	30,000	Plumbing; HVAC; Generator; Electrical; Elevator
1- 55- 7104	General Maintenance	30,225	23,000	10,000	10,000	Miscellaneous
1- 55- 7106	Landscape Maintenance	9,925	11,325	11,875	11,875	Contractor (\$11,375); Plants (\$500)
1- 55- 7108	Leasehold Maintenance	7,725	17,900	13,000	15,000	Tenant maintenance
	Sub-total	190,350	227,650	208,975	210,950	
	<i>CAPITAL OUTLAY</i>					
1- 55- 8230	Leasehold Improvements	175	18,525	0	85,825	
1- 55- 8231	Furnishings & Equipment	1,300	2,000	2,500	2,000	Miscellaneous
1- 55- 8233	Building Improvements	32,075	43,550	10,000	69,550	City Hall Front Lighting (\$4K); City Hall Re-Key (\$2K); Security Cameras (\$4K); Garage Storage Rooms (\$25K); Council Storage Room Construction (\$34,550)
	Sub-total	33,550	64,075	12,500	157,375	
	TOTAL PROGRAM COSTS	223,900	291,725	221,475	368,325	

SPECIAL FUND PROGRAM REVENUES AND EXPENDITURES & FUND BALANCE



**CITY OF LA CAÑADA FLINTRIDGE
FY 2023-24 ANNUAL BUDGET**

PROGRAM		FUND - 1				DEPARTMENT
GENERAL (Page 1 of 2)						ADMINISTRATION
ACCT. NO.	DESCRIPTION	2021-22 ACTUAL	2022-23 ADJ BUDGET	2022-23 ESTIMATE	2023-24 ADOPTED	NOTES/DESCRIPTION
<i>AVAILABLE FUNDS:</i>						
	Audited Beginning Fund Balance (w/Solid Waste):	18,460,650	18,529,525	18,634,750	16,294,250	FY includes SW Fund Beginning Fund Balance
	Solid Waste Fund Balance Reversal	(406,575)	(221,625)	(218,950)	(99,850)	
	NET BEGINNING FUND BALANCE:	18,054,075	18,307,900	18,415,800	16,194,400	
	General Fund Revenues (Operating)	17,538,675	18,240,475	19,209,725	19,685,275	
Operating Reimbursements:						
1- 00- 9102	Reimbursement from Traffic Safety (2)	114,425	87,500	100,700	125,000	Reimbursement of law enforcement costs
1- 00- 9104	Reimbursement from Bond and Grants (4)	11,700	11,700	0	0	Reimbursement of legal fees transferred in FY21-22
1- 00- 9107	Reimbursement from ARPA	0	0	0	20,000	Reimbursement of FIS Lower Field Rehabilitation
1- 00- 9130	Reimbursement from Proposition A (30)	37,850	51,725	30,000	46,400	Salary reimbursement
1- 00- 9132	Reimbursement from Solid Waste (32)	195,825	141,875	141,875	111,850	Salary reimbursement, Reimb. to GF
1- 00- 9142	Reimbursement from Sewer Redemp. 04-1 (42)	20,750	20,825	20,825	20,675	District 3 staff costs reimbursement
	Sub-total - Reimbursements:	380,550	313,625	293,400	323,925	
1- 00- 9131	Transfer In - Capital Projects Fund (31)	0	0	0	501,225	
	Subtotal - Transfers In:	0	0	0	501,225	
<i>TOTAL AVAILABLE FUNDS:</i>		35,973,300	36,862,000	37,918,925	36,704,825	

PROGRAM		DEPARTMENT				
GENERAL (Page 2 of 2)		FUND - 1		ADMINISTRATION		
ACCT. NO.	DESCRIPTION	2021-22 ACTUAL	2022-23 ADJ BUDGET	2022-23 ESTIMATE	2023-24 ADOPTED	NOTES/DESCRIPTION
EXPENDITURES & TRANSFERS:						
	Operating Budget Expenditures	15,226,350	17,866,775	16,451,200	19,485,100	
From Operating Budget:						
1- 00 9231	Transfer Out to Capital Projects (31)	354,350	25,000	25,000	0	FY23: Mayor Discovery Park Improvement (Former Pickleball) (\$25K)
1- 00 9235	Transfer Out to SLESF Fund (35)	42,950	44,900	44,825	54,575	For Special Assignment Deputy (difference)
1- 00 9239	Transfer Out to CC Debt Service Fund (39)	435,400	435,025	435,025	434,600	IBank Loan Payment(\$277,600); Prepayment Set-aside (\$157K)
1- 00 9204	Transfer Out - To Grants and Bonds Fund (04)	2,875	0	1,975	0	Flint Canyon Trail
1- 00 9238	Transfer Out - To Property Acquisition Fund (38)	16,275	450	450	2,450	Reimbursement for Garage Door Repair
	Subtotal - Transfers to Other Funds	851,850	505,375	507,275	491,625	
1- 00 9201	Transfer to Reserves - for OPEB	0	115,450	115,450	118,300	FY22: Actual amount of \$122,400 was designated for OPEB bringing the total designation to \$995,925
	Subtotal - From Operating Budget	16,078,200	18,487,600	17,073,925	20,095,025	
From Reserves:						
1- 00 9201	Transfer Out - To General Fund Operating	0	0	0	85,825	Convert City Hall Unleased Space to Mixed-Use
1- 00 9231	Transfer Out - To Capital Projects (31)	1,479,300	4,650,600	4,650,600	914,175	#2305 (\$50K); #2403 (\$50K); #2407 (\$100K); #1803 (\$170K); #2406 (\$90,500); #2408 (\$200K) #2402(\$3,675); #2409 (\$250K)
	Subtotal - From Reserves:	1,479,300	4,650,600	4,650,600	1,000,000	
TOTAL EXPENDITURES & TRANSFERS:		17,557,500	23,138,200	21,724,525	21,095,025	
NET ENDING FUND BALANCE:		18,415,800	13,723,800	16,194,400	15,609,800	
	Solid Waste (32) (FY Net Activity)	(187,625)	(215,900)	(119,100)	(95,150)	The "FY Net Activity" is for the purpose of incorporating the net effect of SW Fund revenues/expenditures/transfers that occur in the SW Fund but are presented in the ACFR (GF) as part of the GF "Actual".
	Solid Waste Fund Balance (Add back reversal)	406,575	221,625	218,950	99,850	
Audited Ending Fund Balance (w/ Solid Waste):		18,634,750	13,723,800	16,294,250	15,614,500	Includes Solid Waste Fund ending fund balance
FUND EQUITY:		18,634,750	13,723,800	16,294,250	15,614,500	
	Reserved for Loans/Advances	1,072,800	1,111,300	1,072,450	1,053,025	Adv. to District 02-1 (\$995,100); Lost Sewer Lateral (\$38,500); LCUSD Loan (\$19,425)
	Reserved for St. Disability Access (DAE)	31,600	33,225	37,200	43,000	
	Designated for Tree Fund	206,225	211,200	196,650	183,650	
	Designated for OPEB	995,925	1,111,375	1,111,375	1,229,675	
	Designated for Future Joint Use Project	100,000	100,000	100,000	100,000	
	Designated for Economic Stabilization	1,000,000	1,000,000	1,000,000	1,000,000	
	Designated for Disaster Relief	1,500,000	1,500,000	1,500,000	1,500,000	
	Designated for Solid Waste Fund Balance	218,950	5,725	99,850	4,700	Due to ACFR Reporting, SW Fund is consolidated with GF
	Undesignated	13,509,250	8,650,975	11,176,725	10,414,625	
TOTAL FUND EQUITY:		18,634,750	13,723,800	16,294,250	15,614,500	

**CITY OF LA CAÑADA FLINTRIDGE
FY 2023-24 ANNUAL BUDGET**

PROGRAM	FUND	DEPARTMENT
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TRAFFIC SAFETY (Page 1 of 2)

FUND - 2

ADMINISTRATION

The Traffic Safety Fund allocates revenues received as a result of vehicle code violations which occur within the City. Monies from the Traffic Safety Fund are used to reimburse the General Fund for law enforcement costs.

ACCT. NO.	DESCRIPTION	2021-22 ACTUAL	2022-23 ADJ BUDGET	2022-23 ESTIMATE	2023-24 ADOPTED	NOTES/DESCRIPTION
<i>AVAILABLE FUNDS:</i>						
	BEGINNING FUND BALANCE	0	0	0	0	
2- 00- 4421	Vehicle Code Fines	114,425	87,500	100,700	125,000	
	Subtotal - Revenues	114,425	87,500	100,700	125,000	
	Transfers In	0	0	0	0	
<i>TOTAL AVAILABLE FUNDS:</i>		114,425	87,500	100,700	125,000	

PROGRAM		FUND			DEPARTMENT	
TRAFFIC SAFETY (Page 2 of 2)		FUND - 2			ADMINISTRATION	
ACCT. NO.	DESCRIPTION	2021-22 ACTUAL	2022-23 ADJ BUDGET	2022-23 ESTIMATE	2023-24 ADOPTED	NOTES/DESCRIPTION
	<i>SALARIES & BENEFITS</i>	0	0	0	0	
	<i>OPERATIONS EXPENSES</i>					
2- 00- 6070	L.A. Co. Superior Courts	0	0	0	0	
	Subtotal - Operations Expenses	0	0	0	0	
	<i>CAPITAL OUTLAY</i>	0	0	0	0	
	<i>TRANSFERS</i>					
2- 00- 9201	Reimbursement to General Fund (Operating) (1)	114,425	87,500	100,700	125,000	
	<i>TOTAL EXPENDITURES & TRANSFERS</i>	114,425	87,500	100,700	125,000	
	ENDING FUND BALANCE:	0	0	0	0	
<i>FUND EQUITY:</i>		0	0	0	0	
	Undesignated Traffic Safety Fund	0	0	0	0	
<i>TOTAL FUND EQUITY:</i>		0	0	0	0	

**CITY OF LA CAÑADA FLINTRIDGE
FY 2023-24 ANNUAL BUDGET**

PROGRAM	FUND	DEPARTMENT
STATE GAS TAX (Page 1 of 2)	FUND - 3	PUBLIC WORKS

The State of California allocates Gas Tax monies to cities for the purpose of road and street maintenance and improvements. To be eligible for certain gas tax funds, the City is required to maintain an appropriate level of General Fund expenditures on street and road improvements.

ACCT. NO.	DESCRIPTION	2021-22 ACTUAL	2022-23 ADJ BUDGET	2022-23 ESTIMATE	2023-24 ADOPTED	NOTES/DESCRIPTION
<i>AVAILABLE FUNDS:</i>						
	BEGINNING FUND BALANCE	(49,175)	34,425	(9,450)	0	
3- 00- 4441	State Gas Tax (2106)	68,825	77,500	76,500	81,250	
3- 00- 4442	State Gas Tax (2107)	134,025	178,450	157,000	161,950	
3- 00- 4443	State Gas Tax (2107.5)	5,000	5,000	5,000	5,000	
3- 00- 4449	State Gas Tax (2103)	157,375	199,400	171,500	203,600	In 2017, SB1 Beall reset the Section 2103 rate, resulting in an increase from 11.7 to 17.3 cents/gallon effective in 2019-20.
3- 00- 4450	State Gas Tax (2105)	112,150	130,625	122,775	134,825	
3- 00- 4453	State Gas Tax (SB 1 Road Maint. Rehab.)	409,375	461,500	461,500	507,925	
3- 00- 4610	Interest	1,450	200	2,575	2,725	
	Subtotal - Revenues	888,200	1,052,675	996,850	1,097,275	
3- 00- 9132	Transfer In from Solid Waste (32)	147,750	189,000	158,000	198,450	Street Sweeping
	Subtotal - Transfers In	147,750	189,000	158,000	198,450	
<i>TOTAL AVAILABLE FUNDS:</i>		986,775	1,276,100	1,145,400	1,295,725	

PROGRAM		FUND			DEPARTMENT	
STATE GAS TAX (Page 2 of 2)		FUND - 3			PUBLIC WORKS	
ACCT. NO.	DESCRIPTION	2021-22 ACTUAL	2022-23 ADJ BUDGET	2022-23 ESTIMATE	2023-24 ADOPTED	NOTES/DESCRIPTION
	<i>SALARIES & BENEFITS</i>	0	0	0	0	
	<i>OPERATIONS EXPENSES</i>					
3- 00- 6064	Lighting (Street & Traffic)	130,400	150,000	195,000	170,000	Includes electricity and maintenance and repair costs
3- 00- 7113	Street Maintenance	305,700	360,000	330,900	360,000	
3- 00- 7117	Street Sweeping	147,750	189,000	158,000	198,450	Foothill Dip
3- 00- 7119	Street Repair	2,475	46,000	0	46,000	
Subtotal - Operations Expenses		586,325	745,000	683,900	774,450	
	<i>CAPITAL OUTLAY</i>	0	0	0	0	
	<i>TRANSFERS</i>					
3- 00- 9231	Transfer Out to Capital Projects	409,900	478,200	461,500	507,925	#2401 (\$507,925)
<i>TOTAL EXPENDITURES & TRANSFERS</i>		996,225	1,223,200	1,145,400	1,282,375	
ENDING FUND BALANCE:		(9,450)	52,900	0	13,350	
<i>FUND EQUITY:</i>		(9,450)	52,900	0	13,350	
	Designated SB1	0	0	0	0	
	Designated #2201	0	0	0	0	
	Foothill Dip	0	0	0	0	
	Undesignated	(9,450)	52,900	0	13,350	
<i>TOTAL FUND EQUITY:</i>		(9,450)	52,900	0	13,350	

**CITY OF LA CAÑADA FLINTRIDGE
FY 2023-24 ANNUAL BUDGET**

PROGRAM	FUND	DEPARTMENT
BONDS & GRANTS (Page 1 of 2)	FUND - 4	ADMINISTRATION

The Bonds & Grants Fund (formerly the Parkland Bond Fund) allocates revenues and grant monies received from other agencies for various acquisition and improvement projects.

ACCT. NO.	DESCRIPTION	2021-22 ACTUAL	2022-23 ADJ BUDGET	2022-23 ESTIMATE	2023-24 ADOPTED	NOTES/DESCRIPTION
<i>AVAILABLE FUNDS:</i>						
	BEGINNING FUND BALANCE	(125,150)	(90,875)	(148,800)	1,950	
4- 00- 4492	SMMC Grant (Flint Canyon Trail Restoration)	46,850	30,525	25,350	30,525	Flint Canyon Trail Restoration reimbursement grant (\$300K)
4- 00- 4495	SMMC Grant (Eagle Scout)	0	0	2,500	0	Monarch Butterfly Eagle Scout project
4- 00- 4498	State SB2 Grant	53,000	0	34,275	0	FY23: SB2 Grant reimbursement grant (\$160,000)
4- 00- 4499	State Local Early Action Planning Grant	0	150,000	150,000	0	FY23: LEAP consultant reimbursement grant
4- 00- 4430	State Grant	0	0	0	40,000	Solar Reimbursement Grant# 04-2401
	Subtotal - Revenues	99,850	180,525	212,125	70,525	
4- 00- 9101	Transfer In from General Fund (Operating)	2,875	0	1,975	0	Software costs
	Subtotal - Transfers In	2,875	0	1,975	0	
<i>TOTAL AVAILABLE FUNDS:</i>		(22,425)	89,650	65,300	72,475	

PROGRAM		FUND			DEPARTMENT	
BONDS & GRANTS (Page 2 of 2)		FUND - 4			ADMINISTRATION	
ACCT. NO.	DESCRIPTION	2021-22 ACTUAL	2022-23 ADJ BUDGET	2022-23 ESTIMATE	2023-24 ADOPTED	NOTES/DESCRIPTION
	<i>SALARIES & BENEFITS</i>	0	0	0	0	
	<i>OPERATIONS EXPENSES</i>					
4- 00- 6030	Materials and Supplies	2,500	0	0	0	FY22: Eagle Scout Project
4- 00- 6061	Professional Services	88,875	36,250	36,250	40,000	FY24: CALAPP Solar Grant
4- 00- 7000	Project Expense	23,300	30,875	27,100	0	FY23: LEAP Grant Housing element (\$36,250) FY23: Flint Canyon Trail Restoration (design); SMMC Funds
Subtotal - Operations Expenses		114,675	67,125	63,350	40,000	
	<i>CAPITAL OUTLAY</i>	0	0	0	0	
Subtotal - Capital Outlay		0	0	0	0	
	<i>TRANSFERS</i>					
4- 00- 9201	Transfer Out to General Fund Operating (01)	11,700	11,700	0	0	SB2 Grant funds to reimburse General Fund Legal services #2405
4- 00- 9231	Transfer Out to Capital Projects (31)	0	0	0	32,475	
TOTAL EXPENDITURES & TRANSFERS:		126,375	78,825	63,350	72,475	
ENDING FUND BALANCE:		(148,800)	10,825	1,950	0	
<i>FUND EQUITY:</i>		(148,800)	10,825	1,950	0	
	Designated: SB2	(34,275)	0	0	0	
	Designated: LEAP Grant	(113,750)	(19,675)	0	0	
	Designated: SMMC-Flint Canyon (GF funds)	(28,775)	0	(30,525)	0	
	Designated: SMMC Grant - Eagle Scout Project	(2,500)	0	0	0	
	Software costs	0	(1,975)	0	0	
	SB2 (unreimbursable)	(1,975)	0	0	0	
	Undesignated	32,475	32,475	32,475	0	Prop A. Rec projects savings from: Winery Cyn; Cherry Cyn; Flint Trail II
TOTAL FUND EQUITY:		(148,800)	10,825	1,950	0	

**CITY OF LA CAÑADA FLINTRIDGE
FY 2023-24 ANNUAL BUDGET**

PROGRAM	FUND	DEPARTMENT
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TRANSP. DEVELOPMENT ACT (Page 1 of 2)

FUND - 5

PUBLIC WORKS

The Transportation Development Act Fund allocates revenues and grant monies received from the State of California. The City utilizes T.D.A. monies for the improvement of bicycle lanes and other transportation/infrastructure related projects.

ACCT. NO.	DESCRIPTION	2021-22 ACTUAL	2022-23 ADJ BUDGET	2022-23 ESTIMATE	2023-24 ADOPTED	NOTES/DESCRIPTION
<i>AVAILABLE FUNDS:</i>						
	BEGINNING FUND BALANCE	0	0	15,000	0	
5- 00- 4540	T.D.A. S.B. 821	15,000	19,000	19,000	23,500	
5- 00- 4610	Interest	0	0	125	0	
	Subtotal - Revenues	15,000	19,000	19,125	23,500	
	Transfers In	0	0	0	0	
	<i>TOTAL AVAILABLE FUNDS:</i>	15,000	19,000	34,125	23,500	

PROGRAM	FUND	DEPARTMENT
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TRANSP. DEVELOPMENT ACT (Page 2 of 2)	FUND - 5	PUBLIC WORKS
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ACCT. NO.	DESCRIPTION	2021-22 ACTUAL	2022-23 ADJ BUDGET	2022-23 ESTIMATE	2023-24 ADOPTED	NOTES/DESCRIPTION
	<i>SALARIES & BENEFITS</i>	0	0	0	0	
	<i>OPERATIONS EXPENSES</i>					
5- 00- 6060	L.A. County Contract Services	0	0	0	0	
	Subtotal - Operations Expenses	0	0	0	0	
	<i>CAPITAL OUTLAY</i>					
5- 00- 8239	Street Improvements	0	0	0	0	
	Subtotal - Capital Outlay	0	0	0	0	
	<i>TRANSFERS</i>					
5 00- 9201	Transfer Out - General Fund (Operating) (01)	0	0	0	0	
5 00- 9231	Transfer Out to Capital Projects Fund (31)	0	19,000	34,125	23,500	#2402 Misc. Concrete Repairs
<i>TOTAL EXPENDITURES & TRANSFERS:</i>		0	19,000	34,125	23,500	
ENDING FUND BALANCE:		15,000	0	0	0	
<i>FUND EQUITY:</i>		15,000	0	0	0	
	Undesignated TDA Fund	15,000	0	0	0	
<i>TOTAL FUND EQUITY:</i>		15,000	0	0	0	

**CITY OF LA CAÑADA FLINTRIDGE
FY 2023-24 ANNUAL BUDGET**

PROGRAM	FUND BALANCE	DEPARTMENT
FEDERAL EMERGENCY FUNDS (Page 1 of 2)	FUND - 7	ADMINISTRATION

In March 2021, the American Rescue Plan Act of 2021 ("ARPA") was signed into law to address the impact of the COVID pandemic. The relief package provides funding to state and local governments and the City's estimated share is approximately \$4,786,575. Funds will be disbursed in two two tranches, one after June 16, 2021 and the second payment twelve months thereafter. Funds must be obligated by December 31, 2024 and expended by December 31, 2026.

ACCT. NO.	DESCRIPTION	2021-22 ACTUAL	2022-23 ADJ BUDGET	2022-23 ESTIMATE	2023-24 ADOPTED	NOTES/DESCRIPTION
<i>AVAILABLE FUNDS:</i>						
	BEGINNING FUND BALANCE	0	2,393,300	2,381,625	4,763,950	
07- 00- 4416	ARPA Funds	2,393,300	2,393,275	2,393,275	0	
07- 00- 4610	Interest	5,500	0	70,300	93,175	
	Subtotal - Revenues	2,398,800	2,393,275	2,463,575	93,175	
	Transfer In	0	0	0	0	
	<i>TOTAL AVAILABLE FUNDS:</i>	2,398,800	4,786,575	4,845,200	4,857,125	

PROGRAM		FUND BALANCE			DEPARTMENT	
FEDERAL EMERGENCY FUNDS (Page 2 of 2)		FUND - 7			ADMINISTRATION	
ACCT. NO.	DESCRIPTION	2021-22 ACTUAL	2022-23 ADJ BUDGET	2022-23 ESTIMATE	2023-24 ADOPTED	NOTES/DESCRIPTION
	<i>SALARIES & BENEFITS</i>	0	0	0	0	
	<i>OPERATIONS EXPENSES</i>					
07- 00- 6060	L.A. Co. Contract Services	0	0	0	53,500	Catch Basin Clean-Out (Add'l \$37,500 in Measure W)
07- 00- 6061	Professional Services	17,175	2,445,000	81,250	2,470,150	HDL consultant (\$9,550); Sewer Project Study (\$1.5M); Asset Management Plan (\$657,500); Climate Action Plan (\$169,525); Climate Action Plan Impl. (\$60K); Home Sec. Rebate (\$15K); Building Height Survey (\$55,725); Flock Cameras (\$2,850)
	Subtotal - Operations Expenditures	17,175	2,445,000	81,250	2,523,650	
	<i>CAPITAL OUTLAY</i>					
07- 00- 7000	Capital Projects	0	2,351,575	0	1,916,575	Upgrade Mid-Block Crosswalk (\$1.2M); Community Center (CC) Access (\$273,425); LED Lighting Retrofit (\$176,575); Safety Lighting-Lanterman Aud. (\$25K)
07- 00- 8237	Computer Equip./Software	0	0	0	115,100	CC-Window replc (\$66K); CC-HVAC (\$74K); CC-Gas Meter Reloc (\$5,750); CC- Shade (\$13K); CC-Basketball Court (\$67,825); FIS lower Field (\$15K)
	Subtotal - Capital Outlay	0	2,351,575	0	2,031,675	Bid/Quote Software (\$9,100) (Add'l \$475 in GF 01-06-8237); Tyler Tech Munis Fin Syst (\$36K); Document Mgmt Syst. -Phase 2 (\$70K)
	<i>TRANSFERS</i>					
07- 00- 9201	Transfer Out to General Fund (Operating)	0	0	0	20,000	FIS Lower Field Rehab Project
07- 00- 9231	Transfer Out to Capital Projects	0	0	0	222,825	#2402 Misc. Concrete Repair
	Subtotal - Transfers Out	0	0	0	242,825	
TOTAL EXPENDITURES & TRANSFERS:		17,175	4,796,575	81,250	4,798,150	
ENDING FUND BALANCE:		2,381,625	(10,000)	4,763,950	58,975	
FUND EQUITY:		2,381,625	(10,000)	4,763,950	58,975	
	Designated for Cybersecurity Enhancements	33,275	0	0	0	
	Designated for HDL Consultant	9,550	0	9,550	0	
	Designated for Sewer Project Study	0	0	1,500,000	0	
	Designated for Asset Management Plan	0	0	657,500	0	
	Designated for Climate Action Plan	0	0	169,525	0	
	Designated for Upgrade Mid-Block Crosswalk	0	0	1,200,000	0	
	Designated for Community Center Access	0	0	500,000	0	
	Designated for T-Intersection Improvement	0	0	250,000	0	
	Designated for Back up Power Traffic Signals	0	0	200,000	0	
	Designated for LED Lighting Retrofit	0	0	176,575	0	
	Designated for Safety Lighting - Lanterman Aud.	0	0	25,000	0	
	Undesignated	2,338,800	(10,000)	75,800	58,975	
TOTAL FUND EQUITY:		2,381,625	(10,000)	4,763,950	58,975	

**CITY OF LA CAÑADA FLINTRIDGE
FY 2023-24 ANNUAL BUDGET**

PROGRAM	FUND	DEPARTMENT
COMMUNITY DEV. BLOCK GRANT (Page 1 of 2)	FUND - 11	COMMUNITY DEVELOPMENT

The Community Development Block Grant fund tracks the City's share of the Los Angeles County entitlement. Funds are used to assist low and moderate income residents, to remove blight, by providing grants for sewer connections and rehabilitation of residential structures, to remove blight, and to improve access for those with disabilities.

ACCT. NO.	DESCRIPTION	2021-22 ACTUAL	2022-23 ADJ BUDGET	2022-23 ESTIMATE	2023-24 ADOPTED	NOTES/DESCRIPTION
<i>AVAILABLE FUNDS:</i>						
	BEGINNING FUND BALANCE	0	0	0	0	
11- 00- 4410	Revenues	79,025	60,525	48,000	58,450	LA County Development Authority FY 21/22-Approx. \$11,900 not allocated & held by LA County Development Authority (LACDA); FY 22/23-Approx. \$12,525 held by LACDA.
	Subtotal - Revenues	79,025	60,525	48,000	58,450	
11- 00- 9101	Transfer In from General Fund (Operating) (01)	0	0	0	0	
<i>TOTAL AVAILABLE FUNDS:</i>		79,025	60,525	48,000	58,450	

PROGRAM		FUND			DEPARTMENT	
COMMUNITY DEV. BLOCK GRANT (Page 2 of 2)		FUND - 11			COMMUNITY DEVELOPMENT	
ACCT. NO.	DESCRIPTION	2021-22 ACTUAL	2022-23 ADJ BUDGET	2022-23 ESTIMATE	2023-24 ADOPTED	NOTES/DESCRIPTION
	<i>SALARIES & BENEFITS</i>	0	0	0	0	
	<i>OPERATIONS EXPENSES</i>					
11- 00- 6201	Subsidy Prgms-Sewer Connection	18,450	10,000	0	10,000	(1 connection)
11- 00- 6202	Subsidy Prgms-Residential Rehab.	44,725	50,525	48,000	48,450	(2 rehab projects)
11- 00- 6203	Subsidy Prgms-ADA improvements - CCLCF	15,850	0	0	0	
Subtotal - Operations Expenses		79,025	60,525	48,000	58,450	
	<i>CAPITAL OUTLAY</i>	0	0	0	0	
	<i>TRANSFERS</i>					
11 00- 9201	Transfer Out to General Fund (Operating)	0	0	0	0	
TOTAL EXPENDITURES & TRANSFERS:		79,025	60,525	48,000	58,450	
ENDING FUND BALANCE:		0	0	0	0	
FUND EQUITY:		0	0	0	0	
	Undesignated CDBG Fund	0	0	0	0	
TOTAL FUND EQUITY:		0	0	0	0	

**CITY OF LA CAÑADA FLINTRIDGE
FY 2023-24 ANNUAL BUDGET**

PROGRAM	FUND	DEPARTMENT
MEASURE W (Page 1 of 2)	FUND - 18	PUBLIC WORKS

Measure W, passed in 2018 in Los Angeles County, created a comprehensive, regional plan to address how to capture water and reduce reliance on imported water. The City receives direct funding proportional to the revenues generated within its boundaries. Funding is designed to maximize the City's ability to address local stormwater and urban runoff challenges and opportunities. Projects and programs are required to include a water quality benefit. Funding can be used for eligible activities such as project development, design, construction, effectiveness monitoring, operations and maintenance.

ACCT. NO.	DESCRIPTION	2021-22 ACTUAL	2022-23 ADJ BUDGET	2022-23 ESTIMATE	2023-24 ADOPTED	NOTES/DESCRIPTION
<i>AVAILABLE FUNDS:</i>						
	BEGINNING FUND BALANCE	(62,675)	173,750	193,325	453,125	
18- 00- 4411	Measure W Revenues	376,850	380,000	377,850	380,000	
18- 00- 4610	Interest	(500)	1,750	5,450	6,450	
	Subtotal - Revenues	376,350	381,750	383,300	386,450	
	Transfers In	0	0	0	0	
<i>TOTAL AVAILABLE FUNDS:</i>		313,675	555,500	576,625	839,575	

PROGRAM		FUND			DEPARTMENT	
MEASURE W (Page 2 of 2)		FUND - 18			PUBLIC WORKS	
ACCT. NO.	DESCRIPTION	2021-22 ACTUAL	2022-23 ADJ BUDGET	2022-23 ESTIMATE	2023-24 ADOPTED	NOTES/DESCRIPTION
	<i>SALARIES & BENEFITS</i>	0	0	0	0	
	<i>OPERATIONS EXPENSES</i>					
18- 00- 6060	L.A. Co. Contract Services	0	0	0	37,500	Catch Basin Clean-Out (Add'l \$53,500 in ARPA) NPDES Permit Consultant (\$113,500); TMDL Study (\$10,000); Audit (\$5,000)
18- 00- 6061	Professional Services	120,350	123,500	123,500	128,500	
Subtotal - Operations Expenses		120,350	123,500	123,500	166,000	
	<i>CAPITAL OUTLAY</i>	0	0	0	0	
18- 00- 7000	Project Expense	0	104,000	0	104,000	Trash Can and Installation
Subtotal - Capital Outlay		0	104,000	0	104,000	
	<i>TRANSFERS</i>	0	0	0	0	
TOTAL EXPENDITURES & TRANSFERS		120,350	227,500	123,500	270,000	
ENDING FUND BALANCE:		193,325	328,000	453,125	569,575	
<i>FUND EQUITY:</i>		193,325	328,000	453,125	569,575	
	Designated: Trash Cans	0	0	104,000	0	Measure W Funds
	Undesignated	193,325	328,000	349,125	569,575	
TOTAL FUND EQUITY:		193,325	328,000	453,125	569,575	

**CITY OF LA CAÑADA FLINTRIDGE
FY 2023-24 ANNUAL BUDGET**

PROGRAM	FUND	DEPARTMENT
SANITATION (Page 1 of 2)	FUND - 20	PUBLIC WORKS

The Sanitation Fund is a City created fund to track expenditures related to Sanitation Districts #28 and #34. In addition, the Fund tracks revenues and expenditures related to the acquisition and installation of a community sewer system.

ACCT. NO.	DESCRIPTION	2021-22 ACTUAL	2022-23 ADJ BUDGET	2022-23 ESTIMATE	2023-24 ADOPTED	NOTES/DESCRIPTION
<i>AVAILABLE FUNDS:</i>						
	BEGINNING FUND BALANCE	0	0	0	0	
20- 00- 4140	Property Tax	6,900	7,500	8,425	8,425	
	Subtotal - Revenues	6,900	7,500	8,425	8,425	
	Loan Advance - from General Fund (1)	0	0	0	0	(see "Loan Advance - Detail" below)
	<i>TOTAL AVAILABLE FUNDS:</i>	6,900	7,500	8,425	8,425	

<i>LOAN ADVANCE - DETAIL:</i>						
	District 4 Expenses	0	0	0	0	
	District 5 Expenses	0	0	0	0	
	District 6 Expenses	0	0	0	0	
	Total Loan Advance:	0	0	0	0	

PROGRAM		FUND			DEPARTMENT	
SANITATION (Page 2 of 2)		FUND - 20			PUBLIC WORKS	
ACCT. NO.	DESCRIPTION	2021-22 ACTUAL	2022-23 ADJ BUDGET	2022-23 ESTIMATE	2023-24 ADOPTED	NOTES/DESCRIPTION
	<i>SALARIES & BENEFITS</i>	0	0	0	0	
	<i>OPERATIONS EXPENSES</i>					
20- 00- 6061	Professional Services (San. #34)	6,900	7,500	8,425	8,425	
	Subtotal - Operations Expenditures	6,900	7,500	8,425	8,425	
	<i>CAPITAL OUTLAY</i>	0	0	0	0	
	<i>TRANSFERS</i>	0	0	0	0	
	Subtotal - Transfers Out	0	0	0	0	
	<i>TOTAL EXPENDITURES & TRANSFERS:</i>	6,900	7,500	8,425	8,425	
	ENDING FUND BALANCE:	0	0	0	0	
<i>FUND EQUITY:</i>		0	0	0	0	
	Designated for Future District # 4	0	0	0	0	
	Designated for Future District # 5	0	0	0	0	
	Designated for Future District # 6	0	0	0	0	
	Undesignated	0	0	0	0	
	<i>TOTAL FUND EQUITY:</i>	0	0	0	0	
<i>LOANS/OBLIGATIONS:</i>						
	Owed by Future District # 4	296,575	296,575	296,575	296,575	
	Owed by Future District # 5	351,150	351,150	351,150	351,150	
	Owed by Future District # 6	27,575	27,575	27,575	27,575	
	<i>TOTAL LOANS/OBLIGATIONS:</i>	675,300	675,300	675,300	675,300	

**CITY OF LA CAÑADA FLINTRIDGE
FY 2023-24 ANNUAL BUDGET**

PROGRAM	FUND	DEPARTMENT
SEWER IMPROVEMENT FUND 98-1 (Page 1 of 2)	FUND - 21	PUBLIC WORKS

The Sewer Improvement Fund tracks revenues and expenditures related to the acquisition and construction of the residential and commercial sewer systems constructed under an assessment district proceeding.

ACCT. NO.	DESCRIPTION	2021-22 ACTUAL	2022-23 ADJ BUDGET	2022-23 ESTIMATE	2023-24 ADOPTED	NOTES/DESCRIPTION
<i>AVAILABLE FUNDS:</i>						
	BEGINNING FUND BALANCE	0	0	0	0	
21- 00- 4410	Other Sewer Charges	0	0	0	0	
21- 00- 4412	Prepayments (AD 98-1)	0	0	0	0	
21- 00- 4610	Interest	0	0	0	0	
	Sub-total - Revenues	0	0	0	0	
	Loan Advance from General Fund	0	0	0	0	
21- 00- 9101	Transfer In from General Fund (Operating) (01)	0	0	0	0	
21- 00- 9122	Transfer In from SRF 98-1 (22)	0	0	0	0	
	Sub-total - Loan/Transfers In	0	0	0	0	
	<i>TOTAL AVAILABLE FUNDS:</i>	0	0	0	0	

PROGRAM		FUND			DEPARTMENT	
SEWER IMPROVEMENT FUND 98-1 (Page 2 of 2)		FUND - 21			PUBLIC WORKS	
ACCT. NO.	DESCRIPTION	2021-22 ACTUAL	2022-23 ADJ BUDGET	2022-23 ESTIMATE	2023-24 ADOPTED	NOTES/DESCRIPTION
	<i>SALARIES & BENEFITS</i>	0	0	0	0	
	<i>OPERATIONS EXPENSES</i>					
21- 00- 6010	Professional Services (AD 98-1)	0	0	0	0	
21- 00- 6072	Capital Construction (AD 98-1)	0	0	0	0	
	Subtotal - Operations Expenses	0	0	0	0	
	<i>CAPITAL OUTLAY</i>	0	0	0	0	
	<i>TRANSFERS</i>					
21- 00- 9201	Transfer Out to General Fund (Operating) (01)	0	0	0	0	
	<i>TOTAL EXPENDITURES & TRANSFERS:</i>	0	0	0	0	
	ENDING FUND BALANCE:	0	0	0	0	
<i>FUND EQUITY:</i>		0	0	0	0	
	Undesignated 98-1 Improvement Fund	0	0	0	0	
<i>TOTAL FUND EQUITY:</i>		0	0	0	0	

**CITY OF LA CAÑADA FLINTRIDGE
FY 2023-24 ANNUAL BUDGET**

PROGRAM	FUND BALANCE	DEPARTMENT
SEWER REDEMPTION FUND 98-1 (Page 1 of 2)	FUND - 22	PUBLIC WORKS

The Sewer Redemption Fund is a City created fund to track revenues and expenditures related to the sewer assessments collected for the residential and commercial sewer systems constructed under an assessment district proceeding.

ACCT. NO.	DESCRIPTION	2021-22 ACTUAL	2022-23 ADJ BUDGET	2022-23 ESTIMATE	2023-24 ADOPTED	NOTES/DESCRIPTION
<i>AVAILABLE FUNDS:</i>						
	BEGINNING FUND BALANCE	0	0	0	0	
22- 00- 4410	Sewer Assess. Fees (AD 98-1)	0	0	0	0	
22- 00- 4412	Prepayments (AD 98-1)	0	0	0	0	
22- 00- 4413	Penalties	0	0	0	0	
22- 00- 4420	Administrative Fee (AD 98-1)	0	0	0	0	
22- 00- 4610	Interest	0	0	0	0	
	Subtotal - Revenues	0	0	0	0	
22- 00- 9101	Transfer In from General Fund (Operating) (01)	0	0	0	0	
	<i>TOTAL AVAILABLE FUNDS:</i>	0	0	0	0	

PROGRAM		FUND			DEPARTMENT	
SEWER REDEMPTION FUND 98-1 (Page 2 of 2)		FUND - 22			PUBLIC WORKS	
ACCT. NO.	DESCRIPTION	2021-22 ACTUAL	2022-23 ADJ BUDGET	2022-23 ESTIMATE	2023-24 ADOPTED	NOTES/DESCRIPTION
	<i>SALARIES & BENEFITS</i>	0	0	0	0	
	<i>OPERATIONS EXPENSES</i>					
22- 00- 6010	Professional Services (AD 98-1)	0	0	0	0	
	Subtotal - Operations Expense	0	0	0	0	
	<i>CAPITAL OUTLAY</i>	0	0	0	0	
	<i>TRANSFERS</i>					
22- 00- 9201	Reimbursement to General Fund (01)	0	0	0	0	
22- 00- 9223	Transfer Out to SDSF 98-1 (23)	0	0	0	0	
	Subtotal - Transfers Out	0	0	0	0	
	<i>TOTAL EXPENDITURES & TRANSFERS:</i>	0	0	0	0	
	ENDING FUND BALANCE:	0	0	0	0	
<i>FUND EQUITY:</i>		0	0	0	0	
	Undesignated 98-1 Redemption Fund	0	0	0	0	
<i>TOTAL FUND EQUITY:</i>		0	0	0	0	

**CITY OF LA CAÑADA FLINTRIDGE
FY 2023-24 ANNUAL BUDGET**

PROGRAM	FUND	DEPARTMENT
SEWER DEBT SERVICE FUND 98-1 (Page 1 of 2)	FUND - 23	PUBLIC WORKS

The Sewer Debt Service Fund is a City created fund to track revenues and expenditures related to the sewer debts incurred for the residential and commercial sewer systems constructed under an assessment district proceeding.

ACCT. NO.	DESCRIPTION	2021-22 ACTUAL	2022-23 ADJ BUDGET	2022-23 ESTIMATE	2023-24 ADOPTED	NOTES/DESCRIPTION
<i>AVAILABLE FUNDS:</i>						
	BEGINNING FUND BALANCE	52,575	52,825	52,700	53,475	
23- 00- 4610	Interest Income	125	250	775	1,025	
	Subtotal - Revenues	125	250	775	1,025	
23- 00- 9122	Transfer In - from SRF(22)	0	0	0	0	
<i>TOTAL AVAILABLE FUNDS:</i>		52,700	53,075	53,475	54,500	

PROGRAM		FUND			DEPARTMENT	
SEWER DEBT SERVICE FUND 98-1 (Page 2 of 2)		FUND - 23			PUBLIC WORKS	
ACCT. NO.	DESCRIPTION	2021-22 ACTUAL	2022-23 ADJ BUDGET	2022-23 ESTIMATE	2023-24 ADOPTED	NOTES/DESCRIPTION
	<i>SALARIES & BENEFITS</i>	0	0	0	0	
	<i>OPERATIONS EXPENSES</i>	0	0	0	0	
	Subtotal - Operations Expenses	0	0	0	0	
	<i>CAPITAL OUTLAY</i>	0	0	0	0	
	<i>TRANSFERS</i>					
23- 00- 9201	Transfer Out - General Fund (01)	0	0	0	0	
	<i>TOTAL EXPENDITURES & TRANSFERS:</i>	0	0	0	0	
	ENDING FUND BALANCE:	52,700	53,075	53,475	54,500	
<i>FUND EQUITY:</i>		52,700	53,075	53,475	54,500	
	Designated for Final SWRCB Payments	0	0	0	0	
	Undesignated	52,700	53,075	53,475	54,500	
	<i>TOTAL FUND EQUITY:</i>	52,700	53,075	53,475	54,500	
<i>LOANS/OBLIGATIONS:</i>						
	Due to SWRCB (Loan)	0	0	0	0	
	<i>TOTAL LOANS/OBLIGATIONS:</i>	0	0	0	0	

**CITY OF LA CAÑADA FLINTRIDGE
FY 2023-24 ANNUAL BUDGET**

PROGRAM	FUND	DEPARTMENT
SEWER IMPROVEMENT FUND 02-1 (Page 1 of 2)	FUND - 24	PUBLIC WORKS

The Sewer Improvement Fund is a City created fund to track revenues and expenditures related to the acquisition and construction of the residential and commercial sewer systems constructed under an assessment district proceeding.

ACCT. NO.	DESCRIPTION	2021-22 ACTUAL	2022-23 ADJ BUDGET	2022-23 ESTIMATE	2023-24 ADOPTED	NOTES/DESCRIPTION
<i>AVAILABLE FUNDS:</i>						
	BEGINNING FUND BALANCE	(995,100)	(995,100)	(995,100)	(995,100)	
24- 00- 4412	Prepayments (AD 02-1)	0	0	0	0	
24- 00- 4550	Miscellaneous Revenue	0	0	0	0	
24- 00- 4610	Interest	0	0	0	0	
	Subtotal - Revenues	0	0	0	0	
24- 00- 9126	Transfer In from SDSF 02-1 (26)	0	0	0	0	
<i>TOTAL AVAILABLE FUNDS:</i>		(995,100)	(995,100)	(995,100)	(995,100)	

PROGRAM		FUND			DEPARTMENT	
SEWER IMPROVEMENT FUND 02-1 (Page 2 of 2)		FUND - 24			PUBLIC WORKS	
ACCT. NO.	DESCRIPTION	2021-22 ACTUAL	2022-23 ADJ BUDGET	2022-23 ESTIMATE	2023-24 ADOPTED	NOTES/DESCRIPTION
	<i>SALARIES & BENEFITS</i>	0	0	0	0	
	<i>OPERATIONS EXPENSES</i>					
24- 00- 6010	Professional Services (AD 02-1)	0	0	0	0	
	Subtotal - Operations Expenses	0	0	0	0	
	<i>CAPITAL OUTLAY</i>					
24- 00- 6072	Capital Construction (AD 02-1)	0	0	0	0	
	Subtotal - Capital Outlay	0	0	0	0	
	<i>TRANSFERS</i>	0	0	0	0	
	<i>TOTAL EXPENDITURES & TRANSFERS:</i>	0	0	0	0	
	ENDING FUND BALANCE:	(995,100)	(995,100)	(995,100)	(995,100)	
<i>FUND EQUITY:</i>		(995,100)	(995,100)	(995,100)	(995,100)	
	Undesignated 02-1 Improvement Fund	(995,100)	(995,100)	(995,100)	(995,100)	
	<i>TOTAL FUND EQUITY:</i>	(995,100)	(995,100)	(995,100)	(995,100)	

**CITY OF LA CAÑADA FLINTRIDGE
FY 2023-24 ANNUAL BUDGET**

PROGRAM	FUND	DEPARTMENT
SEWER REDEMPTION FUND 02-1 (Page 1 of 2)	FUND - 25	PUBLIC WORKS

The Sewer Redemption Fund is a City created fund to track revenues and expenditures related to the sewer assessments collected for the residential and commercial sewer sewer systems constructed under an assessment district proceeding.

ACCT. NO.	DESCRIPTION	2021-22 ACTUAL	2022-23 ADJ BUDGET	2022-23 ESTIMATE	2023-24 ADOPTED	NOTES/DESCRIPTION
<i>AVAILABLE FUNDS:</i>						
	BEGINNING FUND BALANCE	0	0	0	0	
25- 00- 4410	Sewer Assess. Fees (AD 02-1)	7,275	0	750	0	
25- 00- 4413	Penalties	1,375	0	325	0	
	Subtotal - Revenues	8,650	0	1,075	0	
	Transfers In	0	0	0	0	
<i>TOTAL AVAILABLE FUNDS:</i>		8,650	0	1,075	0	

PROGRAM		FUND			DEPARTMENT	
SEWER REDEMPTION FUND 02-1 (Page 2 of 2)		FUND - 25			PUBLIC WORKS	
ACCT. NO.	DESCRIPTION	2021-22 ACTUAL	2022-23 ADJ BUDGET	2022-23 ESTIMATE	2023-24 ADOPTED	NOTES/DESCRIPTION
	<i>SALARIES & BENEFITS</i>	0	0	0	0	
	<i>OPERATIONS EXPENSES</i>					
25- 00- 6010	Professional Services (AD 02-1)	7,550	0	0	0	Willdan Financial
	Subtotal - Operations Expense	7,550	0	0	0	
	<i>CAPITAL OUTLAY</i>	0	0	0	0	
	<i>TRANSFERS</i>					
25- 00- 9226	Transfer Out to SDSF 02-1 (26)	1,100	0	1,075	0	
	Subtotal - Transfers Out	1,100	0	1,075	0	
	<i>TOTAL EXPENDITURES & TRANSFERS:</i>	8,650	0	1,075	0	
	ENDING FUND BALANCE:	0	0	0	0	
<i>FUND EQUITY:</i>		0	0	0	0	
	Undesignated 02-1 Redemption Fund	0	0	0	0	
	<i>TOTAL FUND EQUITY:</i>	0	0	0	0	

**CITY OF LA CAÑADA FLINTRIDGE
FY 2023-24 ANNUAL BUDGET**

PROGRAM	FUND	DEPARTMENT
SEWER DEBT SERVICE FUND 02-1 (Page 1 of 2)	FUND - 26	PUBLIC WORKS

The Sewer Debt Service Fund is a City created fund to track revenues and expenditures related to the sewer debts incurred for the residential and commercial sewer systems constructed under an assessment district proceeding.

ACCT. NO.	DESCRIPTION	2021-22 ACTUAL	2022-23 ADJ BUDGET	2022-23 ESTIMATE	2023-24 ADOPTED	NOTES/DESCRIPTION
<i>AVAILABLE FUNDS:</i>						
	BEGINNING FUND BALANCE	4,823,200	3,956,350	3,948,875	3,119,725	
26- 00- 4610	Interest Income	12,950	15,350	58,150	77,050	
	Subtotal - Revenues	12,950	15,350	58,150	77,050	
26- 00- 9125	Transfer In from SRF 02-1 (25)	1,100	0	1,075	0	
<i>TOTAL AVAILABLE FUNDS:</i>		4,837,250	3,971,700	4,008,100	3,196,775	

PROGRAM		FUND			DEPARTMENT	
SEWER DEBT SERVICE FUND 02-1 (Page 2 of 2)		FUND - 26			PUBLIC WORKS	
ACCT. NO.	DESCRIPTION	2021-22 ACTUAL	2022-23 ADJ BUDGET	2022-23 ESTIMATE	2023-24 ADOPTED	NOTES/DESCRIPTION
	<i>SALARIES & BENEFITS</i>	0	0	0	0	
	<i>OPERATIONS EXPENSES</i>					
26- 00- 6038	Principal Loan Payment	807,975	827,350	827,350	847,200	SWRCB Loan Payment
26- 00- 6039	Interest Expense	46,900	35,600	35,600	24,000	SWRCB Interest
26- 00- 6040	Loan Service Charge	33,500	25,425	25,425	17,150	SWRCB Loan Service Charge
	Subtotal - Operations Expense	888,375	888,375	888,375	888,350	
	<i>CAPITAL OUTLAY</i>	0	0	0	0	
	<i>TRANSFERS</i>					
	TOTAL EXPENDITURES & TRANSFERS:	888,375	888,375	888,375	888,350	
	ENDING FUND BALANCE:	3,948,875	3,083,325	3,119,725	2,308,425	
FUND EQUITY:		3,948,875	3,083,325	3,119,725	2,308,425	
	Designated for future debt service	3,948,875	3,083,325	3,119,725	2,308,425	Set-aside for final payments to SWRCB
	TOTAL FUND EQUITY:	3,948,875	3,083,325	3,119,725	2,308,425	
LOANS/OBLIGATIONS:						
	Due to SWRCB (Loan)	2,542,100	1,714,750	1,714,750	867,550	Final payment in March 2025 (FY 2024-25) is \$888,375
	Due to General Fund	38,500	38,500	38,500	38,500	Lost Sewer Lateral (5100 Block ACH); owed to GF upon completion of sewer district
	TOTAL LOANS/OBLIGATIONS:	2,580,600	1,753,250	1,753,250	906,050	

**CITY OF LA CAÑADA FLINTRIDGE
FY 2023-24 ANNUAL BUDGET**

PROGRAM	FUND	DEPARTMENT
MEASURE M Local Return (Page 1 of 2)	FUND - 27	ADMINISTRATION

In November 2016, Los Angeles County voters approved Measure M which added an additional 1/2-cents to the sales tax collected in Los Angeles County. Measure M funds are used to fund transportation-related improvements. Measure M went into effect on July 1, 2017. There is no sunset date for Measure M.

ACCT. NO.	DESCRIPTION	2021-22 ACTUAL	2022-23 ADJ BUDGET	2022-23 ESTIMATE	2023-24 ADOPTED	NOTES/DESCRIPTION
<i>AVAILABLE FUNDS:</i>						
	BEGINNING FUND BALANCE	305,550	246,025	669,950	1,065,150	
27- 00- 4411	Measure M Revenues	363,700	347,350	382,675	409,175	
27- 00- 4610	Interest	700	1,875	12,525	16,125	
	Subtotal - Revenues	364,400	349,225	395,200	425,300	
	Transfers In	0	0	0	0	
<i>TOTAL AVAILABLE FUNDS:</i>		669,950	595,250	1,065,150	1,490,450	

PROGRAM		FUND			DEPARTMENT	
MEASURE M Local Return (Page 2 of 2)		FUND - 27			ADMINISTRATION	
ACCT. NO.	DESCRIPTION	2021-22 ACTUAL	2022-23 ADJ BUDGET	2022-23 ESTIMATE	2023-24 ADOPTED	NOTES/DESCRIPTION
	<i>SALARIES & BENEFITS</i>	0	0	0	0	
	<i>OPERATIONS EXPENSES</i>	0	0	0	0	
27- 00- 6061	Professional Services	0	7,500	0	7,500	VMT Model Tool Update (\$15,000, Measure M \$7,500, Measure R \$7,500)
	<i>CAPITAL OUTLAY</i>	0	0	0	0	
	<i>TRANSFERS</i>					
27- 00- 9231	Transfer Out to Capital Projects	0	586,325	0	1,481,325	FY24: #1611 (\$936,325); #2410 (\$45K); #2404 (\$500K) FY23: #1611 (\$586,325)
<i>TOTAL EXPENDITURES & TRANSFERS:</i>		0	593,825	0	1,488,825	
ENDING FUND BALANCE:		669,950	1,425	1,065,150	1,625	
<i>FUND EQUITY:</i>		669,950	1,425	1,065,150	1,625	
	Designated: #1611 Soundwalls Phase II	592,925	0	936,325	0	To be transferred to Fund 31 upon completion in FY23/24
	Undesignated	77,025	1,425	128,825	1,625	
<i>TOTAL FUND EQUITY:</i>		669,950	1,425	1,065,150	1,625	

**CITY OF LA CAÑADA FLINTRIDGE
FY 2023-24 ANNUAL BUDGET**

PROGRAM	FUND	DEPARTMENT
MEASURE R (LOCAL RETURN) (Page 1 of 2)	FUND - 28	ADMINISTRATION

In November 2008, Los Angeles County voters approved Measure R which added an additional 1/2-cents to the sales tax collected in Los Angeles County. Measure R funds are used to fund transportation-related improvements. Measure R went into effect on July 1, 2009. This Measure will sunset in 2039.

ACCT. NO.	DESCRIPTION	2021-22 ACTUAL	2022-23 ADJ BUDGET	2022-23 ESTIMATE	2023-24 ADOPTED	NOTES/DESCRIPTION
<i>AVAILABLE FUNDS:</i>						
	BEGINNING FUND BALANCE	483,950	681,025	614,875	920,500	
28- 00- 4411	Measure R Revenues	321,400	306,500	338,275	361,050	
28- 00- 4610	Interest	1,775	2,500	11,100	14,350	
	Subtotal - Revenues	323,175	309,000	349,375	375,400	
	Transfers In	0	0	0	0	
<i>TOTAL AVAILABLE FUNDS:</i>		807,125	990,025	964,250	1,295,900	

PROGRAM		FUND			DEPARTMENT	
MEASURE R (LOCAL RETURN) (Page 2 of 2)		FUND - 28			ADMINISTRATION	
ACCT. NO.	DESCRIPTION	2021-22 ACTUAL	2022-23 ADJ BUDGET	2022-23 ESTIMATE	2023-24 ADOPTED	NOTES/DESCRIPTION
	<i>SALARIES & BENEFITS</i>	0	0	0	0	
	<i>OPERATIONS EXPENSES</i>					
28- 00- 6061	Professional Services	26,375	131,450	250	131,450	Active Transp. M. Plan (\$80K); Foothill Median Landscape (\$40K); Public EV Charging Station Maintenance (\$3,950); VMT Model Tool Update (\$15,000, Measure M \$7,500, Measure R \$7,500) Flock Cameras License Agreement (18 cameras)
28- 00- 6038	Lease Agreement	26,000	40,000	26,000	42,500	
	Subtotal - Operations Expense	52,375	171,450	26,250	173,950	
	<i>CAPITAL OUTLAY</i>					
28- 00- 8231	Furnishings & Equipment	0	0	0	350	Flock Cameras (2 cameras)
		0	0	0	350	
	<i>TRANSFERS</i>					
28- 00- 9231	Transfer Out to Capital Projects (31)	139,875	824,700	17,500	1,121,450	FY24: #2301 (\$149,000); #2307 (\$100,000); #2005 (\$422,450); #2401 (\$450K) FY23: #1405 (\$141,750); #2005 (\$433,950); #2301 (\$149K); #2307 (\$100K)
	<i>TOTAL EXPENDITURES & TRANSFERS:</i>	192,250	996,150	43,750	1,295,750	
	ENDING FUND BALANCE:	614,875	(6,125)	920,500	150	
<i>FUND EQUITY:</i>		614,875	(6,125)	920,500	150	
	Designated: #1405 Foothill Link	3,925	0	0	0	FY22 Fund designated FY22 Midyear adjust funds removed
	Designated: #2005 Soundwall Phase III	0	0	442,450	0	
	Designated: Active Trans. Master Plan (Design)	0	0	80,000	0	
	Designated: #2206 Foothill Median Landscape	68,000	0	40,000	0	Measure R Funds
	Designated: #2301	0	0	149,000	0	
	Designated: #2307 Foothill/Verdugo/La Canada TS	0	0	100,000	0	
	Undesignated	542,950	(6,125)	109,050	150	
	<i>TOTAL FUND EQUITY:</i>	614,875	(6,125)	920,500	150	

**CITY OF LA CAÑADA FLINTRIDGE
FY 2023-24 ANNUAL BUDGET**

PROGRAM	FUND	DEPARTMENT
PROPOSITION C (Page 1 of 2)	FUND - 29	ADMINISTRATION

In 1990, Los Angeles County voters approved Proposition C which added an additional 1/2-cents to the sales tax collected in Los Angeles County. Proposition C funds are used to fund transportation-related improvements. This Proposition does not sunset

ACCT. NO.	DESCRIPTION	2021-22 ACTUAL	2022-23 ADJ BUDGET	2022-23 ESTIMATE	2023-24 ADOPTED	NOTES/DESCRIPTION
<i>AVAILABLE FUNDS:</i>						
	BEGINNING FUND BALANCE	1,072,450	839,575	905,900	955,725	
29- 00- 4411	Proposition C Revenues	428,600	408,650	450,825	481,400	
29- 00- 4610	Interest	4,800	3,925	16,525	21,350	
	Subtotal - Revenues	433,400	412,575	467,350	502,750	
	Transfers In - General Fund (01)	0	0	0	0	
	Subtotal - Transfers In	0	0	0	0	
<i>TOTAL AVAILABLE FUNDS:</i>		1,505,850	1,252,150	1,373,250	1,458,475	

PROGRAM		FUND			DEPARTMENT	
PROPOSITION C (Page 2 of 2)		FUND - 29			ADMINISTRATION	
ACCT. NO.	DESCRIPTION	2021-22 ACTUAL	2022-23 ADJ BUDGET	2022-23 ESTIMATE	2023-24 ADOPTED	NOTES/DESCRIPTION
	<i>SALARIES & BENEFITS</i>	0	0	0	0	
	<i>OPERATIONS EXPENSES</i>					
29- 00- 6053	Memberships & Dues	2,700	2,700	2,700	2,775	SGVCOG Rockslide Soil Investig. FY23: 3-Yr Strategic Plan (\$30K); Rockslide Soil Investig. (\$5K)
29- 00- 6061	Professional Services	163,950	35,000	0	5,000	
	Subtotal - Operations Expense	166,650	37,700	2,700	7,775	
	<i>CAPITAL OUTLAY</i>					
29- 00- 8231	Furnishings & Equipment	0	170,000	0	170,000	FY23 & FY24: Camera Signal Detection System Upgrade (\$150K); Beacons Upgrade at Midblock crosswalks (\$20K)
	Subtotal - Capital Outlay	0	170,000	0	170,000	
	<i>TRANSFERS</i>					
29- 00- 9231	Transfer Out to Capital Projects	433,300	847,700	414,825	1,229,575	FY24: #2107 (\$229,525); #2307 (\$500K); #2004 (\$150K); #2007 (\$50); #2410 (\$65,500); #2210 (\$150K); #2211 (\$50K); #2406 (\$84,500) FY23: #1405 (\$302,150); #2007 (\$5,250); #2107 (\$99,550); #2205 (\$90,750); #2307 (\$350K)
	Subtotal - Transfers Out	433,300	847,700	414,825	1,229,575	
<i>TOTAL EXPENDITURES & TRANSFERS:</i>		599,950	1,055,400	417,525	1,407,350	
ENDING FUND BALANCE:		905,900	196,750	955,725	51,125	
<i>FUND EQUITY:</i>		905,900	196,750	955,725	51,125	
	Designated: #1405 Foothill Link	274,075	0	0	0	Project will be completed in FY23/24
	Designated: Video Signal Detection Syst	150,000	0	150,000	0	
	Designated: #2004 Foothill Blvd Storm Drain	150,000	150,000	150,000	0	
	Designated: #2007 Foothill Traffic Signal	50	0	50	0	
	Designated: #2107 Oakwood Signal	99,525	0	49,525	0	
	Designated: Beacons Upgrade @ Midblock	20,000	0	20,000	0	
	Designated: #2203 Foothill @ Daleridge Signal	90,750	0	0	0	
	Designated: #2307 Foothill Verdugo	0	0	350,000	0	Proposition C Funds
	Undesignated	121,500	46,750	236,150	51,125	
<i>TOTAL FUND EQUITY:</i>		905,900	196,750	955,725	51,125	

**CITY OF LA CAÑADA FLINTRIDGE
FY 2023-24 ANNUAL BUDGET**

PROGRAM	FUND	DEPARTMENT
PROPOSITION A (Page 1 of 2)	FUND - 30	ADMINISTRATION

In 1982, Los Angeles County voters approved Proposition A which added an additional 1/2-cent sales tax collected in Los Angeles County. Proposition A monies are used to fund transportation-related programs. This Proposition does not sunset.

ACCT. NO.	DESCRIPTION	2021-22 ACTUAL	2022-23 ADJ BUDGET	2022-23 ESTIMATE	2023-24 ADOPTED	NOTES/DESCRIPTION
<i>AVAILABLE FUNDS:</i>						
	BEGINNING FUND BALANCE	716,275	721,850	854,200	851,225	
30- 00- 4411	Proposition A Revenues	516,700	492,675	543,800	580,375	
30- 00- 4610	Interest	2,000	3,500	16,525	19,750	
	Subtotal - Revenues	518,700	496,175	560,325	600,125	
	Transfers In	0	0	0	0	
<i>TOTAL AVAILABLE FUNDS:</i>		1,234,975	1,218,025	1,414,525	1,451,350	

PROGRAM		FUND			DEPARTMENT	
PROPOSITION A (Page 2 of 2)		FUND - 30			ADMINISTRATION	
ACCT. NO.	DESCRIPTION	2021-22 ACTUAL	2022-23 ADJ BUDGET	2022-23 ESTIMATE	2023-24 ADOPTED	NOTES/DESCRIPTION
	<i>SALARIES & BENEFITS</i>	0	0	0	0	
	<i>OPERATIONS EXPENSES</i>					
30- 00- 6053	Memberships & Dues	10,700	11,525	11,525	12,100	AVCJPA (\$7,950); SGVCOG (\$4,150) Dial-A-Ride (\$58,175); Beach Bus (\$18K); 100% LCF Shuttle Service (\$468,225); Bus Shelter Inspection and Repairs (\$20K); Graffiti & Misc Repair (\$12K); Shuttle Stop Signage Repair (\$3,225); Bus Shelter Maint. (\$53,900); Trash Service for Bus Stop (\$16K)
30- 00- 6061	Professional Services	312,900	624,675	500,375	649,525	
	Subtotal - Operations Expenses	323,600	636,200	511,900	661,625	
	<i>CAPITAL OUTLAY</i>					
30- 00- 8231	Furnishings & Equipment	19,325	112,000	0	112,000	Replacement Trash Cans at Bus Stops
	Subtotal - Capital Outlay	19,325	112,000	0	112,000	
	<i>TRANSFERS</i>					
30- 00- 9201	Reimbursement to General Fund (01)	37,850	51,725	30,000	46,400	Salary Reimb. (15% of ASD; 10% Senior Mgmt. Analyst) FY23: #1405 (\$21,400)
30- 00- 9231	Transfer Out to Capital Projects (31)	0	21,400	21,400	0	
	Subtotal - Transfers	37,850	73,125	51,400	46,400	
<i>TOTAL EXPENDITURES & TRANSFERS:</i>		380,775	821,325	563,300	820,025	
ENDING FUND BALANCE:		854,200	396,700	851,225	631,325	
<i>FUND EQUITY:</i>		854,200	396,700	851,225	631,325	
	Designated: Trash Cans	0	0	112,000	0	Proposition A Funds
	Design: #1405 Fthl. Link Bikeway/Ped Greenbelt	21,400	0	0	0	
	Undesignated	832,800	396,700	739,225	631,325	
<i>TOTAL FUND EQUITY:</i>		854,200	396,700	851,225	631,325	

CITY OF LA CAÑADA FLINTRIDGE
FY 2023-24 ANNUAL BUDGET

PROGRAM		FUND			DEPARTMENT	
CAPITAL PROJECTS FUND (Page 1 of 4)		FUND - 31			PUBLIC WORKS	
ACCT. NO.	DESCRIPTION	2021-22 ACTUAL	2022-23 ADJ BUDGET	2022-23 ESTIMATE	2023-24 ADOPTED	NOTES/DESCRIPTION
<i>AVAILABLE FUNDS:</i>						
	BEGINNING FUND BALANCE	1,037,025	1,694,025	(1,162,650)	5,694,025	
31- 00- 4411	Measure R Subregional	1,471,800	2,353,375	945,075	1,319,975	FY24: #1611 (\$1,134,375); #2005 (\$185,600)
31- 00- 4414	STPL	0	165,750	165,750	0	
31- 00- 4452	MTA Call for Projects (CFP) - CMAQ (reimb)	100,550	2,847,225	4,368,000	63,125	FY24: #1405 (\$63,125)
31- 00- 4454	Measure M Subregional (reimb)	0	478,925	858,525	95,400	FY24: #1405 (\$95,400)
31- 00- 4456	SB1 Local Partnership Program (reimb)	0	3,900,000	4,821,875	5,678,125	FY24: #2204 (\$5.5M); #2005 (\$178,125)
31- 00- 4458	HIP	0	93,850	93,850	0	FY23: #2107 (\$93,850)
31- 00- 4459	State General Fund	990,825	960,000	505,975	4,003,200	FY24: #2204 (\$4,003,200)
31- 00- 4462	HSIP Grant	26,775	529,925	16,700	611,100	FY24: #2007 (\$377,800); #2211 (\$233,300)
31- 00- 4486	Donations	375,000	3,500	0	3,500	FY24: #1616 (\$3,500)
31- 00- 4487	Per Capita Grant (Prop 68)	0	75,000	0	75,000	Mayor's Discovery Improvement Grant
31- 00- 4492	SMMC Grant	0	500,000	0	750,000	FY24: #2214 (\$750,000)
31- 00- 4710	Miscellaneous Revenue	0	0	5,575	0	Atrium Reimbursement
Subtotal - Revenues		2,964,950	11,907,550	11,781,325	12,599,425	
31- 00- 9101	Transfer In from General Fund (Operating) (01)	354,350	25,000	25,000	0	
31- 00- 9101	Transfer In from General Fund (Reserves) (01)	1,479,300	4,650,600	4,650,600	914,175	#2305 (\$50K); #2403 (\$50K); #2407 (\$100K); #1803 (\$170K); #2406 (\$90,500); #2408 (\$200K); #2402 (\$3,675); #2409 (\$250K)
31- 00- 9103	Transfer In from Gas Tax (03)	409,900	478,200	461,500	507,925	#2401 (\$507,925)
31- 00- 9104	Transfer In from Bonds & Grants (04)	0	0	0	32,475	#2405
31- 00- 9105	Transfer In from TDA (05)	0	19,000	34,125	23,500	#2402
31- 00- 9107	Transfer In from ARPA (07)	0	0	0	222,825	#2402
31- 00- 9127	Transfer In from Measure M (27)	0	586,325	0	1,481,325	FY24: #1611 (\$936,325); #2410 (\$45K); #2404 (\$500K)
31- 00- 9128	Transfer In from Measure R (28)	139,875	824,700	17,500	1,121,450	FY24: #2301 (\$149K); #2307 (\$100,000); #2005 (\$422,450); #2401 (\$450K)
31- 00- 9129	Transfer In from Proposition C (29)	433,300	847,700	414,825	1,229,575	FY24: #2107 (\$229,525); #2307 (\$500K); #2004 (\$150K); #2007 (\$50); #2410 (\$65,500); #2210 (\$150K); #2211 (\$50K); #2406 (\$84,500)
31- 00- 9130	Transfer In from Proposition A	0	21,400	21,400	0	
31- 00- 9132	Transfer In from Solid Waste (32)	393,575	400,000	400,000	180,000	FY24: #2401 (\$180K)
31- 00- 9137	Transfer In from AQMD (37)	0	205,900	105,900	100,000	FY24: #1405 (\$100K)
Subtotal - Transfers In		3,210,300	8,058,825	6,130,850	5,813,250	
<i>TOTAL AVAILABLE FUNDS:</i>		7,212,275	21,660,400	16,749,525	24,106,700	

PROGRAM		FUND			DEPARTMENT	
CAPITAL PROJECTS (Page 2 of 4)		FUND - 31			PUBLIC WORKS	
ACCT. NO.	DESCRIPTION	2021-22 ACTUAL	2022-23 ADJ BUDGET	2022-23 ESTIMATE	2023-24 ADOPTED	NOTES/DESCRIPTION
	<i>SALARIES & BENEFITS</i>	0	0	0	0	
	<i>OPERATIONS EXPENSES</i>	0	0	0	0	
	<i>CAPITAL OUTLAY</i>					
31- 00- 7000	Capital Projects	8,374,925	21,249,650	11,055,500	23,471,575	
	Subtotal - Capital Outlay	8,374,925	21,249,650	11,055,500	23,471,575	
	<i>TRANSFERS</i>	0	0	0	0	
31- 00- 9201	Transfer Out to General Fund	0	0	0	501,225	Project savings: #2102 (\$31,900); #2103 (\$138,350); #2105 (\$50); #2106 (\$3,750); #2108 (\$50,725); #2201 (\$276,450)
	<i>TOTAL EXPENDITURES & TRANSFERS:</i>	8,374,925	21,249,650	11,055,500	23,972,800	
	ENDING FUND BALANCE:	(1,162,650)	410,750	5,694,025	133,900	

FUND EQUITY

CAPITAL PROJECTS (Page 3 of 4)

FUND - 31

PUBLIC WORKS

PROJECT NO.	DESCRIPTION	2021-22 ACTUAL	2022-23 ADJ BUDGET	2022-23 ESTIMATE	2023-24 ADOPTED	FUNDING SOURCES (RESTRICTIONS)
FUND EQUITY		(1,162,650)	410,750	5,694,025	133,900	
<i>Designated for:</i>						
1405	Foothill Blvd. Link	(731,775)	0	(158,525)	0	STPL, R-LR, C, CMAQ, M-LR, AQMD, A, M, GF
1604	Memorial Park Monument Sign	18,825	0	18,825	0	GF Ops (\$8,450); GF Reserves (\$10,375)
1610	Seco Creek Trail	112,500	0	108,975	0	GF Reserves (\$155K); GF Ops (\$29,150)
1611	Soundwalls - Phase II	(90,800)	0	(46,775)	0	Regional Measure R (\$1.8M); M(\$936,325)
1616	Olberz Park Gazebo	199,700	0	60,575	0	GF Res. (\$60K); #0806 GF (\$8,425); Donation (\$3,500)
						GF Reserves (\$410K) - Const.; GF Reserves (\$20K)
1803	Miscellaneous Bridge Repairs	111,050	0	182,550	0	Solid Waste (\$14,050); GF Reserves (\$356K)
2005	Soundwalls Phase III	(2,210,900)	(73,500)	(235,825)	(50)	R (\$3.712M); SB1 LPP (\$5M); CFP Reserve (\$3.288M); LR-R (\$433,950)
2007	Foothill Blvd. Traffic Signal Improvements	0	0	(78,750)	0	HSIP 9 Grant (\$458,700); Prop C (\$8,600)
2102	Misc. Concrete Repairs	31,900	31,900	31,900	0	GF Reserves (\$75K); GF (\$1,150); GF Reserves (\$58,925); TDA (\$14,925)
2103	Descanso Drive Street Improvements	138,350	287,075	138,350	0	GF Design (\$375K); GF Reserves (\$150K); County donation (\$375K)
2104	Sister Cities Friendship Trail	327,250	0	320,675	0	GF(\$90K);SW(\$35K fr #1804);GF Res (\$300K)
2105	Lost Sewer Lateral - ACH	50	50	50	0	GF Reserves (\$38,500)
2106	Memorial Park Playground ADA Fence/Gate	3,750	3,750	3,750	0	GF Reserves (\$5K)
2107	Traffic Signal Upgrade-Foothill @ Oakwood	56,600	0	270,200	0	Prop C \$279,550; HIP \$93,850; STPL \$176,350;
2108	Gould Avenue Sidewalk Project	50,725	50,725	50,725	0	GF Reserves (\$250K)
2201	Street Resurface & Slurry Seal	285,350	0	276,450	0	GF Ops (\$354,350); GF Reserves (\$150K); R (\$143K); SW (\$200K);
						SB1 (\$402,650)
2202	Misc. Concrete Repairs	134,900	0	7,325	7,325	GF Reserves (\$135K); TDA (\$15K)
2203	Foothill Daleridge Signal	0	0	0	0	Prop C (\$90,750)
2204	Soundwall Phase IV	(285,650)	0	(281,675)	0	State GF (\$5.5M); SB1 LPP Funds (\$5.5M) Reimbursable
2205	Padres Trail Desilting Basin	25,000	0	25,000	0	GF Reserves (\$25K)
2206	Milmada Dr Traffic Study	85,000	0	60,000	0	GF Reserves (\$85K)
2207	Lanterman House Concrete Work	69,525	50,000	65,875	65,875	GF Reserves (\$130K)
2208	Hillard (Foothill to Fairmont)	50,000	0	25,000	0	GF Reserves (\$50K)
2209	Sewer Feasibility Study	100,000	0	100,000	0	GF Reserves (\$100K)
2210	Verdugo & Descanso Signal Upgrade	300,000	0	299,950	0	Non Desig STPL (\$300K); Prop C (\$150K)
2211	Citywide Pedestrian Crossing Upgrade	(8,425)	0	(21,725)	0	HSIP 10 Grant (\$250,000); Prop C (\$50K)
2212	Antrim Place Rehab	(5,575)	0	0	0	
2213	Mayors' Discovery Park Improvement	(725)	0	9,275	0	GF Reserves (\$25K); Grant (\$75K)
2214	Flint Canyon Trail	0	0	(2,875)	0	SMMC
2301	Street Resurface & Slurry Seal	0	0	615,600	0	Measure R (\$149K); SB1 Gas (\$461,500); SW (\$400K);
						GF Reserves (\$254,100)
2302	Misc. Concrete Repairs	0	0	50,000	0	GF Reserves (\$141K); TDA (\$19K)
2303	Misc. Storm Drain Repairs	0	0	25,400	0	GF Reserves (\$50K)
2304	Knight Way Sinkhole	0	0	3,000	0	GF Reserves (\$150K)
2305	Landscape Medians (Foothill Blvd Link Project)	0	0	200,000	0	GF Reserves (\$250K)
2306	Foothill Blvd. Dip - Permanent Repair	0	0	3,500,000	0	GF Reserves (\$3.5M)
2307	Foothil Blvd./Verdugo/La Canada Traffic Signal	0	0	0	0	Prop C (\$500K); Measure R (\$100K)
0000	Non-Designated (General Fund)	42,350	42,350	42,350	42,350	FY21/22: To #1613 (\$61,275); To #2003 (\$2,325); Add #1906 (\$2,700)
	Non-Designated (Measure R)	0	0	0	0	To be allocated to overexp./unfunded projects
	Non-Designated (STPL)	0	0	0	0	To be allocated to overexp./unfunded projects
	Non-Designated (AQMD)	9,975	0	9,975	0	FY22/23: To #1405 (\$9,975)
	Non-Designated (Solid Waste)	18,400	18,400	18,400	18,400	FY21/22: To #1903 (\$150)
TOTAL FUNDEQUITY:		(1,162,650)	410,750	5,694,025	133,900	

PROGRAM		FUND				DEPARTMENT		
CAPITAL PROJECTS (Page 4 of 4)		FUND - 31				PUBLIC WORKS		
PROJECT NO.	DESCRIPTION	2021-22 ACTUAL	2022-23 ADJ BUDGET	2022-23 ESTIMATE	2023-24 ADOPTED	ORIGINAL PROJECT	REVISED PROJECT	FUNDING SOURCES
31- 1405	Foothill Blvd. Link	1,101,150	1,962,950	1,915,400	109,975	75,000	3,697,725	STP-L (\$46K); R L-R (\$440,875); LACMTA Exchange (\$75K); C (\$562,150); A (\$21,400) M L-R (\$17K); MTA-CMAQ (\$1,365,500); M (\$953,925); AQMD (\$215,875); GF Oper. (\$8,450); GF Res. (\$10,375)
31- 1604	Memorial Park Monument Sign	0	18,825	0	18,825	8,450	18,825	GF Reserves (\$155K); GF Ops (\$29,150)
31- 1610	Seco Creek Trail	2,550	109,050	3,525	108,975	155,000	184,150	Regional Measure R (\$1.8M); M(\$936,325)
31- 1611	Soundwalls - Phase II	273,675	1,986,250	38,650	2,023,925	600,000	2,736,325	GF Res. (\$60K); #0806 GF (\$8,425); Donation (\$3,500)
31- 1616	Olberz Park Gazebo	6,575	425,625	405,625	64,050	60,000	498,425	GF Reserves (\$410K) - Const.; GF Reserves (\$20K)
31- 1803	Miscellaneous Bridge Repairs	0	200,050	17,500	352,550	112,000	370,050	Solid Waste (\$14,050); GF Reserves (\$356K)
31- 1907	Traffic Signal at Foothill and Palm	200,000	0	0	0	200,000	200,000	Prop C (\$200K)
31- 2004	Foothill Blvd. Storm Drain Debris Basin	0	0	0	150,000	150,000	150,000	Prop C. (\$150K) (Proj. to be cmplt in FY23/24)
31- 2005	Soundwalls Phase III	3,503,100	7,355,400	6,911,950	550,400	12,000,000	12,433,950	Measure R (\$3,712,000); Measure R-LR (\$433,950) CFP Reserve (\$3.288M); SB1 LPP (\$5M); HSIP 9 Grant (\$458,700) Prop C. (\$8,600)
31- 2007	Foothill Blvd. Traffic Signal Improvements	7,025	329,875	78,750	299,100	458,700	467,300	GF Ops desig (\$375K); GF Reserves (\$150K); County (\$375K); GF Res (\$150K)
31- 2103	Descanso Drive Street Improvements	882,400	0	0	0	750,000	1,050,000	GF(\$90K);SW(\$35K fr #1804);GF Res (\$300K)
31- 2104	Sister Cities Friendship Trail	77,275	294,525	6,600	320,650	125,000	425,000	Prop C \$279,550; HIP \$93,850; STPL \$176,350; GF Reserves (\$194,300)
31- 2107	Traffic Sig. Upgrade - Foothill @ Oakwood Ave.	25	369,750	50,000	499,725	250,000	549,750	GF Ops (\$354,350); GF Reserves (\$150K); SB1 (\$409,900); SW (\$200K)
31- 2108	Gould Avenue Sidewalk Project	140,475	0	0	0	215,000	194,300	GF Reserves (\$135K); TDA (\$15K)
31- 2201	Street Resurface & Slurry Seal	828,900	0	8,900	0	1,250,000	1,114,250	Prop C
31- 2202	Misc. Concrete Repairs	100	0	142,700	0	150,000	150,000	State GF (\$5.5M); SB1 Funds (\$5.5M) reimb.
31- 2203	Foothill Daleridge Signal	0	90,750	90,750	0	90,750	90,750	GF Reserves (\$25K)
31- 2204	Soundwall Phase IV	1,276,475	960,000	502,000	9,221,525	11,000,000	11,000,000	GF Reserves (\$85K)
31- 2205	Padres Trail Desilting Basin	0	25,000	0	25,000	25,000	25,000	GF Reserves (\$130K)
31- 2206	Milmada Dr Traffic Study	0	85,000	25,000	60,000	85,000	85,000	GF Reserves (\$50K)
31- 2207	Lanterman House Concrete Work	60,475	0	3,650	0	130,000	130,000	GF Reserves (\$100K)
31- 2208	Hillard (Foothill to Fairmont)	0	40,000	25,000	25,000	50,000	50,000	Non Desig STPL (\$300K); Prop C (\$150K)
31- 2209	Sewer Feasibility Study	0	100,000	0	100,000	100,000	100,000	HSIP 10 Grant (\$250,000); Prop C (\$50K)
31- 2210	Verdugo & Descanso Signal Upgrade	0	300,000	50	449,950	300,000	450,000	GF Reserves (\$25K); Grant (\$75K)
31- 2211	Citywide Pedestrian Crossing Upgrade	8,425	205,300	30,000	261,575	250,000	300,000	SMMC (\$3M)
31- 2212	Antrim Place Rehab	5,575	0	0	0	0	0	Measure R (\$149K); SB1 Gas (\$461,500); SW (\$400K); GF Reserves (\$254,100)
31- 2213	Mayors' Discovery Park Improvement	725	100,000	15,000	84,275	100,000	100,000	GF Reserves (\$141K); TDA (\$19K)
31- 2214	Flint Canyon Trail	0	500,000	2,850	747,150	3,000,000	3,000,000	GF Reserves (\$50K)
31- 2301	Street Resurface & Slurry Seal	0	1,281,300	500,000	764,625	1,027,200	1,264,600	GF Reserves (\$150K)
31- 2302	Misc. Concrete Repairs	0	160,000	110,000	50,000	150,000	160,000	GF Reserves (\$250K)
31- 2303	Misc. Storm Drain Repairs	0	50,000	24,600	25,400	50,000	50,000	GF Reserves (\$3.5M)
31- 2304	Knight Way Sinkhole	0	150,000	147,000	3,000	100,000	150,000	Prop C (\$500K); Measure R (\$100K)
31- 2305	Landscape Medians (Foothill Blvd Link Project)	0	200,000	0	250,000	200,000	250,000	SB1 (\$507,925); Measure R (\$450K); SW (\$180K)
31- 2306	Foothill Blvd. Dip - Permanent Repair	0	3,500,000	0	3,500,000	3,500,000	3,500,000	GF Reserves (\$50K)
31- 2307	Foothil Blvd./Verdugo/La Canada Traffic Signal	0	450,000	0	600,000	450,000	600,000	GF Reserves (\$50K)
31- 2401	Street Resurface & Slurry Seal	0	0	0	1,137,925	1,137,925	1,137,925	Measure M (\$500K)
31- 2402	Misc. Concrete Repairs	0	0	0	250,000	250,000	250,000	Bonds & Grants-Prop A (\$32,475)
31- 2403	Misc. Storm Drain Repairs	0	0	0	50,000	50,000	50,000	Prop C (\$84,500); GF Reserve (\$90,500)
31- 2404	Foothill at Viro Traffic Signal	0	0	0	500,000	500,000	500,000	GF Reserves (\$100K)
31- 2405	FIS Skate Park Conversion to Pickleball/Basketball	0	0	0	32,475	32,475	32,475	GF Reserves (\$200K)
31- 2406	Foothill Blvd. Link Bike Path - Slough Wall Repair	0	0	0	175,000	175,000	175,000	GF Reserves (\$250K)
31- 2407	El Vago Street Settlement Repairs	0	0	0	100,000	100,000	100,000	Measure M (\$45K); Prop C (\$65,500)
31- 2408	Hampstead Slope Repairs	0	0	0	200,000	200,000	200,000	
31- 2409	Drought Tolerant Landscapes Medians (Design)	0	0	0	250,000	250,000	250,000	
31- 2410	Foothill Blvd. Traffic Signal Synchronization	0	0	0	110,500	110,500	110,500	
SUBTOTAL - PROJECT LIST:		8,374,925	21,249,650	11,055,500	23,471,575			

**CITY OF LA CAÑADA FLINTRIDGE
FY 2023-24 ANNUAL BUDGET**

PROGRAM	FUND	DEPARTMENT
SOLID WASTE (Page 1 of 2)	FUND - 32	PUBLIC WORKS

The Solid Waste Fund was established in order to respond to the need for integrated solid waste management. State Law (AB 939 and AB 1820) required the City to reduce the amount of waste sent to area landfills 25% by 1995 and 50% by the year 2000. The City has developed and adopted the Source Reduction and Recycling Element (SRRE) and Household Hazardous Waste Element (HHWE) to provide a comprehensive approach toward meeting these goals.

The Solid Waste Program is staffed by 1.25 Management Analysts .

ACCT. NO.	DESCRIPTION	2021-22 ACTUAL	2022-23 ADJ BUDGET	2022-23 ESTIMATE	2023-24 ADOPTED	NOTES/DESCRIPTION
<i>AVAILABLE FUNDS:</i>						
	BEGINNING FUND BALANCE	406,575	221,625	218,950	99,850	
32- 00- 4210	Municipal Code Fines	58,850	45,075	41,000	45,075	Constr. & Demo Ordinance
32- 00- 4410	C&D Administrative Review Fee	13,375	13,000	7,750	10,000	
32- 00- 4420	Solid Waste Management Fee	482,750	650,000	642,750	659,575	10% of all collection fees
32- 00- 4430	State Grant	34,825	35,000	5,350	5,500	Beverage Recycling Grant
	Subtotal - Revenues	589,800	743,075	696,850	720,150	
<i>TOTAL AVAILABLE FUNDS:</i>						
		996,375	964,700	915,800	820,000	

PROGRAM		FUND			DEPARTMENT	
SOLID WASTE (Page 2 of 2)		FUND - 32			PUBLIC WORKS	
ACCT. NO.	DESCRIPTION	2021-22 ACTUAL	2022-23 ADJ BUDGET	2022-23 ESTIMATE	2023-24 ADOPTED	NOTES/DESCRIPTION
	<i>SALARIES & BENEFITS</i>	0	0	0	0	
	<i>OPERATIONS EXPENSES</i>					
32- 00- 6025	Refuse Collection & Recycling Srvc.	10,175	23,000	21,700	84,900	CH/Memorial Park (\$6,900); Lant. House (\$2,500); Spec Event (\$5,500); Trash Bin Services and Maint. (\$70K)
32- 00- 6030	Materials/Supplies	2,475	4,000	2,000	4,000	Doggy Waste supplies (\$3,225); Misc. (\$275); Big Belly trash liners (\$500)
32- 00- 6032	Books & Publications	0	100	0	100	
32- 00- 6033	Postage	0	950	2,450	2,500	1 city-wide mailing
32- 00- 6034	Printing & Publishing	0	500	0	500	1 brochure/information insert in Vista
32- 00- 6052	Travel, Conferences, Meetings	0	1,200	400	1,200	SGV TAC (\$600); MMASC (\$600)
32- 00- 6053	Memberships & Dues	500	350	0	350	SWANA (\$250); MMASC (\$100)
32- 00- 6061	Professional Services	15,200	139,000	89,000	144,000	Edible Food Program (\$29K); HHW Program (\$10K); Solid & Organic Waste Analysis/Implementation (\$100K); Organic Waste Outreach Campaign (\$5K)
	Subtotal - Operations Expenses	28,350	169,100	115,550	237,550	
	<i>CAPITAL OUTLAY</i>					
32- 00- 8231	Furnishings & Equipment	11,925	59,000	525	87,450	FY24: Regional Food Hub Equipment (\$18,750); Trash Can & Install. (\$68,700) FY23: Trash Can (\$44K); Regional Food Hub (\$15K)
	Subtotal - Capital Outlay	11,925	59,000	525	87,450	
	<i>TRANSFERS</i>					
32- 00- 9201	Transfer Out to General Fund Operating (01)	195,825	141,875	141,875	111,850	GF Salary Reimb.
32- 00- 9203	Transfer Out to Gas Tax (03)	147,750	189,000	158,000	198,450	Street Sweeping
32- 00- 9231	Transfer Out to Capital Projects (31)	393,575	400,000	400,000	180,000	FY24: #2401 (\$180K)
	Subtotal - Transfers	737,150	730,875	699,875	490,300	
	<i>TOTAL EXPENDITURES & TRANSFERS:</i>	777,425	958,975	815,950	815,300	
	ENDING FUND BALANCE:	218,950	5,725	99,850	4,700	
<i>FUND EQUITY:</i>		218,950	5,725	99,850	4,700	
	Undesignated	218,950	5,725	99,850	4,700	
<i>TOTAL FUND EQUITY:</i>		218,950	5,725	99,850	4,700	

**CITY OF LA CAÑADA FLINTRIDGE
FY 2023-24 ANNUAL BUDGET**

PROGRAM	FUND	DEPARTMENT
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SLESF STATE GRANT (Page 1 of 2)

FUND - 35

ADMINISTRATION

The City received a grant from the State of California to fund "front line" law enforcement programs. This fund was created to identify and track the state funds.

ACCT. NO.	DESCRIPTION	2021-22 ACTUAL	2022-23 ADJ BUDGET	2022-23 ESTIMATE	2023-24 ADOPTED	NOTES/DESCRIPTION
<i>AVAILABLE FUNDS:</i>						
	BEGINNING FUND BALANCE	0	0	(75)	0	
35- 00- 4410	State Cops (SLESF) Grant	161,300	166,125	165,275	170,600	
35- 00- 4610	Interest	300	225	1,225	1,425	
	Subtotal - Revenues	161,600	166,350	166,500	172,025	
35- 00- 9101	Transfer In - General Fund (Operating) (01)	42,950	44,900	44,825	54,575	
<i>TOTAL AVAILABLE FUNDS:</i>		204,550	211,250	211,250	226,600	

PROGRAM	FUND	DEPARTMENT
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SLESF STATE GRANT (Page 2 of 2)

FUND - 35

ADMINISTRATION

ACCT. NO.	DESCRIPTION	2021-22 ACTUAL	2022-23 ADJ BUDGET	2022-23 ESTIMATE	2023-24 ADOPTED	NOTES/DESCRIPTION
	<i>SALARIES & BENEFITS</i>	0	0	0	0	
	<i>OPERATIONS EXPENSES</i>					
35- 00- 6059	L.A. Co. Sheriff's Department	204,625	211,250	211,250	226,600	Spc. Assign. Deputy
	Subtotal - Operations Expenses	204,625	211,250	211,250	226,600	
	<i>CAPITAL OUTLAY</i>	0	0	0	0	
	<i>TRANSFERS</i>	0	0	0	0	
	<i>TOTAL EXPENDITURES & TRANSFERS:</i>	204,625	211,250	211,250	226,600	
	ENDING FUND BALANCE:	(75)	0	0	0	
<i>FUND EQUITY:</i>		(75)	0	0	0	
	Undesignated SLESF Fund	(75)	0	0	0	
<i>TOTAL FUND EQUITY:</i>		(75)	0	0	0	

**CITY OF LA CAÑADA FLINTRIDGE
FY 2023-24 ANNUAL BUDGET**

PROGRAM	FUND	DEPARTMENT
A.Q.M.D. TRUST (Page 1 of 2)	FUND - 37	ADMINISTRATION

The City receives AB 2766 monies from the Southern California Air Quality Management District to fund programs to improve air quality.

ACCT. NO.	DESCRIPTION	2021-22 ACTUAL	2022-23 ADJ BUDGET	2022-23 ESTIMATE	2023-24 ADOPTED	NOTES/DESCRIPTION
<i>AVAILABLE FUNDS:</i>						
	BEGINNING FUND BALANCE	300,775	325,550	318,175	244,600	
37- 00- 4420	A.Q.M.D. Trust	19,150	26,700	26,200	26,500	
37- 00- 4610	Interest	675	1,250	4,850	6,375	
	Subtotal - Revenues	19,825	27,950	31,050	32,875	
<i>TOTAL AVAILABLE FUNDS:</i>						
		320,600	353,500	351,200	277,475	

PROGRAM		FUND			DEPARTMENT	
A.Q.M.D. TRUST (Page 2 of 2)		FUND - 37			ADMINISTRATION	
ACCT. NO.	DESCRIPTION	2021-22 ACTUAL	2022-23 ADJ BUDGET	2022-23 ESTIMATE	2023-24 ADOPTED	NOTES/DESCRIPTION
	<i>SALARIES & BENEFITS</i>	0	0	0	0	
	<i>OPERATIONS EXPENSES</i>					
37- 00- 6061	Professional Services	2,425	5,000	700	5,000	ChargePoint Network Plan
	Subtotal - Operations Expense	2,425	5,000	700	5,000	
	<i>CAPITAL OUTLAY</i>	0	0	0	0	
37- 00- 8231	Furnishings & Equipment	0	0	0	95,000	Electric City Truck
	Subtotal - Capital Outlay	0	0	0	95,000	
	<i>TRANSFERS</i>					
37- 00- 9231	Transfer Out to Capital Projects (31)	0	205,900	105,900	100,000	FY24: #1405 (\$100,000) FY23: #1405 (\$205,900)
	Subtotal - Transfers Out	0	205,900	105,900	100,000	
<i>TOTAL EXPENDITURES & TRANSFERS:</i>		2,425	210,900	106,600	200,000	
ENDING FUND BALANCE:		318,175	142,600	244,600	77,475	
<i>FUND EQUITY:</i>		318,175	142,600	244,600	77,475	
	Foothill Link Project (1405)	215,875	0	100,000	0	AQMD Funds
	Undesignated	102,300	142,600	144,600	77,475	
<i>TOTAL FUND EQUITY:</i>		318,175	142,600	244,600	77,475	

**CITY OF LA CAÑADA FLINTRIDGE
FY 2023-24 ANNUAL BUDGET**

PROGRAM	FUND	DEPARTMENT
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PROPERTY ACQUISITION FUND (Page 1 of 2)

FUND - 38

ADMINISTRATION

The Property Acquisition Fund was created for the purpose of designating monies to be used for the future acquisition of property. Revenues are derived from donations or funds set-aside by the City Council for this purpose.

ACCT. NO.	DESCRIPTION	2021-22 ACTUAL	2022-23 ADJ BUDGET	2022-23 ESTIMATE	2023-24 ADOPTED	NOTES/DESCRIPTION
<i>AVAILABLE FUNDS:</i>						
	BEGINNING FUND BALANCE	291,225	307,500	306,025	247,550	
	<i>REVENUES</i>	0	0	0	0	
	Subtotal - Revenues	0	0	0	0	
38- 00- 9101	Transfer In from General Fund (Reserves) (01)	16,275	450	450	2,450	Additional funds to repair City Hall garage gate
<i>TOTAL AVAILABLE FUNDS:</i>		307,500	307,950	306,475	250,000	

PROGRAM		FUND			DEPARTMENT	
PROPERTY ACQUISITION FUND (Page 2 of 2)		FUND - 38			ADMINISTRATION	
ACCT. NO.	DESCRIPTION	2021-22 ACTUAL	2022-23 ADJ BUDGET	2022-23 ESTIMATE	2023-24 ADOPTED	NOTES/DESCRIPTION
	<i>SALARIES & BENEFITS</i>	0	0	0	0	
	<i>OPERATIONS EXPENSES</i>	0	0	0	0	
	Subtotal - Operations Expense	0	0	0	0	
	<i>CAPITAL OUTLAY</i>					
38- 00- 8233	Building Improvements	1,475	307,950	58,925	250,000	Window replacement FY23: Window replacement (\$250K); Garage Gate replacement (\$57,950)
	Subtotal - Capital Outlay	1,475	307,950	58,925	250,000	
	<i>TRANSFERS</i>					
	Transfer Out - General Fund (1)	0	0	0	0	
	<i>TOTAL EXPENDITURES & TRANSFERS:</i>	1,475	307,950	58,925	250,000	
	ENDING FUND BALANCE:	306,025	0	247,550	0	
<i>FUND EQUITY:</i>		306,025	0	247,550	0	
	Designated: Window replacement	250,000	0	250,000	0	
	Designated: Garage Gate replacement	56,475	0	(2,450)	0	FY22 Garage Gate replacement
	Undesignated:	(450)	0	0	0	FY21 Wall Wraps
	<i>TOTAL FUND EQUITY:</i>	306,025	0	247,550	0	

**CITY OF LA CAÑADA FLINTRIDGE
FY 2023-24 ANNUAL BUDGET**

PROGRAM	FUND	DEPARTMENT
CIVIC CENTER DEBT SERVICE FUND (Page 1 of 2)	FUND - 39	ADMINISTRATION

The Civic Center Debt Service Fund is a fund created by the City in FY 2019-20 to track revenues and expenditures related to the State IBank loan debt incurred for renovation of the Civic Center building. The loan is a \$4.9 million, 30-year loan at 3.21% interest rate. The City can prepay the loan without penalty beginning in FY 2032-33.

ACCT. NO.	DESCRIPTION	2021-22 ACTUAL	2022-23 ADJ BUDGET	2022-23 ESTIMATE	2023-24 ADOPTED	NOTES/DESCRIPTION
<i>AVAILABLE FUNDS:</i>						
	BEGINNING FUND BALANCE	263,325	408,850	420,225	582,500	
39- 00- 4610	Interest Income	1,975	1,075	5,275	6,575	
39- 00- 4630	Gain/Lose on Investment FMV	(2,075)	0	0	0	
	Subtotal - Revenues	(100)	1,075	5,275	6,575	
39- 00- 9101	Transfer in - General Fund (Operating) (01)	435,400	435,025	435,025	434,600	Loan payment (\$277,600); Prepayment Set-aside (\$157K)
<i>TOTAL AVAILABLE FUNDS:</i>		698,625	844,950	860,525	1,023,675	

PROGRAM		FUND			DEPARTMENT	
CIVIC CENTER DEBT SERVICE FUND (Page 2 of 2)		FUND - 39			ADMINISTRATION	
ACCT. NO.	DESCRIPTION	2021-22 ACTUAL	2022-23 ADJ BUDGET	2022-23 ESTIMATE	2023-24 ADOPTED	NOTES/DESCRIPTION
	<i>SALARIES & BENEFITS</i>	0	0	0	0	
	<i>OPERATIONS EXPENSES</i>					
39- 00- 6037	Principal Loan Payment	109,650	113,175	113,175	116,800	State IBank Loan
39- 00- 6039	Interest Expense	154,175	150,600	150,600	146,900	
39- 00- 6041	Annual Loan Charge	14,575	14,250	14,250	13,900	
	Subtotal - Operations Expenses	278,400	278,025	278,025	277,600	
	<i>CAPITAL OUTLAY</i>	0	0	0	0	
	<i>TRANSFERS</i>	0	0	0	0	
	TOTAL EXPENDITURES & TRANSFERS:	278,400	278,025	278,025	277,600	
	ENDING FUND BALANCE:	420,225	566,925	582,500	746,075	
FUND EQUITY:		420,225	566,925	582,500	746,075	
	Designated for Loan Prepayment in Year 14	326,400	483,400	483,400	640,400	Prepayment Set-aside (year 5 of 14) (2032) Interest earnings
	Undesignated	93,825	93,600	99,100	105,675	
	TOTAL FUND EQUITY:	420,225	577,000	582,500	746,075	
LOANS/OBLIGATIONS:						
	Due to IBank Loan	4,748,275	4,635,100	4,635,100	4,518,300	Final payment (2048)
	TOTAL LOANS/OBLIGATIONS:	4,748,275	4,635,100	4,635,100	4,518,300	

**CITY OF LA CAÑADA FLINTRIDGE
FY 2023-24 ANNUAL BUDGET**

PROGRAM	FUND	DEPARTMENT
SEWER IMPROVEMENT FUND 04-1 (Page 1 of 2)	FUND - 41	PUBLIC WORKS

The Sewer Improvement Fund is a City created fund to track revenues and expenditures related to the acquisition and construction of the residential and commercial sewer systems constructed under an assessment district proceeding. Construction was completed in April 2008.

ACCT. NO.	DESCRIPTION	2021-22 ACTUAL	2022-23 ADJ BUDGET	2022-23 ESTIMATE	2023-24 ADOPTED	NOTES/DESCRIPTION
AVAILABLE FUNDS:						
	BEGINNING FUND BALANCE	1,205,825	1,209,850	1,208,625	1,226,425	
41- 00- 4610	Interest	2,800	4,575	17,800	23,575	
	Sub-total - Revenues	2,800	4,575	17,800	23,575	
	Transfers In	0	0	0	0	
TOTAL AVAILABLE FUNDS:		1,208,625	1,214,425	1,226,425	1,250,000	

PROGRAM		FUND			DEPARTMENT	
SEWER IMPROVEMENT FUND 04-1 (Page 2 of 2)		FUND - 41			PUBLIC WORKS	
ACCT. NO.	DESCRIPTION	2021-22 ACTUAL	2022-23 ADJ BUDGET	2022-23 ESTIMATE	2023-24 ADOPTED	NOTES/DESCRIPTION
	<i>SALARIES & BENEFITS</i>	0	0	0	0	
	<i>OPERATIONS EXPENSES</i>	0	0	0	0	
	Subtotal - Operations Expenses	0	0	0	0	
	<i>CAPITAL OUTLAY</i>	0	0	0	0	
	Subtotal - Capital Outlay	0	0	0	0	
	<i>TRANSFERS</i>	0	0	0	0	
	<i>TOTAL EXPENDITURES & TRANSFERS:</i>	0	0	0	0	
	ENDING FUND BALANCE:	1,208,625	1,214,425	1,226,425	1,250,000	
FUND EQUITY:		1,208,625	1,214,425	1,226,425	1,250,000	
	Designated for Sewer Maint. (SPA 3A)	0	0	0	0	Moved to Fund 44 in FY 19-20
	Undesignated 04-1 Improvement Fund	1,208,625	1,214,425	1,226,425	1,250,000	
	TOTAL FUND EQUITY:	1,208,625	1,214,425	1,226,425	1,250,000	

**CITY OF LA CAÑADA FLINTRIDGE
FY 2023-24 ANNUAL BUDGET**

PROGRAM	FUND	DEPARTMENT
SEWER REDEMPTION FUND 04-1 (Page 1 of 2)	FUND - 42	PUBLIC WORKS

The Sewer Redemption Fund is a City created fund to track revenues and expenditures related to the sewer assessments collected for the residential and commercial sewer systems constructed under an assessment district proceeding.

ACCT. NO.	DESCRIPTION	2021-22 ACTUAL	2022-23 ADJ BUDGET	2022-23 ESTIMATE	2023-24 ADOPTED	NOTES/DESCRIPTION
AVAILABLE FUNDS:						
	BEGINNING FUND BALANCE	0	0	0	0	
42- 00- 4410	Sewer Assess. Fees (AD 04-1)	1,785,575	1,814,125	404,025	404,025	
42- 00- 4412	Prepayments (AD 04-1)	9,100	0	0	0	
42- 00- 4413	Penalties	5,100	2,575	2,275	1,625	
42- 00- 4420	Administrative Fee (AD 04-1)	37,675	37,825	37,675	37,675	\$30/parcel x 1,256 parcels
42- 00- 4610	Interest	450	3,000	0	0	
	Subtotal - Revenues	1,837,900	1,857,525	443,975	443,325	
	Transfers In	0	0	0	0	
	TOTAL AVAILABLE FUNDS:	1,837,900	1,857,525	443,975	443,325	

PROGRAM		FUND			DEPARTMENT	
SEWER REDEMPTION FUND 04-1 (Page 2 of 2)		FUND - 42			PUBLIC WORKS	
ACCT. NO.	DESCRIPTION	2021-22 ACTUAL	2022-23 ADJ BUDGET	2022-23 ESTIMATE	2023-24 ADOPTED	NOTES/DESCRIPTION
	<i>SALARIES & BENEFITS</i>	0	0	0	0	
	<i>OPERATIONS EXPENSES</i>					
42- 00- 6010	Professional Services (AD 04-1)	16,925	17,000	17,400	17,000	Willdan Financial
	Subtotal - Operations Expenses	16,925	17,000	17,400	17,000	
	<i>CAPITAL OUTLAY</i>	0	0	0	0	
	<i>TRANSFERS</i>					
42- 00- 9201	Reimbursement to General Fund (Operating) (01)	20,750	20,825	20,825	20,675	Admin. Fee revenue less Prof. Srvs expenditures
42- 00- 9243	Transfer Out - SDSF 04-1 (43)	1,800,225	1,819,700	405,750	405,650	
	Subtotal - Transfers	1,820,975	1,840,525	426,575	426,325	
	TOTAL EXPENDITURES & TRANSFERS:	1,837,900	1,857,525	443,975	443,325	
	ENDING FUND BALANCE:	0	0	0	0	
FUND EQUITY:		0	0	0	0	
	Undesignated 04-1 Redemption Fund	0	0	0	0	
TOTAL FUND EQUITY:		0	0	0	0	

**CITY OF LA CAÑADA FLINTRIDGE
FY 2023-24 ANNUAL BUDGET**

PROGRAM	FUND	DEPARTMENT
SEWER DEBT SERVICE FUND 04-1 (Page 1 of 2)	FUND - 43	PUBLIC WORKS

The Sewer Debt Service Fund is a City created fund to track revenues and expenditures related to the sewer debts incurred for the residential and commercial sewer systems constructed under an assessment district proceeding.

ACCT. NO.	DESCRIPTION	2021-22 ACTUAL	2022-23 ADJ BUDGET	2022-23 ESTIMATE	2023-24 ADOPTED	NOTES/DESCRIPTION
<i>AVAILABLE FUNDS:</i>						
	BEGINNING FUND BALANCE	8,138,125	8,314,200	8,254,575	7,072,245	
43- 00- 4610	Interest Income	15,625	45,600	111,320	150,600	
	Subtotal - Revenues	15,625	45,600	111,320	150,600	
43- 00- 9142	Transfer in from SRF 04-1 (42)	1,800,225	1,819,700	405,750	405,650	
<i>TOTAL AVAILABLE FUNDS:</i>		9,953,975	10,179,500	8,771,645	7,628,495	

PROGRAM		FUND			DEPARTMENT	
SEWER DEBT SERVICE FUND 04-1 (Page 2 of 2)		FUND - 43			PUBLIC WORKS	
ACCT. NO.	DESCRIPTION	2021-22 ACTUAL	2022-23 ADJ BUDGET	2022-23 ESTIMATE	2023-24 ADOPTED	NOTES/DESCRIPTION
	<i>SALARIES & BENEFITS</i>	0	0	0	0	
	<i>OPERATIONS EXPENSES</i>					
43- 00- 6010	Professional Services	1,250	1,250	1,250	1,250	BoNY trustee fee
43- 00- 6037	Principal Loan Payment (SRF)	1,448,250	1,481,575	1,481,575	1,515,650	
43- 00- 6039	Interest Expense	141,250	122,425	122,425	103,150	
43- 00- 6041	Loan Service Charge	108,650	94,150	94,150	79,350	
Subtotal - Operations Expenses		1,699,400	1,699,400	1,699,400	1,699,400	
	<i>CAPITAL OUTLAY</i>	0	0	0	0	
	<i>TRANSFERS</i>	0	0	0	0	
TOTAL EXPENDITURES & TRANSFERS:		1,699,400	1,699,400	1,699,400	1,699,400	
ENDING FUND BALANCE:		8,254,575	8,480,100	7,072,245	5,929,095	
FUND EQUITY:		8,254,575	8,480,100	7,072,245	5,929,095	
	Reserved for future debt service	8,254,575	8,480,100	7,072,245	5,929,095	Set-aside for final payments to SWRCB
TOTAL FUND EQUITY:		8,254,575	8,480,100	7,072,245	5,929,095	
LOANS/OBLIGATIONS:						
	Due to SWRCB (Loan)	9,416,525	7,934,950	7,934,950	6,419,300	Final payment in October 2027 (FY 2027-28)
TOTAL LOANS/OBLIGATIONS:		9,416,525	7,934,950	7,934,950	6,419,300	

**CITY OF LA CAÑADA FLINTRIDGE
FY 2023-24 ANNUAL BUDGET**

PROGRAM	FUND	DEPARTMENT
SEWER MAINTENANCE FUND 04-1 (Page 1 of 2)	FUND - 44	PUBLIC WORKS

The Sewer Maintenance Fund is a City-created fund to track revenues and expenditures related to the ongoing operations and maintenance costs paid to Crescenta Valley Water District sewer line and the City of Los Angeles for transmission, treatment and disposal of the discharge from Sewer District 3A. These expenditures are in addition to those incurred by the County of Los Angeles Consolidated Sewer Maintenance District who maintains the public sewers in Sewer Project Area (SPA) 3A.

ACCT. NO.	DESCRIPTION	2021-22 ACTUAL	2022-23 ADJ BUDGET	2022-23 ESTIMATE	2023-24 ADOPTED	NOTES/DESCRIPTION
AVAILABLE FUNDS:						
	BEGINNING FUND BALANCE	534,175	570,600	661,950	767,400	Moved to new fund from Fund 41 in FY20
44- 00- 4420	Sewer Maintenance Fees 3A	297,875	296,200	274,000	300,000	
44- 00- 4610	Interest	1,000	2,050	15,950	14,150	
	Sub-total - Revenues	298,875	298,250	289,950	314,150	
	Transfers In	0	0	0	0	
	TOTAL AVAILABLE FUNDS:	833,050	868,850	951,900	1,081,550	

PROGRAM		FUND			DEPARTMENT	
SEWER MAINTENANCE FUND 04-1 (Page 2 of 2)		FUND - 44			PUBLIC WORKS	
ACCT. NO.	DESCRIPTION	2021-22 ACTUAL	2022-23 ADOPTED	2022-23 ESTIMATE	2023-24 ADOPTED	NOTES/DESCRIPTION
	<i>SALARIES & BENEFITS</i>	0	0	0	0	
	<i>OPERATIONS EXPENSES</i>					
44- 00- 6011	Professional Services (AD 04-1 - 3A)	7,500	10,000	7,500	10,250	Willdan (3A Admin; City of LA connection rpts)
44- 00- 7113	Sewer Maintenance (SPA 3A)	163,600	255,525	177,000	272,000	City of LA (3A fees); ADS (flow monitoring)
	Subtotal - Operations Expenses	171,100	265,525	184,500	282,250	
	<i>TRANSFERS</i>	0	0	0	0	
	<i>TOTAL EXPENDITURES & TRANSFERS:</i>	171,100	265,525	184,500	282,250	
	ENDING FUND BALANCE:	661,950	603,325	767,400	799,300	
FUND EQUITY:		661,950	603,325	767,400	799,300	
	Designated for Sewer Maint. (SPA 3A)	648,600	587,150	738,100	755,850	
	Undesignated	13,350	16,175	29,300	43,450	Cumulative interest
	TOTAL FUND EQUITY:	661,950	603,325	767,400	799,300	

COMBINED CHANGES IN FUND BALANCE



COMBINED CHANGES IN FUND BALANCE

Fund		Estimated Beginning Fund Bal.	Adopted Revenues	Reimburse./ Transfers In	Total Available	Adopted Expend.	Transfers Out / Other Outlays	Total Reductions	Estimated Ending Fund Bal.
01	General Fund	16,194,400	19,685,275	825,150	36,704,825	19,485,100	1,524,100	21,009,200	15,695,625
02	Traffic Safety Fund	0	125,000	0	125,000	0	125,000	125,000	0
03	State Gas Tax	0	1,097,275	198,450	1,295,725	774,450	507,925	1,282,375	13,350
04	Bonds & Grants Fund	1,950	70,525	0	72,475	40,000	32,475	72,475	0
05	T.D.A.	0	23,500	0	23,500	0	23,500	23,500	0
07	Federal Emergency Funds	4,763,950	93,175	0	4,857,125	4,555,325	242,825	4,798,150	58,975
11	Comm. Dev. Block Grant	0	58,450	0	58,450	58,450	0	58,450	0
18	Measure W	453,125	386,450	0	839,575	270,000	0	270,000	569,575
20	Sanitation	0	8,425	0	8,425	8,425	0	8,425	0
21	Sewer Improv. 98-1	0	0	0	0	0	0	0	0
22	Sewer Redemp. 98-1	0	0	0	0	0	0	0	0
23	Sewer Debt Serv. 98-1	53,475	1,025	0	54,500	0	0	0	54,500
24	Sewer Improv. 02-1	(995,100)	0	0	(995,100)	0	0	0	(995,100)
25	Sewer Redemp. 02-1	0	0	0	0	0	0	0	0
26	Sewer Debt Serv. 02-1	3,119,725	77,050	0	3,196,775	888,350	0	888,350	2,308,425
27	Measure M	1,065,150	425,300	0	1,490,450	7,500	1,481,325	1,488,825	1,625
28	Measure R	920,500	375,400	0	1,295,900	174,300	1,121,450	1,295,750	150
29	Proposition C	955,725	502,750	0	1,458,475	177,775	1,229,575	1,407,350	51,125
30	Proposition A	851,225	600,125	0	1,451,350	773,625	46,400	820,025	631,325
31	Capital Projects Fund	5,694,025	12,599,425	5,813,250	24,106,700	23,471,575	501,225	23,972,800	133,900
32	Solid Waste	99,850	720,150	0	820,000	325,000	490,300	815,300	4,700
35	SLESF State Grant	0	172,025	54,575	226,600	226,600	0	226,600	0
37	A.Q.M.D. Trust	244,600	32,875	0	277,475	100,000	100,000	200,000	77,475
38	Property Acquisition Fund	247,550	0	2,450	250,000	250,000	0	250,000	0
39	Civic Center Debt Service Fund	582,500	6,575	434,600	1,023,675	277,600	0	277,600	746,075
41	Sewer Improv. 04-1	1,226,425	23,575	0	1,250,000	0	0	0	1,250,000
42	Sewer Redemp. 04-1	0	443,325	0	443,325	17,000	426,325	443,325	0
43	Sewer Debt Serv. 04-1	7,072,245	150,600	405,650	7,628,495	1,699,400	0	1,699,400	5,929,095
44	Sewer Maintenance Fund 04-1	767,400	314,150	0	1,081,550	282,250	0	282,250	799,300
TOTAL		43,318,719	37,992,425	7,734,125	89,045,269	53,862,725	7,852,425	61,715,150	27,330,119

APPROPRIATIONS LIMIT



**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
LA CAÑADA FLINTRIDGE ADOPTING THE APPROPRIATIONS
LIMIT FOR FISCAL YEAR 2023-24 AT \$26,472,079**

WHEREAS, on November 7, 1979, the voters of the State of California approved Proposition 4, the addition of Article XIII B to the State Constitution placing various limitations on the appropriations of state and local governments; and,

WHEREAS, Article XIII B provided for establishing fiscal year 1978-79 and the adopted spending appropriation for that year as the base for calculating future years' appropriations limits; and,

WHEREAS, Article XIII B provided for establishing each fiscal year's limit by adjusting the immediately prior year's limit by a factor comprised of the change in local population combined with either the change in California per capita personal income or the change in the U.S. Consumer Price Index, whichever is less; and,

WHEREAS, in June 1990, the voters of the State of California approved Proposition 111 which amended Article XIII B of the California State Constitution to establish the limit originally calculated for fiscal year 1986-87 as a new adjustment base and to change the definition of the cost of living to be either the percentage change in California per capita personal income from the preceding year or the percentage change in the local assessment roll from the preceding year for the jurisdiction due to the addition of local non-residential new construction; and,

WHEREAS, Proposition 111 further modified Article XIII B requirements by making certain capital outlay, debt service, emergency and court ordered expenditures not subject to the limit and by allowing expenditures in excess of one year's limit to be offset by underexpenditures in an immediately following year;

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of La Cañada Flintridge, in accordance with the provisions of Proposition 111, formally elects to use county-wide population changes for Los Angeles County and California per capita income changes rather than U.S. Consumer Price Index changes in determining its Appropriations Limit for FY 2023-24. Be it further resolved that the City Council hereby adopts its Appropriations Limit for FY 2023-24 as \$26,472,079.

PASSED, APPROVED AND ADOPTED THIS 20TH DAY OF JUNE, 2023.

Keith Eich, Mayor

ATTEST:

Tania Garcia, City Clerk

State of California)
County of Los Angeles) ss.
City of La Cañada Flintridge)

I, Tania Garcia, City Clerk of the City of La Canada Flintridge, California do hereby certify that the foregoing Resolution No. 23 - __ was duly adopted by the City Council of the City of La Canada Flintridge at a Regular Meeting held on the 20th day of June 2023, by the following vote:

AYES: COUNCILMEMBERS: None
NOES: COUNCILMEMBERS: None
ABSENT: COUNCILMEMBERS: None
ABSTAIN: COUNCILMEMBERS: None

Dated: June 20, 2023

Tania Garcia, City Clerk

APPROPRIATIONS LIMIT TABLE

Year	Appropriations Limit	Change in Per Capita Pers. Income	Change in Population	Multiplier	Expenditures to Limit Margin	Revenues to Limit Margin
1992-93	7,144,032	1.0272	1.0096	1.0371	813,282	3,748,382
1993-94	7,409,076	1.0071	1.0075	1.0147	433,801	3,880,476
1994-95	7,517,989	1.0472	1.0033	1.0506	793,739	3,824,339
1995-96	7,898,399	1.0467	1.0048	1.0517	925,924	4,020,199
1996-97	8,306,746	1.0467	1.0124	1.0597	841,246	4,266,346
1997-98	8,802,659	1.0415	1.0139	1.0559	(370,641)	4,510,684
1998-99	9,294,728	1.0453	1.0166	1.0626	(1,819,747)	4,526,428
1999-00	9,876,578	1.0491	1.0175	1.0675	(3,127,722)	4,951,303
2000-01	10,543,247	1.0782	1.0166	1.0960	(167,853)	5,255,897
2001-02	11,555,399	0.9873	1.0177	1.0047	7,202,049	6,170,299
2002-03	11,609,709	1.0231	1.0166	1.0400	(3,651,241)	6,016,659
2003-04	12,074,097	1.0328	1.0138	1.0470	(15,138,295)	6,724,030
2004-05	12,641,580	1.0684	1.0118	1.0810	(24,207,952)	7,297,148
2005-06	13,463,283	1.0396	1.0078	1.0477	(22,636,893)	7,183,182
2006-07	14,105,482	1.0442	1.0072	1.0517	(21,760,090)	6,988,310
2007-08	14,834,735	1.0429	1.0086	1.0518	(15,081,226)	7,294,949
2008-09	15,603,174	1.0062	1.0090	1.0153	(6,428,397)	8,066,653
2009-10	15,841,903	0.9746	1.0058	0.9803	(5,742,608)	7,130,067
2010-11	15,529,817	1.0251	1.0020	1.0272	(6,884,447)	7,613,928
2011-12	15,952,228	1.0377	1.0038	1.0416	(4,411,109)	7,895,466
2012-13	16,615,841	1.0512	1.0069	1.0585	(5,403,057)	8,663,343
2013-14	17,587,868	0.9977	1.0078	1.0055	(4,699,574)	8,380,126
2014-15	17,684,601	1.0382	1.0082	1.0467	(3,965,353)	8,701,672
2015-16	18,510,472	1.0537	1.0085	1.0627	(4,220,371)	9,240,679
2016-17	19,671,079	1.0369	0.9996	1.0365	(3,502,377)	9,958,673
2017-18	20,389,073	1.0367	1.0022	1.0390	(7,848,078)	10,189,722
2018-19	21,184,247	1.0385	0.9990	1.0375	(8,014,469)	10,323,326
2019-20	21,978,656	1.0373	0.9989	1.0362	(9,447,592)	10,323,326
2020-21	22,774,283	1.0573	0.9922	1.0491	(18,568,444)	11,552,256
2021-22	23,891,431	1.0755	0.9929	1.0679	(23,338,652)	12,160,548
2022-23	25,512,798	1.0444	0.9935	1.0376	(27,390,646)	11,873,629
2023-24	26,472,079					

Formula: Old Appropriation Limit x Multiplier (i.e. Change in Per Capita Personal Income x Change in Population)

To determine "Change in Population", use L.A. County Rate + 100 divided by 100

REVENUES/EXPENDITURES TO APPROPRIATIONS LIMIT MARGIN FY 2023-24

Proceeds of Taxes (Revenue Subject to Limit)

Sales Tax	3,566,300
Real Property Transfer Tax	296,375
Property Tax *	6,858,675
Property Tax (In-Lieu)	3,250,350
Business License Fees	240,200
Vehicle License Fees	21,475
Off-Highway Vehicle	0
Interest Earnings**	365,075
Total	14,598,450

Revenues to Appropriation Limit Margin:

26,472,079
- 14,598,450
<u>11,873,629</u>

Expenditures to Appropriation Limit Margin:

26,472,079
- 53,862,725 **
<u>(27,390,646)</u>

* Includes \$8,425 allocated to Sanitation Fund

** From FY budget (total expenditures)

Non-Proceeds of Taxes (Revenue Not Subject to Limit)

Franchise Fees	869,700
Municipal Code Fines	15,000
Tree Ordinance	2,000
Parking Fines	8,800
Administrative Penalties/STAR Reimb.	17,000
California Department of Justice Grant	28,150
Film Permit Fees	25,500
Zoning Fees	333,500
Engineering Review Fee	15,475
Environmental Assessment	8,975
Use of Fields	2,750
Lantern Auditorium	223,900
Service Charges/Tobacco Lic. Fee/DAE Fee	6,200
Computer Innovation & Tracking Fee	73,500
General Plan Maintenance Fee	41,600
Bldg. Permit/Plan Check	2,944,000
Specific Plan/Decal/Placard/Charging Fees	37,750
Public Works Permits Fees	147,000
Industrial Waste Permit Fees	17,800
Miscellaneous Revenue/Donations	34,500
Public Works Reimbursements	5,000
Lighting Reimbursement	19,950
Cerro Negro/Parking Lot Lease	6,000
Rental Income	211,200
Traffic Safety (Vehicle Code Fines)	125,000
Gas Tax & Proposition 42 and Interest	1,097,275
Bonds & Grants Fund and Interest	70,525
TDA SB 821 and Interest	23,500
CDBG	58,450
Federal Emergency Funds	93,175
Measure W and Interest	386,450
Sewer Improvement Funds (All)	23,575
Sewer Redemption Funds (All)	443,325
Sewer Debt Service Funds (All)	228,675
Sewer Maint. Fund (04-1)	314,150
Measure R and Interest	375,400
Proposition C and Interest	502,750
Proposition A and Interest	600,125
Capital Projects Revenue	12,599,425
Solid Waste Fund (Waste Hauler Permit Fee)	720,150
Measure M and Interest	425,300
SLESF	172,025
Civic Center Debt Service Fund	6,575
AQMD AB 2766/Interest	32,875
Total	23,393,975

BUDGET REFERENCE MATERIAL



Resolution No. 23-__

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
LA CAÑADA FLINTRIDGE ADOPTING THE ANNUAL BUDGET
AND FINANCIAL PLAN FOR FISCAL YEAR 2023-24**

WHEREAS, the City Council of the City of La Cañada Flintridge is desirous of establishing an Annual Budget and Financial Plan for fiscal year 2023-24; and,

WHEREAS, the City Council of the City of La Cañada Flintridge has reviewed and considered budget documentation and has received input from the City's Commissions, citizens, staff and interested individuals;

NOW, THEREFORE, the City Council of the City of La Cañada Flintridge does hereby find, determine and resolve as follows:

1. The Fiscal Year 2023-24 Annual Budget & Financial Plan is hereby adopted, attached hereto, and made a part hereof;
2. The City Manager is hereby authorized to make expenditures in accordance with the FY 2023-24 Annual Budget & Financial Plan as adopted with the exception of those expenditures which require City Council approval in accordance with the ordinances and regulations of the City. Such approval shall be secured as prescribed.

PASSED, APPROVED AND ADOPTED THIS 20TH DAY OF JUNE, 2023.

Keith Eich Mayor

ATTEST:

Tania Garcia, City Clerk

GLOSSARY OF BUDGET TERMS

ALLOCATE:	To divide a lump-sum appropriation, which is designated for expenditure, by specific organization units and/or specific purposes, activities, or objects.
ANNUAL BUDGET:	A budget applicable to a single fiscal year.
APPROPRIATION:	An authorization made by the City Council which permits the City to incur obligations and to make expenditures of resources.
AUDIT:	Prepared by an independent Certified Public Accountant (CPA), the primary objective of an audit is to determine if the City's financial statements present fairly the City's financial position and results of operations in conformity with generally accepted accounting principles. In conjunction with their performance of an audit, it is customary for an independent auditor to issue a Management Letter stating the adequacy of the City's internal controls, as well as recommending improvements to the City's financial management practices.
BUDGET:	A financial plan for a specified period of time that matches planned revenues and expenditures to municipal services.
BUDGET CALENDAR:	A schedule of key dates which the City follows in the preparation, adoption and administration of the annual budget.
BUDGET DETAIL:	Support information and notes which describe in detail the purpose for specific budget line items and the allocation of funds.
BUDGET MESSAGE:	Included in the opening section of the budget, the budget message provides the City Council and the public with a general summary of the most important aspects of the budget, changes from the previous fiscal years, and the views and recommendations of the City Manager.
CJPIA:	California Joint Powers Authority
CAPITAL IMPROVEMENT PLAN:	A five-year plan to provide for the maintenance or replacement of existing public facilities and assets, and for the construction or acquisition of new ones.
CONTINGENCY:	An appropriation of funds to cover unforeseen events that occur during the fiscal year, such as disaster emergencies, federal and/or state mandates, shortfall in revenues, or other unanticipated events.

GLOSSARY OF BUDGET TERMS (continued)

CONTRACT SERVICES:	Services rendered to the City by private firms, individuals or other governmental agencies. Examples include law enforcement, legal services, animal control, traffic engineering, traffic signal maintenance, road maintenance, tree trimming, building inspection, recycling collection, custodial services, etc.
DEPARTMENT:	A major organizational unit of the City which has been assigned overall management responsibility for an operation or a group of related operations within a functional area.
DESIGNATED FUND BALANCE:	A portion of unreserved fund balance designated for a specific future use.
ENCUMBRANCE:	The legal commitment of appropriated funds to purchase an item or service. To encumber funds means to set aside or commit funds for a future expenditure.
EXPENDITURE:	The outflow of funds paid, or to be paid, for an asset obtained or goods and services acquired, regardless of when the expense is actually paid. This term applies to all funds. An encumbrance is not an expenditure; an encumbrance reserves funds to be expended.
FEE FOR SERVICES:	Charges paid to the City by users of a service to help defray the costs of providing that service.
FISCAL YEAR:	The beginning and ending period for recording financial transactions. The City has specified July 1 through June 30 as its fiscal year.
FIXED ASSETS:	Assets of long-term nature, such as: land, buildings, machinery, furniture, or other equipment. The City has defined such assets as those with an expected life in excess of one year and an acquisition cost in excess of \$10,000.
FRANCHISE FEE:	A fee charged for the privilege of using public rights-of-way and property within the City for public or private purposes. The City currently assesses franchise fees on cable television and utility companies.
FUND:	An accounting entity that records all financial transactions for specific activities or governmental functions. The generic fund types used by the City are: General, Traffic Safety, State Gas Tax, Bonds & Grants, T.D.A., Gas Tax, Sanitation/Sewer, Debt Service, Prop. C, Prop. A, Property Acquisition, Solid Waste, Capital Projects, SLESF, LLEBG, and AQMD Trust.
FUND BALANCE:	The excess of current assets over current liabilities and the cumulative effect of revenues and other financing sources over expenditures and other financing uses.

GLOSSARY OF BUDGET TERMS (continued)

GENERAL FUND:	The primary operating fund of the City, all revenues that are not allocated by law or contractual agreement to a specific fund are accounted for in the general fund. With the exception of subvention or grant revenues restricted for specific uses, general fund resources can be utilized for any legitimate governmental purpose.
GOAL:	A statement of broad direction, purpose or intent.
INFRASTRUCTURE:	The physical assets of the City, i.e. streets, sidewalks, gutters, sewers, public buildings, bridges, parks, traffic signals, street signs, etc., and the support structures within a development.
INVESTMENT REVENUE:	Revenue received as interest from the investment of funds not immediately required to meet cash disbursement obligations.
KEY OBJECTIVE:	A statement of specific direction, purpose or intent based on the needs of the community and the goals established for a specific program.
LINE-ITEM BUDGET:	A budget that lists detailed expenditure categories (salaries, materials, telephone charges, travel, etc.) separately, along with the amount budgeted for each specified category (Personnel, Operations, Capital).
MUNICIPAL:	In its broadest sense, an adjective which denotes the state and all subordinate units of government. In a more restricted sense, an adjective which denotes a city or village as opposed to other forms of local government.
OPERATING BUDGET:	The portion of the budget which pertains to the daily operations of providing basic governmental services. The program budgets contained within the Annual Budget form the operational budget.
POLICY:	A direction that must be followed in order to advance toward a goal. The direction can be a course of action or guiding principle.
PROGRAM:	A grouping of activities organized to accomplish basic goals and objectives.
PROGRAM BUDGET:	A budget that focuses upon the goals and objectives of an agency or jurisdiction rather than upon its organizational budget units or object classes of expenditure.
PROPERTY TAX:	A statutory limited tax levy which may be imposed for any purpose.

GLOSSARY OF BUDGET TERMS (continued)

RESERVE:	That portion of a fund's balance designated and/or legally restricted for a specific purpose and is, therefore, not available for general appropriation.
REVENUE:	Funds that the City receives as income. It includes such items as tax payments, fees from various services, receipts from other governments, fines, forfeitures, grants, shared income, and interest earnings.
RISK MANAGEMENT:	An organized attempt to protect assets, in the most cost-effective manner, against accidental loss.
SALES TAX:	A tax on the purchase of goods and services. The current Los Angeles County sales tax rate is 9.5%.
SPECIAL ASSESSMENT:	A compulsory levy made against certain properties to defray part or all of the costs of a specific improvement or service deemed to primarily benefit those parties.
SPECIAL REVENUE FUNDS:	Proceeds from specific revenue sources (other than trusts or major capital projects) that are legally restricted for specific purposes.
SUBVENTIONS:	Revenues collected by the State (or other level of government) which are allocated to a City on a formula basis. The major subventions received by the City from the State of California and County of Los Angeles include: sales tax, no/low property tax cities allocation, vehicle license fees, gas tax, and cigarette tax.
TRUST AND AGENCY FUNDS:	Also known as Fiduciary Fund Types, these funds are used to account for assets held by the City in a trustee capacity or as an agent for private individuals, organizations or other governmental agencies.
USER FEES:	The payment of a fee for direct receipt of service by the party benefiting from the service.
WORKING CAPITAL:	The difference between current assets and current liabilities.

DESCRIPTION OF REVENUE SOURCES

SALES TAX:	Sales tax is levied on all tangible retail goods sold within the City of La Cañada Flintridge. A 9.50% tax is levied at the site where the sale is made with one percent remitted back to the City by the State.
FRANCHISE FEES:	A franchise fee is charged for the privilege of using public rights-of-way and property within the City for public or private purposes.
REAL PROPERTY TRANSFER TAX:	Collected by the County Auditor-Controller, it is based on the value of property sold or otherwise changed in title. The rate is proscribed by the State Revenue & Taxation Code.
PROPERTY TAX:	Property Tax is collected by the County Auditor-Controller and is based on the full value of property as determined by the County Assessor's Office. The City of La Cañada Flintridge, upon incorporation, elected to become a "no property tax city," thus, does not assess a local property tax. As part of an equity distribution of property tax monies collected by the County, the City shares a small percentage of the County's property tax assessment.
BUSINESS LICENSE FEES:	Fees collected by the City based on the type of business and number of employees. A home occupation permit is also required for residents who conduct businesses out of their homes.
FINES & FORFEITURES:	Fines and forfeitures are remitted to the City from the Los Angeles County court system for legal violations (vehicle, municipal, and other code violations) which occur in the City.
REVENUE FROM OTHER AGENCIES:	Monies collected and/or received by other governmental agencies and remitted to the City. The State and MTA collect and return the appropriate amounts of certain fees according to formulas established by law. The most significant of these fees include the Proposition A and C and Vehicle License Fees. The Pasadena Humane Society collects and remits animal registration license fees. The La Canada Unified School District reimburses the City for their proportionate share of the S.T.A.R. Program costs.
CHARGES FOR CURRENT SERVICES:	These charges are directly assessed to individuals for specific services rendered by the City. They include: charges to process or issue building permits; costs to conduct engineering and plan reviews of building projects; fees associated with filing subdivisions, zone change requests and environmental assessments; reimbursement of costs for photocopies and supplies; and fees for the privilege of using public property in motion picture, still photography, radio broadcasting or television production.
SPECIAL FUND REVENUES:	Monies which are received by the City which have a specific purpose and/or are restricted as to how they may be expended.

FIVE YEAR CAPITAL IMPROVEMENT PROGRAM



FIVE-YEAR CAPITAL IMPROVEMENT PROJECT (CIP) PLAN

FUND SOURCE	PROJECT DESCRIPTION/ TOTAL PROJECT COST	PHASE	Special Funds 2023-24	General Fund 2023-24	2024-25	2025-26	2026-27	2027-28	Est. Project Total (All Yrs.)
	Foothill Link Bikeway & Pedestrian Greenbelt	PY Costs							3,587,750
AQMD	\$ 215,875	Design	0	0	0	0	0	0	0
STP-L	\$ 46,000	Constr. Engineering	0	0	0	0	0	0	0
Measure M - LR	\$ 17,000	Construction	109,975	0	0	0	0	0	109,975
Measure M - Subreg.	\$ 953,925								
Prop A	\$ 21,400								
Prop C	\$ 562,150								
LACMTA Exchange	\$ 75,000								
Measure R	\$ 440,875								
CMAQ	\$ 1,365,500								
	Sub-total		109,975	0	0	0	0	0	3,697,725
	Memorial Park Monument Sign	PY Costs							0
GF Operating	\$ 8,450	Design	0	0	0	0	0	0	0
GF Reserves	\$ 10,375	Construction	0	18,825	0	0	0	0	18,825
	Sub-total		0	18,825	0	0	0	0	18,825
	Seco Creek Trail Upgrade	PY Costs							75,175
GF Reserves	\$ 155,000	Construction	0	108,975	0	0	0	0	108,975
GF Operating	\$ 29,150								
	Sub-total		0	108,975	0	0	0	0	184,150
	Soundwalls (Phase 2)	PY Costs							712,400
Measure R - Subreg.	\$ 1,800,000	Design	0	0	0	0	0	0	0
Measure M - LR	\$ 936,325	R of Way	0	0	0	0	0	0	0
		Construction	2,023,925	0	0	0	0	0	2,023,925
	Sub-total		2,023,925	0	0	0	0	0	2,736,325
	Olberz Park Gazebo	PY Costs							434,375
Nondesig GF	\$ 8,425	Design	0	0	0	0	0	0	0
Dave Spence Memorial Fund	\$ 3,500	Construction	0	64,050	0	0	0	0	64,050
GF Reserves	\$ 486,500								
	Sub-total		0	64,050	0	0	0	0	498,425
	Misc. Bridge Repairs	PY Costs							17,500
GF Reserves	\$ 356,000	Construction	0	352,550	0	0	0	0	352,550
Solid Waste	\$ 14,050								
	Sub-total		0	352,550	0	0	0	0	370,050
	Foothill Blvd. Storm Drain Debris Basin	PY Costs							0
Prop C	\$ 150,000	Design	0	0	0	0	0	0	0
		Construction	150,000	0	0	0	0	0	150,000
	Sub-total		0	0	0	0	0	0	150,000
	Soundwalls (Phase 3)	PY Costs							11,883,550
Measure R - Subreg.	\$ 3,712,000	Design	0	0	0	0	0	0	0
Measure R - LR	\$ 433,950	Construction	550,400	0	0	0	0	0	550,400
SBI Local Partnership Prog	\$ 5,000,000								
MTA (CFP)	\$ 3,288,000								
	Sub-total		550,400	0	0	0	0	0	12,433,950

FIVE-YEAR CAPITAL IMPROVEMENT PROJECT (CIP) PLAN

FUND SOURCE	PROJECT DESCRIPTION/ TOTAL PROJECT COST	PHASE	Special Funds 2023-24	General Fund 2023-24	2024-25	2025-26	2026-27	2027-28	Est. Project Total (All Yrs.)
HSIP(Cycle 9) Prop C	Foothill Blvd Traffic Signal Impv	PY Costs							168,200
		Design	0	0	0	0	0	0	0
	\$ 458,700	Construction	299,100	0	0	0	0	0	299,100
	\$ 8,600	Sub-total	299,100	0	0	0	0	0	467,300
GF Reserves GF Operating Solid Waste	Sister City Friendship Trail	PY Costs							104,350
	\$ 300,000	Design	0	0	0	0	0	0	0
	\$ 90,000	Construction	0	320,650	0	0	0	0	320,650
	\$ 35,000	Sub-total	0	320,650	0	0	0	0	425,000
Prop C HIP STPL	Oakwood Traffic Signal Upgrade	PY Costs							50,025
	\$ 279,550	Design/Construction	499,725	0	0	0	0	0	499,725
	\$ 93,850								
	\$ 176,350	Sub-total	499,725	0	0	0	0	0	549,750
Prop C	Foothill Daleridge Signal	PY Costs							0
	\$ 90,750	Study/Plans	90,750	0	0	0	0	0	90,750
		Sub-total	90,750	0	0	0	0	0	90,750
State Funds SB1 LLP	Soundwalls (Phase 4)	PY Costs							1,778,475
		Design	0	0	0	0	0	0	0
	\$ 5,500,000	Construction	9,221,525	0	0	0	0	0	9,221,525
	\$ 5,500,000	Sub-total	9,221,525	0	0	0	0	0	11,000,000
GF Reserves	Padres Trail Desilting Basin	PY Costs							0
	\$ 25,000	Construction	0	25,000	0	0	0	0	25,000
		Sub-total	0	25,000	0	0	0	0	25,000
GF Reserves	Milmada Dr. Traffic Study	PY Costs							25,000
	\$ 85,000	Study	0	60,000	0	0	0	0	60,000
		Sub-total	0	60,000	0	0	0	0	85,000
GF Reserves	Hillard (Foothill to Fairmont)	PY Costs							25,000
	\$ 50,000	Study	0	25,000	0	0	0	0	25,000
		Sub-total	0	25,000	0	0	0	0	50,000
GF Reserves	Sewer Feasibility Study Districts 7A,7B, and 7C	PY Costs							0
	\$ 100,000	Study	0	100,000	0	0	0	0	100,000
		Sub-total	0	100,000	0	0	0	0	100,000
STPL Prop C	Verdugo & Descanso Signal Upgrade	PY Costs							50
	\$ 300,000	Construction	449,950	0	0	0	0	0	449,950
	\$ 150,000								
		Sub-total	449,950	0	0	0	0	0	449,950
HSIP 10 Grant Prop C	Citywide Pedestrian Crossing Upgrade	PY Costs							38,425
	\$ 250,000	Construction	261,575	0	0	0	0	0	261,575
	\$ 50,000								
		Sub-total	261,575	0	0	0	0	0	300,000
GF Reserves	Mayors Discovery Park Improvement	PY Costs							15,725
	\$ 25,000	Construction	84,275	0	0	0	0	0	84,275

FIVE-YEAR CAPITAL IMPROVEMENT PROJECT (CIP) PLAN

FUND SOURCE	PROJECT DESCRIPTION/ TOTAL PROJECT COST	PHASE	Special Funds 2023-24	General Fund 2023-24	2024-25	2025-26	2026-27	2027-28	Est. Project Total (All Yrs.)
Grant	\$ 75,000								
		Sub-total	84,275	0	0	0	0	0	100,000
SMMC	Flint Canyon Trail \$ 3,000,000	PY Costs Construction	747,150	0	0	0	0	0	2,252,850 747,150
		Sub-total	747,150	0	0	0	0	0	3,000,000
GF Operating GF Reserves Solid Waste Measure R - LR SB1	Citywide Street Resurfacing (ongoing) \$ - \$ - \$ 180,000 \$ 450,000 \$ 507,925	PY Costs Construction	1,137,925	0	2,000,000	2,000,000	2,000,000	2,000,000	0 9,137,925
		Sub-total	1,137,925	0	2,000,000	2,000,000	2,000,000	2,000,000	9,137,925
GF Reserves TDA ARPA	Misc. Concrete Repairs (ongoing) \$ 3,675 \$ 23,500 \$ 222,825	PY Costs Construction	246,325	3,675	250,000	250,000	250,000	250,000	0 1,250,000
		Sub-total	246,325	3,675	250,000	250,000	250,000	250,000	1,250,000
GF Reserves	Misc. Storm Drain Repairs \$ 50,000	PY Costs Construction	0	50,000	150,000	150,000	150,000	150,000	0 650,000
		Sub-total	0	50,000	150,000	150,000	150,000	150,000	650,000
GF Reserves	Knight Way Sinkhole \$ 150,000	PY Costs Construction	0	3,000					147,000 3,000
		Sub-total	0	3,000	0	0	0	0	150,000
GF Reserves	Landscape Medians (Foothill Blvd Link Project) \$ 250,000	PY Costs Construction	0	250,000	0	0	0	0	0 250,000
		Sub-total	0	250,000	0	0	0	0	250,000
GF Reserves	Foothill Blvd. Dip \$ 3,500,000	PY Costs Construction	0	3,500,000	0	0	0	0	0 3,500,000
		Sub-total	0	3,500,000	0	0	0	0	3,500,000
Prop C Measure R - LR	Foothill Blvd./Verdugo/La Canada Traffic Signal \$ 500,000 \$ 100,000	PY Costs Construction	600,000	0	0	0	0	0	0 600,000
		Sub-total	600,000	0	0	0	0	0	600,000
Measure R - LR	Active Transportation Master Plan \$ 80,000	PY Costs Study	80,000	0	40,000	40,000	40,000	40,000	0 240,000
		Sub-total	80,000	0	40,000	40,000	40,000	40,000	240,000

FIVE-YEAR CAPITAL IMPROVEMENT PROJECT (CIP) PLAN

FUND SOURCE	PROJECT DESCRIPTION/ TOTAL PROJECT COST	PHASE	Special Funds 2023-24	General Fund 2023-24	2024-25	2025-26	2026-27	2027-28	Est. Project Total (All Yrs.)
Proceeds from Loan	City Hall Window Replacement \$ 250,000	PY Costs							0
		Design/Construction	250,000	0	0	0	0	0	250,000
		Sub-total	250,000	0	0	0	0	0	250,000
Measure M	Foothill @ Viro Traffic Signal \$ 500,000	PY Costs							0
		Construction	500,000	0	0	0	0	0	500,000
		Sub-total	500,000	0	0	0	0	0	500,000
Prop A - (Bonds and Grants)	FIS Skate Park Conversion to Pickleball \$ 32,475	PY Costs							0
		Construction	32,475	0	0	0	0	0	32,475
		Sub-total	32,475	0	0	0	0	0	32,475
Prop C GF Reserve	Foothill Blvd, Link Bike Path - Slough Wall Repair \$ 84,500 \$ 90,500	PY Costs							0
		Construction	84,500	90,500	0	0	0	0	175,000
		Sub-total	84,500	90,500	0	0	0	0	175,000
GF Reserve	El Vago St. Settlement Repairs \$ 100,000	PY Costs							0
		Construction	0	100,000	0	0	0	0	100,000
		Sub-total	0	100,000	0	0	0	0	100,000
GF Reserve	Hampstead Slope Repairs \$ 200,000	PY Costs							0
		Construction	0	200,000	0	0	0	0	200,000
		Sub-total	0	200,000	0	0	0	0	200,000
GF Reserve	Drought Tolerant Landscape Median (Design) \$ 250,000	PY Costs							0
		Construction	0	250,000	0	0	0	0	250,000
		Sub-total	0	250,000	0	0	0	0	250,000
Measure M Prop C	Foothill Blvd. Traffic Signal Synchronization \$ 45,000 \$ 65,000	PY Costs							0
		Construction	110,000	0	0	0	0	0	110,000
		Sub-total	110,000	0	0	0	0	0	110,000
ARPA	Midblock Beacons Upgrades \$ 1,200,000	PY Costs							0
		Construction	1,200,000	0	0	0	0	0	1,200,000
		Sub-total	1,200,000	0	0	0	0	0	1,200,000
Prop C	Video Signal Upgrade(Camera Signal Detection) \$ 150,000	PY Costs							0
		Design/Construct	150,000	0	0	0	0	0	150,000
		Sub-total	150,000	0	0	0	0	0	150,000
Prop C	Foothill Rock Slide (Rosebank/LC Plaza) \$ 5,000	PY Costs							0
		Study	5,000	0	0	0	0	0	5,000
		Sub-total	5,000	0	0	0	0	0	5,000
ARPA	Sewer Project Study \$ 1,500,000	PY Costs							0
		Study	1,500,000	0	0	0	0	0	1,500,000
		Sub-total	1,500,000	0	0	0	0	0	1,500,000

FIVE-YEAR CAPITAL IMPROVEMENT PROJECT (CIP) PLAN

FUND SOURCE	PROJECT DESCRIPTION/ TOTAL PROJECT COST	PHASE	Special Funds 2023-24	General Fund 2023-24	2024-25	2025-26	2026-27	2027-28	Est. Project Total (All Yrs.)					
ARPA	Asset Management Plan \$ 675,000	PY Costs	675,000	0	0	0	0	0	0					
		Study							675,000					
		Sub-total							675,000					
ARPA	Community Center Accessibility & Improvements (Window repl.; HVAC; Gas Meter; Shade; Basketball Ct) \$ 500,000	PY Costs	500,000	0	0	0	0	0	0					
		Construction							500,000					
		Sub-total							500,000					
ARPA	Climate Action Plan Implementation \$ 200,000	PY Costs	200,000	0	0	0	0	0	0					
		Programs							200,000					
		Sub-total							200,000					
ARPA	School District LED Lighting Retrofit \$ 176,575	PY Costs	176,575	0	0	0	0	0	0					
		Construction							176,575					
		Sub-total							176,575					
ARPA	Safety Lighting - Lanterman Auditorium Driveway \$ 25,000	PY Costs	25,000	0	0	0	0	0	0					
		Construction							25,000					
		Sub-total							25,000					
GF Reserves	Emergency Vehicle Signal Pre-emption [May be part of County project.] \$ 200,000	PY Costs	0	0	40,000	0	0	0	0					
		Design							0	160,000	0	0	40,000	
		Construction							0	0	0	0	160,000	
		Sub-total							0	200,000	0	0	200,000	
GF Reserves	Rockridge Terrace Open Space Beautification \$ 140,000	PY Costs	0	0	15,000	0	0	0	0					
		Design							0	0	0	0	15,000	
		Construction							0	0	125,000	0	0	125,000
		Sub-total							0	0	15,000	125,000	0	0
GF Reserves	Rockridge Terrace to YMCA Trail \$ 50,000	PY Costs	0	0	15,000	0	0	0	0					
		Design							0	0	0	0	15,000	
		Construction							0	0	35,000	0	0	35,000
		Sub-total							0	0	15,000	35,000	0	0
GF Reserves	Downtown Pedestrian \$ 4,740,000	PY Costs	0	0	350,000	0	0	0	0					
		Design							0	0	0	0	350,000	
		Construction							0	0	4,390,000	0	0	4,390,000
		Sub-total							0	0	350,000	4,390,000	0	0
GF Reserves Developer Fee	Foothill Crosswalk @ Rinetti Lane \$ 50,000 \$ 200,000	PY Costs	0	0	50,000	0	0	0	0					
		Design							0	0	0	0	50,000	
		Construction							0	0	200,000	0	0	200,000
		Sub-total							0	0	250,000	0	0	0
TOTAL			\$ 21,811,150	\$ 5,522,225	\$ 3,270,000	\$ 6,990,000	\$ 2,440,000	\$ 2,440,000	\$ 63,939,175					

TOTAL FY 2023-24 (ALL FUNDS)

\$ 27,333,375