

# FY 2022-23 ANNUAL BUDGET & FINANCIAL PLAN

La Cañada Flintridge, CA 91011

**CITY OF LA CAÑADA FLINTRIDGE**  
**ANNUAL BUDGET & FINANCIAL PLAN**  
**FISCAL YEAR 2022-23**

**TERRY WALKER, MAYOR**

**KEITH EICH, MAYOR PRO TEM**

**JONATHAN C. CURTIS, COUNCILMEMBER**

**MICHAEL T. DAVITT, COUNCILMEMBER**

**RICHARD B. GUNTER III, COUNCILMEMBER**

***SUBMITTED BY***

**MARK R. ALEXANDER, CITY MANAGER**

July 5, 2022

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## INTRODUCTION





## BUDGET MESSAGE

**DATE:** July 5, 2022  
**TO:** Honorable Mayor & Members of the City Council  
**FROM:** Mark R. Alexander, City Manager 

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I am pleased to present the Fiscal Year 2022-23 Annual Budget & Financial Plan for the City Council's consideration and adoption. This Annual Budget & Financial Plan presents the consolidation of Preliminary Budget proposed revenues and expenditures, spending adjustments made during the budget review hearings, and City Council approved "Council Consideration Items", into one final budget document ready for adoption and implementation with the start of the new fiscal year.

**OVERALL** - The City remains in a strong financial position to respond to the needs of its residents. The ensuing 2022-23 fiscal year is not without its trepidations, however. Despite the strong economic recovery from the COVID-19 pandemic, the current state of the national economy does raise concerns over the possibility of a future recession. Given the City's past conservative approach toward budgeting and spending, and the ability to maintain a significant reserve, the City remains well-poised to weather potential revenue shortfalls should a national recession result in impacts to our local economy.

**REVENUES** - General Fund revenues for FY 2022-23 are projected at \$17,868,725. This is a 3.8% (or \$651,250) increase over the prior FY's budgeted revenue, but only 1% (\$183,400) higher than the estimated revenues we expect to receive in FY 2021-22. Budgeted Sales Tax continues to remain strong (at \$3.1M or 7.3% above last year) while Property Tax continues to be the City's single highest source of revenue (at \$6,375,025 or 6.3% above last year). FY 2021-22 also saw the receipt of the second installment of what totals \$4.8 million in American Rescue Plan Act (ARPA) funds to assist the City's revenue shortfalls and response and recovery efforts as a result of the COVID-19 pandemic. The final federal guidelines provided wide latitude for how the City could expend these funds. Their availability was of fortuitous significance as the City Council considered an appropriate utilization of these monies. This one-time infusion will allow the City to pursue some very worthwhile projects/studies that wouldn't have been financially practical given the myriad of projects and needs before the City Council.

**EXPENDITURES** - Total General Fund expenditures for FY 2022-23 are budgeted at \$17,565,200. This represents a 5.8% (or \$964,275) increase over the prior year's budgeted expenditures. This can be attributed, for the most part, to increases in employee salaries & benefits (\$489K) as agreed upon by the City Council and LCF Employees' Association during the most recent labor negotiations, but also to: L.A. County Bldg. & Safety service increases (\$75K); ongoing Housing Element consultant costs (\$40K); Document Management System (\$49K); Field Reservation software (\$40K); telephone hardware/software system (\$45K); GIS consultant costs (\$25K); Sheriff's Dept. increases (\$48K); Paramedic Assessment Unit (\$50K); additional event broadcasting (\$16K); City Hall storage (\$20K); lease maintenance (\$18K); and Memorial Park Gazebo Repairs (\$49K), amongst other new additions.

**PERSONNEL** - Total personnel costs for FY 2022-23 are presented at \$5,787,850. This represents 33% of the total General Fund operating budget (without the reimbursements from the Special Funds) and is consistent with prior fiscal year proportionate averages as well as what other Contract Cities typically budget in staff salaries and benefits.

**CAPITAL PROJECTS** - The City Council appropriated over \$4.3 million in general funded new capital projects (\$3.5M of which is to repair the Foothill Blvd. dip). In addition, the City Council appropriated an additional \$4 million in capital projects funded using the more restrictive special funds. Some of these include: Foothill/Verdugo/La Canada Blvd. Traffic Signal Improvement (\$450K); Citywide Street Resurfacing Project (\$1.02M); Soundwall Phase II Design (\$343,400); upgrade to various mid-block crosswalks (\$1.2M); T-Intersection Improvements at Foothill/ACH (\$250K); LED Lighting Retrofit (\$176,575); and Community Center Accessibility Improvements (\$500K).

I am pleased to present the FY 2022-23 Annual Budget & Financial Plan for the City Council's review and adoption.

## **BUDGET PHILOSOPHY AND OPERATING GUIDELINES**

1. The City of La Cañada Flintridge Annual Budget & Financial Plan is designed to serve four major purposes:
  - to define policies in compliance with legal requirements for General Law cities in the State of California, including generally accepted financial reporting requirements, audit standards and fiscal directions of the City Council;
  - to be utilized as an operations guide for staff in the management and control of financial resources;
  - to present the City's financial plan for the ensuing fiscal year, itemizing projected revenues and estimated expenditures for the various funds;
  - to communicate and facilitate an understanding of the operations and costs of providing various City services to our residents.
2. The budget is constructed by program and reflects expenditures related to the provision of that program or service.
3. Program budgets are originated within each Department.
4. Where applicable, the Department Head assigns priorities to projects and activities in preparing program budgets.
5. Department Heads are responsible for operating within their adopted budget amounts as recommended by the City Manager and authorized by the City Council.
6. The City Council has the legal authority to amend the budget at any time during the fiscal year. The City Manager has the authority to make administrative adjustments to the budget as long as those changes will neither have a significant policy impact, affect departmental budget amounts nor affect year-end fund balances.
7. Fund balances will be maintained at levels which will protect the City from future uncertainties.

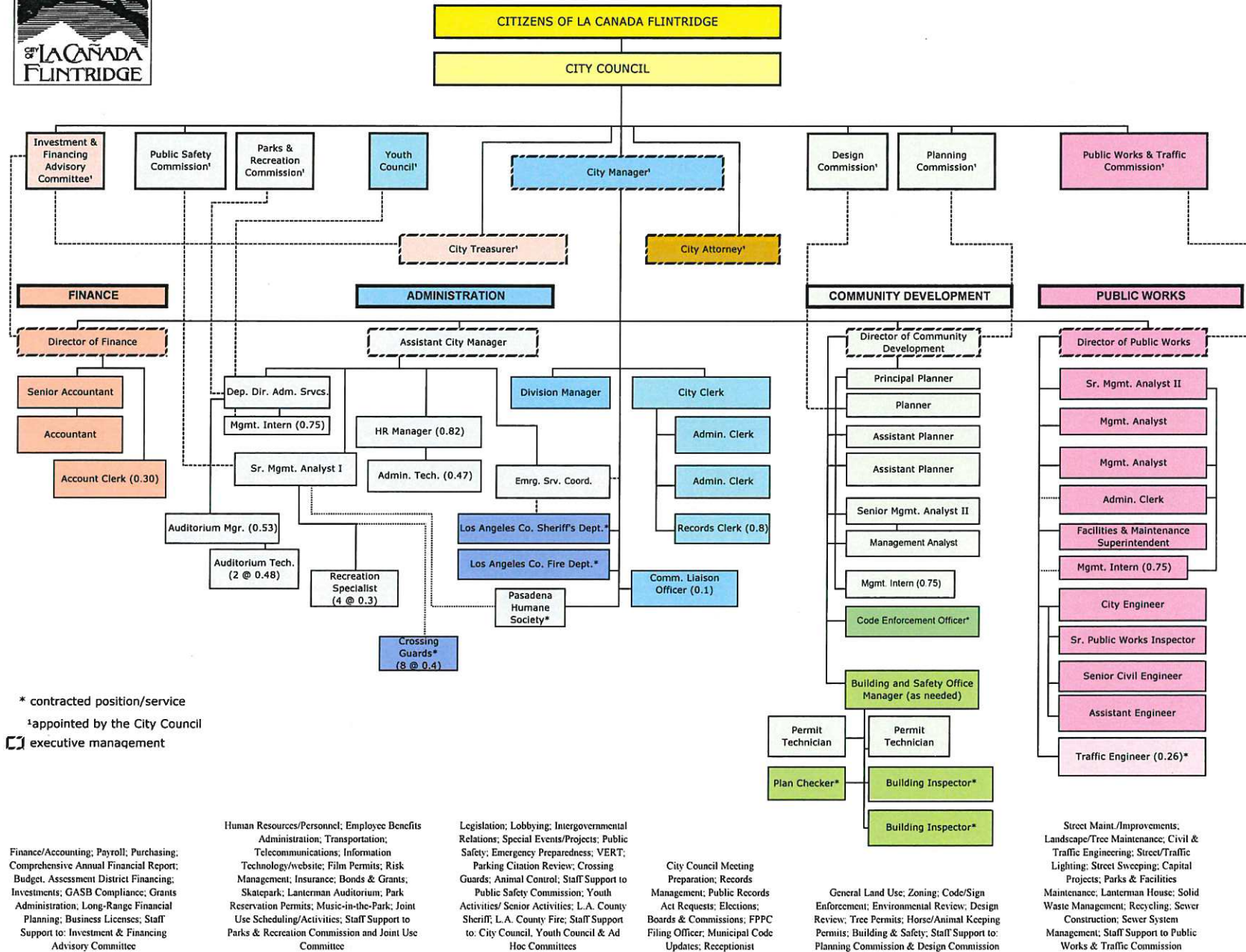
## ORGANIZATION CHART







# ORGANIZATION CHART

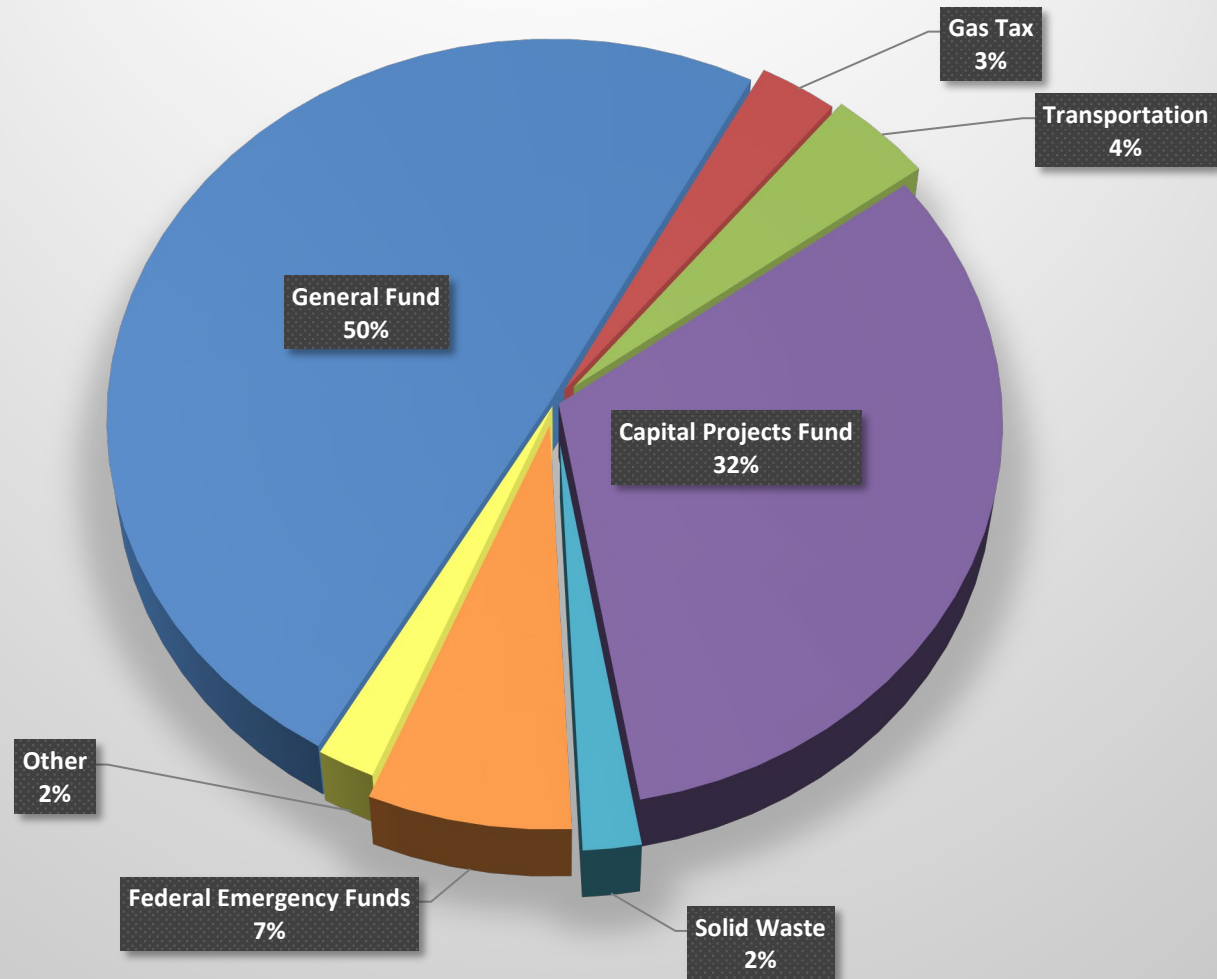


\* contracted position/service  
<sup>1</sup>appointed by the City Council  
 executive management

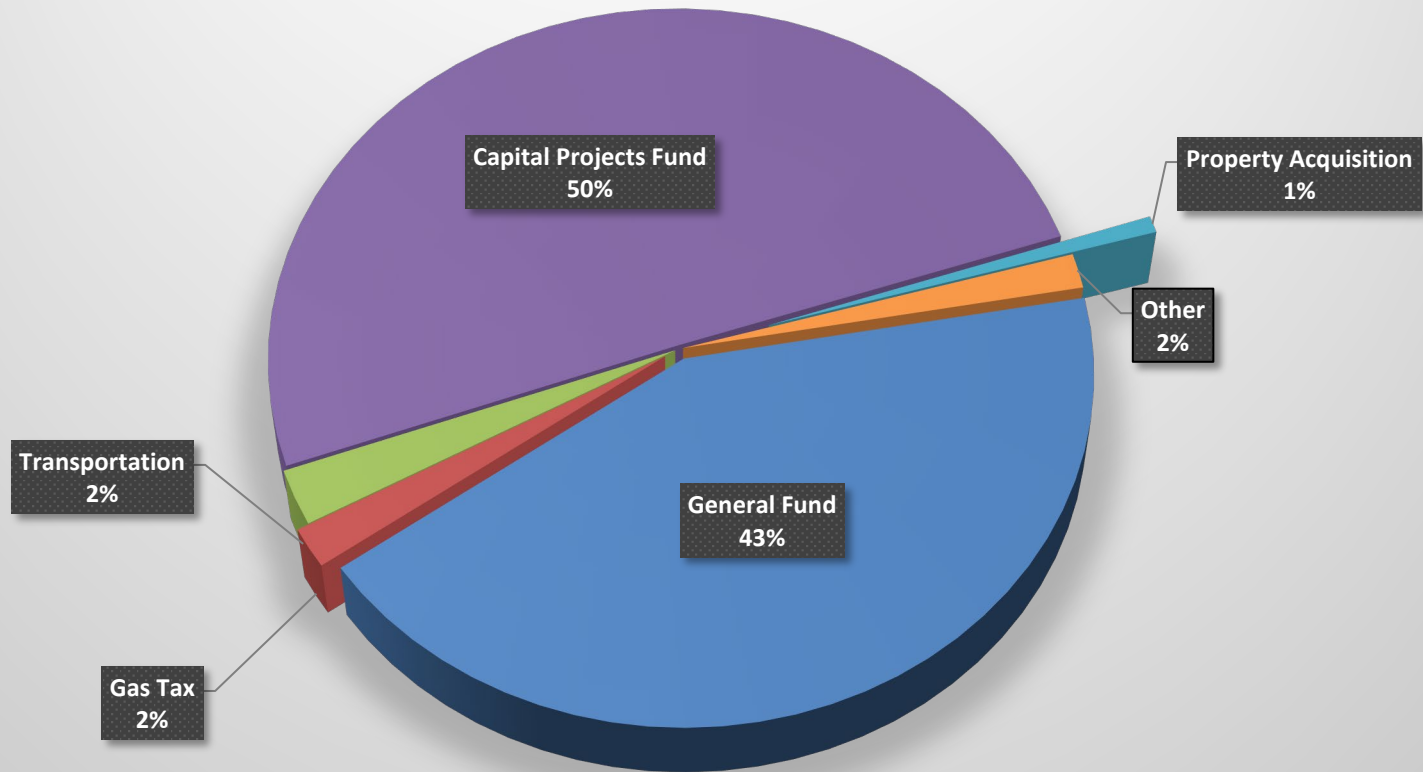
## BUDGET CHARTS



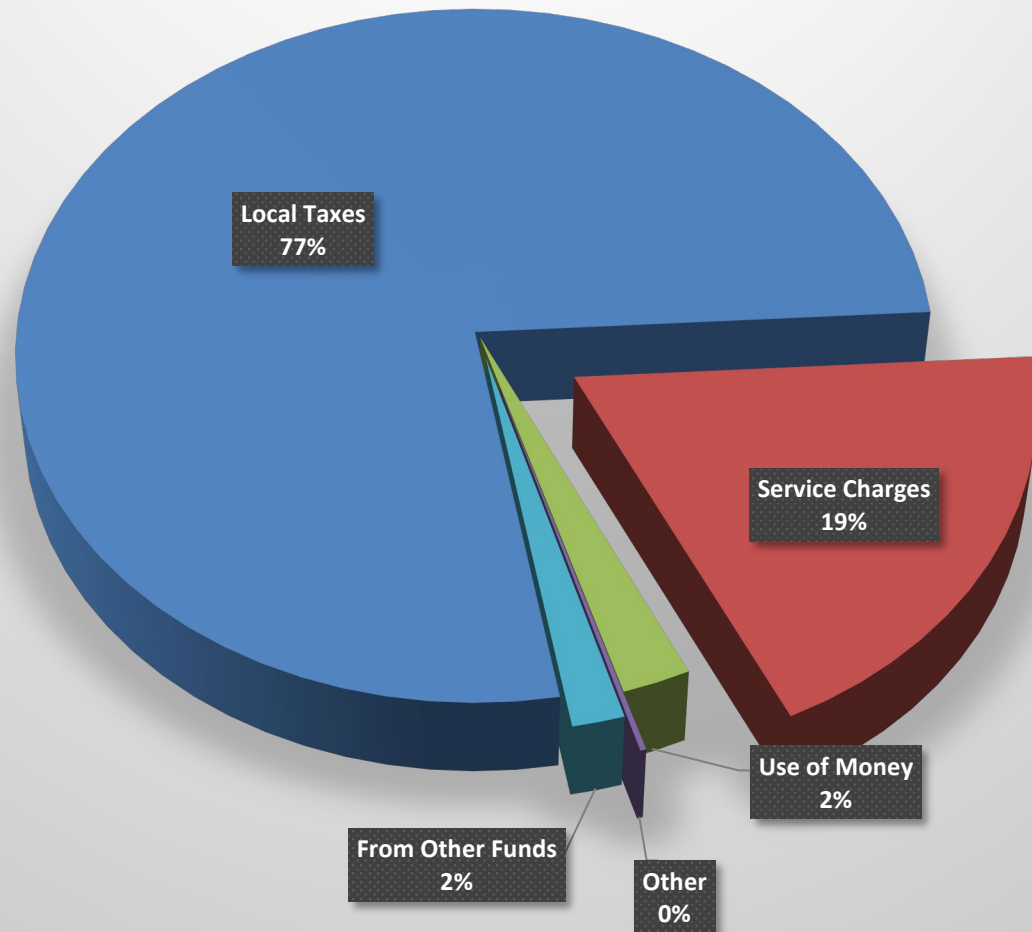
## REVENUES (By Fund)



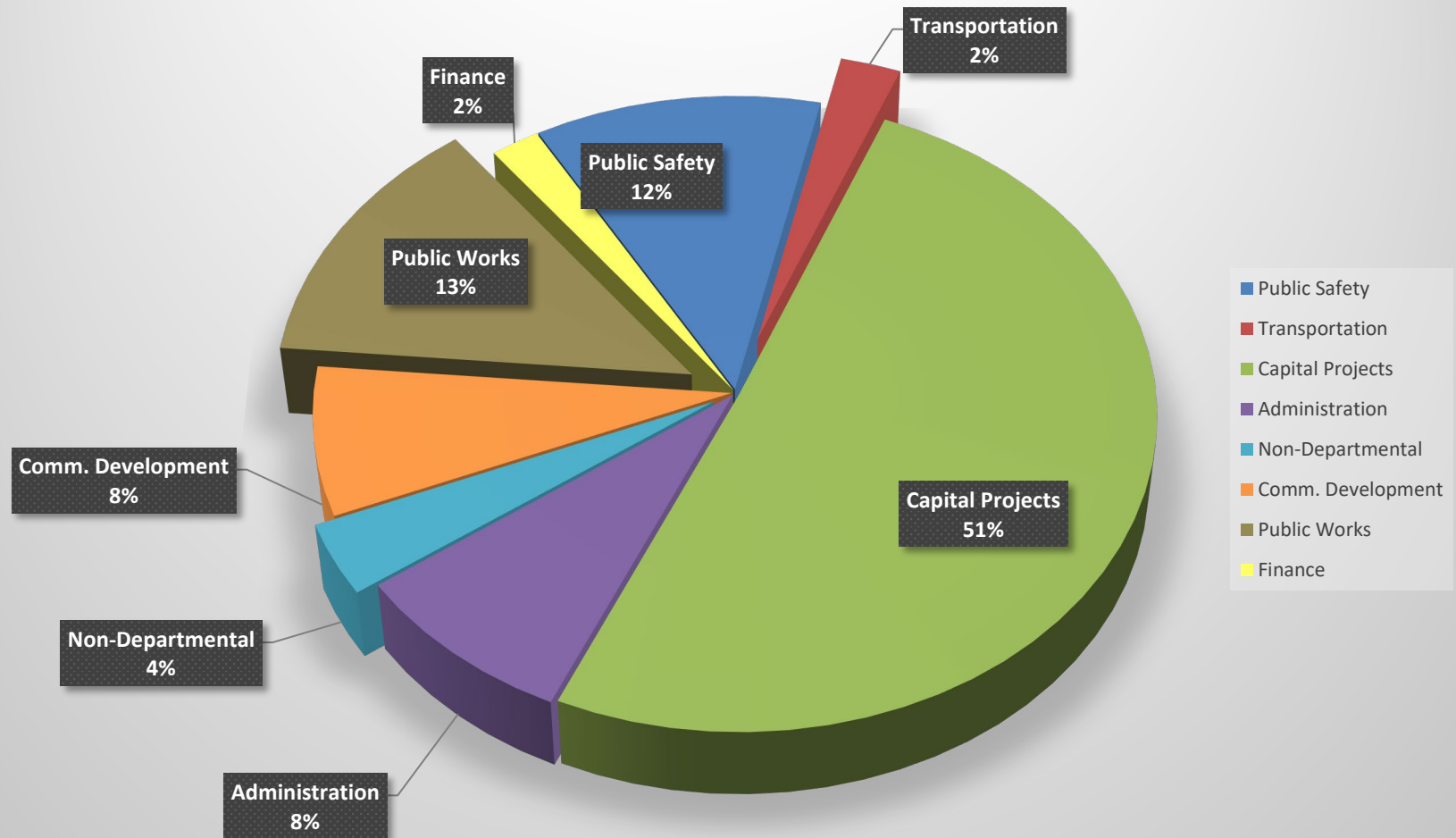
## EXPENDITURES (By Fund)



## GENERAL FUND REVENUES (By Source)

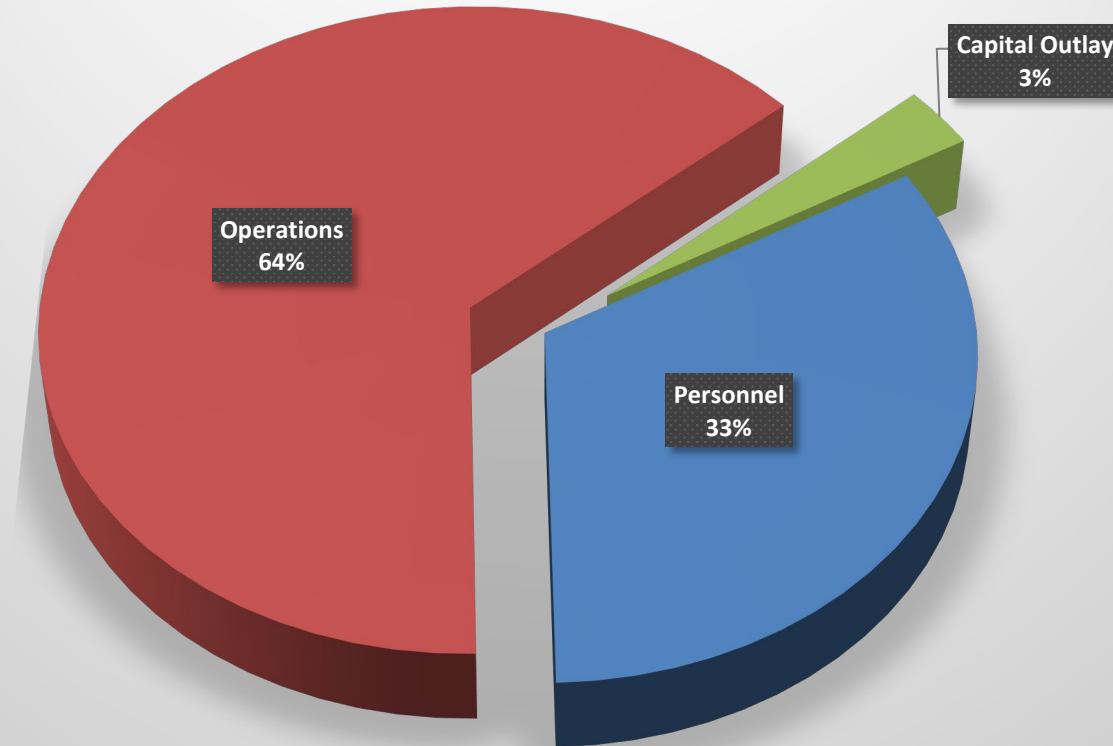


## DEPARTMENTAL EXPENDITURES (All Funds)

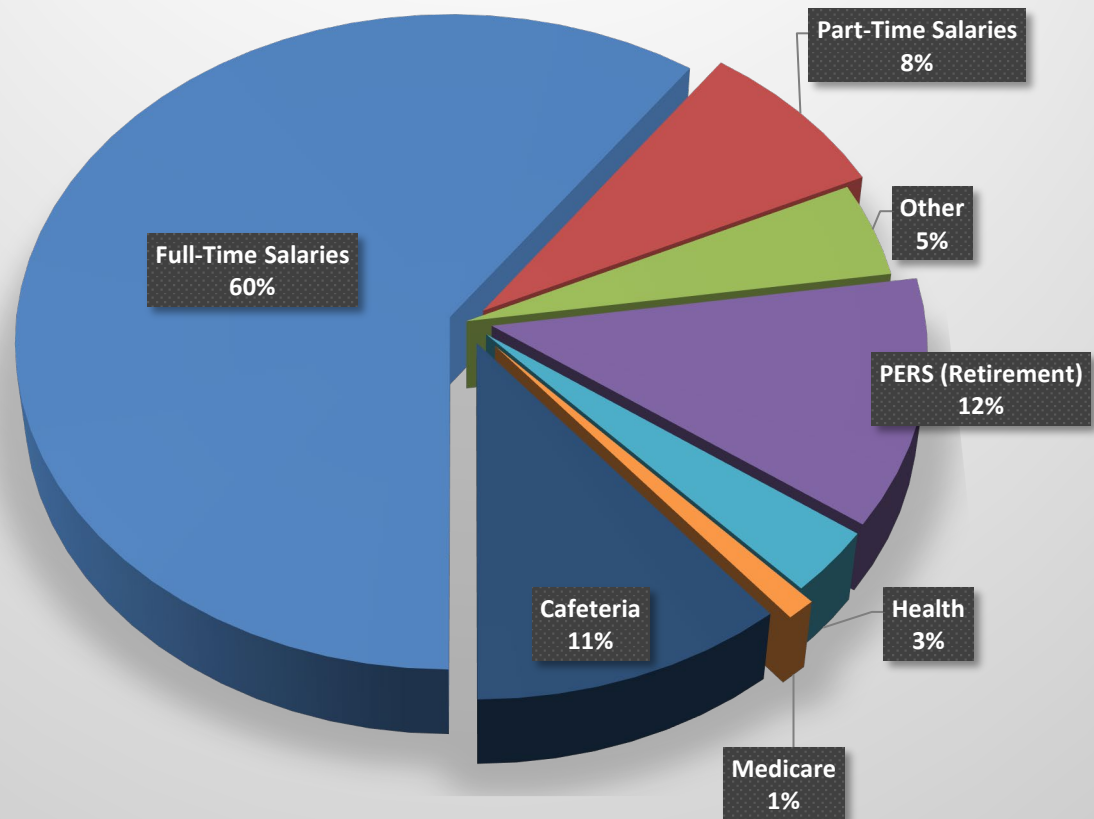




## GENERAL FUND EXPENDITURES (By Type)



## PERSONNEL COSTS (By Type)



## **SUMMARY OF REVENUES AND EXPENDITURES (BY FUND)**



**CITY OF LA CAÑADA FLINTRIDGE**  
**FY 2022-23 ANNUAL BUDGET**  
**SUMMARY OF REVENUES BY FUND**

LINE ITEM DESCRIPTION	2020-21 ACTUAL	2021-22 ADJ BUDGET	2021-22 ESTIMATE	2022-23 ADOPTED		NOTES/DESCRIPTION
<i>General Fund</i>						
General Fund Revenues	17,405,050	17,217,475	17,685,325	17,868,725		
Reimbursements	495,075	336,150	348,250	313,625		
Operating Reserves/Transfers	(910,875)	(973,400)	(974,475)	(617,150)		
<b>Total Gen. Fund Revs. &amp; Allocations</b>	<b>16,989,250</b>	<b>16,580,225</b>	<b>17,059,100</b>	<b>17,565,200</b>		
<i>Special Funds</i>						
Traffic Safety Fund	78,450	55,000	86,200	87,500		
State Gas Tax	843,375	937,675	950,475	1,052,675		
Bonds & Grants	197,275	325,225	161,975	180,525		
Transportation Dev. Act	14,925	15,000	15,000	19,000		
Federal Emergency Funds	0	2,393,300	2,393,300	2,393,275		
Community Dev. Block Grant	37,100	88,450	84,525	60,525		
Measure W	372,500	385,000	376,850	381,750		
Sanitation	6,200	6,900	6,900	7,500		
Sewer Improvement Fund 98-1	0	0	0	0		
Sewer Redemption Fund 98-1	1,375	0	0	0		
Sewer Debt Service Fund 98-1	1,500	2,575	225	250		
Sewer Improvement Fund 02-1	0	0	0	0		
Sewer Redemption Fund 02-1	998,975	43,650	9,375	0		
Sewer Debt Service Fund 02-1	42,275	74,750	19,750	15,350		
Measure M	295,175	296,625	292,975	349,225		
Measure R	262,425	264,900	258,925	309,000		
Proposition C	354,525	456,400	346,875	412,575		
Proposition A	420,850	425,750	416,375	496,175		
Capital Projects	1,583,875	15,620,900	6,304,925	11,579,000		
Solid Waste	661,200	545,500	619,350	743,075		
SLESF State Grant	157,175	162,525	161,450	166,350		
A.Q.M.D. Trust	35,700	30,550	27,050	27,950		
Property Acquisition	0	0	0	0		
Civic Center Debt Service Fund	65,325	250	925	1,075		
Sewer Improvement Fund 04-1	10,825	18,125	4,025	4,575		
Sewer Redemption Fund 04-1	1,954,400	1,883,525	1,879,625	1,857,525		
Sewer Debt Service Fund 04-1	62,550	117,500	33,650	45,600		
Sewer Maintenance Fund 04-1	303,650	289,175	296,950	298,250		
<b>Total Special Fund Revenues</b>	<b>8,761,625</b>	<b>24,439,250</b>	<b>14,747,675</b>	<b>20,488,725</b>		
<b>Total of All Revenues &amp; Allocations</b>	<b>25,750,875</b>	<b>41,019,475</b>	<b>31,806,775</b>	<b>38,053,925</b>		

**CITY OF LA CAÑADA FLINTRIDGE**  
**FY 2022-23 ANNUAL BUDGET**  
**SUMMARY OF EXPENDITURES BY FUND (Excluding transfers and reimbursements)**

LINE ITEM DESCRIPTION	2020-21 ACTUAL	2021-22 ADJ BUDGET	2021-22 ESTIMATE	2022-23 ADOPTED		NOTES/DESCRIPTION
<i>General Fund Expenditures</i>	14,161,050	16,600,925	15,325,875	17,565,200		
<i>Special Fund Expenditures</i>						
Traffic Safety Fund	0	0	0	0		
State Gas Tax	629,675	660,000	626,250	745,000		
Bonds & Grants	287,950	236,225	130,575	47,450		
Transportation Dev. Act	0	0	0	0		
Federal Emergency Funds	0	50,000	0	4,786,575		
Community Dev. Block Grant	37,100	88,450	84,525	60,525		
Measure W	309,350	168,400	140,400	151,500		
Sanitation	6,200	6,900	6,900	7,500		
Sewer Improvement Fund 98-1	0	0	0	0		
Sewer Redemption Fund 98-1	0	0	0	0		
Sewer Debt Service Fund 98-1	0	0	0	0		
Sewer Improvement Fund 02-1	0	0	0	0		
Sewer Redemption Fund 02-1	15,150	16,000	7,575	0		
Sewer Debt Service Fund 02-1	888,375	888,375	888,375	888,375		
Measure M Local Return	5,000	5,250	2,500	0		
Measure R Local Return	26,000	105,950	61,850	163,950		
Proposition C	159,650	377,700	179,750	207,700		
Proposition A	195,850	465,075	365,475	657,600		
Capital Projects	3,654,525	21,093,250	9,042,800	20,590,500		
Solid Waste	49,050	102,550	53,000	199,100		
SLESF State Grant	201,225	204,625	204,625	207,575		
A.Q.M.D. Trust	2,300	2,300	2,300	5,000		
Property Acquisition	5,425	307,950	0	307,950		
Civic Center Debt Service Fund	278,775	278,400	278,400	278,025		
Sewer Improvement Fund 04-1	0	0	0	0		
Sewer Redemption Fund 04-1	16,925	17,000	16,925	17,000		
Sewer Debt Service Fund 04-1	1,699,400	1,699,400	1,699,400	1,699,400		
Sewer Maintenance Fund 04-1	253,225	262,000	260,525	265,525		
Total -Special Fund Expenditures	8,721,150	27,035,800	14,052,150	31,286,250		
<b>TOTAL OF ALL EXPENDITURES</b>	<b>22,882,200</b>	<b>43,636,725</b>	<b>29,378,025</b>	<b>48,851,450</b>		

## **SUMMARY OF EXPENDITURES BY PROGRAM (ALL FUNDS)**





**CITY OF LA CAÑADA FLINTRIDGE**  
**FY 2022-23 ANNUAL BUDGET**

**SUMMARY OF EXPENDITURES BY PROGRAM (Excluding Transfers and Reimbursements)**

Page 1 of 2

PROGRAM		Salaries/ Benefits	Operations	Capital	Total	NOTES/DESCRIPTION
<i>General Fund Programs</i>						
01	City Council	78,125	184,825	0	262,950	
02	Legal Services	0	373,150	0	373,150	
03	City Manager	538,450	81,350	350	620,150	
04	City Clerk	445,325	23,800	0	469,125	
05	Planning/Building & Safety	1,348,650	1,671,250	250	3,020,150	
06	Non-Departmental	234,250	915,700	326,825	1,476,775	
07	Human Resources	162,400	53,425	0	215,825	
08	Elections	0	0	0	0	
10	Finance	583,225	240,650	0	823,875	
21	Public Safety	245,000	4,315,875	55,250	4,616,125	
31	Recreation & Human Services	498,000	516,625	5,000	1,019,625	
42	Public Works	975,800	1,156,075	24,500	2,156,375	
45	Parks & Landscape	542,850	1,120,950	12,000	1,675,800	
48	City Hall	0	0	0	0	
49	Lanternman House	0	167,975	33,000	200,975	
50	Lanternman Auditorium	109,900	52,050	0	161,950	
53	Storm Water Mgmt. (NPDES)	25,875	137,750	0	163,625	
54	Accessibility Improvements	0	15,250	16,000	31,250	
55	Civic Center	0	213,400	64,075	277,475	
Sub-Total: General Fund		\$5,787,850	\$11,240,100	\$537,250	\$17,565,200	

**CITY OF LA CAÑADA FLINTRIDGE  
FY 2022-23 ANNUAL BUDGET**

**SUMMARY OF EXPENDITURES BY PROGRAM (Excluding Transfers and Reimbursements)**

Page 2 of 2

FUND		Salaries/ Benefits	Operations	Capital	Total	NOTES/DESCRIPTION
<i>Special Funds</i>						
02	Traffic Safety	0	0	0	0	
03	State Gas Tax	0	745,000	0	745,000	
04	Bonds & Grants	0	47,450	0	47,450	
05	Transportation Dev. Act	0	0	0	0	
07	Federal Emergency Funds	0	2,435,000	2,351,575	4,786,575	
11	Community Dev. Block Grant	0	60,525	0	60,525	
18	Measure W	0	123,500	28,000	151,500	
20	Sanitation	0	7,500	0	7,500	
21	Sewer Improvement Fund 98-1	0	0	0	0	
22	Sewer Redemption Fund 98-1	0	0	0	0	
23	Sewer Debt Service Fund 98-1	0	0	0	0	
24	Sewer Improvement Fund 02-1	0	0	0	0	
25	Sewer Redemption Fund 02-1	0	0	0	0	
26	Sewer Debt Service Fund 02-1	0	888,375	0	888,375	
27	Transportation Measure M	0	0	0	0	
28	Transportation Measure R	0	163,950	0	163,950	
29	Transportation Prop. C	0	37,700	170,000	207,700	
30	Transportation Prop. A	0	618,600	39,000	657,600	
31	Capital Projects	0	0	20,590,500	20,590,500	
32	Solid Waste	0	160,100	39,000	199,100	
35	SLESF State Grant	0	207,575	0	207,575	
37	A.Q.M.D. Trust	0	5,000	0	5,000	
38	Property Acquisition Fund	0	0	307,950	307,950	
39	Civic Center Debt Service Fund	0	278,025	0	278,025	
41	Sewer Improvement Fund 04-1	0	0	0	0	
42	Sewer Redemption Fund 04-1	0	17,000	0	17,000	
43	Sewer Debt Service Fund 04-1	0	1,699,400	0	1,699,400	
44	Sewer Maintenance Fund 04-1	0	265,525	0	265,525	
Sub-Total: Special Funds		\$0	\$7,760,225	\$23,526,025	\$31,286,250	
<b>TOTAL</b>		<b>\$5,787,850</b>	<b>\$19,000,325</b>	<b>\$24,063,275</b>	<b>\$48,851,450</b>	

## BUDGET OVERVIEW



**CITY OF LA CAÑADA FLINTRIDGE**  
**FY 2022-23 ANNUAL BUDGET**  
**OPERATING BUDGET OVERVIEW (w/General Fund only operating transfers)**

PROGRAM		REQUESTED REVENUES	REQUESTED EXPEND.	OPERATING TRANS. OUT	OPERATING TRANS. IN	FROM RESERVES	DEBT SRV. ADJUST.	BALANCE
01	General Fund	17,868,725	17,565,200	617,150	313,625	0	0	0
02	Traffic Safety	87,500	0	87,500	0	0	0	0
03	State Gas Tax	1,052,675	745,000	0	0	0	0	307,675
04	Bonds & Grants	180,525	47,450	11,700	0	0	0	121,375
05	Transportation Dev. Act	19,000	0	0	0	0	0	19,000
07	Federal Emergency Funds	2,393,275	4,786,575	0	0	0	0	(2,393,300)
11	Community Dev. Block Grant	60,525	60,525	0	0	0	0	0
18	Measure W	381,750	151,500	0	0	0	0	230,250
20	Sanitation	7,500	7,500	0	0	0	0	0
21	Sewer Improvement Fund 98-1	0	0	0	0	0	0	0
22	Sewer Redemption Fund 98-1	0	0	0	0	0	0	0
23	Sewer Debt Service Fund 98-1	250	0	0	0	0	0	250
24	Sewer Improvement Fund 02-1	0	0	0	0	0	0	0
25	Sewer Redemption Fund 02-1	0	0	0	0	0	0	0
26	Sewer Debt Service Fund 02-1	15,350	888,375	0	0	0	0	(873,025)
27	Measure M (Transportation)	349,225	0	0	0	0	0	349,225
28	Measure R (Transportation)	309,000	163,950	0	0	0	0	145,050
29	Proposition C (Transportation)	412,575	207,700	0	0	0	0	204,875
30	Proposition A (Transportation)	496,175	657,600	51,725	0	0	0	(213,150)
31	Capital Projects Fund	11,579,000	20,590,500	0	25,000	4,320,000	0	(4,666,500)
32	Solid Waste	743,075	199,100	141,875	0	0	0	402,100
35	SLESF State Grant	166,350	207,575	0	41,225	0	0	0
37	AQMD Trust	27,950	5,000	0	0	0	0	22,950
38	Property Acquisition	0	307,950	0	450	0	0	(307,500)
39	Civic Center Debt Service	1,075	278,025	0	435,025	0	0	158,075
41	Sewer Improvement Fund 04-1	4,575	0	0	0	0	0	4,575
42	Sewer Redemption Fund 04-1	1,857,525	17,000	20,825	0	0	0	1,819,700
43	Sewer Debt Service Fund 04-1	45,600	1,699,400	0	0	0	0	(1,653,800)
44	Sewer Maintenance Fund 04-1	298,250	265,525	0	0	0	0	32,725
Sub-total - Special Funds		20,488,725	31,286,250	313,625	501,700	4,320,000	0	(6,289,450)
<b>TOTAL</b>		<b>38,357,450</b>	<b>48,851,450</b>	<b>930,775</b>	<b>815,325</b>	<b>4,320,000</b>	<b>0</b>	<b>(6,289,450)</b>

## PROGRAM EXPENDITURES AT-A-GLANCE



**CITY OF LA CAÑADA FLINTRIDGE**  
**FY 2022-23 ANNUAL BUDGET**  
**PROGRAM EXPENDITURES AT-A-GLANCE (Page 1 of 2)**

<b>PROGRAM</b>	<b>2020-21 ACTUAL</b>	<b>2021-22 ADJ BUDGET</b>	<b>2021-22 ESTIMATE</b>	<b>2022-23 REQUEST</b>		<b>NOTES/DESCRIPTION</b>
<i>General Fund Programs</i>						
01 City Council	179,325	292,175	233,900	262,950		
02 Legal Services	336,375	371,450	306,325	373,150		
03 City Manager	583,625	593,225	437,925	620,150		
04 City Clerk	330,725	389,925	366,375	469,125		
05 Planning/Building & Safety	2,452,300	2,762,975	2,549,325	3,020,150		
06 Non-Departmental	979,050	1,131,825	1,088,925	1,476,775		
07 Human Resources	171,975	178,475	149,275	215,825		
08 Elections	0	68,625	67,050	0		
10 Finance	674,475	782,050	713,825	823,875		
21 Public Safety	4,009,375	4,469,725	4,303,950	4,616,125		
31 Recreation & Human Services	705,850	1,022,700	953,125	1,019,625		
42 Public Works	1,864,025	2,195,625	2,047,850	2,156,375		
45 Parks & Landscape	1,282,425	1,606,975	1,460,675	1,675,800		
49 Lanterman House	193,600	152,650	151,925	200,975		
50 Lanterman Auditorium	57,350	149,825	132,575	161,950		
53 Storm Water Mgmt. (NPDES)	123,900	171,425	129,025	163,625		
54 Accessibility Improvements	6,925	59,250	32,200	31,250		
55 Civic Center	209,750	202,025	201,625	277,475		
<b>Sub-total - General Fund</b>	<b>14,161,050</b>	<b>16,600,925</b>	<b>15,325,875</b>	<b>17,565,200</b>		



**CITY OF LA CAÑADA FLINTRIDGE**  
**FY 2022-23 ANNUAL BUDGET**  
**PROGRAM EXPENDITURES AT-A-GLANCE (Page 2 of 2)**

PROGRAM	2020-21 ACTUAL	2021-22 ADJ BUDGET	2021-22 ESTIMATE	2022-23 REQUEST		NOTES/DESCRIPTION
<i>Special Funds</i>						
02 Traffic Safety	0	0	0	0		
03 State Gas Tax	629,675	660,000	626,250	745,000		
04 Bonds & Grants	287,950	236,225	130,575	47,450		
05 Transportation Dev. Act	0	0	0	0		
07 Federal Emergency Funds	0	50,000	0	4,786,575		
11 Community Dev. Block Grant	37,100	88,450	84,525	60,525		
18 Measure W	309,350	168,400	140,400	151,500		
20 Sanitation	6,200	6,900	6,900	7,500		
21 Sewer Improvement Fund 98-1	0	0	0	0		
22 Sewer Redemption Fund 98-1	0	0	0	0		
23 Sewer Debt Service Fund 98-1	0	0	0	0		
24 Sewer Improvement Fund 02-1	0	0	0	0		
25 Sewer Redemption Fund 02-1	15,150	16,000	7,575	0		
26 Sewer Debt Service Fund 02-1	888,375	888,375	888,375	888,375		
27 Measure M Local Return	5,000	5,250	2,500	0		
28 Transportation Measure R	26,000	105,950	61,850	163,950		
29 Transportation Prop. C	159,650	377,700	179,750	207,700		
30 Transportation Prop. A	195,850	465,075	365,475	657,600		
31 Capital Projects Fund	3,654,525	21,093,250	9,042,800	20,590,500		
32 Solid Waste	49,050	102,550	53,000	199,100		
35 SLESF State Grant	201,225	204,625	204,625	207,575		
37 AQMD Trust	2,300	2,300	2,300	5,000		
38 Property Acquisition	5,425	307,950	0	307,950		
39 Civic Center Debt Service Fund	278,775	278,400	278,400	278,025		
41 Sewer Improvement Fund 04-1	0	0	0	0		
42 Sewer Redemption Fund 04-1	16,925	17,000	16,925	17,000		
43 Sewer Debt Service Fund 04-1	1,699,400	1,699,400	1,699,400	1,699,400		
44 Sewer Maintenance Fund 04-1	253,225	262,000	260,525	265,525		
Sub-total - Special Funds	8,721,150	27,035,800	14,052,150	31,286,250		
<b>TOTAL</b>	<b>22,882,200</b>	<b>43,636,725</b>	<b>29,378,025</b>	<b>48,851,450</b>		

## GENERAL FUND REVENUES



**CITY OF LA CAÑADA FLINTRIDGE  
FY 2022-23 ANNUAL BUDGET**

FUND - 1

**GENERAL FUND REVENUES**

Page 1 of 2

ACCT. NO.	LINE ITEM DESCRIPTION	2020-21 ACTUAL	2021-22 ADJ BUDGET	2021-22 ESTIMATE	2022-23 ADOPTED	NOTES/DESCRIPTION
<i>LOCAL TAXES</i>						
1- 00- 4110	Sales Tax	2,879,900	2,946,725	3,098,250	3,161,675	
1- 00- 4120	Franchise Fees	703,225	675,550	705,400	708,000	
1- 00- 4130	Real Property Transfer	445,675	325,000	452,500	457,500	
1- 00- 4140	Property Tax	6,226,275	5,997,925	6,312,550	6,375,025	
1- 00- 4141	Property Tax (In-Lieu)	2,910,575	2,950,750	2,950,850	2,975,375	
1- 00- 4150	Business License Fees	165,100	165,600	165,325	166,000	
	Subtotal	13,330,750	13,061,550	13,684,875	13,843,575	
<i>FINES, FORFEITURES, PENALTIES</i>						
1- 00- 4210	Municipal Code Fines	22,550	35,600	42,975	22,750	
1- 00- 4211	Tree Ordinance	10,250	48,800	52,875	20,025	
1- 00- 4220	Parking Fines	13,150	31,000	31,025	25,750	
	Subtotal	45,950	115,400	126,875	68,525	
<i>REVENUE FROM OTHER AGENCIES</i>						
1- 00- 4330	Vehicle License Fees	15,000	16,800	22,400	18,150	
1- 00- 4413	Administrative Penalties	20,975	16,550	21,450	18,300	
1- 00- 4429	California Department of Justice Grant	0	62,525	62,525	62,525	3 year grant totaling \$187,575 (\$62,525/FY) beginning FY 21/22.
1- 00- 4457	CARES Act Funds	252,650	0	0	0	Pass-Thru From State
	Subtotal	288,625	95,875	106,375	98,975	
<i>CURRENT SERVICE CHARGES</i>						
1- 00- 4510	Film Permit Fees	25,575	27,300	36,350	27,075	
1- 00- 4530	Zoning Fees	295,200	330,225	333,050	305,150	
1- 00- 4535	Engineering Review Fee	15,700	15,175	15,400	15,200	
1- 00- 4540	Environmental Assessment	19,425	9,625	6,400	9,075	
1- 00- 4546	Use of Fields	100	3,425	2,475	2,675	
1- 00- 4547	Lanterman Auditorium Fees	2,250	119,900	124,025	122,800	
1- 00- 4550	Service Charges	175	300	75	150	
1- 00- 4551	Tobacco License Fees	75	100	175	125	
1- 00- 4552	Computer Innovation & Tracking	141,200	130,225	145,575	140,325	Year 5 of 5
1- 00- 4553	General Plan Maintenance Fee	42,075	42,550	36,825	39,075	
1- 00- 4554	Disability Access & Educ. State Fee	4,125	5,525	4,175	4,325	
1- 00- 4556	Contractor Permit Decal Fee	14,900	16,300	17,450	16,750	
1- 00- 4557	Construction Placard Fee	9,850	9,200	9,650	9,650	
1- 00- 4558	Charging Station Fees	6,500	5,100	8,225	6,975	
1- 00- 4560	Bldg. Permits/Plan Check Fees	2,666,575	2,560,300	2,571,325	2,575,250	
1- 00- 4570	Specific Plan Fees	725	6,625	1,550	1,825	
1- 00- 4575	Public Works Permits Fees	152,700	150,600	112,975	118,200	
1- 00- 4580	Industrial Waste Permit Fees	15,525	15,000	14,350	15,000	
	Subtotal	3,412,675	3,447,475	3,440,050	3,409,625	

ACCT. NO.	LINE ITEM DESCRIPTION	2020-21 ACTUAL	2021-22 ADJ BUDGET	2021-22 ESTIMATE	2022-23 ADOPTED	NOTES/DESCRIPTION
<i>USE OF MONEY AND PROPERTY</i>						
1- 00- 4610	Interest Income	166,275	243,200	77,800	191,025	
1- 00- 4630	Gain/Loss on Investment (FMV)	(155,100)	0	0	0	
1- 00- 4640	Montessori Rental Income	83,650	83,650	83,700	83,700	
1- 00- 4642	Tenant A (CoC) Rental Income	13,200	13,200	13,200	13,200	
1- 00- 4643	Tenant B (CBB) Rental Income	62,525	102,375	104,675	104,800	
1- 00- 4644	Tenant C Rental Income	0	12,500	12,500	20,000	Partial year lease
	<b>Subtotal</b>	<b>170,550</b>	<b>454,925</b>	<b>291,875</b>	<b>412,725</b>	
<i>OTHER REVENUE</i>						
1- 00- 4710	Miscellaneous Revenue	108,125	15,000	7,725	10,075	
1- 00- 4711	Donations	2,900	8,250	5,850	3,000	Misc (\$3K)
1- 00- 4712	Public Works Reimbursements	29,625	3,000	1,200	1,500	
1- 00- 4716	Lighting Reimbursement	9,850	10,000	14,500	14,725	
1- 00- 4730	Parking Lot Lease	3,475	3,475	3,475	3,475	
1- 00- 4731	Cerro Negro Lease	2,525	2,525	2,525	2,525	
	<b>Subtotal</b>	<b>156,500</b>	<b>42,250</b>	<b>35,275</b>	<b>35,300</b>	
<b>TOTAL: REVENUES</b>		<b>17,405,050</b>	<b>17,217,475</b>	<b>17,685,325</b>	<b>17,868,725</b>	
<i>REIMBURSEMENTS</i>						
	Traffic Safety Fund (2)	78,450	55,000	86,200	87,500	Reimburse law enforcement costs
	Bonds and Grants Fund (4)	0	0	0	11,700	Reimburse for legal services
	Sewer Debt Service Fund 98-1 (23)	166,000	0	0	0	
	Sewer Redemption Fund 02-1 (25)	21,000	20,000	0	0	District 2 staff costs reimbursement
	Proposition A Fund (30)	40,625	45,325	45,325	51,725	Salary reimbursement
	Capital Projects Fund (31)	0	0	0	0	Capital Projects sweep
	Solid Waste Fund (32)	167,300	195,825	195,825	141,875	Salary reimb (\$141,875)
	Sewer Redemption Fund 04-1 (42)	21,700	20,000	20,900	20,825	District 3 staff costs reimbursement
	<b>Subtotal</b>	<b>495,075</b>	<b>336,150</b>	<b>348,250</b>	<b>313,625</b>	
<i>RESERVES/TRANSFERS</i>						
	Appr. frm Reserves (Operating Uses)	56,275	0	0	0	OPEB
	Less: Transfer to Reserves	(145,450)	(122,400)	(122,400)	(115,450)	SLESF Fund (\$41,225); CC Debt (\$435,025);
	Less: Transfer Oper. Rev. to Other Funds	(821,700)	(851,000)	(852,075)	(501,700)	City hall gate repair (\$450); GF Ops Capital #2213 (\$25,000)
	<b>Subtotal</b>	<b>(910,875)</b>	<b>(973,400)</b>	<b>(974,475)</b>	<b>(617,150)</b>	
<b>GRAND TOTAL</b>		<b>16,989,250</b>	<b>16,580,225</b>	<b>17,059,100</b>	<b>17,565,200</b>	

## **GENERAL FUND PROGRAM EXPENDITURES**



**CITY OF LA CAÑADA FLINTRIDGE  
FY 2022-23 ANNUAL BUDGET**

PROGRAM	FUND	DEPARTMENT
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1- CITY COUNCIL (Page 1 of 2)

GENERAL

ADMINISTRATION

The City Council is the legislative body for the City establishing all policies and laws. The City Council consists of five members elected at-large to serve four-year overlapping terms. Annually, the City Council selects one of its members to serve as Mayor.

The City Council appoints the City Manager, City Attorney and City Treasurer as well as members of all advisory Commissions, Boards and Committees. The City Council also acts as the La Cañada Flintridge Local Financing Authority, the Public Improvement Corporation, and Sanitation District # 34 Board of Directors.

ACCT. NO.	LINE ITEM DESCRIPTION	2020-21 ACTUAL	2021-22 ADJ BUDGET	2021-22 ESTIMATE	2022-23 ADOPTED	NOTES/DESCRIPTION
	<i>SALARIES &amp; BENEFITS</i>					
1- 01- 5002	Salaries (Part-time)	18,000	18,000	18,000	18,000	\$300 x 5 x 12 mos.
1- 01- 5004	Retirement (PERS)	1,700	1,750	1,700	1,850	
1- 01- 5006	Health Insurance	50,575	55,475	52,625	55,325	4 Retirees & 3 current councilmembers
1- 01- 5007	Vision Insurance	725	850	775	850	3 current councilmembers
1- 01- 5009	Dental Insurance	1,250	1,550	1,550	1,550	3 current councilmembers
1- 01- 5010	Medicare	225	300	250	300	
1- 01- 5011	FICA	250	250	250	250	
	Sub-total	72,725	78,175	75,150	78,125	



PROGRAM		FUND			DEPARTMENT	
1- CITY COUNCIL (Page 2 of 2)		GENERAL			ADMINISTRATION	
ACCT. NO.	LINE ITEM DESCRIPTION	2020-21 ACTUAL	2021-22 ADJ BUDGET	2021-22 ESTIMATE	2022-23 ADOPTED	NOTES/DESCRIPTION
<i>OPERATIONS EXPENSES</i>						
1- 01- 6032	Books & Publications	0	100	0	100	
1- 01- 6052	Travel, Conferences, Meetings	500	15,000	14,425	17,025	Conference registration; Air/travel; Hotels; Meals: Cal Cities; CCCA; CJPIA; NLC; SGVCOG; Chamber
1- 01- 6053	Memberships & Dues	27,950	29,250	26,750	29,800	Cal Cities CA (\$9,450); Cal Cities LA (\$1,375); CCCA (\$4,500); SCAG (\$2,300); NLC (\$1,975); SGVCOG (\$7,000); LAFCO (\$700); Misc. (\$500); SGVRHT (\$2,000)
1- 01- 6061	Professional Services	32,975	116,250	63,250	89,500	Sac. Lobbyist (\$30K); CC Summer Intern (\$1,500); Devil's Gate Air Quality (\$5,000); Broadband Plan (\$50K); Misc. (\$3K)
1- 01- 6081	Programs (City Council)	15,000	3,000	3,000	1,500	Business Assistance Gift Card Program
1- 01- 6087	Community Newsletter	26,975	25,000	25,075	26,400	Printing & mailing costs (4 issues @ \$6,250/issue)
1- 01- 6088	City Communications/Special Events	3,200	25,400	26,250	20,500	City/Chamber Mixer (\$14K); Special trophies and awards (\$6K); Sister Cities Annual Reg. (\$500)
Sub-total		106,600	214,000	158,750	184,825	
<i>CAPITAL OUTLAY</i>						
1- 01- 8231	Furnishings & Equipment	0	0	0	0	Miscellaneous
Sub-total		0	0	0	0	
<b>TOTAL PROGRAM COSTS</b>		<b>179,325</b>	<b>292,175</b>	<b>233,900</b>	<b>262,950</b>	

**CITY OF LA CAÑADA FLINTRIDGE  
FY 2022-23 ANNUAL BUDGET**

PROGRAM	FUND	DEPARTMENT
2- LEGAL SERVICES (Page 1 of 1)	GENERAL	ADMINISTRATION

Legal Services are provided to the City on a contract basis by a private law firm specializing in municipal practice and, to a limited extent, the California Joint Powers Insurance Authority, the District Attorney's Office and special counsel law firms.

The City currently contracts its legal services with the law firm Aleshire & Wynder. As the City's general legal counsel, the City Attorney reviews staff reports for legal implications and interpretation, drafts ordinances, investigates planning and environmental issues, reviews contracts, keeps the City informed of changes in State and Federal laws, and makes recommendations on pending litigation. Special legal counsel and the Los Angeles County District Attorney's Office provide special prosecution services to the City for municipal code violations. The law firm Liebert Cassidy Whitmore provides special employment law counsel and other services under the Employment Relations Consortium.

ACCT. NO.	LINE ITEM DESCRIPTION	2020-21 ACTUAL	2021-22 ADJ BUDGET	2021-22 ESTIMATE	2022-23 ADOPTED	NOTES/DESCRIPTION
	<i>SALARIES &amp; BENEFITS</i>	0	0	0	0	
	<i>OPERATIONS EXPENSES</i>					
1- 02- 6032	Books & Publications	475	500	500	500	CEB (\$400); Miscellaneous (\$100)
1- 02- 6052	Travel, Conferences & Meetings	50	1,000	650	100	League City Attys.; Labor Law; CAALAC
1- 02- 6053	Memberships & Dues	4,675	4,950	4,425	5,050	State/L.A. Bar Dues (\$750); Labor Consortium (\$4,300)
1- 02- 6061	Professional Services	120,500	122,000	105,175	124,000	Retainer (\$10K/month); Miscellaneous (\$4K)
1- 02- 6062	Litigation	8,100	40,000	24,425	40,000	Unanticipated Litigation
1- 02- 6064	Special Counsel	202,575	203,000	171,150	203,500	Special projects (\$150K) PW projects (\$8,000); Labor atty. (\$1.5K); City Prosecutor (\$10K); Employment atty. (\$12,500) HR compliance review (\$20.5K); Misc. issues (\$1K)
	Sub-total	336,375	371,450	306,325	373,150	
	<i>CAPITAL OUTLAY</i>	0	0	0	0	
	<b>TOTAL PROGRAM COSTS</b>	<b>336,375</b>	<b>371,450</b>	<b>306,325</b>	<b>373,150</b>	

**CITY OF LA CAÑADA FLINTRIDGE  
FY 2022-23 ANNUAL BUDGET**

PROGRAM	FUND	DEPARTMENT
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3- CITY MANAGER (Page 1 of 2)

GENERAL

ADMINISTRATION

The City Manager is the chief executive officer appointed by the City Council to manage the day-to-day affairs of the City and to ensure the effective implementation of City Council policies and directives. The City Manager is responsible for the enforcement of all local ordinances and laws. The City Manager hires the City staff and monitors and evaluates the performance of contract personnel providing municipal services.

The City Manager's budget funds the City Manager, Division Manager and part-time Intern. Department responsibilities include: implementation of City Council policies, goals and directives; preparation of the annual budget; legislative analyses; special events coordination; transportation planning; Youth Council activities; intergovernmental coordination; Joint Use Committee coordination; grants management; and response to citizen concerns.

ACCT. NO.	LINE ITEM DESCRIPTION	2020-21 ACTUAL	2021-22 ADJ BUDGET	2021-22 ESTIMATE	2022-23 ADOPTED	NOTES/DESCRIPTION
	<i>SALARIES &amp; BENEFITS</i>					
1- 03- 5001	Salaries (Full-time)	338,500	317,750	222,375	327,675	CM/Division Manager
1- 03- 5002	Salaries (Part-time)	27,625	30,275	15,575	28,350	Intern
1- 03- 5003	Salaries (Other)	22,475	0	0	0	Moved to 01-03-5012
1- 03- 5004	Retirement (PERS)	86,300	83,100	63,125	94,500	
1- 03- 5006	Health Insurance	9,225	13,575	12,425	14,000	2 Retiree
1- 03- 5010	Medicare	6,225	5,600	3,875	5,725	
1- 03- 5012	Leave Buy-back	0	23,600	23,100	23,350	CM
1- 03- 5020	Cafeteria Plan Benefits	36,750	40,825	19,500	44,850	3 employees
	Sub-total	527,100	514,725	359,975	538,450	

PROGRAM		FUND			DEPARTMENT	
3- CITY MANAGER (Page 2 of 2)		GENERAL			ADMINISTRATION	
ACCT. NO.	LINE ITEM DESCRIPTION	2020-21 ACTUAL	2021-22 ADJ BUDGET	2021-22 ESTIMATE	2022-23 ADOPTED	NOTES/DESCRIPTION
<i>OPERATIONS EXPENSES</i>						
1- 03- 6032	Books & Publications	700	500	825	625	Newspapers; Professional Publications
1- 03- 6051	Auto Allowance & Mileage	0	800	625	825	
1- 03- 6052	Travel, Conferences, Meetings	450	7,500	7,500	7,750	JPIA; SGVCMA; CCCA; LCC; Kiwanis
1- 03- 6053	Memberships & Dues	300	300	300	300	SGVCOG; Chamber events; MMASC
1- 03- 6054	Employee Educ. & Training	0	400	250	400	MMASC; Kiwanis; SGVCMA
1- 03- 6061	Professional Services	55,075	69,000	68,450	71,450	Communications consultant (\$66,850); Misc. (\$4,600)
Sub-total		56,525	78,500	77,950	81,350	
<i>CAPITAL OUTLAY</i>						
1- 03- 8231	Furnishings & Equipment	0	0	0	350	Miscellaneous
Sub-total		0	0	0	350	
<b>TOTAL PROGRAM COSTS</b>		<b>583,625</b>	<b>593,225</b>	<b>437,925</b>	<b>620,150</b>	

**CITY OF LA CAÑADA FLINTRIDGE**  
**FY 2022-23 ANNUAL BUDGET**

PROGRAM	FUND	DEPARTMENT
4- CITY CLERK (Page 1 of 2)	GENERAL	CITY CLERK

The City Clerk is responsible for the conduct of municipal elections; serves as the Fair Political Practices Commission filing officer; attests to proper execution of public documents; prepares agendas and takes minutes of City Council meetings; is responsible for publication of official notices; administers the City-wide records management program. The City Clerk's Office also assists staff and the public in researching information and responding to Public Records Act requests. The City Clerk also acts as a notary public.

The City Clerk's Office is currently staffed by the City Clerk and two Administrative Clerks and a part-time Records Clerk. Responsibilities of the department include support and information services to the public and other departments, as described above.

ACCT. NO.	LINE ITEM DESCRIPTION	2020-21 ACTUAL	2021-22 ADJ BUDGET	2021-22 ESTIMATE	2022-23 ADOPTED	NOTES/DESCRIPTION
	<i>SALARIES &amp; BENEFITS</i>					
1- 04- 5001	Salaries (Full-time)	185,875	240,500	236,125	254,475	City Clerk; 2 Admin. Clerk
1- 04- 5002	Salaries (Part-time)	41,925	0	3,300	48,125	Part-time Records Clerk
1- 04- 5003	Salaries (Other)	1,050	1,000	1,725	2,000	
1- 04- 5004	Retirement (PERS)	47,075	61,075	51,050	63,025	City Clerk; 2 Admin. Clerks; P/T Records Clerk
1- 04- 5006	Health Insurance	13,200	13,275	8,125	8,350	2 Retirees
1- 04- 5010	Medicare	3,450	3,625	3,675	4,575	
1- 04- 5020	Cafeteria Plan Benefits	35,250	50,400	50,475	64,775	City Clerk; 2 Admin. Clerks; P/T Records Clerk
	Sub-total	327,825	369,875	354,475	445,325	

PROGRAM		FUND			DEPARTMENT	
4- CITY CLERK (Page 2 of 2)		GENERAL			CITY CLERK	
ACCT. NO.	LINE ITEM DESCRIPTION	2020-21 ACTUAL	2021-22 ADJ BUDGET	2021-22 ESTIMATE	2022-23 ADOPTED	NOTES/DESCRIPTION
<i>OPERATIONS EXPENSES</i>						
1- 04- 6031	Office Supplies	300	300	300	300	Ordinances/resolutions/minutes archival paper; Proclamations paper
1- 04- 6032	Books & Publications	0	450	500	700	Minutes Books (4 @ \$175 each )
1- 04- 6051	Auto Allowance & Mileage	0	250	425	250	Mileage (avg. \$20/mo.)
1- 04- 6052	Travel, Conferences, Meetings	0	1,800	1,950	2,050	CCAC conf. (\$600); New Law & Election seminar (\$450); Travel (\$1,000);
1- 04- 6053	Memberships & Dues	0	500	625	750	CCAC (\$400); IIMC (\$350)
1- 04- 6054	Employee Educ. & Training	275	3,100	100	3,200	Master Municipal Clerks Academy (\$1,600); Technical Training for Clerks (\$1,600)
1- 04- 6061	Professional Services	2,325	13,150	8,000	16,550	MuniCode updates (\$13,400); Minutes preparation (\$2,200); Records mgmt. program/shredding (\$950)
Sub-total		2,900	19,550	11,900	23,800	
<i>CAPITAL OUTLAY</i>						
1- 04- 8231	Furnishings & Equipment	0	500	0	0	Miscellaneous
Sub-total		0	500	0	0	
<b>TOTAL PROGRAM COSTS</b>		<b>330,725</b>	<b>389,925</b>	<b>366,375</b>	<b>469,125</b>	

**CITY OF LA CAÑADA FLINTRIDGE  
FY 2022-23 ANNUAL BUDGET**

PROGRAM	FUND	DEPARTMENT
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5- PLANNING/BUILDING & SAFETY (Page 1 of 2)

GENERAL

COMMUNITY DEVELOPMENT

The Planning/Building & Safety program is responsible for the development and implementation of the City's goals and policies for land use and building development. The Planning division is responsible for the General Plan update, zoning, project review, code enforcement and regional environmental issues. The Building and Safety division and Building Inspectors are responsible for the implementation and enforcement of the Building Code and related codes (plumbing, electrical, mechanical, etc.), the review of grading and structural plans, the issuance of permits, and on-site inspections.

The Planning/Building & Safety program currently includes the Director of Community Development, Principal Planner, 1 Planner, Senior Management Analyst II, Management Analyst, 2 Assistant Planners, 2 Permit Technicians, and Planning Intern. The staff provide support to the Planning Commission and Design Commission, both five-member citizen boards appointed by the City Council to publicly review major development projects as well as consider amendments to City planning policies. Under contract with the County of Los Angeles, one Office Manager, two Building Inspectors, and one Plan Checker provide building & safety plan check inspection services to the community.

ACCT. NO.	LINE ITEM DESCRIPTION	2020-21 ACTUAL	2021-22 ADJ BUDGET	2021-22 ESTIMATE	2022-23 ADOPTED	NOTES/DESCRIPTION
	<i>SALARIES &amp; BENEFITS</i>					
1- 05- 5001	Salaries (Full-time)	748,575	797,575	773,650	892,450	Dir., Princ. Plnr., Plnr, 2 Asst Plnrs., SMA II, MA, 2 Permit Tech. Planning Intern
1- 05- 5002	Salaries (Part-time)	61,775	24,500	18,975	26,575	
1- 05- 5003	Salaries (Other)	0	1,500	5,325	2,100	
1- 05- 5004	Retirement (PERS)	162,750	177,875	168,400	196,625	
1- 05- 5006	Health Insurance	63,550	70,175	56,625	59,775	1 employee + 6 retirees
1- 05- 5007	Vision Insurance	275	275	300	275	1 employee
1- 05- 5009	Dental Insurance	500	525	550	525	1 employee
1- 05- 5010	Medicare	12,300	12,400	12,125	13,875	
1- 05- 5020	Cafeteria Plan Benefits	111,900	123,575	109,575	156,450	8 full time employees + 1 part time employee
	Sub-total	1,161,625	1,208,400	1,145,525	1,348,650	

PROGRAM			FUND			DEPARTMENT	
5- PLANNING/BUILDING & SAFETY (Page 2 of 2)			GENERAL			COMMUNITY DEVELOPMENT	
ACCT. NO.	LINE ITEM DESCRIPTION	2020-21 ACTUAL	2021-22 ADJ BUDGET	2021-22 ESTIMATE	2022-23 ADOPTED		NOTES/DESCRIPTION
<i>OPERATIONS EXPENSES</i>							
1- 05- 6032	Books & Publications	50	50	50	50		Miscellaneous (Solano Press, landscape, CEQA)
1- 05- 6034	Printing & Publishing	975	2,300	2,300	2,300		Contractor stickers/supplies; minute books
1- 05- 6035	Stipend	6,250	12,000	8,200	12,000		\$500/mtg. x 24 mtgs (PC & DC)
1- 05- 6051	Auto Allowance & Mileage	175	400	125	750		Mileage (avg. \$62/mo.)
1- 05- 6052	Travel, Conferences, Meetings	625	1,000	1,000	4,000		Planner's Inst./APA (\$1500); MMASC (\$2500)
1- 05- 6053	Memberships & Dues	2,125	2,125	2,050	2,200		APA (\$2,000); MMASC (\$200)
1- 05- 6054	Employee Educ. & Training	200	500	100	500		Planning & CEQA seminars
1- 05- 6060	L.A. County Contract Services	1,118,175	1,200,000	1,190,000	1,275,000		Bldg. Inspect. & Plan Check Svcs.
1- 05- 6061	Professional Services	138,750	249,200	155,225	247,950		Code Enf. Off. (\$123K); Data Ticket (\$5K); Climate Action Plan (\$66K) Data Tree (\$1,200); Noise calibr. Srv. (\$1K), CDBG Consultant (\$10K) CAP Coordinator (\$41,750)
1- 05- 6065	General Plan Implementation	23,300	80,000	44,000	120,000		Zoning Ord./CEQA Guidelines Consultant
1- 05- 6068	Commercial Facade Rehab.	0	6,000	0	6,000		Three at \$2K each
1- 05- 6093	Documents/Recordings	0	500	500	500		County Recorder (Cert. of Compliance; Fish & Wildlife)
Sub-total		1,290,625	1,554,075	1,403,550	1,671,250		
<i>CAPITAL OUTLAY</i>							
1- 05- 8231	Furnishings & Equipment	50	500	250	250		
Sub-total		50	500	250	250		
<b>TOTAL PROGRAM COSTS</b>		<b>2,452,300</b>	<b>2,762,975</b>	<b>2,549,325</b>	<b>3,020,150</b>		



**CITY OF LA CAÑADA FLINTRIDGE**  
**FY 2022-23 ANNUAL BUDGET**

PROGRAM	FUND	DEPARTMENT
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6- NON-DEPARTMENTAL (Page 1 of 2)

GENERAL

ADMINISTRATION

The Non-Departmental Program includes all expenditures that are unassignable to specific departments or are expenditures that are related to support services.

ACCT. NO.	LINE ITEM DESCRIPTION	2020-21 ACTUAL	2021-22 ADJ BUDGET	2021-22 ESTIMATE	2022-23 ADOPTED	NOTES/DESCRIPTION
<i>SALARIES &amp; BENEFITS</i>						
1- 06- 5005	Workers Compensation	83,650	97,675	90,025	97,675	Premium per CJPIA
1- 06- 5008	Life Insurance	8,700	8,950	9,425	9,500	Premiums for Group Life Insurance Benefit
1- 06- 5012	Leave Buy-back	96,225	68,250	91,525	92,000	Based on anticipated employee participation
1- 06- 5014	Wellness Program	1,650	3,600	2,750	3,600	Based on anticipated employee participation
1- 06- 5015	Unemployment	0	1,500	0	1,500	Unanticipated claims
1- 06- 5017	Deferred Compensation	23,200	26,500	26,500	27,250	23 FT x \$750 + 5 Exec x \$2,000
1- 06- 5018	Survivor Benefit	2,575	2,400	2,600	2,725	
Sub-total		216,000	208,875	222,825	234,250	
<i>OPERATIONS EXPENSES</i>						
1- 06- 6031	Office Supplies	25,000	41,075	25,800	26,000	
1- 06- 6033	Postage	9,175	10,225	10,000	10,000	\$835/mo. average
1- 06- 6034	Printing & Publishing	64,675	66,150	45,000	65,000	Public Hearing Notices; Legal Notices; Job ads.
1- 06- 6038	Lease Agreements	36,250	37,925	37,225	37,925	Caltrans lot (\$3,900); Postage machine (\$3,600)
						SCE (\$8,500); Cerro Negro (\$7,150); Copy machines (\$14,775)
1- 06- 6040	Claim Settlements	0	1,000	500	1,000	Settlement of small claims matters
1- 06- 6041	Insurance Premiums	314,225	357,025	356,850	375,775	Gen. Liab. (\$307,650); Property (\$51,550); Crime (\$3,400);
						Environmental (\$1,700); Retro Adj. (\$11,475)
1- 06- 6042	Surety & Employee Bonds	0	1,150	975	300	City Clerk/Comm. Dev./Public Works notary @ \$100/each

PROGRAM		FUND			DEPARTMENT	
6- NON-DEPARTMENTAL (Page 2 of 2)		GENERAL			ADMINISTRATION	
ACCT. NO.	LINE ITEM DESCRIPTION	2020-21 ACTUAL	2021-22 ADJ BUDGET	2021-22 ESTIMATE	2022-23 ADOPTED	NOTES/DESCRIPTION
<i>OPERATIONS EXPENSES (cont.)</i>						
1- 06- 6051	Auto Allowance & Mileage	625	900	1,200	1,300	Gasoline for 3 City vehicles (\$75/mo.)
1- 06- 6052	Travel, Conferences, Meetings	3,775	3,000	5,500	6,500	City Council & Staff Meetings
1- 06- 6054	Employee Educ. & Training	750	2,750	1,200	2,975	Cal OES/CSTI, Training & Policy Education; Energov Admin
1- 06- 6061	Professional Services	122,650	189,200	185,000	342,950	Public Works notary (\$475) Computer/IT Srvs (\$196,250); GAC (\$8,175); Cable TV (\$2,175); 6 G-App accts. (\$600); Fiber Optic Srvc (\$32,175); Tyler Energov Assist/CSAM Program (\$25,275); Back-up Internet (\$9,300); PC Broadcasting Services (\$16,000)
1- 06- 7101	Equip. Maint./Service Agrmnts.	31,125	41,325	41,200	45,975	Remote Gov't Access Channel Broadcast (\$4K); Doc. Mgmt. Syst. (\$49K) Granicus (\$12,000); Computer/server maint. (\$3,000); City vehicles (\$1,000); Copy overage (\$2,500); Cal Sense communications (\$1,850); Postage meter fee (\$625); Website maint/hosting (\$4,575); Cell phones (\$12,000); WiFiAcc Licensing (\$2,400); DocuSign Agmt (\$3,025); Council Chamber AV Maintenance (\$3,000)
Sub-total		608,250	751,725	710,450	915,700	
<i>CAPITAL OUTLAY</i>						
1- 06- 8231	Furnishings & Equipment	1,475	4,500	8,125	31,800	Ergonomic Furniture (\$2,800); Plotter (\$6K); Desk Phone Replace (\$23K)
1- 06- 8237	Computer Equip./Software	120,025	128,725	125,525	224,275	5 tablet computers/monitors/warranties (\$11,000); MS Office accts. (\$26,000); Bluebeam PDF (\$4,500); Permit tracking software license (\$92,100); Business License (\$19,875)
1- 06- 8239	Geographical Information System	33,300	38,000	22,000	70,750	Misc. software (\$500); AdobePro (\$4,000); AutoCAD (\$2,700) Energov Reports (\$1,000); Teleconf (\$600); Rec. Reserv. Software (\$40K); Virtual City Hall Phone System Software (\$22K) ESRI GIS maint. & ArcGIS Online (\$17,100); GIS Consult. (\$25,000); LAR-IAC Yr. 2 of 2 (\$21,450); GIS SQL Server (\$7,200)
Sub-total		154,800	171,225	155,650	326,825	
<b>TOTAL PROGRAM COSTS</b>		<b>979,050</b>	<b>1,131,825</b>	<b>1,088,925</b>	<b>1,476,775</b>	

**CITY OF LA CAÑADA FLINTRIDGE  
FY 2022-23 ANNUAL BUDGET**

PROGRAM	FUND	DEPARTMENT
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7- HUMAN RESOURCES (page 1 of 1)

GENERAL

ADMINISTRATION

The Human Resource Program established as a separate program in the 2019-2020 Fiscal Year provides funding for the City's Human Resources function, supporting all City Departments and their staff. Previously, these costs were included in various other programs and have now been consolidated here.

The functions include recruitments, new employee orientations, employee relations, classification, compensation, benefits, worker's compensation, training, and City-wide personnel policies and procedures ensuring compliance with workplace regulations. The Human Resources program funds two part-time employees, the Human Resources Manager and an Administrative Technician.

ACCT. NO.	LINE ITEM DESCRIPTION	2020-21 ACTUAL	2021-22 ADJ BUDGET	2021-22 ESTIMATE	2022-23 ADOPTED	NOTES/DESCRIPTION
	<i>SALARIES &amp; BENEFITS</i>					
Program:						
1- 07- 5002	Salaries (Part-time)	120,275	135,150	112,675	134,775	Human Resources Manager, Admin Tech.
1- 07- 5004	Retirement (PERS)	9,300	10,550	8,225	10,300	
1- 07- 5010	Medicare	1,850	2,050	1,475	2,025	
1- 07- 5020	Cafeteria Plan Benefits	7,825	14,450	11,750	15,300	2 employees
	Sub-total	139,250	162,200	134,125	162,400	

PROGRAM	FUND	DEPARTMENT
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7- HUMAN RESOURCES (page 2 of 2)

GENERAL

ADMINISTRATION

ACCT. NO.	LINE ITEM DESCRIPTION	2020-21 ACTUAL	2021-22 ADJ BUDGET	2021-22 ESTIMATE	2022-23 ADOPTED	NOTES/DESCRIPTION
	<i>OPERATIONS EXPENSES</i>					
1- 07- 6045	Personnel Administration	6,225	10,750	6,750	11,950	Recruitments; Pre-employment physicals; ADP Employee Self-Service Portal (\$5,200)
1- 07- 6051	Auto Allowance & Mileage	0	300	200	475	HR Conf. Mileage
1- 07- 6052	Travel, Conferences, Meetings	1,425	3,975	3,650	3,750	CalPELRA (\$1,875); LCW (\$1,275); CJPIA (\$600)
1- 07- 6053	Memberships & Dues	1,075	1,250	1,050	1,250	CalPELRA (\$400); IPMA (\$375); MMASC (\$100); SCPLRC (\$200); HR Weekly (\$175)
1- 07- 6061	Professional Services	24,000	0	3,500	36,000	HR Consultant (\$32,500) 457 Plan Review (\$3,500)
	Sub-total	32,725	16,275	15,150	53,425	
	<b>TOTAL PROGRAM COSTS</b>	<b>171,975</b>	<b>178,475</b>	<b>149,275</b>	<b>215,825</b>	

**CITY OF LA CAÑADA FLINTRIDGE  
FY 2022-23 ANNUAL BUDGET**

PROGRAM	FUND	DEPARTMENT
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8- ELECTIONS (Page 1 of 1)

GENERAL

CITY CLERK

The City Clerk is responsible for the conduct and administration of all municipal elections. As a general law City, elections are held every two years for the purpose of electing City Council members. In addition, the City may conduct special elections as needed for such purposes as referendums or City Council vacancies. The next general municipal election is scheduled for June 2024.

ACCT. NO.	LINE ITEM DESCRIPTION	2020-21 ACTUAL	2021-22 ADJ BUDGET	2021-22 ESTIMATE	2022-23 ADOPTED	NOTES/DESCRIPTION
	<i>SALARIES &amp; BENEFITS</i>	0	0	0	0	
	<i>OPERATIONS EXPENSES</i>					
1- 08- 6030	Materials and Supplies	0	200	100	0	
1- 08- 6034	Printing & Publishing	0	5,000	3,525	0	
1- 08- 6060	L.A. County Contract Services	0	61,425	61,425	0	
1- 08- 6061	Professional Services	0	2,000	2,000	0	
	Sub-total	0	68,625	67,050	0	
	<i>CAPITAL OUTLAY</i>					
1- 08- 8231	Furnishings & Equipment	0	0	0	0	
	Sub-total	0	0	0	0	
	<b>TOTAL PROGRAM COSTS</b>	<b>0</b>	<b>68,625</b>	<b>67,050</b>	<b>0</b>	

**CITY OF LA CAÑADA FLINTRIDGE  
FY 2022-23 ANNUAL BUDGET**

PROGRAM	FUND	DEPARTMENT
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10- FINANCE (Page 1 of 2)

GENERAL

FINANCE

The Finance program reflects the expenditures related to management of the City's revenues and expenditures. The Finance Department is comprised of the Director of Finance, Senior Accountant, Accountant, and Account Clerk. The City Treasurer, whose costs are also included in the Finance Program budget, is the primary investment officer and manages the investment portfolio of the City. The City Treasurer is appointed by the City Council and provides monthly reports to the City Council on the status of the City's investments. The City Treasurer and Finance Director provide support to the Investment and Financing Advisory Committee, which is made up of volunteer residents appointed by the City Council to provide advice and investment insight on the City's investment decisions.

ACCT. NO.	LINE ITEM DESCRIPTION	2020-21 ACTUAL	2021-22 ADJ BUDGET	2021-22 ESTIMATE	2022-23 ADOPTED	NOTES/DESCRIPTION
	<i>SALARIES &amp; BENEFITS</i>					
1- 10- 5001	Salaries (Full-time)	260,425	319,075	300,250	355,725	Finance Director; Sr. Accountant.; Accountant Account Clerk; Treasurer
1- 10- 5002	Salaries (Part-time)	65,450	47,975	28,275	56,550	
1- 10- 5003	Salaries (Other)	0	500	0	0	
1- 10- 5004	Retirement (PERS)	55,775	74,675	70,625	86,225	
1- 10- 5006	Health Insurance	12,025	12,150	12,750	14,300	2 Retiree
1- 10- 5010	Medicare	5,125	5,700	4,900	6,000	
1- 10- 5011	FICA	900	975	900	975	Treasurer
1- 10- 5020	Cafeteria Plan Benefits	45,275	56,400	54,075	63,450	4 employees
	Sub-total	444,975	517,450	471,775	583,225	

PROGRAM			FUND			DEPARTMENT	
10- FINANCE (Page 2 of 2)			GENERAL			FINANCE	
ACCT. NO.	LINE ITEM DESCRIPTION	2020-21 ACTUAL	2021-22 ADJ BUDGET	2021-22 ESTIMATE	2022-23 ADOPTED		NOTES/DESCRIPTION
	<i>OPERATIONS EXPENSES</i>						
1- 10- 6032	Books & Publications	0	100	0	100		Miscellaneous
1- 10- 6051	Auto Allowance & Mileage	0	400	0	400		CMSFO luncheons, local seminars
1- 10- 6052	Travel, Conferences, Meetings	0	2,000	150	3,000		CSMFO; CMTA; MMASC meetings/seminars
1- 10- 6053	Memberships & Dues	475	1,000	900	1,125		CSMFO (\$525); GFOA (\$450); CMTA (\$150);
1- 10- 6054	Employee Education & Training	300	500	400	1,000		GFOA webinars, CSMFO trainings
1- 10- 6061	Professional Services	228,725	260,600	240,600	235,025		Auditor (\$51K); St. Controller (\$4,000); ADP fees (\$10K); LA County property tax admin fee (\$80K); HdL Consult. fees (\$8K); Pension actuarial (\$1,400); PFM Invest. Advisors (\$24K); US Bank custodial (\$1,300); CAFR Award (\$550); FE Software (\$12,600); CalPERS GASB 67/68 svcs (\$900); HRA admin (\$1,600); 1099 Submittal (\$250); OPEB Actuarial GASB 75 (\$5,250); Accounting Assistance (\$13,000); Blackbaud FE consulting fees (\$6,200); Temporary staffing (\$14,975)
	Sub-total	229,500	264,600	242,050	240,650		
	<i>CAPITAL OUTLAY</i>						
	Sub-total	0	0	0	0		
	<b>TOTAL PROGRAM COSTS</b>	<b>674,475</b>	<b>782,050</b>	<b>713,825</b>	<b>823,875</b>		

**CITY OF LA CAÑADA FLINTRIDGE  
FY 2022-23 ANNUAL BUDGET**

PROGRAM	FUND	DEPARTMENT
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21- PUBLIC SAFETY (Page 1 of 2)

GENERAL

ADMINISTRATION

The Public Safety program encompasses programs and services related to the protection of the general health, safety and welfare of the community. Under various funding arrangements, many public safety services are provided by the County of Los Angeles including law enforcement, fire protection/paramedics and ambulance service. The Pasadena Humane Society provides animal care, control and sheltering services.

The Public Safety Program funds the Senior Management Analyst and Emergency Services Coordinator positions who are assigned the implementation aspects of the City's emergency preparedness efforts and provide primary staff support to the Public Safety Commission, a five-member advisory Commission appointed by the City Council to monitor and make recommendations on matters involving the City's public safety and emergency preparedness efforts. The program also funds a part-time, as needed, Community Liaison Officer that performs numerous tasks involving community outreach and dispute mediation and resolution. A Community Emergency Response Team ("CERT"), comprised of community volunteers, is also trained to assist the City in responding to catastrophic, emergency and significant community events, should the need arise.

ACCT. NO.	LINE ITEM DESCRIPTION	2020-21 ACTUAL	2021-22 ADJ BUDGET	2021-22 ESTIMATE	2022-23 ADOPTED	NOTES/DESCRIPTION
	<i>SALARIES &amp; BENEFITS</i>					
1- 21- 5001	Salaries (Full-time)	126,700	162,850	164,075	178,225	Senior Management Analyst, Emergency Svcs. Coordinator Community Liaison Officer (As needed)
1- 21- 5002	Salaries (Part-time)	21,600	17,825	5,575	12,275	
1- 21- 5003	Salaries (Other)	625	0		0	
1- 21- 5004	Retirement (PERS)	11,625	12,700	11,425	13,600	2 employees
1- 21- 5010	Medicare	2,400	2,650	2,750	2,875	
1- 21- 5011	FICA	0	1,125	325	825	
1- 21- 5020	Cafeteria Plan Benefits	24,925	28,800	28,000	37,200	
	Sub-total	187,875	225,950	212,150	245,000	



PROGRAM			FUND		DEPARTMENT		
21- PUBLIC SAFETY (Page 2 of 2)			GENERAL		ADMINISTRATION		
ACCT. NO.	LINE ITEM DESCRIPTION	2020-21 ACTUAL	2021-22 ADJ BUDGET	2021-22 ESTIMATE	2022-23 ADOPTED	NOTES/DESCRIPTION	
OPERATIONS EXPENSES							
1- 21- 6030	Materials/Supplies	225	1,050	175	1,050	Signs/vests (\$250); Tobacco Grant Program (\$800)	
1- 21- 6032	Books & Publications	0	225	0	225	Emergency guides/information	
1- 21- 6034	Printing & Publishing	2,825	3,000	4,425	3,000	Parking permits (\$2K); public safety fliers & EOC/Emerg. Prep. (\$1K)	
1- 21- 6035	Stipend	1,800	2,750	1,650	2,750	\$250/mtg. x 11 mtgs.	
1- 21- 6038	Lease Agreements	14,000	13,875	13,800	9,500	Alert LCF systems (\$9,500)	
1- 21- 6052	Travel, Conferences, Meetings	225	2,000	400	4,500	Commission, Staff (\$3,000); SAD, Captain & Chief (\$1,500)	
1- 21- 6053	Memberships & Dues	0	350	300	350	MMASC (\$150); IAEM (\$200)	
1- 21- 6054	Employee Educ. & Training	1,975	3,650	2,000	3,650	CSTI Training (\$3K), First Aid/CPR/AED Training (\$650)	
1- 21- 6056	Sheriff's Liability Insurance	353,375	402,150	369,025	401,225	11% of all Sheriff's costs, incl. SLESF	
1- 21- 6057	L.A. Co. Sheriff's Spc. Assign. Dep.	116,950	211,925	211,925	215,000	School Resource Officer	
1- 21- 6058	L.A. Co. Sheriff's Overtime	111,750	268,575	167,050	253,575	Directed patrols (\$185K); Fiesta Days Parade (\$10K); Indep. Parade \$0; Fiesta Days Run (\$10K); Run for Hgry (\$9,275); Float escort (\$1K); Other events (\$25K); Tobacco Grant Program (\$13,300)	
1- 21- 6059	L.A. Co. Sheriff's Department	2,815,950	2,928,875	2,928,875	2,971,350	6 Deputies; 1 Law Enforcement Technician; 1 Comm. Serv. Assist.	
1- 21- 6061	Professional Services	71,000	244,900	244,900	303,725	Peafowl census (\$2,025); School crossing guards (\$214,200)	
						33 Flock Cameras License Agreement (\$82,500); Evacuation Public Relations Campaign (5K)	
1- 21- 6070	Pasadena Humane Society	104,475	97,475	97,475	100,400	Animal control services	
1- 21- 6081	Programs (Public Safety Comm.)	0	7,000	0	7,000	Public education (2 events @ \$1K/event); PSAs (\$3K); Every 15 minutes Program (\$2K)	
1- 21- 6082	Emergency Preparedness	170,650	8,500	8,600	8,500	Exercises (\$2K); EOC supplies/materials (\$4K); Satellite phone air time (\$1,300); City Hall Disaster Prep Kits (\$1,200); CERT Training (1 course)	
1- 21- 6083	CERT Program	0	3,500	3,500	3,500	Radio & radar maint/re-cert. (\$1K); VEOCI (\$4,525); AED (\$650); Cerro Negro battery back-ups (\$1,500); fire extinguisher and maint. (\$650); Radio Repeater (\$15K)	
1- 21- 7101	Equip. Maint./Service Agr.	4,750	14,225	13,200	26,575	City Hall First Aid Box (\$250); PS Training/Equip.(\$3K)	
Sub-total		3,769,950	4,214,025	4,067,300	4,315,875		
CAPITAL OUTLAY							
1- 21- 8231	Furnishings & Equipment	51,550	29,750	24,500	55,250	Cerro Negro Structure Repairs (\$5,250); Convert Engine 19 to Paramedic Assessment Engine (\$50K)	
Sub-total		51,550	29,750	24,500	55,250		
TOTAL PROGRAM COSTS		4,009,375	4,469,725	4,303,950	4,616,125		

**CITY OF LA CAÑADA FLINTRIDGE  
FY 2022-23 ANNUAL BUDGET**

PROGRAM	FUND	DEPARTMENT
31- RECREATION & HUMAN SERVICES (Page 1 of 2)	GENERAL	ADMINISTRATION

The Recreation & Human Services program provides funding for contracted recreation programs as well as support to community and human services organizations. The City contracts with the Community Center of La Canada Flintridge for community teen and other recreation programs. In addition, the City funds a series of community concerts ("Music in the Park") and beach excursions which are held during the Summer months. The City also provides funding to the YMCA of the Foothills in support of local senior citizen programs. The City's Skate Park program, a Joint Use effort with the LCUSD, is included within this program budget, as is funding for the Joint Use Library, located at La Canada High School. Funding for various civic and community organizations, as "Contributions to Community Groups", are also included in this program.

The Recreation & Human Services program funds the Assistant City Manager and Deputy Director of Administrative Services position that provides primary support to the Parks and Recreation Commission, a five-member advisory body appointed by the City Council to review and advise on local recreation and human services needs. This program also funds the part-time Recreation Specialists who provide adult supervision at the City's skate park facility.

ACCT. NO.	LINE ITEM DESCRIPTION	2020-21 ACTUAL	2021-22 ADJ BUDGET	2021-22 ESTIMATE	2022-23 ADOPTED	NOTES/DESCRIPTION
	<i>SALARIES &amp; BENEFITS</i>					
1- 31- 5001	Salaries (Full-time)	293,400	302,100	302,100	325,875	Assistant City Manager; Dep. Dir. Admin. Svcs. Recreation Specialists (2)
1- 31- 5002	Salaries (Part-time)	20,750	30,200	10,975	30,700	
1- 31- 5003	Salaries (Other)	3,300	0		0	
1- 31- 5004	Retirement (PERS)	71,075	77,950	77,200	95,175	
1- 31- 5010	Medicare	5,125	5,075	5,050	5,250	Assistant City Manager; Dep. Dir. Admin. Svcs.; Rec. Spec.
1- 31- 5011	FICA	800	2,050	475	2,075	
1- 31- 5020	Cafeteria Plan Benefits	23,800	30,525	28,000	38,925	
	Sub-total	418,250	447,900	423,800	498,000	

PROGRAM			FUND			DEPARTMENT	
31- RECREATION & HUMAN SERVICES (Page 2 of 2)			GENERAL			ADMINISTRATION	
ACCT. NO.	LINE ITEM DESCRIPTION	2020-21 ACTUAL	2021-22 ADJ BUDGET	2021-22 ESTIMATE	2022-23 ADOPTED		NOTES/DESCRIPTION
<i>OPERATIONS EXPENSES</i>							
1- 31- 6034	Printing & Publishing	200	500	0	250		LCHS Boosters programs/advertisement, banners
1- 31- 6035	Stipend	2,650	2,750	2,700	2,750		\$250/mtg. x 11 mtgs.
1- 31- 6037	Custodial Services	0	0	0	0		Moved to Public Works
1- 31- 6051	Auto Allowance & Mileage	0	600	250	500		Average \$42/mo. x 12 mos.
1- 31- 6052	Travel, Conferences & Meetings	900	2,500	1,150	7,500		CCCA; JPIA; MMASC; SCPLRC; LCW; Parks Summit; CalPERLA;
1- 31- 6061	Professional Services	0	14,950	14,950	50,000		Parks and Rec Master Plan (\$50K) Previous budgeted in #6081
1- 31- 6064	Lighting (School Fields)	13,250	14,500	13,575	14,500		User groups
1- 31- 6073	Contributions to Comm. Groups	218,325	298,750	298,750	249,750		LCF Coord. Council (\$500); One City, One Book (\$2K)
							Sister Cities (\$7,500); La Canada Music Parents Assoc (\$5K);
							Asst. League of Flintridge (\$10K); La Canada Valley Beautiful (\$20K)
							LCF Tourn. Of Roses Assoc. (\$15K); YMCA (\$21K);
							LCF Chamber (\$98,750); CC of LCF (\$70K)
1- 31- 6081	Programs (Recreation)	36,625	127,350	88,475	103,675		Prgms./Special Events (\$500); Music/Movies-in-the-Park-15 concert
							1 movie (\$24,100); AV for MIP & Chamber Memorial Day (\$25K);
							MIP Electrical (\$6,400); Port. restrooms (\$10,675);
							Movie license (\$2,000); Fest. in lights (\$35,000)
1- 31- 6085	Youth Council Activities	0	500	0	800		Battle of the Bands (\$600), 1 event (\$200)
1- 31- 6086	Joint Use Library	0	83,500	83,000	83,500		
1- 31- 6087	Skate Park	625	400	0	400		Supplies
1- 31- 7103	Building Maintenance	0	500	0	500		CCLCF bathroom maint. (as needed)
1- 31- 7104	General Maintenance	0	2,500	2,400	2,500		Facilities repairs (as needed)
Sub-total		272,575	549,300	505,250	516,625		
<i>CAPITAL OUTLAY</i>							
1- 31- 8231	Furnishings & Equipment	15,025	25,500	24,075	5,000		Park/Field Access Security Replacements
Sub-total		15,025	25,500	24,075	5,000		
TOTAL PROGRAM COSTS		705,850	1,022,700	953,125	1,019,625		

**CITY OF LA CAÑADA FLINTRIDGE  
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PROGRAM	FUND	DEPARTMENT
42- PUBLIC WORKS (Page 1 of 2)	GENERAL	PUBLIC WORKS

The Public Works program is responsible for maintaining and improving the City's infrastructure. Responsibilities include: street and sidewalk construction, maintenance and repair; median construction; street and traffic lighting; street sweeping; facilities maintenance; engineering; roadside tree inventory and maintenance.

The Public Works program is staffed by the Public Works Director, City Engineer, Management Analyst and Public Works Inspector. Other positions assist the Director and have been located in other program divisions of this budget. In addition to the Public Works staff and a consultant Traffic Engineer, the Public Works Commission, a five- member advisory body appointed by the City Council, makes recommendations on needed improvements to the City's infrastructure.

ACCT. NO.	LINE ITEM DESCRIPTION	2020-21 ACTUAL	2021-22 ADJ BUDGET	2021-22 ESTIMATE	2022-23 ADOPTED	NOTES/DESCRIPTION
	<i>SALARIES &amp; BENEFITS</i>					
1- 42- 5001	Salaries (Full-time)	612,875	708,150	664,975	742,425	Director; Mgmt Analyst; City Engr; PW Insp (80%) Sr. Civil Eng.; Asst. Eng.
1- 42- 5002	Salaries (Part-time)	21,925	26,800	24,700	27,900	1 Intern
1- 42- 5003	Salaries (Other)	0	800	425	800	
1- 42- 5004	Retirement (PERS)	60,100	80,850	57,575	58,775	
1- 42- 5006	Health Insurance	21,350	22,775	16,950	18,750	2 Retirees
1- 42- 5010	Medicare	9,675	11,100	11,250	11,625	
1- 42- 5020	Cafeteria Plan Benefits	71,650	104,675	93,775	115,525	6 employees + 80% of PW Insp
	Sub-total	797,575	955,150	869,650	975,800	

PROGRAM		FUND			DEPARTMENT	
42- PUBLIC WORKS (Page 2 of 2)		GENERAL			PUBLIC WORKS	
ACCT. NO.	LINE ITEM DESCRIPTION	2020-21 ACTUAL	2021-22 ADJ BUDGET	2021-22 ESTIMATE	2022-23 ADOPTED	NOTES/DESCRIPTION
<i>OPERATIONS EXPENSES</i>						
1- 42- 6030	Materials/Supplies	475	1,800	2,500	2,500	Supplies (\$1,200); Flags (\$1,300)
1- 42- 6032	Books & Publications	400	100	0	100	Resource & Reference Material
1- 42- 6034	Printing & Publishing	50	300	600	300	Miscellaneous
1- 42- 6035	Stipend	2,050	2,875	2,150	2,875	\$250/mtg. x 11 mtgs. + \$125
1- 42- 6051	Auto Allowance & Mileage	50	600	500	500	Mileage (average \$100/mo.)
1- 42- 6052	Travel, Conferences & Meetings	25	500	550	1,000	APWA; PWOI; LCC; MMASC; CCEA
1- 42- 6053	Memberships & Dues	150	500	500	500	PWO; Street Tree Assoc.; APWA; CCEA
1- 42- 6054	Employee Educ. & Training	50	500	500	500	Seminars; tuition
1- 42- 6061	Professional Services	398,650	346,000	346,000	361,225	Traffic Engineer (\$180K); Flag Hanging (\$10K); Arborist (\$20K); Pavement Mgmt. (\$50K); Arborist Emrg. Response (\$3K); Storm Drain Video Inspection (\$30K); Johnson Prop. Survey (\$30K) Engineering & Management Support (\$38,225)
1- 42- 6072	Special Events Setup/Teardown	575	75,000	80,000	61,000	FY22 Indep. Day; FY23 Mem. Day/Halloween/Block parties/Porter Ser
1- 42- 7113	Street Maintenance	89,400	136,800	81,800	90,000	Annual maintenance (\$80K); Misc. (\$10K);
1- 42- 7120	Tree Trimming	458,025	526,550	526,550	501,400	Grid# 1 pruning prog (\$324,400); As needed tree removals (\$177,000)
1- 42- 7121	Tree Spraying & Inspection	103,375	100,250	100,250	104,175	Watering (\$43,650); Spray (\$60,525);
1- 42- 7123	Replanting of Trees	6,475	25,000	12,000	15,000	Replanting 40 trees
1- 42- 7124	Drainage Facilities Maintenance	0	5,000	4,000	15,000	Padres Desilting Basin (\$5K); Misc. (\$10K)
Sub-total		1,059,750	1,221,775	1,157,900	1,156,075	
<i>CAPITAL OUTLAY</i>						
1- 42- 8231	Furnishings & Equipment	0	1,000	0	4,500	Miscellaneous (\$1K) ; Inventory Reflective Labeler (\$3,500)
1- 42- 8237	Computer Equip./Software	2,700	2,700	2,700	0	AutoCAD Subscription (moved to Non-Department 1-06-8237)
1- 42- 8239	Street Improvements	4,000	15,000	17,600	20,000	Unanticipated improvements
Sub-total		6,700	18,700	20,300	24,500	
<b>TOTAL PROGRAM COSTS</b>		<b>1,864,025</b>	<b>2,195,625</b>	<b>2,047,850</b>	<b>2,156,375</b>	

**CITY OF LA CAÑADA FLINTRIDGE  
FY 2022-23 ANNUAL BUDGET**

PROGRAM	FUND	DEPARTMENT
45- PARKS & LANDSCAPE (Page 1 of 2)	GENERAL	PUBLIC WORKS

The Parks & Landscape program is responsible for the maintenance and care of greenscape in the City's parks and median sites. Services are provided under contract with a private landscape maintenance firm. In addition, the program funds on-going maintenance of school district fields and tennis courts as required under the Joint Use Agreement between the City and the La Canada Unified School District. The majority of the City's trail system is maintained by the Los Angeles County Parks & Recreation Department; however, trails located in Cherry Canyon are maintained by the City's landscape maintenance contractor. The Parks & Landscape program receives staff support from the Senior Management Analyst II, Management Analyst, Facilities and Maintenance Superintendent, and Administrative Clerk.

ACCT. NO.	LINE ITEM DESCRIPTION	2020-21 ACTUAL	2021-22 ADJ BUDGET	2021-22 ESTIMATE	2022-23 ADOPTED	NOTES/DESCRIPTION
	<i>SALARIES &amp; BENEFITS</i>					
1- 45- 5001	Salaries (Full-time)	294,150	335,950	328,425	365,925	Sr. Mgmt. Analyst II; Mgmt. Analyst; Fac. & Maint. Supt.; Administrative Clerk
1- 45- 5003	Salaries (Other)	0	500	300	500	
1- 45- 5004	Retirement (PERS)	47,350	68,850	56,475	82,275	
1- 45- 5006	Health Insurance	15,825	16,600	14,125	14,225	2 retirees
1- 45- 5010	Medicare	4,900	5,075	3,925	5,525	
1- 45- 5020	Cafeteria Plan Benefits	53,875	57,600	63,000	74,400	4 employees
	Sub-total	416,100	484,575	466,250	542,850	

PROGRAM			FUND		DEPARTMENT	
45- PARKS & LANDSCAPE (Page 2 of 2)			GENERAL		PUBLIC WORKS	
ACCT. NO.	LINE ITEM DESCRIPTION	2020-21 ACTUAL	2021-22 ADJ BUDGET	2021-22 ESTIMATE	2022-23 ADOPTED	NOTES/DESCRIPTION
OPERATIONS EXPENSES						
1- 45- 6023	Water	152,700	150,000	135,000	135,000	Parks, Joint-Use fields
1- 45- 6027	Electricity	32,550	38,600	39,275	40,000	Memorial Park Restrooms; irrigation controllers; Holiday lights
1- 45- 6030	Materials/Supplies	50	1,200	1,200	1,200	Irrig. parts (\$650); RR supplies (\$275); Bulbs (\$275)
1- 45- 6052	Travel, Conferences & Meetings	0	500	200	1,000	Conferences (\$600); meetings (\$400)
1- 45- 6053	Memberships & Dues	100	100	0	0	Turf Association
1- 45- 6054	Employee Educ. & Training	0	500	0	500	Seminars/tuition
1- 45- 6073	Contributions to Comm. Groups	0	500	0	500	Eagle Scout projects (2 @ \$250 ea.)
1- 45- 7105	Park Maintenance	204,800	294,725	240,725	307,525	Contractor (\$109,200); Vandalism (\$6,000); Fertilization (\$57,750) Electrical (\$1,500); Custodial (\$33,350); Safety/repair (\$4K); Mayors' Disc. (\$6,300); Trails Council Link (\$3,150); Ult. Dest. Point (\$7,200); Winery (\$10,200); Lighting repairs (\$3,050); Wood Chips (\$3K) Olberz tree light (\$1,500); Misc. (\$1K); Mem. Pk Gazebo Repairs (\$49K) Porter Service (\$10,200); Backflow Cert. (\$1,125)
1- 45- 7107	Joint Use Site Maintenance	304,700	340,750	297,850	353,900	Contractor (\$276,150); Fertilization (\$72,750); Facility signs (\$1K); Vandalism repair (\$1K); Electrical (\$1K); Fence repair (\$1K); Misc. Repair (\$1K);
1- 45- 7109	Median & Right-of-Way Maint.	106,125	190,300	178,300	197,600	Contractor (\$153,300); Vandalism repair (\$1K); Holiday prep. (\$3,000); Electric. maint. (\$4,300); Utility improv. (\$4K); Watering (\$32K)
1- 45- 7110	Trail Maintenance & Easements	31,625	38,425	37,825	39,700	Cerro N. (\$4,075); Cnsrvncy (\$9,675); Flint (\$1,000) Loop (\$3,350); Owl (\$4,550); Ultimate (\$5,300); Descanso (\$5,950); Emergency (\$5,300); Trail sign (\$500);
1- 45- 7118	Property Maintenance	33,675	39,100	40,350	44,025	Cherry Cyn. (\$11,750) Hall Cyn. (\$5,650); Rockridge (\$4,675) Robin Hill (\$4,000); Forest Hill (\$3,050); Wmbldon (\$1,500) Overpass Lot (\$1,725); Rockridge Maint. (\$2,275) New: Green Alley (\$5,400); Hampstead Road (\$4,000)
Sub-total		866,325	1,094,700	970,725	1,120,950	
CAPITAL OUTLAY						
1- 45- 8231	Furnishings & Equipment	0	27,700	23,700	12,000	Updated Signage at the Parks (4,000); Cal-Sense Repairs (\$5,000) LCHS Tennis Court Lighting (\$3,000)
Sub-total		0	27,700	23,700	12,000	
TOTAL PROGRAM COSTS		1,282,425	1,606,975	1,460,675	1,675,800	

**CITY OF LA CAÑADA FLINTRIDGE  
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PROGRAM	FUND	DEPARTMENT
49- LANTERMAN HOUSE (Page 1 of 1)	GENERAL	PUBLIC WORKS

The Lanterman House, located at 4420 Encinas Drive, was presented to the City as a gift from the Lanterman Family in January, 1985. The house was built in 1915 by the Lanterman family and still contains all of the original furnishings. Plans to remodel and refurbish the house into a museum and limited cultural center were completed in 1993 and can now be enjoyed by the entire community and local historians. A grant from the State of California was received by the City to aid in the restoration process.

The City Council established the Lanterman Historical Museum Foundation to oversee continuing operations for the reconstruction and management of the Lanterman House Museum. The Lanterman House program contains funding for the day-to-day management and operations of the facility as well as other obligations that are consistent with provisions of the Lanterman Museum Foundation Agreement.

ACCT. NO.	LINE ITEM DESCRIPTION	2020-21 ACTUAL	2021-22 ADJ BUDGET	2021-22 ESTIMATE	2022-23 ADOPTED	NOTES/DESCRIPTION
	<i>SALARIES &amp; BENEFITS</i>	0	0	0	0	
	<i>OPERATIONS EXPENSES</i>					
1- 49- 6021	Telephone	1,250	1,200	1,200	1,200	
1- 49- 6023	Water	5,850	5,500	5,100	5,100	
1- 49- 6027	Electricity	1,800	2,300	2,300	2,300	
1- 49- 6029	Gas	350	450	225	350	
1- 49- 6061	Professional Services	1,075	1,800	200	1,000	Security System
1- 49- 6073	Contributions to Comm. Groups	126,400	128,600	128,600	143,700	Operations (\$49,650), Personnel (\$94,050)
1- 49- 7103	Building Maintenance	5,200	2,500	4,000	3,500	Unanticipated repairs
1- 49- 7106	Landscape Maintenance	4,425	10,300	10,300	10,825	Contractor (\$10,825)
	Sub-total	146,350	152,650	151,925	167,975	
	<i>CAPITAL OUTLAY</i>					
1- 49- 8231	Furnishings & Equipment	5,600	0	0	6,000	Fix Phone Lines (\$2,500) Replace Existing Locks (\$3,500)
1- 49- 8233	Building Improvements	41,650	0	0	27,000	Store Room Roof Repair (\$5,000); Repair Exterior Breaker Panel (\$2,000) HVAC (\$20K)
	Sub-total	47,250	0	0	33,000	
	<b>TOTAL PROGRAM COSTS</b>	<b>193,600</b>	<b>152,650</b>	<b>151,925</b>	<b>200,975</b>	



**CITY OF LA CAÑADA FLINTRIDGE  
FY 2022-23 ANNUAL BUDGET**

PROGRAM	FUND	DEPARTMENT
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50- LANTERMAN AUDITORIUM (Page 1 of 1)

GENERAL

ADMINISTRATION

The Lanterman Auditorium program identifies and provides funding for personnel, operations and maintenance for the Lanterman Auditorium facility. The Lanterman Auditorium is owned by the La Canada Unified School District and operated and maintained by the City under the Joint Use Agreement.

ACCT. NO.	LINE ITEM DESCRIPTION	2020-21 ACTUAL	2021-22 ADJ BUDGET	2021-22 ESTIMATE	2022-23 ADOPTED	NOTES/DESCRIPTION
<i>SALARIES &amp; BENEFITS</i>						
1- 50- 5002	Salaries (Part-time)	30,675	77,600	70,375	82,950	3 part-time employees
1- 50- 5003	Salaries (Other)	550	4,500	600	4,500	Anticipated overtime
1- 50- 5004	Retirement (PERS)	(3,550)	1,750	1,350	1,750	1 part-time employees
1- 50- 5010	Medicare	650	1,250	1,175	1,325	
1- 50- 5011	FICA	1,250	975	3,775	4,075	
1- 50- 5020	Cafeteria Plan Benefits	13,925	14,450	14,450	15,300	2 part-time employees
Sub-total		43,500	100,525	91,725	109,900	
<i>OPERATIONS EXPENSES</i>						
1- 50- 6023	Water	0	800	0	400	
1- 50- 6027	Electricity	0	10,600	0	5,300	
1- 50- 6029	Gas	0	400	0	200	
1- 50- 6030	Materials/Supplies	0	1,850	750	1,850	Restroom supplies (\$154/mo)
1- 50- 6037	Custodial Service	75	19,050	24,000	26,300	Contract (\$13,200); Supplemental (\$11,800); Deep Cleaning (\$1,300)
1- 50- 6061	Professional Services	0	1,600	1,600	3,000	Carpet cleanings (\$1,600); Green room cleaning (\$900); Tech Sup (\$500)
1- 50- 7103	Building Maintenance	13,775	15,000	14,500	15,000	Floor Maintenance (\$5,000); Plumbing maint (\$400); Lighting maint. (\$4,000); Booth Rewiring (\$5,500); Storage org/shelves (\$100)
Sub-total		13,850	49,300	40,850	52,050	
<i>CAPITAL OUTLAY</i>						
1- 50- 8233	Building Improvements	0	0	0	0	
Sub-total		0	0	0	0	
<b>TOTAL PROGRAM COSTS</b>		<b>57,350</b>	<b>149,825</b>	<b>132,575</b>	<b>161,950</b>	

**CITY OF LA CAÑADA FLINTRIDGE**  
**FY 2022-23 ANNUAL BUDGET**

PROGRAM	FUND	DEPARTMENT
53- STORM WATER MGMT. (NPDES) (Page 1 of 1)	GENERAL	PUBLIC WORKS

National Pollutant Discharge Elimination System (NPDES) programs are necessary for compliance with the Los Angeles Regional Water Quality Control Board's Municipal NPDES Permit for which the City is identified as a Permittee. This Permit requires the City to implement pollutant reduction measures for storm water discharges, eliminate non-storm water discharges, educate the public on impacts they have on protected waterbodies, conduct inspections at certain commercial/industrial facilities and public/private mitigation devices, and conduct water quality sampling and monitoring.

ACCT. NO.	LINE ITEM DESCRIPTION	2020-21 ACTUAL	2021-22 ADJ BUDGET	2021-22 ESTIMATE	2022-23 ADOPTED	NOTES/DESCRIPTION
<i>SALARIES &amp; BENEFITS</i>						
1- 53- 5001	Salaries (Full-time)	0	16,800	9,200	20,125	Public Works Inspector (20%)
1- 53- 5003	Salaries (Other)	0	200	100	200	Public Works Inspector (20%)
1- 53- 5004	Retirement (PERS)	0	4,275	750	1,525	Public Works Inspector (20%)
1- 53- 5010	Medicare	0	250	125	300	Public Works Inspector (20%)
1- 53- 5020	Cafeteria Plan Benefits	0	3,350	850	3,725	Public Works Inspector (20%)
Sub-total		0	24,875	11,025	25,875	
<i>OPERATIONS EXPENSES</i>						
1- 53- 6054	Employee Educ. & Training	0	200	0	200	
1- 53- 6060	L.A. Co. Contract Services	14,750	70,000	70,000	70,000	Restaurant/Commercial Inspections (\$15K); Catch Basin Cleanouts (\$55K)
1- 53- 6061	Professional Services	109,150	76,350	48,000	67,550	Sep. sys. inventory (\$5K); BMP Database (\$7K); Pub. Facil. Database (\$5K); Illicit discharge (\$8K); Permit Tracking/Earth-disturb database (\$7,500); Annual NPDES fees (\$10,600); ULAR CIMP/EMMP Implementation: (\$22,100); Harbor toxins (\$850); Catch Basin Study (\$1,500)
Sub-total		123,900	146,550	118,000	137,750	
<i>CAPITAL OUTLAY</i>		0	0	0	0	
<b>TOTAL PROGRAM COSTS</b>		<b>123,900</b>	<b>171,425</b>	<b>129,025</b>	<b>163,625</b>	

**CITY OF LA CAÑADA FLINTRIDGE  
FY 2022-23 ANNUAL BUDGET**

PROGRAM	FUND	DEPARTMENT
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54- ACCESSIBILITY IMPROVEMENTS (Page 1 of 1)

GENERAL

ADMINISTRATION

Since passage of the Americans with Disabilities Act of 1990, the City has continued to ensure that its programs and services are fully accessible to all members of the community, including persons with disabilities. Beginning with the FY 2015-16 budget, the City consolidated its various accessibility improvement expenditures into a new "Accessibility Improvements" General Fund program budget. This program brings together ongoing expenditures previously budgeted in other General Fund programs focused on enhancing access to City facilities, events, and services. (Large-scale capital projects focused on accessibility improvements will continue to be budgeted in the City's Capital Projects Fund.)

ACCT. NO.	LINE ITEM DESCRIPTION	2020-21 ACTUAL	2021-22 ADJ BUDGET	2021-22 ESTIMATE	2022-23 ADOPTED	NOTES/DESCRIPTION
	<i>SALARIES &amp; BENEFITS</i>	0	0	0	0	
	<i>OPERATIONS EXPENSES</i>					
1- 54- 6034	Printing & Publishing	0	5,600	0	5,600	CASp education program for businesses (1 newsletter, DAE reimb.)
1- 54- 6054	Employee Educ. & Training	0	500	0	500	ADA Conference
1- 54- 6061	Professional Services	6,925	13,850	5,200	6,150	Translator/Transcription Services (\$300); Braille (\$250)
1- 54- 7105	Park Maintenance	0	1,300	0	3,000	ADA consultant (\$2K); ADA Website Maintenance (\$3,600); Memorial Park DG path maintenance
	Sub-total	6,925	21,250	5,200	15,250	
	<i>CAPITAL OUTLAY</i>					
1- 54- 8402	Access Imprvmts - Parks	0	26,000	26,000	3,000	Memorial Park Improvement
1- 54- 8404	Access Imprvmts - Joint Use Facilities	0	2,000	1,000	3,000	Lant. Aud ADA Restroom Door Improvements
1- 54- 8405	Access Imprvmts - Miscellaneous	0	10,000	0	10,000	Beacons at Mid-Blk. Crosswalks (\$10K) (Add'l \$20K in Prop C)
	Sub-total	0	38,000	27,000	16,000	
	<b>TOTAL PROGRAM COSTS</b>	<b>6,925</b>	<b>59,250</b>	<b>32,200</b>	<b>31,250</b>	

**CITY OF LA CAÑADA FLINTRIDGE  
FY 2022-23 ANNUAL BUDGET**

PROGRAM	FUND	DEPARTMENT
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55- CIVIC CENTER (Page 1 of 1)

GENERAL

PUBLIC WORKS

In February 2017, the City purchased the former Sports Chalet Inc. corporate headquarters building at One Sport Chalet Drive for use as a future City Hall facility. The purchased property also includes the Foothill Progressive Montessori School facility, which is located on the same parcel. In 2019, renovations to the building at One Civic Center Drive and the relocation were completed. This program budget accounts for ongoing operational and maintenance costs related to the new property. (The tenant improvements to the new City Hall facility are accounted for in the Property Acquisition Fund.)

ACCT. NO.	LINE ITEM DESCRIPTION	2020-21 ACTUAL	2021-22 ADJ BUDGET	2021-22 ESTIMATE	2022-23 ADOPTED	NOTES/DESCRIPTION
	<i>SALARIES &amp; BENEFITS</i>	0	0	0	0	
	<i>OPERATIONS EXPENSES</i>					
1- 55- 6021	Telephone	18,250	19,000	19,000	19,000	
1- 55- 6023	Water	4,650	5,000	5,000	5,000	
1- 55- 6027	Electricity	55,450	59,000	61,200	63,000	
1- 55- 6037	Custodial Service	34,250	44,425	43,525	48,925	Contractor (\$34,325); Supplies (\$6,000) Covid Cleaning (\$8,600)
1- 55- 6061	Professional Services	11,550	12,000	6,000	5,250	Security/fire system monitoring (\$250); Miscellaneous (\$5K)
1- 55- 7103	Building Maintenance	36,325	12,000	15,000	20,000	Miscellaneous
1- 55- 7104	General Maintenance	4,175	13,000	16,200	23,000	Plumbing, electrical, elevator service, HVAC agreements
1- 55- 7106	Landscape Maintenance	19,650	10,800	8,900	11,325	Contractor (\$10,825); Plants (\$500)
1- 55- 7108	Leasehold Maintenance	0	0	0	17,900	Tenant maintenance
	Sub-total	184,300	175,225	174,825	213,400	
	<i>CAPITAL OUTLAY</i>					
1- 55- 8230	Leasehold Improvements	0	0	0	18,525	Civic Center
1- 55- 8231	Furnishings & Equipment	5,425	2,000	2,000	2,000	Misc. (\$2K);
1- 55- 8233	Building Improvements	20,025	24,800	24,800	43,550	City Hall Front Lighting (\$3K); City Hall Re-Key (\$2K); Security Cameras (\$4,000); Garage Storage Rooms (\$15K) Storage Room Construction (\$19,550)
	Sub-total	25,450	26,800	26,800	64,075	
	<b>TOTAL PROGRAM COSTS</b>	<b>209,750</b>	<b>202,025</b>	<b>201,625</b>	<b>277,475</b>	

## **SPECIAL FUND PROGRAM REVENUES AND EXPENDITURES & FUND BALANCE**



**CITY OF LA CAÑADA FLINTRIDGE  
FY 2022-23 ANNUAL BUDGET**

PROGRAM		FUND - 1				DEPARTMENT
GENERAL (Page 1 of 2)						ADMINISTRATION
ACCT. NO.	DESCRIPTION	2020-21 ACTUAL	2021-22 ADJ BUDGET	2021-22 ESTIMATE	2022-23 ADOPTED	NOTES/DESCRIPTION
<i>AVAILABLE FUNDS:</i>						
	Audited Beginning Fund Balance (w/Solid Waste):	17,030,725	17,424,400	18,460,650	18,529,525	FY includes SW Fund Beginning Fund Balance
	Solid Waste Fund Balance Reversal	(263,625)	0	(406,675)	(221,625)	
	NET BEGINNING FUND BALANCE:	16,767,100	17,424,400	18,053,975	18,307,900	
	General Fund Revenues (Operating)	17,405,050	17,217,475	17,685,325	17,868,725	
Operating Reimbursements:						
1- 00- 9102	Reimbursement from Traffic Safety (2)	78,450	55,000	86,200	87,500	Reimbursement of law enforcement costs
1- 00- 9104	Reimbursement from Bond and Grants (4)	0	0	0	11,700	Reimbursement of legal fees
1- 00- 9125	Reimbursement from Sewer Redemp. 02-1 (25)	21,000	20,000	0	0	District 2 staff costs reimbursement
1- 00- 9130	Reimbursement from Proposition A (30)	40,625	45,325	45,325	51,725	Salary reimbursement
1- 00- 9132	Reimbursement from Solid Waste (32)	167,300	195,825	195,825	141,875	Salary reimbursement, Reimb. to GF
1- 00- 9142	Reimbursement from Sewer Redemp. 04-1 (42)	21,700	20,000	20,900	20,825	District 3 staff costs reimbursement
	Sub-total - Reimbursements:	329,075	336,150	348,250	313,625	
1- 00- 9123	Transfer In - Sewer Debt Service 98-1 (23)	166,000	0	0	0	
1- 00- 9131	Transfer In - Capital Projects Fund (31)	0	0	0	0	
	Subtotal - Transfers In:	166,000	0	0	0	
<i>TOTAL AVAILABLE FUNDS:</i>		34,667,225	34,978,025	36,087,550	36,490,250	

PROGRAM		DEPARTMENT				
GENERAL (Page 2 of 2)		FUND - 1				
		ADMINISTRATION				
ACCT. NO.	DESCRIPTION	2020-21 ACTUAL	2021-22 ADJ BUDGET	2021-22 ESTIMATE	2022-23 ADOPTED	NOTES/DESCRIPTION
EXPENDITURES & TRANSFERS:						
	Operating Budget Expenditures	14,161,050	16,600,925	15,325,875	17,565,200	
From Operating Budget:						
1- 00 9203	Transfer Out to State Gas Tax (03)	135,075	0	0	0	
1- 00 9231	Transfer Out to Capital Projects (31)	206,800	354,350	354,350	25,000	FY23: Pickleball (\$25K)
1- 00 9235	Transfer Out to SLESF Fund (35)	44,050	42,100	43,175	41,225	For Special Assignment Deputy (difference)
1- 00 9239	Transfer Out to CC Debt Service Fund (39)	435,775	435,400	435,400	435,025	IBank Loan Payment(\$278,025); Prepayment Set-aside (\$157K)
1- 00 9204	Transfer Out - To Grants and Bonds Fund (04)	0	2,875	2,875	0	Flint Canyon Trail
1- 00 9238	Transfer Out - To Property Acquisition Fund (38)	0	16,275	16,275	450	
	Subtotal - Transfers to Other Funds	821,700	851,000	852,075	501,700	
1- 00 9201	Transfer to Reserves - for OPEB	0	122,400	122,400	115,450	FY21 Actual amount of \$145,450 was designated for OPEB bringing the total designation to \$873,525
	Subtotal - From Operating Budget	14,982,750	17,574,325	16,300,350	18,182,350	
From Reserves:						
1- 00 9231	Transfer Out - To Capital Projects (31)	1,630,500	1,479,300	1,479,300	4,320,000	FY23 #2303 (\$50K); #1803 (\$89K); #2304 (\$100K); #2305 (\$200K); #2302 (\$131K); #1616 (\$250K); #2306 (\$3.5M)
	Subtotal - From Reserves:	1,630,500	1,479,300	1,479,300	4,320,000	
TOTAL EXPENDITURES & TRANSFERS:		16,613,250	19,053,625	17,779,650	22,502,350	
NET ENDING FUND BALANCE:		18,053,975	15,924,400	18,307,900	13,987,900	
	Solid Waste (32) (FY Net Activity)	143,050	0	(185,050)	(186,900)	The "FY Net Activity" is for the purpose of incorporating the net effect of SW Fund revenues/expenditures/transfers that occur in the SW Fund but are presented in the ACFR (GF) as part of the GF "Actual".
	Solid Waste Fund Balance (Add back reversal)	263,625	0	406,675	221,625	
	Audited Ending Fund Balance (w/ Solid Waste):	18,460,650	15,924,400	18,529,525	14,022,625	Includes Solid Waste Fund ending fund balance
FUND EQUITY:		18,460,650	15,924,400	18,529,525	14,022,625	
	Appropriation from Reserves	56,275	0	0	0	Flint Canyon Trail (\$2,875); Civic Center Parking Lot gate (\$16,275)
	Reserved for Loans/Advances	1,072,800	1,072,800	1,072,800	1,111,300	Adv. to District 02-1 (\$995,100); Lost Sewer Lateral (\$38,500); LCUSD Loan (\$77,700)
	Reserved for St. Disability Access (DAE)	24,725	28,500	28,900	33,225	
	Designated for Tree Fund	165,300	147,400	206,175	211,200	
	Designated for OPEB	873,525	995,925	995,925	1,111,375	
	Designated for Future Joint Use Project	100,000	100,000	100,000	100,000	
	Designated for Economic Stabilization	1,000,000	1,000,000	1,000,000	1,000,000	
	Designated for Disaster Relief	1,500,000	1,500,000	1,500,000	1,500,000	
	Designated for Solid Waste Fund Balance	406,675	1,975	221,625	34,725	Due to ACFR Reporting, SW Fund is consolidated with GF
	Undesignated	13,261,350	11,077,800	13,404,100	8,920,800	
TOTAL FUND EQUITY:		18,460,650	15,924,400	18,529,525	14,022,625	

**CITY OF LA CAÑADA FLINTRIDGE  
FY 2022-23 ANNUAL BUDGET**

PROGRAM	FUND	DEPARTMENT
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TRAFFIC SAFETY (Page 1 of 2)

FUND - 2

ADMINISTRATION

The Traffic Safety Fund allocates revenues received as a result of vehicle code violations which occur within the City. Monies from the Traffic Safety Fund are used to reimburse the General Fund for law enforcement costs.

ACCT. NO.	DESCRIPTION	2020-21 ACTUAL	2021-22 ADJ BUDGET	2021-22 ESTIMATE	2022-23 ADOPTED	NOTES/DESCRIPTION
<i>AVAILABLE FUNDS:</i>						
	BEGINNING FUND BALANCE	0	0	0	0	
2- 00- 4421	Vehicle Code Fines	78,450	55,000	86,200	87,500	
2- 00- 4610	Interest	0	0			
	Subtotal - Revenues	78,450	55,000	86,200	87,500	
	Transfers In	0	0	0	0	
<i>TOTAL AVAILABLE FUNDS:</i>		78,450	55,000	86,200	87,500	



PROGRAM		FUND			DEPARTMENT	
TRAFFIC SAFETY (Page 2 of 2)		FUND - 2			ADMINISTRATION	
ACCT. NO.	DESCRIPTION	2020-21 ACTUAL	2021-22 ADJ BUDGET	2021-22 ESTIMATE	2022-23 ADOPTED	NOTES/DESCRIPTION
	<i>SALARIES &amp; BENEFITS</i>	0	0	0	0	
	<i>OPERATIONS EXPENSES</i>					
2- 00- 6070	L.A. Co. Superior Courts	0	0	0	0	
	Subtotal - Operations Expenses	0	0	0	0	
	<i>CAPITAL OUTLAY</i>	0	0	0	0	
	<i>TRANSFERS</i>					
2- 00- 9201	Reimbursement to General Fund (Operating) (1)	78,450	55,000	86,200	87,500	
	<i>TOTAL EXPENDITURES &amp; TRANSFERS</i>	78,450	55,000	86,200	87,500	
	ENDING FUND BALANCE:	0	0	0	0	
<i>FUND EQUITY:</i>		0	0	0	0	
	Undesignated Traffic Safety Fund	0	0	0	0	
<i>TOTAL FUND EQUITY:</i>		0	0	0	0	

**CITY OF LA CAÑADA FLINTRIDGE  
FY 2022-23 ANNUAL BUDGET**

PROGRAM	FUND	DEPARTMENT
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STATE GAS TAX (Page 1 of 2)

FUND - 3

PUBLIC WORKS

The State of California allocates Gas Tax monies to cities for the purpose of road and street maintenance and improvements. To be eligible for certain gas tax funds, the City is required to maintain an appropriate level of General Fund expenditures on street and road improvements.

ACCT. NO.	DESCRIPTION	2020-21 ACTUAL	2021-22 ADJ BUDGET	2021-22 ESTIMATE	2022-23 ADOPTED	NOTES/DESCRIPTION
<i>AVAILABLE FUNDS:</i>						
	BEGINNING FUND BALANCE	286,475	0	(49,150)	34,425	
3- 00- 4441	State Gas Tax (2106)	64,200	70,700	71,325	77,500	
3- 00- 4442	State Gas Tax (2107)	143,100	150,925	163,200	178,450	
3- 00- 4443	State Gas Tax (2107.5)	5,000	5,000	5,000	5,000	
3- 00- 4449	State Gas Tax (2103)	142,300	182,000	171,700	199,400	In 2017, SB1 Beall reset the Section 2103 rate, resulting in an increase from 11.7 to 17.3 cents/gallon effective in 2019-20.
3- 00- 4450	State Gas Tax (2105)	105,750	118,600	119,750	130,625	
3- 00- 4453	State Gas Tax (SB 1 Road Maint. Rehab.)	379,325	402,650	419,350	461,500	
3- 00- 4610	Interest	3,700	7,800	150	200	
	Subtotal - Revenues	843,375	937,675	950,475	1,052,675	
3- 00- 9101	Transfer In from General Fund Reserves (1)	135,075	0	0	0	
3- 00- 9132	Transfer In from Solid Waste (32)	162,275	180,000	162,000	189,000	Street Sweeping
	Subtotal - Transfers In	297,350	180,000	162,000	189,000	
<i>TOTAL AVAILABLE FUNDS:</i>		1,427,200	1,117,675	1,063,325	1,276,100	

PROGRAM	FUND	DEPARTMENT
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STATE GAS TAX (Page 2 of 2)

FUND - 3

PUBLIC WORKS

ACCT. NO.	DESCRIPTION	2020-21 ACTUAL	2021-22 ADJ BUDGET	2021-22 ESTIMATE	2022-23 ADOPTED	NOTES/DESCRIPTION
	<i>SALARIES &amp; BENEFITS</i>	0	0	0	0	
	<i>OPERATIONS EXPENSES</i>					
3- 00- 6064	Lighting (Street & Traffic)	149,375	120,000	150,250	150,000	Includes electricity and maintenance and repair costs
3- 00- 7113	Street Maintenance	316,025	310,000	310,000	360,000	
3- 00- 7117	Street Sweeping	162,275	180,000	162,000	189,000	
3- 00- 7119	Street Repair	2,000	50,000	4,000	46,000	Foothill Dip
Subtotal - Operations Expenses		629,675	660,000	626,250	745,000	
	<i>CAPITAL OUTLAY</i>	0	0	0	0	
	<i>TRANSFERS</i>					
3- 00- 9231	Transfer Out to Capital Projects	846,675	402,650	402,650	478,200	
TOTAL EXPENDITURES & TRANSFERS		1,476,350	1,062,650	1,028,900	1,223,200	
ENDING FUND BALANCE:		(49,150)	55,025	34,425	52,900	

<i>FUND EQUITY:</i>	(49,150)	55,025	34,425	52,900	
Designated SB1	0	0	16,700	0	
Designated #2201	0	0	0	0	
Foothill Dip	0	0	0	0	
Undesignated (SW)	(49,150)	55,025	17,725	52,900	
TOTAL FUND EQUITY:	(49,150)	55,025	34,425	52,900	

**CITY OF LA CAÑADA FLINTRIDGE  
FY 2022-23 ANNUAL BUDGET**

PROGRAM	FUND	DEPARTMENT
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BONDS & GRANTS (Page 1 of 2)

FUND - 4

ADMINISTRATION

The Bonds & Grants Fund (formerly the Parkland Bond Fund) allocates revenues and grant monies received from other agencies for various acquisition and improvement projects.

ACCT. NO.	DESCRIPTION	2020-21 ACTUAL	2021-22 ADJ BUDGET	2021-22 ESTIMATE	2022-23 ADOPTED	NOTES/DESCRIPTION
<i>AVAILABLE FUNDS:</i>						
	BEGINNING FUND BALANCE	(39,475)	(59,400)	(125,150)	(90,875)	
4- 00- 4492	SMMC Grant (Flint Canyon Trail Restoration)	197,275	92,725	72,200	30,525	Flint Canyon Trail Restoration reimbursement grant (\$300K);
4- 00- 4495	SMMC Grant (Eagle Scout)	0	2,500	2,500	0	Monarch Butterfly Eagle Scout project (\$2,500)
4- 00- 4498	State SB2 Grant	0	160,000	87,275	0	SB2 Grant reimbursement grant (\$160K)
4- 00- 4499	State Local Early Action Planning Grant	0	70,000	0	150,000	LEAP consultant reimbursement grant (\$150K)
	Subtotal - Revenues	197,275	325,225	161,975	180,525	
4- 00- 9101	Transfer In from General Fund (Operating)	0	2,875	2,875	0	Additional Funds for Flint Canyon Trail Restoration
4- 00- 9118	Transfer In from Measure W (18)	5,000	0	0	0	Additional Funds for Flint Canyon Trail Restoration
	Subtotal - Transfers In	5,000	2,875	2,875	0	
<i>TOTAL AVAILABLE FUNDS:</i>		162,800	268,700	39,700	89,650	

PROGRAM		FUND			DEPARTMENT	
BONDS & GRANTS (Page 2 of 2)		FUND - 4			ADMINISTRATION	
ACCT. NO.	DESCRIPTION	2020-21 ACTUAL	2021-22 ADJ BUDGET	2021-22 ESTIMATE	2022-23 ADOPTED	NOTES/DESCRIPTION
	<i>SALARIES &amp; BENEFITS</i>	0	0	0	0	
	<i>OPERATIONS EXPENSES</i>					
4- 00- 6030	Materials and Supplies	0	2,500	2,500	0	FY21/22 Eagle Scout Project
4- 00- 6061	Professional Services	90,200	178,675	108,550	16,575	LEAP Grant Housing element (\$16,575)
4- 00- 7000	Project Expense	197,750	55,050	19,525	30,875	FY20/21: Measure W (\$5K); SMMC Funds (\$192,750) FY21/22: GF (\$2,875); SMMC Funds (\$16,650) FY22/23: Flint Canyon Trail Restoration (design); SMMC Funds
	Subtotal - Operations Expenses	287,950	236,225	130,575	47,450	
	<i>CAPITAL OUTLAY</i>	0	0	0	0	
	Subtotal - Capital Outlay	0	0	0	0	
	<i>TRANSFERS</i>					
4- 00- 9201	Transfer Out to General Fund Operating (01)	0	0	0	11,700	SB2 Grant funds to reimburse General Fund Legal services
4- 00- 9231	Transfer Out to Capital Projects (31)	0	0	0	0	
TOTAL EXPENDITURES & TRANSFERS:		287,950	236,225	130,575	59,150	
ENDING FUND BALANCE:		(125,150)	32,475	(90,875)	30,500	
FUND EQUITY:		(125,150)	32,475	(90,875)	30,500	
	Designated: SSARP	0	5,700	0	0	Prop A. Rec projects savings from: Winery Cyn; Cherry Cyn; Flint Trail II
	Designated: SB2	(44,350)	0	11,700	0	
	Designated: LEAP Grant	(56,100)	0	(133,425)	0	
	Designated: SMMC-Flint Canyon (GF funds)	(55,200)	0	350	0	
	SB2 (unreimbursable)	(1,975)	0	(1,975)	(1,975)	
	Undesignated	32,475	26,775	32,475	32,475	
TOTAL FUND EQUITY:		(125,150)	32,475	(90,875)	30,500	

**CITY OF LA CAÑADA FLINTRIDGE  
FY 2022-23 ANNUAL BUDGET**

PROGRAM	FUND	DEPARTMENT
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TRANSP. DEVELOPMENT ACT (Page 1 of 2)

FUND - 5

PUBLIC WORKS

The Transportation Development Act Fund allocates revenues and grant monies received from the State of California. The City utilizes T.D.A. monies for the improvement of bicycle lanes and other transportation/infrastructure related projects.

ACCT. NO.	DESCRIPTION	2020-21 ACTUAL	2021-22 ADJ BUDGET	2021-22 ESTIMATE	2022-23 ADOPTED	NOTES/DESCRIPTION
<i>AVAILABLE FUNDS:</i>						
	BEGINNING FUND BALANCE	0	0	0	0	
5- 00- 4540	T.D.A. S.B. 821	14,925	15,000	15,000	19,000	
5- 00- 4610	Interest	0	0	0	0	
	Subtotal - Revenues	14,925	15,000	15,000	19,000	
	Transfers In	0	0	0	0	
	<i>TOTAL AVAILABLE FUNDS:</i>	14,925	15,000	15,000	19,000	

PROGRAM		FUND			DEPARTMENT	
TRANSP. DEVELOPMENT ACT (Page 2 of 2)		FUND - 5			PUBLIC WORKS	
ACCT. NO.	DESCRIPTION	2020-21 ACTUAL	2021-22 ADJ BUDGET	2021-22 ESTIMATE	2022-23 ADOPTED	NOTES/DESCRIPTION
	<i>SALARIES &amp; BENEFITS</i>	0	0	0	0	
	<i>OPERATIONS EXPENSES</i>					
5- 00- 6060	L.A. County Contract Services	0	0	0	0	
	Subtotal - Operations Expenses	0	0	0	0	
	<i>CAPITAL OUTLAY</i>					
5- 00- 8239	Street Improvements	0	0	0	0	
	Subtotal - Capital Outlay	0	0	0	0	
	<i>TRANSFERS</i>					
5 00- 9231	Transfer Out to Capital Projects Fund (31)	14,925	15,000	15,000	19,000	
	<i>TOTAL EXPENDITURES &amp; TRANSFERS:</i>	14,925	15,000	15,000	19,000	
	ENDING FUND BALANCE:	0	0	0	0	
<i>FUND EQUITY:</i>		0	0	0	0	
	Undesignated TDA Fund	0	0	0	0	
<i>TOTAL FUND EQUITY:</i>		0	0	0	0	

**CITY OF LA CAÑADA FLINTRIDGE  
FY 2022-23 ANNUAL BUDGET**

PROGRAM	FUND BALANCE	DEPARTMENT
FEDERAL EMERGENCY FUNDS (Page 1 of 2)	FUND - 7	ADMINISTRATION

In March 2021, the American Rescue Plan Act of 2021 ("ARPA") was signed into law to address the impact of the COVID pandemic. The relief package provides funding to state and local governments and the City's estimated share is approximately \$4,786,575. Funds will be disbursed in two two tranches, one after June 16, 2021 and the second payment twelve months thereafter. Funds must be obligated by December 31, 2024 and expended by December 31, 2026.

ACCT. NO.	DESCRIPTION	2020-21 ACTUAL	2021-22 ADJ BUDGET	2021-22 ESTIMATE	2022-23 ADOPTED	NOTES/DESCRIPTION
<i>AVAILABLE FUNDS:</i>						
	BEGINNING FUND BALANCE	0	0	0	2,393,300	
07- 00- 4416	ARPA Funds	0	2,393,300	2,393,300	2,393,275	
	Subtotal - Revenues	0	2,393,300	2,393,300	2,393,275	
	Transfer In	0	0	0	0	
	<i>TOTAL AVAILABLE FUNDS:</i>	0	2,393,300	2,393,300	4,786,575	



PROGRAM		FUND BALANCE			DEPARTMENT	
FEDERAL EMERGENCY FUNDS (Page 2 of 2)		FUND - 7			ADMINISTRATION	
ACCT. NO.	DESCRIPTION	2020-21 ACTUAL	2021-22 ADJ BUDGET	2021-22 ESTIMATE	2022-23 ADOPTED	NOTES/DESCRIPTION
	<i>SALARIES &amp; BENEFITS</i>	0	0	0	0	
	<i>OPERATIONS EXPENSES</i>					
07- 00- 6061	Professional Services	0	50,000	0	2,435,000	Cybersecurity Enhancements (\$50K); HDL consultant (\$10K); Sewer Project Study (\$1.5M); Asset Management Plan (\$675K); Climate Action Plan (\$200K)
	Subtotal - Operations Expenditures	0	50,000	0	2,435,000	
	<i>CAPITAL OUTLAY</i>					
07- 00- 7000	Capital Projects	0	0	0	2,351,575	Upgrade Mid-Block Crosswalk (\$1.2M); Community Center Access (\$500K); T-Intersection Improv (\$250K); Back Up Power Traffic Signals (\$200K) LED Lighting Retrofit (\$176,575); Safety Lighting-Lanterman Aud. (\$25K)
	Subtotal - Capital Outlay	0	0	0	2,351,575	
	<i>TRANSFERS</i>	0	0	0	0	
	<i>TOTAL EXPENDITURES &amp; TRANSFERS:</i>	0	50,000	0	4,786,575	
	ENDING FUND BALANCE:	0	2,343,300	2,393,300	0	
<i>FUND EQUITY:</i>		0	2,343,300	2,393,300	0	
	Undesignated	0	2,343,300	2,393,300	0	
<i>TOTAL FUND EQUITY:</i>		0	2,343,300	2,393,300	0	

**CITY OF LA CAÑADA FLINTRIDGE  
FY 2022-23 ANNUAL BUDGET**

PROGRAM	FUND	DEPARTMENT
COMMUNITY DEV. BLOCK GRANT (Page 1 of 2)	FUND - 11	COMM. DEVELOPMENT

The Community Development Block Grant fund tracks the City's share of the Los Angeles County entitlement. Funds are used to assist low and moderate income residents, to remove blight, by providing grants for sewer connections and rehabilitation of residential structures, to remove blight, and to improve access for those with disabilities.

ACCT. NO.	DESCRIPTION	2020-21 ACTUAL	2021-22 ADJ BUDGET	2021-22 ESTIMATE	2022-23 ADOPTED	NOTES/DESCRIPTION
<i>AVAILABLE FUNDS:</i>						
	BEGINNING FUND BALANCE	0	0	0	0	
11- 00- 4410	Revenues	37,100	88,450	84,525	60,525	LA County Development Authority - FY23 (\$60,525)
	Subtotal - Revenues	37,100	88,450	84,525	60,525	
11- 00- 9101	Transfer In from General Fund (Operating) (01)	0	0	0	0	
<i>TOTAL AVAILABLE FUNDS:</i>		37,100	88,450	84,525	60,525	

PROGRAM		FUND			DEPARTMENT	
COMMUNITY DEV. BLOCK GRANT (Page 2 of 2)		FUND - 11			COMM. DEVELOPMENT	
ACCT. NO.	DESCRIPTION	2020-21 ACTUAL	2021-22 ADJ BUDGET	2021-22 ESTIMATE	2022-23 ADOPTED	NOTES/DESCRIPTION
	<i>SALARIES &amp; BENEFITS</i>	0	0	0	0	
	<i>OPERATIONS EXPENSES</i>					
11- 00- 6201	Subsidy Prgms-Sewer Connection	0	18,450	18,450	10,000	(1 connections) FY23 (\$10,000) (2 rehab projects)
11- 00- 6202	Subsidy Prgms-Residential Rehab.	37,100	50,075	50,075	50,525	
11- 00- 6203	Subsidy Prgms-ADA improvements - CCLCF	0	19,925	16,000	0	
Subtotal - Operations Expenses		37,100	88,450	84,525	60,525	
	<i>CAPITAL OUTLAY</i>	0	0	0	0	
	<i>TRANSFERS</i>					
11 00- 9201	Transfer Out to General Fund (Operating)	0	0	0	0	
TOTAL EXPENDITURES & TRANSFERS:		37,100	88,450	84,525	60,525	
ENDING FUND BALANCE:		0	0	0	0	
FUND EQUITY:		0	0	0	0	
	Undesignated CDBG Fund	0	0	0	0	
TOTAL FUND EQUITY:		0	0	0	0	

**CITY OF LA CAÑADA FLINTRIDGE  
FY 2022-23 ANNUAL BUDGET**

PROGRAM	FUND	DEPARTMENT
MEASURE W (Page 1 of 2)	FUND - 18	PUBLIC WORKS

Measure W, passed in 2018 in Los Angeles County, created a comprehensive, regional plan to address how to capture water and reduce reliance on imported water. The City receives direct funding proportional to the revenues generated within its boundaries. Funding is designed to maximize the City's ability to address local stormwater and urban runoff challenges and opportunities. Projects and programs are required to include a water quality benefit. Funding can be used for eligible activities such as project development, design, construction, effectiveness monitoring, operations and maintenance.

ACCT. NO.	DESCRIPTION	2020-21 ACTUAL	2021-22 ADJ BUDGET	2021-22 ESTIMATE	2022-23 ADOPTED	NOTES/DESCRIPTION
<i>AVAILABLE FUNDS:</i>						
	BEGINNING FUND BALANCE	(120,850)	246,725	(62,700)	173,750	
18- 00- 4411	Measure W Revenues	372,500	380,000	376,850	380,000	FY20/21 Estimated Funds (\$752,500) includes FY20 and FY21
18- 00- 4610	Interest	0	5,000	0	1,750	
	Subtotal - Revenues	372,500	385,000	376,850	381,750	
	Transfers In	0	0	0	0	
<i>TOTAL AVAILABLE FUNDS:</i>		251,650	631,725	314,150	555,500	

PROGRAM		FUND			DEPARTMENT	
MEASURE W (Page 2 of 2)		FUND - 18			PUBLIC WORKS	
ACCT. NO.	DESCRIPTION	2020-21 ACTUAL	2021-22 ADJ BUDGET	2021-22 ESTIMATE	2022-23 ADOPTED	NOTES/DESCRIPTION
	<i>SALARIES &amp; BENEFITS</i>	0	0	0	0	
	<i>OPERATIONS EXPENSES</i>					
18- 00- 6061	Professional Services	114,175	140,400	140,400	123,500	NPDES Permit Consultant (\$113,500); TMDL Study (\$10,000)
	Subtotal - Operations Expenses	114,175	140,400	140,400	123,500	
	<i>CAPITAL OUTLAY</i>	0	0	0	0	
18- 00- 7000	Project Expense	195,175	28,000	0	28,000	FY21 "Green" Alley (\$195,175) FY23; Trash Can (\$28K)
	Subtotal - Capital Outlay	195,175	28,000	0	28,000	
	<i>TRANSFERS</i>					
18- 00- 9231	Transfer Out to Capital Fund (31)	0	0	0	0	
18- 00- 9204	Transfer Out to Bond & Grants (4)	5,000	0	0	0	FY21: Funds for Flint Canyon Trail Restoration
	<i>TOTAL EXPENDITURES &amp; TRANSFERS</i>	314,350	168,400	140,400	151,500	
	ENDING FUND BALANCE:	(62,700)	463,325	173,750	404,000	
<i>FUND EQUITY:</i>		(62,700)	463,325	173,750	404,000	
	Designated: Trash Cans	0	0	28,000	0	
	Green Alley Project	(62,700)	0	0	0	
	Undesignated	0	463,325	145,750	404,000	Measure W Funds
	<i>TOTAL FUND EQUITY:</i>	0	463,325	173,750	404,000	

**CITY OF LA CAÑADA FLINTRIDGE  
FY 2022-23 ANNUAL BUDGET**

PROGRAM	FUND	DEPARTMENT
SANITATION (Page 1 of 2)	FUND - 20	PUBLIC WORKS

The Sanitation Fund is a City created fund to track expenditures related to Sanitation Districts #28 and #34. In addition, the Fund tracks revenues and expenditures related to the acquisition and installation of a community sewer system.

ACCT. NO.	DESCRIPTION	2020-21 ACTUAL	2021-22 ADJ BUDGET	2021-22 ESTIMATE	2022-23 ADOPTED	NOTES/DESCRIPTION
<i>AVAILABLE FUNDS:</i>						
	BEGINNING FUND BALANCE	0	0	0	0	
20- 00- 4140	Property Tax	6,200	6,900	6,900	7,500	
	Subtotal - Revenues	6,200	6,900	6,900	7,500	
	Loan Advance - from General Fund (1)	0	0	0	0	(see "Loan Advance - Detail" below)
	<i>TOTAL AVAILABLE FUNDS:</i>	6,200	6,900	6,900	7,500	

<i>LOAN ADVANCE - DETAIL:</i>						
	District 4 Expenses	0	0	0	0	
	District 5 Expenses	0	0	0	0	
	District 6 Expenses	0	0	0	0	
	Total Loan Advance:	0	0	0	0	

PROGRAM		FUND			DEPARTMENT	
SANITATION (Page 2 of 2)		FUND - 20			PUBLIC WORKS	
ACCT. NO.	DESCRIPTION	2020-21 ACTUAL	2021-22 ADJ BUDGET	2021-22 ESTIMATE	2022-23 ADOPTED	NOTES/DESCRIPTION
	<i>SALARIES &amp; BENEFITS</i>	0	0	0	0	
	<i>OPERATIONS EXPENSES</i>					
20- 00- 6061	Professional Services (San. #34)	6,200	6,900	6,900	7,500	
	Subtotal - Operations Expenditures	6,200	6,900	6,900	7,500	
	<i>CAPITAL OUTLAY</i>	0	0	0	0	
	<i>TRANSFERS</i>					
20- 00- 9231	Transfer Out to Capital Projects (31)	0	0	0	0	
	Subtotal - Transfers Out	0	0	0	0	
	<i>TOTAL EXPENDITURES &amp; TRANSFERS:</i>	6,200	6,900	6,900	7,500	
	ENDING FUND BALANCE:	0	0	0	0	
<i>FUND EQUITY:</i>		0	0	0	0	
	Designated for Future District # 4	0	0	0	0	
	Designated for Future District # 5	0	0	0	0	
	Designated for Future District # 6	0	0	0	0	
	Undesignated	0	0	0	0	
	<i>TOTAL FUND EQUITY:</i>	0	0	0	0	
<i>LOANS/OBLIGATIONS:</i>						
	Owed by Future District # 4	296,575	296,575	296,575	296,575	
	Owed by Future District # 5	351,150	351,150	351,150	351,150	
	Owed by Future District # 6	27,575	27,575	27,575	27,575	
	<i>TOTAL LOANS/OBLIGATIONS:</i>	675,300	675,300	675,300	675,300	

**CITY OF LA CAÑADA FLINTRIDGE  
FY 2022-23 ANNUAL BUDGET**

PROGRAM	FUND	DEPARTMENT
SEWER IMPROVEMENT FUND 98-1 (Page 1 of 2)	FUND - 21	PUBLIC WORKS

The Sewer Improvement Fund tracks revenues and expenditures related to the acquisition and construction of the residential and commercial sewer systems constructed under an assessment district proceeding.

ACCT. NO.	DESCRIPTION	2020-21 ACTUAL	2021-22 ADJ BUDGET	2021-22 ESTIMATE	2022-23 ADOPTED	NOTES/DESCRIPTION
<i>AVAILABLE FUNDS:</i>						
	BEGINNING FUND BALANCE	0	0	0	0	
21- 00- 4410	Other Sewer Charges	0	0	0	0	
21- 00- 4412	Prepayments (AD 98-1)	0	0	0	0	
21- 00- 4610	Interest	0	0	0	0	
	Sub-total - Revenues	0	0	0	0	
	Loan Advance from General Fund	0	0	0	0	
21- 00- 9101	Transfer In from General Fund (Operating) (01)	0	0	0	0	
21- 00- 9122	Transfer In from SRF 98-1 (22)	0	0	0	0	
	Sub-total - Loan/Transfers In	0	0	0	0	
<i>TOTAL AVAILABLE FUNDS:</i>		0	0	0	0	



PROGRAM		FUND			DEPARTMENT	
SEWER IMPROVEMENT FUND 98-1 (Page 2 of 2)		FUND - 21			PUBLIC WORKS	
ACCT. NO.	DESCRIPTION	2020-21 ACTUAL	2021-22 ADJ BUDGET	2021-22 ESTIMATE	2022-23 ADOPTED	NOTES/DESCRIPTION
	<i>SALARIES &amp; BENEFITS</i>	0	0	0	0	
	<i>OPERATIONS EXPENSES</i>					
21- 00- 6010	Professional Services (AD 98-1)	0	0	0	0	
21- 00- 6072	Capital Construction (AD 98-1)	0	0	0	0	
	Subtotal - Operations Expenses	0	0	0	0	
	<i>CAPITAL OUTLAY</i>	0	0	0	0	
	<i>TRANSFERS</i>					
21- 00- 9201	Transfer Out to General Fund (Operating) (01)	0	0	0	0	
	<i>TOTAL EXPENDITURES &amp; TRANSFERS:</i>	0	0	0	0	
	<i>ENDING FUND BALANCE:</i>	0	0	0	0	
<i>FUND EQUITY:</i>		0	0	0	0	
	Undesignated 98-1 Improvement Fund	0	0	0	0	
	<i>TOTAL FUND EQUITY:</i>	0	0	0	0	

**CITY OF LA CAÑADA FLINTRIDGE  
FY 2022-23 ANNUAL BUDGET**

PROGRAM	FUND BALANCE	DEPARTMENT
SEWER REDEMPTION FUND 98-1 (Page 1 of 2)	FUND - 22	PUBLIC WORKS

The Sewer Redemption Fund is a City created fund to track revenues and expenditures related to the sewer assessments collected for the residential and commercial sewer systems constructed under an assessment district proceeding.

ACCT. NO.	DESCRIPTION	2020-21 ACTUAL	2021-22 ADJ BUDGET	2021-22 ESTIMATE	2022-23 ADOPTED	NOTES/DESCRIPTION
<i>AVAILABLE FUNDS:</i>						
	BEGINNING FUND BALANCE	0	0	0	0	
22- 00- 4410	Sewer Assess. Fees (AD 98-1)	875	0	0	0	Delinquent Fees collected.
22- 00- 4412	Prepayments (AD 98-1)	0	0	0	0	
22- 00- 4413	Penalties	500	0	0	0	Delinquent Fees collected.
22- 00- 4420	Administrative Fee (AD 98-1)	0	0	0	0	\$30/parcel x 858 parcels
22- 00- 4610	Interest	0	0	0	0	
	Subtotal - Revenues	1,375	0	0	0	
22- 00- 9101	Transfer In from General Fund (Operating) (01)	0	0	0	0	
	<i>TOTAL AVAILABLE FUNDS:</i>	1,375	0	0	0	

PROGRAM		FUND			DEPARTMENT	
SEWER REDEMPTION FUND 98-1 (Page 2 of 2)		FUND - 22			PUBLIC WORKS	
ACCT. NO.	DESCRIPTION	2020-21 ACTUAL	2021-22 ADJ BUDGET	2021-22 ESTIMATE	2022-23 ADOPTED	NOTES/DESCRIPTION
	<i>SALARIES &amp; BENEFITS</i>	0	0	0	0	
	<i>OPERATIONS EXPENSES</i>					
22- 00- 6010	Professional Services (AD 98-1)	0	0	0	0	
	Subtotal - Operations Expense	0	0	0	0	
	<i>CAPITAL OUTLAY</i>	0	0	0	0	
	<i>TRANSFERS</i>					
22- 00- 9201	Reimbursement to General Fund (01)	0	0	0	0	
22- 00- 9223	Transfer Out to SDSF 98-1 (23)	1,375	0	0	0	
	Subtotal - Transfers Out	1,375	0	0	0	
	<i>TOTAL EXPENDITURES &amp; TRANSFERS:</i>	1,375	0	0	0	
	ENDING FUND BALANCE:	0	0	0	0	
<i>FUND EQUITY:</i>		0	0	0	0	
	Undesignated 98-1 Redemption Fund	0	0	0	0	
	<i>TOTAL FUND EQUITY:</i>	0	0	0	0	

**CITY OF LA CAÑADA FLINTRIDGE  
FY 2022-23 ANNUAL BUDGET**

PROGRAM	FUND	DEPARTMENT
SEWER DEBT SERVICE FUND 98-1 (Page 1 of 2)	FUND - 23	PUBLIC WORKS

The Sewer Debt Service Fund is a City created fund to track revenues and expenditures related to the sewer debts incurred for the residential and commercial sewer systems constructed under an assessment district proceeding.

ACCT. NO.	DESCRIPTION	2020-21 ACTUAL	2021-22 ADJ BUDGET	2021-22 ESTIMATE	2022-23 ADOPTED	NOTES/DESCRIPTION
<i>AVAILABLE FUNDS:</i>						
	BEGINNING FUND BALANCE	215,725	53,200	52,600	52,825	
23- 00- 4610	Interest Income	1,500	2,575	225	250	
23- 00- 4630	Gain/Loss on Investment FMV	0				
	Subtotal - Revenues	1,500	2,575	225	250	
23- 00- 9122	Transfer In - from SRF(22)	1,375	0	0	0	
<i>TOTAL AVAILABLE FUNDS:</i>		218,600	55,775	52,825	53,075	

PROGRAM		FUND			DEPARTMENT	
SEWER DEBT SERVICE FUND 98-1 (Page 2 of 2)		FUND - 23			PUBLIC WORKS	
ACCT. NO.	DESCRIPTION	2020-21 ACTUAL	2021-22 ADJ BUDGET	2021-22 ESTIMATE	2022-23 ADOPTED	NOTES/DESCRIPTION
	<i>SALARIES &amp; BENEFITS</i>	0	0	0	0	
	<i>OPERATIONS EXPENSES</i>					
23- 00- 6038	Principal Loan Payment	0	0	0	0	Final SWRCB loan repayment September 2019 Repayment of Advance to General Fund
23- 00- 6039	Interest Loan Expense	0	0	0	0	
Subtotal - Operations Expenses		0	0	0	0	
	<i>CAPITAL OUTLAY</i>	0	0	0	0	
	<i>TRANSFERS</i>					
23- 00- 9201	Transfer Out - General Fund (01)	166,000	0	0	0	
TOTAL EXPENDITURES & TRANSFERS:		166,000	0	0	0	
ENDING FUND BALANCE:		52,600	55,775	52,825	53,075	
<i>FUND EQUITY:</i>		52,600	55,775	52,825	53,075	
	Designated for Final SWRCB Payments	0	0	0	0	
	Undesignated	52,600	55,775	53,200	53,075	
TOTAL FUND EQUITY:		52,600	55,775	53,200	53,075	
<i>LOANS/OBLIGATIONS:</i>						
	Due to SWRCB (Loan)	0	0	0	0	
TOTAL LOANS/OBLIGATIONS:		0	0	0	0	

**CITY OF LA CAÑADA FLINTRIDGE  
FY 2022-23 ANNUAL BUDGET**

PROGRAM	FUND	DEPARTMENT
SEWER IMPROVEMENT FUND 02-1 (Page 1 of 2)	FUND - 24	PUBLIC WORKS

The Sewer Improvement Fund is a City created fund to track revenues and expenditures related to the acquisition and construction of the residential and commercial sewer systems constructed under an assessment district proceeding.

ACCT. NO.	DESCRIPTION	2020-21 ACTUAL	2021-22 ADJ BUDGET	2021-22 ESTIMATE	2022-23 ADOPTED	NOTES/DESCRIPTION
<i>AVAILABLE FUNDS:</i>						
	BEGINNING FUND BALANCE	(995,100)	(995,100)	(995,100)	(995,100)	
24- 00- 4412	Prepayments (AD 02-1)	0	0	0	0	
24- 00- 4550	Miscellaneous Revenue	0	0	0	0	
24- 00- 4610	Interest	0	0	0	0	
	Subtotal - Revenues	0	0	0	0	
24- 00- 9126	Transfer In from SDSF 02-1 (26)	0	0	0	0	
<i>TOTAL AVAILABLE FUNDS:</i>		(995,100)	(995,100)	(995,100)	(995,100)	

PROGRAM		FUND			DEPARTMENT	
SEWER IMPROVEMENT FUND 02-1 (Page 2 of 2)		FUND - 24			PUBLIC WORKS	
ACCT. NO.	DESCRIPTION	2020-21 ACTUAL	2021-22 ADJ BUDGET	2021-22 ESTIMATE	2022-23 ADOPTED	NOTES/DESCRIPTION
	<i>SALARIES &amp; BENEFITS</i>	0	0	0	0	
	<i>OPERATIONS EXPENSES</i>					
24- 00- 6010	Professional Services (AD 02-1)	0	0	0	0	
	Subtotal - Operations Expenses	0	0	0	0	
	<i>CAPITAL OUTLAY</i>					
24- 00- 6072	Capital Construction (AD 02-1)	0	0	0	0	
	Subtotal - Capital Outlay	0	0	0	0	
	<i>TRANSFERS</i>	0	0	0	0	
	<i>TOTAL EXPENDITURES &amp; TRANSFERS:</i>	0	0	0	0	
	ENDING FUND BALANCE:	(995,100)	(995,100)	(995,100)	(995,100)	
<i>FUND EQUITY:</i>		(995,100)	(995,100)	(995,100)	(995,100)	
	Undesignated 02-1 Improvement Fund	(995,100)	(995,100)	(995,100)	(995,100)	
	<i>TOTAL FUND EQUITY:</i>	(995,100)	(995,100)	(995,100)	(995,100)	

**CITY OF LA CAÑADA FLINTRIDGE  
FY 2022-23 ANNUAL BUDGET**

PROGRAM	FUND	DEPARTMENT
SEWER REDEMPTION FUND 02-1 (Page 1 of 2)	FUND - 25	PUBLIC WORKS

The Sewer Redemption Fund is a City created fund to track revenues and expenditures related to the sewer assessments collected for the residential and commercial sewer sewer systems constructed under an assessment district proceeding.

ACCT. NO.	DESCRIPTION	2020-21 ACTUAL	2021-22 ADJ BUDGET	2021-22 ESTIMATE	2022-23 ADOPTED	NOTES/DESCRIPTION
<i>AVAILABLE FUNDS:</i>						
	BEGINNING FUND BALANCE	0	0	0	0	
25- 00- 4410	Sewer Assess. Fees (AD 02-1)	957,250	0	8,075	0	
25- 00- 4412	Prepayments (AB 02-1)	600	1,500	0	0	
25- 00- 4413	Penalties	3,700	1,250	1,300	0	
25- 00- 4420	Administrative Fee (AD 02-1)	36,150	36,000	0	0	1,203 parcels x \$30
25- 00- 4610	Interest	1,275	4,900	0	0	
	Subtotal - Revenues	998,975	43,650	9,375	0	
	Transfers In	0	0	0	0	
	<i>TOTAL AVAILABLE FUNDS:</i>	998,975	43,650	9,375	0	



PROGRAM		FUND			DEPARTMENT	
SEWER REDEMPTION FUND 02-1 (Page 2 of 2)		FUND - 25			PUBLIC WORKS	
ACCT. NO.	DESCRIPTION	2020-21 ACTUAL	2021-22 ADJ BUDGET	2021-22 ESTIMATE	2022-23 ADOPTED	NOTES/DESCRIPTION
	<i>SALARIES &amp; BENEFITS</i>	0	0	0	0	
	<i>OPERATIONS EXPENSES</i>					
25- 00- 6010	Professional Services (AD 02-1)	15,150	16,000	7,575	0	Willdan Financial
	Subtotal - Operations Expense	15,150	16,000	7,575	0	
	<i>CAPITAL OUTLAY</i>	0	0	0	0	
	<i>TRANSFERS</i>					
25- 00- 9201	Reimbursement to General Fund (01)	21,000	20,000	0	0	Admin. Fee revenue less Prof. Srvs expenditures
25- 00- 9226	Transfer Out to SDSF 02-1 (26)	962,825	7,650	1,800	0	
	Subtotal - Transfers Out	983,825	27,650	1,800	0	
	<i>TOTAL EXPENDITURES &amp; TRANSFERS:</i>	998,975	43,650	9,375	0	
	ENDING FUND BALANCE:	0	0	0	0	
<i>FUND EQUITY:</i>		0	0	0	0	
	Undesignated 02-1 Redemption Fund	0	0	0	0	
	<i>TOTAL FUND EQUITY:</i>	0	0	0	0	

**CITY OF LA CAÑADA FLINTRIDGE  
FY 2022-23 ANNUAL BUDGET**

PROGRAM	FUND	DEPARTMENT
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SEWER DEBT SERVICE FUND 02-1 (Page 1 of 2)

FUND - 26

PUBLIC WORKS

The Sewer Debt Service Fund is a City created fund to track revenues and expenditures related to the sewer debts incurred for the residential and commercial sewer systems constructed under an assessment district proceeding.

ACCT. NO.	DESCRIPTION	2020-21 ACTUAL	2021-22 ADJ BUDGET	2021-22 ESTIMATE	2022-23 ADOPTED	NOTES/DESCRIPTION
<i>AVAILABLE FUNDS:</i>						
	BEGINNING FUND BALANCE	4,706,450	4,828,100	4,823,175	3,956,350	
26- 00- 4610	Interest Income	42,275	74,750	19,750	15,350	
	Subtotal - Revenues	42,275	74,750	19,750	15,350	
26- 00- 9125	Transfer In from SRF 02-1 (25)	962,825	7,650	1,800	0	
<i>TOTAL AVAILABLE FUNDS:</i>		5,711,550	4,910,500	4,844,725	3,971,700	

PROGRAM		FUND			DEPARTMENT	
SEWER DEBT SERVICE FUND 02-1 (Page 2 of 2)		FUND - 26			PUBLIC WORKS	
ACCT. NO.	DESCRIPTION	2020-21 ACTUAL	2021-22 ADJ BUDGET	2021-22 ESTIMATE	2022-23 ADOPTED	NOTES/DESCRIPTION
	<i>SALARIES &amp; BENEFITS</i>	0	0	0	0	
	<i>OPERATIONS EXPENSES</i>					
26- 00- 6038	Principal Loan Payment	789,025	807,975	807,975	827,350	SWRCB Loan Payment
26- 00- 6039	Interest Expense	57,950	46,900	46,900	35,600	SWRCB Interest
26- 00- 6040	Loan Service Charge	41,400	33,500	33,500	25,425	SWRCB Loan Service Charge
	Subtotal - Operations Expense	888,375	888,375	888,375	888,375	
	<i>CAPITAL OUTLAY</i>	0	0	0	0	
	<i>TRANSFERS</i>					
	TOTAL EXPENDITURES & TRANSFERS:	888,375	888,375	888,375	888,375	
	ENDING FUND BALANCE:	4,823,175	4,022,125	3,956,350	3,083,325	
<i>FUND EQUITY:</i>		4,823,175	4,022,125	3,956,350	3,083,325	
	Designated for future debt service	4,823,175	4,022,125	3,956,350	3,083,325	Set-aside for final payments to SWRCB
	TOTAL FUND EQUITY:	4,823,175	4,022,125	3,956,350	3,083,325	
<i>LOANS/OBLIGATIONS:</i>						
	Due to SWRCB (Loan)	3,350,075	2,542,100	2,542,100	1,714,750	Final payment in March 2025 (FY 2024-25) is \$888,375
	Due to General Fund	38,500	38,500	38,500	38,500	Lost Sewer Lateral (5100 Block ACH); owed to GF upon completion of sewer district
	TOTAL LOANS/OBLIGATIONS:	3,388,575	2,580,600	2,580,600	1,753,250	

**CITY OF LA CAÑADA FLINTRIDGE  
FY 2022-23 ANNUAL BUDGET**

PROGRAM	FUND	DEPARTMENT
MEASURE M Local Return (Page 1 of 2)	FUND - 27	ADMINISTRATION

In November 2016, Los Angeles County voters approved Measure M which added an additional 1/2-cents to the sales tax collected in Los Angeles County. Measure M funds are used to fund transportation-related improvements. Measure M went into effect on July 1, 2017. There is no sunset date for Measure M.

ACCT. NO.	DESCRIPTION	2020-21 ACTUAL	2021-22 ADJ BUDGET	2021-22 ESTIMATE	2022-23 ADOPTED	NOTES/DESCRIPTION
<i>AVAILABLE FUNDS:</i>						
	BEGINNING FUND BALANCE	148,750	301,550	305,550	246,025	
27- 00- 4411	Measure M Revenues	292,575	291,325	291,325	347,350	12 months of revenue
27- 00- 4610	Interest	2,600	5,300	1,650	1,875	
	Subtotal - Revenues	295,175	296,625	292,975	349,225	
	Transfers In	0	0	0	0	
<i>TOTAL AVAILABLE FUNDS:</i>		443,925	598,175	598,525	595,250	

PROGRAM		FUND			DEPARTMENT	
MEASURE M Local Return (Page 2 of 2)		FUND - 27			ADMINISTRATION	
ACCT. NO.	DESCRIPTION	2020-21 ACTUAL	2021-22 ADJ BUDGET	2021-22 ESTIMATE	2022-23 ADOPTED	NOTES/DESCRIPTION
	<i>SALARIES &amp; BENEFITS</i>	0	0	0	0	
	<i>OPERATIONS EXPENSES</i>	0	0	0	0	
27- 00- 6061	Professional Services	5,000	5,250	2,500	0	FY21 VMT Model (\$2,500); VMT Mitigation Fee Year 1 of 2 (\$2,500); FY22 VMT Mitigation Fee Year 2 of 2 (\$2,500)
	<i>CAPITAL OUTLAY</i>	0	0	0	0	
	<i>TRANSFERS</i>					
27- 00- 9231	Transfer Out to Capital Projects	133,375	592,925	350,000	586,325	FY23: #1611 (\$586,325 - PY Fund Equity \$242,925+ \$343,400)
<i>TOTAL EXPENDITURES &amp; TRANSFERS:</i>		138,375	598,175	352,500	586,325	
ENDING FUND BALANCE:		305,550	0	246,025	8,925	
<i>FUND EQUITY:</i>		305,550	0	246,025	8,925	
	Designated: #1611 Soundwalls Phase II	250,000	0	242,925	0	To be transferred to Fund 31 upon completion.
	Undesignated	55,550	0	3,100	8,925	
<i>TOTAL FUND EQUITY:</i>		305,550	0	246,025	8,925	

**CITY OF LA CAÑADA FLINTRIDGE  
FY 2022-23 ANNUAL BUDGET**

PROGRAM	FUND	DEPARTMENT
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MEASURE R (LOCAL RETURN) (Page 1 of 2)

FUND - 28

ADMINISTRATION

In November 2008, Los Angeles County voters approved Measure R which added an additional 1/2-cents to the sales tax collected in Los Angeles County. Measure R funds are used to fund transportation-related improvements. Measure R went into effect on July 1, 2009. This Measure will sunset in 2039.

ACCT. NO.	DESCRIPTION	2020-21 ACTUAL	2021-22 ADJ BUDGET	2021-22 ESTIMATE	2022-23 ADOPTED	NOTES/DESCRIPTION
<i>AVAILABLE FUNDS:</i>						
	BEGINNING FUND BALANCE	359,800	483,350	483,950	681,025	
28- 00- 4411	Measure R Revenues	258,225	257,050	257,050	306,500	
28- 00- 4610	Interest	4,200	7,850	1,875	2,500	
	Subtotal - Revenues	262,425	264,900	258,925	309,000	
	Transfers In	0	0	0	0	
	<i>TOTAL AVAILABLE FUNDS:</i>	622,225	748,250	742,875	990,025	

PROGRAM		FUND			DEPARTMENT	
MEASURE R (LOCAL RETURN) (Page 2 of 2)		FUND - 28			ADMINISTRATION	
ACCT. NO.	DESCRIPTION	2020-21 ACTUAL	2021-22 ADJ BUDGET	2021-22 ESTIMATE	2022-23 ADOPTED	NOTES/DESCRIPTION
	<i>SALARIES &amp; BENEFITS</i>	0	0	0	0	
	<i>OPERATIONS EXPENSES</i>					
28- 00- 6061	Professional Services	0	74,450	30,850	123,950	FY23: Active Transp. M. Plan (\$80K); Foothill Median Landscape (\$40K) Public EV Charging Station Maintenance (\$3,950)
28- 00- 6038	Lease Agreement	0	31,500	31,000	40,000	FY23: Flock Cameras (License agreement) (16 cameras @ \$40K);
	Subtotal - Operations Expense	0	105,950	61,850	163,950	
	<i>CAPITAL OUTLAY</i>	0	0	0	0	
28- 00- 8231	Furnishings & Equipment	26,000	0	0	0	Flock Cameras moved to 28-00-6038
	<i>TRANSFERS</i>					
28- 00- 9231	Transfer Out to Capital Projects (31)	112,275	566,250	0	824,700	FY22: #1405 (\$132,300); #2005 (\$433,950) FY23: #1405 (\$141,750); #2005 (\$433,950); #2301 (\$149K); #2307 (\$100K)
	<i>TOTAL EXPENDITURES &amp; TRANSFERS:</i>	138,275	672,200	61,850	988,650	
	ENDING FUND BALANCE:	483,950	76,050	681,025	1,375	
<i>FUND EQUITY:</i>		483,950	76,050	681,025	1,375	
	Designated: #1405 Foothill Link	132,300	0	132,300	0	
	Designated: #2005 Soundwall Phase III	0	0	433,950	0	FY22 Fund designated
	Designated: Active Trans. Master Plan (Design)	80,000	0	0	0	FY22 Midyear adjust funds removed
	Designated: #2206 Foothill Median Landscape	68,000	0	40,000	0	
	Undesignated	203,650	76,050	74,775	1,375	Measure R Funds
	<i>TOTAL FUND EQUITY:</i>	483,950	76,050	681,025	1,375	

**CITY OF LA CAÑADA FLINTRIDGE  
FY 2022-23 ANNUAL BUDGET**

PROGRAM	FUND	DEPARTMENT
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PROPOSITION C (Page 1 of 2)

FUND - 29

ADMINISTRATION

In 1990, Los Angeles County voters approved Proposition C which added an additional 1/2-cents to the sales tax collected in Los Angeles County. Proposition C funds are used to fund transportation-related improvements. This Proposition does not sunset

ACCT. NO.	DESCRIPTION	2020-21 ACTUAL	2021-22 ADJ BUDGET	2021-22 ESTIMATE	2022-23 ADOPTED	NOTES/DESCRIPTION
<i>AVAILABLE FUNDS:</i>						
	BEGINNING FUND BALANCE	1,019,975	1,074,025	1,072,450	839,575	
29- 00- 4411	Proposition C Revenues	343,825	342,750	342,750	408,650	
29- 00- 4452	MTA Call for Projects	0	0	0	0	
29- 00- 4458	Highway Infrastructure Program Funds (HIP)	0	93,850	0	0	FY23: Rebudgeted in Fund 31
29- 00- 4610	Interest	10,700	19,800	4,125	3,925	
	Subtotal - Revenues	354,525	456,400	346,875	412,575	
	Transfers In - General Fund (01)	0	0	0	0	
	Subtotal - Transfers In	0	0	0	0	
<i>TOTAL AVAILABLE FUNDS:</i>		1,374,500	1,530,425	1,419,325	1,252,150	



PROGRAM		FUND			DEPARTMENT	
PROPOSITION C (Page 2 of 2)		FUND - 29			ADMINISTRATION	
ACCT. NO.	DESCRIPTION	2020-21 ACTUAL	2021-22 ADJ BUDGET	2021-22 ESTIMATE	2022-23 ADOPTED	NOTES/DESCRIPTION
	<i>SALARIES &amp; BENEFITS</i>	0	0	0	0	
	<i>OPERATIONS EXPENSES</i>					
29- 00- 6053	Memberships & Dues	2,675	2,700	2,700	2,700	SGVCOG FY23: 3-Yr Strategic Plan (\$30K); Rockslide Soil Investig. (\$5,000)
29- 00- 6061	Professional Services	156,975	205,000	177,050	35,000	
	Subtotal - Operations Expense	159,650	207,700	179,750	37,700	
	<i>CAPITAL OUTLAY</i>					
29- 00- 8231	Furnishings & Equipment	0	170,000	0	170,000	FY23: Camera Signal Detection System Upgrade (\$150K) Beacons Upgrade at Midblock crosswalks (\$20K)
	Subtotal - Capital Outlay	0	170,000	0	170,000	
	<i>TRANSFERS</i>					
29- 00- 9231	Transfer Out to Capital Projects	142,400	994,900	400,000	847,700	FY22: #1405 (\$502,150); #1907 (\$200K); #2007 (\$8,600) #2107 (Prop C \$99,550; HIP \$93,850 moved to Fund 31); #2203 (\$90,750); FY23: #1405 (\$302,150); #2007 (\$5,250); #2107 (\$99,550); #2205 (\$90,750); #2307 (\$350K)
	Subtotal - Transfers Out	142,400	994,900	400,000	847,700	
	<i>TOTAL EXPENDITURES &amp; TRANSFERS:</i>	302,050	1,372,600	579,750	1,055,400	
	ENDING FUND BALANCE:	1,072,450	157,825	839,575	196,750	
	<i>FUND EQUITY:</i>	1,072,450	157,825	839,575	196,750	
	Designated: #1405 Foothill Link	502,150	0	302,150	0	Project will be completed in FY23/24
	Designated: #1907 Palm/Foothill Signal	200,000	0	0	0	
	Designated: Video Signal Detection Syst	0	0	150,000	0	
	Designated: #2004 Foothill Blvd Storm Drain	150,000	150,000	150,000	150,000	
	Designated: #2007 Foothill Traffic Signal	5,250	0	5,250	0	
	Designated: #2107 Oakwood Signal	99,550	0	99,550	0	Proposition C Funds
	Designated: Beacons Upgrade @ Midblock	0	0	20,000	0	
	Designated: #2203 Foothill @ Daleridge Signal	90,750	0	90,750	0	
	Undesignated	24,750	7,825	21,875	46,750	
	<i>TOTAL FUND EQUITY:</i>	1,072,450	157,825	839,575	196,750	

**CITY OF LA CAÑADA FLINTRIDGE  
FY 2022-23 ANNUAL BUDGET**

PROGRAM	FUND	DEPARTMENT
PROPOSITION A (Page 1 of 2)	FUND - 30	ADMINISTRATION

In 1982, Los Angeles County voters approved Proposition A which added an additional 1/2-cent sales tax collected in Los Angeles County. Proposition A monies are used to fund transportation-related programs. This Proposition does not sunset.

ACCT. NO.	DESCRIPTION	2020-21 ACTUAL	2021-22 ADJ BUDGET	2021-22 ESTIMATE	2022-23 ADOPTED	NOTES/DESCRIPTION
<i>AVAILABLE FUNDS:</i>						
	BEGINNING FUND BALANCE	531,900	703,150	716,275	721,850	
30- 00- 4411	Proposition A Revenues	414,525	413,200	413,200	492,675	
30- 00- 4610	Interest	6,325	12,550	3,175	3,500	
	Subtotal - Revenues	420,850	425,750	416,375	496,175	
	Transfers In	0	0	0	0	
<i>TOTAL AVAILABLE FUNDS:</i>		952,750	1,128,900	1,132,650	1,218,025	

PROGRAM		FUND			DEPARTMENT	
PROPOSITION A (Page 2 of 2)		FUND - 30			ADMINISTRATION	
ACCT. NO.	DESCRIPTION	2020-21 ACTUAL	2021-22 ADJ BUDGET	2021-22 ESTIMATE	2022-23 ADOPTED	NOTES/DESCRIPTION
	<i>SALARIES &amp; BENEFITS</i>	0	0	0	0	
	<i>OPERATIONS EXPENSES</i>					
30- 00- 6053	Memberships & Dues	7,175	10,700	10,700	11,525	AVCJPA (\$7,500); SGVCOG (\$4,025) Dial-A-Ride (\$60,025); Beach Bus (\$19K); 100% LCF Shuttle Service (\$439,050); Bus Shelter Maint. (\$51,325); Bus Shelter Inspection and Repairs (\$20K); Graffiti & Misc Repair (\$12K); Special Event Shuttle (\$1,500); Shuttle Stop Signage Repair (\$3,225); R1-Tour (\$950)
30- 00- 6061	Professional Services	175,275	396,050	335,450	607,075	
	Subtotal - Operations Expenses	182,450	406,750	346,150	618,600	
	<i>CAPITAL OUTLAY</i>					
30- 00- 8231	Furnishings & Equipment	13,400	58,325	19,325	39,000	FY23: Replacement trash cans at bus stops
	Subtotal - Capital Outlay	13,400	58,325	19,325	39,000	
	<i>TRANSFERS</i>					
30- 00- 9201	Reimbursement to General Fund (01)	40,625	45,325	45,325	51,725	Salary Reimb. (15% of ACM; 10% Mgmt. Analyst)
30- 00- 9231	Transfer Out to Capital Projects (31)	0	21,400	0	21,400	FY22: #1405 (\$21,400) FY23: #1405 (\$21,400)
	Subtotal - Transfers	40,625	66,725	45,325	73,125	
	<i>TOTAL EXPENDITURES &amp; TRANSFERS:</i>	236,475	531,800	410,800	730,725	
	ENDING FUND BALANCE:	716,275	597,100	721,850	487,300	
<i>FUND EQUITY:</i>		716,275	597,100	721,850	487,300	Proposition A Funds
	Designated: Trash Cans	0	0	39,000	0	
	Desig: #1405 Fthl. Link Bikeway/Ped Greenbelt	21,400	0	21,400	0	
	Undesignated	694,875	597,100	661,450	487,300	
	<i>TOTAL FUND EQUITY:</i>	716,275	597,100	721,850	487,300	

**CITY OF LA CAÑADA FLINTRIDGE**  
**FY 2022-23 ANNUAL BUDGET**

PROGRAM		FUND		DEPARTMENT		
CAPITAL PROJECTS FUND (Page 1 of 4)		FUND - 31		PUBLIC WORKS		
ACCT. NO.	DESCRIPTION	2020-21 ACTUAL	2021-22 ADJ BUDGET	2021-22 ESTIMATE	2022-23 ADOPTED	NOTES/DESCRIPTION
<i>AVAILABLE FUNDS:</i>						
	BEGINNING FUND BALANCE	(118,800)	615,200	1,037,025	1,694,025	
31- 00- 4411	Measure R Subregional	1,483,550	2,865,025	1,200,000	2,353,375	FY23: #1611 (\$1,419,925); #2005 (\$933,450)
31- 00- 4414	STPL	0	46,000	0	46,000	FY23: #1405 (\$46,000)
31- 00- 4452	MTA Call for Projects (CFP) - CMAQ (reimb)	43,425	4,531,675	1,675,000	2,847,225	FY23: #1405 (\$684,225); #1405 (75K); #2005 (\$2,088,000)
31- 00- 4454	Measure M Subregional (reimb)	0	953,925	475,000	478,925	FY23: #1405 (\$478,925)
31- 00- 4456	SB1 Local Partnership Program (reimb)	0	5,000,000	1,100,000	3,900,000	FY23: #2005 (\$3.9M)
31- 00- 4458	HIP	0	0	0	93,850	FY23: #2107 (\$93,850)
31- 00- 4459	State General Fund	0	1,400,000	1,400,000	960,000	FY23: #2204 (\$960K)
31- 00- 4462	HSIP Grant	54,125	449,275	79,925	324,625	FY23: #2007 (\$324,625)
31- 00- 4486	Donations	2,775	375,000	375,000	0	FY22: #2103 LA County HTC (\$375,000)
31- 00- 4487	Per Capita Grant (Prop 68)	0	0	0	75,000	Pickleball Grant (\$75K)
31- 00- 4492	SMMC Grant	0	0	0	500,000	
31- 00- 4710	Miscellaneous Revenue	0	0	0	0	
Subtotal - Revenues		1,583,875	15,620,900	6,304,925	11,579,000	
31- 00- 9101	Transfer In from General Fund (Operating) (01)	206,800	354,350	354,350	25,000	FY23: #2213 (\$25K)
31- 00- 9101	Transfer In from General Fund (Reserves) (01)	1,630,500	1,479,300	1,479,300	4,320,000	FY23: #2303 (\$50K); #1803 (\$89K); #2304 (\$100K); #2305 (\$200K); #2302 (\$131K) #1616 (\$250K); #2306 (\$3.5M)
31- 00- 9103	Transfer In from Gas Tax (03)	846,675	402,650	402,650	478,200	FY23 #2301 (\$478,200)
31- 00- 9105	Transfer In from TDA (05)	14,925	15,000	15,000	19,000	FY23 #2302 (\$19K)
31- 00- 9127	Transfer In from Measure M (27)	133,375	592,925	350,000	586,325	FY23: #1611 (\$586,325 - PY Fund Equity \$242,925+ \$343,400)
31- 00- 9128	Transfer In from Measure R (28)	112,275	566,250	0	824,700	FY23: #1405 (\$141,750); #2005 (\$433,950); #2301 (\$149K); #2307 (\$100K)
31- 00- 9129	Transfer In from Proposition C (29)	142,400	994,900	400,000	847,700	FY23: #1405 (\$302,150); #2007 (\$5,250); #2107 (\$99,550); #2205 (\$90,750) #2307 (\$350K)
31- 00- 9130	Transfer In from Proposition A	0	21,400	0	21,400	FY23: #1405 (\$21,400)
31- 00- 9132	Transfer In from Solid Waste (32)	139,525	393,575	393,575	400,000	FY23: #2301 (\$400K)
31- 00- 9137	Transfer In from AQMD (37)	0	205,900	0	205,900	FY23: #1405 (\$205,900)
Subtotal - Transfers In		3,226,475	5,026,250	3,394,875	7,728,225	
<i>TOTAL AVAILABLE FUNDS:</i>		4,691,550	21,262,350	10,736,825	21,001,250	

PROGRAM		FUND			DEPARTMENT	
CAPITAL PROJECTS (Page 2 of 4)		FUND - 31			PUBLIC WORKS	
ACCT. NO.	DESCRIPTION	2020-21 ACTUAL	2021-22 ADJ BUDGET	2021-22 ESTIMATE	2022-23 ADOPTED	NOTES/DESCRIPTION
	<i>SALARIES &amp; BENEFITS</i>	0	0	0	0	
	<i>OPERATIONS EXPENSES</i>	0	0	0	0	
	<i>CAPITAL OUTLAY</i>					
31- 00- 7000	Capital Projects	3,654,525	21,093,250	9,042,800	20,590,500	
	Subtotal - Capital Outlay	3,654,525	21,093,250	9,042,800	20,590,500	
	<i>TRANSFERS</i>	0	0	0	0	
31- 00- 9201	Transfer Out to General Fund	0	0	0	0	
	<i>TOTAL EXPENDITURES &amp; TRANSFERS:</i>	3,654,525	21,093,250	9,042,800	20,590,500	
	ENDING FUND BALANCE:	1,037,025	169,100	1,694,025	410,750	

**FUND EQUITY**

CAPITAL PROJECTS (Page 3 of 4)

FUND - 31

PUBLIC WORKS

PROJECT NO.	DESCRIPTION	2020-21 ACTUAL	2021-22 ADJ BUDGET	2021-22 ESTIMATE	2022-23 ADOPTED	FUNDING SOURCES (RESTRICTIONS)
<b>FUND EQUITY</b>		1,037,025	(30,900)	1,694,025	410,750	
<i>Designated for:</i>						
1405	Foothill Blvd. Link	(2,375)	0	(2,375)	0	STPL, R-LR, C, CMAQ, M-LR, AQMD, A, M, GF
1604	Memorial Park Monument Sign	18,825	0	18,825	0	GF Ops (\$8,450); GF Reserves (\$10,375)
1610	Seco Creek Trail	115,050	0	109,050	0	GF Reserves (\$115,050)
1611	Soundwalls - Phase II	(20,000)	0	(20,000)	0	Regional Measure R (\$1.8M); M(\$936,325)
1613	Padres Trail Basin Drainage Improvements	(61,275)	0	0	0	GF (\$300K)
1615	Knight Way - Gould Improvement	163,025	0	0	0	Solid Waste (\$163,025)
1616	Olberz Park Gazebo	46,275	0	155,625	0	GF Reserves (\$60K); GF Ops (\$8,425);
1803	Miscellaneous Bridge Repairs	111,050	111,050	111,050	0	Solid Waste (\$14,050); GF Reserves (\$186K)
1903	Chevy Chase Drainage Improvements	(150)	0	0	0	SW (\$50K); GF (\$50K)
1906	Lease Space Façade Improvements	2,700	0	0	0	GF Ops
1907	Traffic Signal at Foothill & Palm	0	0	0	0	Prop C
1908	Soundwalls - Phase III	0	0	0	0	Measure R
2001	Street Resurface & Slurry Seal	0	0	0	0	GF Reserves (\$237,300); M L-\$ (\$285,725); Gas (\$452,050); R (\$97,575);
						GF Reserves (\$377,350)
2002	Misc. Concrete Repairs	0	0	0	0	GF Reserves (\$136,100)
2003	Misc. Drainage Improvements	(2,325)	0	0	0	GF (\$176K)
2004	Foothill Blvd Storm Drain Debris Basin	0	0	0	0	Prop C (\$150K) (to be completed in FY 23/24)
2005	Soundwalls Phase III	(73,500)	(75)	(73,500)	(73,500)	R (\$3.712M); SB1 LPP (\$5M); CFP Reserve (\$3.288M); LR-R (\$433,950)
2007	Foothill Blvd. Traffic Signal Improvements	(24,925)	0	0	0	HSIP 9 Grant (\$458,700); Prop C (\$8,600)
2101	Street Resurface & Slurry Seal	0	0	0	0	GF (\$110,650); Gas (\$464,350); R (\$325K); SW (\$100K)
2102	Misc. Concrete Repairs	31,900	0	31,900	31,900	GF Reserves (\$75K); GF (\$1,150); GF Reserves (\$58,925); TDA (\$14,925)
2103	Descanso Drive Street Improvements	495,750	0	287,075	287,075	GF Design (\$375K); GF Reserves (\$150K); County donation (\$375K)
2104	Sister Cities Friendship Trail	104,525	0	294,525	0	GF Ops (\$90K); SW (\$35K)
2105	Lost Sewer Lateral - ACH	50	0	50	50	GF Reserves (\$38,500)
2106	Memorial Park Playground ADA Fence/Gate	3,750	0	3,750	3,750	GF Reserves (\$5K)
2107	Traffic Signal Upgrade-Foothill @ Oakwood	0	0	56,600	0	Prop C (\$99,550); HIP (\$93,850); STPL (\$56,600)
2108	Gould Avenue Sidewalk Project	(3,100)	0	50,725	50,725	GF Reserves (\$250K)
2201	Street Resurface & Slurry Seal	0	0	0	0	GF Ops (\$354,350); GF Reserves (\$150K); R (\$143K); SW (\$200K);
						SB1 (\$402,650)
2202	Misc. Concrete Repairs	0	0	0	0	GF Reserves (\$135K); TDA (\$15K)
2203	Foothill Daleridge Signal	0	0	0	0	Prop C (\$90,750)
2204	Soundwall Phase IV	0	(200,000)	0	0	State GF (\$5.5M); SB1 LPP Funds (\$5.5M) Reimbursable
2205	Padres Trail Desilting Basin	0	0	25,000	0	GF Reserves (\$25K)
2206	Milmada Dr Traffic Study	0	0	85,000	0	GF Reserves (\$85K)
2207	Lanternman House Concrete Work	0	0	50,000	50,000	GF Reserves (\$130K)
2208	Hillard (Foothill to Fairmont)	0	0	40,000	0	GF Reserves (\$50K)
2209	Sewer Feasibility Study	0	0	100,000	0	GF Reserves (\$100K)
2210	Verdugo & Descanso Signal Upgrade	0	0	300,000	0	Non Desig STPL (\$300K)
2211	Citywide Pedestrian Crossing Upgrade	0	0	0	0	HSIP 10 Grant (\$250,000)
2212	Antrim Place Rehab	0	0	0	0	
2213	Mayors' Discovery Park Pickleball Court	0	0	0	0	GF Reserves (\$25K); Grant (\$75K)
2214	Flint Canyon Trail	0	0	0	0	SMMC
0000	Non-Designated (General Fund)	103,250	39,575	42,350	42,350	FY21/22; To #1613 (\$61,275); To #2003 (\$2,325); Add #1906 (\$2,700)
	Non-Designated (Measure R)		0	0	0	To be allocated to overexp./unfunded projects
	Non-Designated (STPL)	0	0	0	0	To be allocated to overexp./unfunded projects
	Non-Designated (AQMD)	9,975	0	9,975	0	FY22/23; To #1405 (\$9,975)
	Non-Designated (Solid Waste)	18,550	18,550	18,400	18,400	FY21/22; To #1903 (\$150)
<b>TOTAL FUND EQUITY:</b>		1,037,025	(30,900)	1,694,025	410,750	

PROGRAM		FUND				DEPARTMENT		
CAPITAL PROJECTS (Page 4 of 4)		FUND - 31				PUBLIC WORKS		
PROJECT NO.	DESCRIPTION	2020-21 ACTUAL	2021-22 ADJ BUDGET	2021-22 ESTIMATE	2022-23 ADOPTED	ORIGINAL PROJECT	REVISED PROJECT	FUNDING SOURCES
31- 1405	Foothill Blvd. Link	42,850	3,115,325	1,150,000	1,962,950	75,000	3,697,725	STP-L (\$46K); R L-R (\$440,875); LACMTA Exchange (\$75K); C (\$562,150); A (\$21,400) M L-R (\$17K); MTA-CMAQ (\$1,365,500); M (\$953,925); AQMD (\$215,875);
31- 1604	Memorial Park Monument Sign	0	18,825	0	18,825	8,450	18,825	GF Oper. (\$8,450); GF Res. (\$10,375)
31- 1610	Seco Creek Trail	0	115,050	6,000	109,050	155,000	184,150	GF Reserves (\$155K); GF Ops (\$29,150)
31- 1611	Soundwalls - Phase II	0	692,925	350,000	1,986,250	600,000	2,736,325	Regional Measure R (\$1.8M); M(\$936,325)
31- 1616	Olberz Park Gazebo	22,150	214,650	50,650	405,625	60,000	478,425	GF Reserves (\$60K); #0806 GF (\$8,425); GF Reserves (\$410K) - Const.
31- 1803	Miscellaneous Bridge Repairs	0	0	0	200,050	112,000	200,050	GF Reserves (\$186K); SW (\$14,050);
31- 1907	Traffic Signal at Foothill and Palm	0	200,000	200,000	0	200,000	200,000	Prop C (\$200K)
31- 2001	Street Resurface & Slurry Seal	1,161,375	0	0	0	1,450,000	1,450,000	GF Reserves (\$614,650); M L-R (\$285,725); Gas (\$435,350); R L-R (\$114,275)
31- 2002	Miscellaneous Concrete Repairs	126,050	0	0	0	150,000	136,100	GF Reserves (\$136,100)
31- 2004	Foothill Blvd. Storm Drain Debris Basin	0	0	0	0	150,000	150,000	Prop C. (\$150K) (Proj. to be cmplt in FY23/24)
31- 2005	Soundwalls Phase III	1,151,050	11,015,225	3,500,000	7,355,400	12,000,000	12,433,950	Measure R (\$3,712,000); Measure R-LR (\$433,950) CFP Reserve (\$3,288M); SB1 LPP (\$5M);
31- 2006	Foothill Blvd. Street Restriping	139,025	0	0	0	100,000	143,350	C (\$143,350) - Reallocated \$8,600 to #2007
31- 2007	Foothill Blvd. Traffic Signal Improvements	82,425	394,500	55,000	329,875	458,700	467,300	HSIP 9 Grant (\$458,700) Prop C. (\$8,600)
31- 2101	Street Resurface & Slurry Seal	718,975	0	0	0	1,000,000	750,000	GF (\$110,650); Gas (\$464,350); R (\$325K); SW (\$100K)
31- 2102	Miscellaneous Concrete Repairs	118,100	0	0	0	150,000	150,000	GF Res (\$75K); GF (\$1,150); GF Reserves (\$58,925); TDA (\$14,925)
31- 2103	Descanso Drive Street Improvements	29,250	1,000,000	733,675	0	750,000	1,050,000	GF Ops desig (\$375K); GF Reserves (\$150K); County (\$375K); GF Res (\$150K)
31- 2104	Sister Cities Friendship Trail	20,475	400,000	110,000	294,525	125,000	425,000	GF(\$90K);SW(\$35K fr #1804);GF Res (\$300K)
31- 2105	Lost Sewer Lateral - ACH	38,450	0	0	0	25,000	38,500	GF Reserves (\$25K) + (\$13,500)
31- 2106	Memorial Park Playground ADA Fence/Gate	1,250	0	0	0	5,000	5,000	GF Reserves (\$5K)
31- 2107	Traffic Sig. Upgrade - Foothill @ Oakwood Ave.	0	250,000	0	250,000	250,000	250,000	Prop C \$99,550; HIP \$93,850; STPL \$56,600
31- 2108	Gould Avenue Sidewalk Project	3,100	194,300	140,475	0	215,000	194,300	GF Reserves (\$194,300)
31- 2201	Street Resurface & Slurry Seal	0	1,107,000	1,107,000	0	1,250,000	1,107,000	GF Ops (\$354,350); GF Reserves (\$150K); SB1 (\$402,650); SW (\$200K)
31- 2202	Misc. Concrete Repairs	0	150,000	150,000	0	150,000	150,000	GF Reserves (\$135K); TDA (\$15K)
31- 2203	Foothill Daleridge Signal	0	90,750	0	90,750	90,750	90,750	Prop C
31- 2204	Soundwall Phase IV	0	1,400,000	1,400,000	960,000	11,000,000	11,000,000	State GF (\$5.5M); SB1 Funds (\$5.5M) reimb.
31- 2205	Padres Trail Desilting Basin	0	25,000	0	25,000	25,000	25,000	GF Reserves (\$25K)
31- 2206	Milmada Dr Traffic Study	0	85,000	0	85,000	85,000	85,000	GF Reserves (\$85K)
31- 2207	Lanternman House Concrete Work	0	130,000	80,000	0	130,000	130,000	GF Reserves (\$130K)
31- 2208	Hillard (Foothill to Fairmont)	0	50,000	10,000	40,000	50,000	50,000	GF Reserves (\$50K)
31- 2209	Sewer Feasibility Study	0	100,000	0	100,000	100,000	100,000	GF Reserves (\$100K)
31- 2210	Verdugo & Descanso Signal Upgrade	0	300,000	0	300,000	300,000	300,000	Non Desig STPL (\$300K)
31- 2211	Citywide Pedestrian Crossing Upgrade	0	44,700	0	0	250,000	250,000	HSIP 10 Grant (\$250,000)
31- 2212	Antrim Place Rehab	0	0	0	0	0	0	
31- 2213	Mayors' Discovery Park Pickleball Court	0	0	0	100,000	100,000	100,000	GF Reserves (\$25K); Grant (\$75K)
31- 2214	Flint Canyon Trail	0	0	0	500,000	500,000	500,000	SMMC
31- 2301	Street Resurface & Slurry Seal	0	0	0	1,027,200	1,027,200	1,027,200	Measure R (\$149K); SB1 Gas (\$478K); SW (\$400K)
31- 2302	Misc. Concrete Repairs	0	0	0	150,000	150,000	150,000	GF Reserves (\$131K); TDA (\$19K)
31- 2303	Misc. Storm Drain Repairs	0	0	0	50,000	50,000	50,000	GF Reserves (\$50K)
31- 2304	Knight Way Sinkhole	0	0	0	100,000	100,000	100,000	GF Reserves (\$100K)
31- 2305	Landscape Medians (Foothill Blvd Link Project)	0	0	0	200,000	200,000	200,000	GF Reserves (\$200K)
31- 2306	Foothill Blvd. Dip - Permanent Repair	0	0	0	3,500,000	3,500,000	3,500,000	GF Reserves (\$3.5M)
31- 2307	Foothil Blvd./Verdugo/La Canada Traffic Signal	0	0	0	450,000	450,000	450,000	Prop C (\$350K); Measure R (\$100K)
SUBTOTAL - PROJECT LIST:		3,654,525	21,093,250	9,042,800	20,590,500			

**CITY OF LA CAÑADA FLINTRIDGE  
FY 2022-23 ANNUAL BUDGET**

PROGRAM	FUND	DEPARTMENT
SOLID WASTE (Page 1 of 2)	FUND - 32	PUBLIC WORKS

The Solid Waste Fund was established in order to respond to the need for integrated solid waste management. State Law (AB 939 and AB 1820) required the City to reduce the amount of waste sent to area landfills 25% by 1995 and 50% by the year 2000. The City has developed and adopted the Source Reduction and Recycling Element (SRRE) and Household Hazardous Waste Element (HHWE) to provide a comprehensive approach toward meeting these goals.

The Solid Waste Program is staffed by 1.25 Management Analysts .

ACCT. NO.	DESCRIPTION	2020-21 ACTUAL	2021-22 ADJ BUDGET	2021-22 ESTIMATE	2022-23 ADOPTED	NOTES/DESCRIPTION
<i>AVAILABLE FUNDS:</i>						
	BEGINNING FUND BALANCE	263,625	328,425	406,675	221,625	
32- 00- 4210	Municipal Code Fines	95,450	25,000	55,000	45,075	Constr. & Demo Ordinance
32- 00- 4410	C&D Administrative Review Fee	12,250	15,000	9,000	13,000	
32- 00- 4420	Solid Waste Management Fee	548,125	500,000	550,000	650,000	10% of all collection fees
32- 00- 4430	State Grant	5,375	5,500	5,350	35,000	Beverage Recycling Grant (\$5,500); SB 1383 Local Assistance Grant (\$29,500)
	Subtotal - Revenues	661,200	545,500	619,350	743,075	
<i>TOTAL AVAILABLE FUNDS:</i>		924,825	873,925	1,026,025	964,700	



PROGRAM				FUND		DEPARTMENT		
SOLID WASTE (Page 2 of 2)				FUND - 32		PUBLIC WORKS		
ACCT. NO.	DESCRIPTION			2020-21 ACTUAL	2021-22 ADJ BUDGET	2021-22 ESTIMATE	2022-23 ADOPTED	NOTES/DESCRIPTION
	SALARIES & BENEFITS			0	0	0	0	
	OPERATIONS EXPENSES							
32- 00- 6025	Refuse Collection & Recycling Srvc.			16,375	7,600	12,000	14,000	CH/Memorial Park (\$6K); Lant. House (\$2,500); Spec Event (\$5,500) Doggy Waste supplies (\$3,225); Misc. (\$275); Big Belly trash liners (\$500)
32- 00- 6030	Materials/Supplies			2,500	2,500	2,500	4,000	
32- 00- 6032	Books & Publications			0	100	0	100	1 city-wide mailing 1 brochure/information insert in Vista SGV TAC (\$600); MMASC (\$600) SWANA (\$250); MMASC (\$100) Edible Food Program (\$29K); HHW Program (\$10K); Solid & Organic Waste Analysis/Implementation (\$100K)
32- 00- 6033	Postage			0	950	0	950	
32- 00- 6034	Printing & Publishing			0	500	0	500	
32- 00- 6052	Travel, Conferences, Meetings			50	600	0	1,200	
32- 00- 6053	Memberships & Dues			250	300	500	350	
32- 00- 6061	Professional Services			29,875	54,000	26,000	139,000	
Subtotal - Operations Expenses				49,050	66,550	41,000	160,100	
	CAPITAL OUTLAY							
32- 00- 8231	Furnishings & Equipment			0	36,000	12,000	39,000	Trash Cans for Parks (\$24K); Regional Food Hub Equipment (\$15K)
Subtotal - Capital Outlay				0	36,000	12,000	39,000	
	TRANSFERS							
32- 00- 9201	Transfer Out to General Fund Operating (01)			167,300	195,825	195,825	141,875	FY23: GF Salary Reimb. (\$141,875) Street Sweeping FY23: #2301 (\$400K)
32- 00- 9203	Transfer Out to Gas Tax (03)			162,275	180,000	162,000	189,000	
32- 00- 9231	Transfer Out to Capital Projects (31)			139,525	393,575	393,575	400,000	
Subtotal - Transfers				469,100	769,400	751,400	730,875	
TOTAL EXPENDITURES & TRANSFERS:				518,150	871,950	804,400	929,975	
ENDING FUND BALANCE:				406,675	1,975	221,625	34,725	
FUND EQUITY:				406,675	1,975	221,625	34,725	
Designated: Trash Cans				0	0	24,000	0	
Undesignated				406,675	1,975	197,625	34,725	
TOTAL FUND EQUITY:				406,675	1,975	221,625	34,725	

**CITY OF LA CAÑADA FLINTRIDGE  
FY 2022-23 ANNUAL BUDGET**

PROGRAM	FUND	DEPARTMENT
SLESF STATE GRANT (Page 1 of 2)	FUND - 35	ADMINISTRATION

The City received a grant from the State of California to fund "front line" law enforcement programs. This fund was created to identify and track the state funds.

ACCT. NO.	DESCRIPTION	2020-21 ACTUAL	2021-22 ADJ BUDGET	2021-22 ESTIMATE	2022-23 ADOPTED	NOTES/DESCRIPTION
<i>AVAILABLE FUNDS:</i>						
	BEGINNING FUND BALANCE	0	0	0	0	
35- 00- 4410	State Cops (SLESF) Grant	156,725	161,450	161,275	166,125	
35- 00- 4610	Interest	450	1,075	175	225	
35- 00- 4710	Miscellaneous Revenue	0	0	0	0	
Subtotal - Revenues		157,175	162,525	161,450	166,350	
35- 00- 9101	Transfer In - General Fund (Operating) (01)	44,050	42,100	43,175	41,225	
<i>TOTAL AVAILABLE FUNDS:</i>		201,225	204,625	204,625	207,575	

PROGRAM		FUND			DEPARTMENT	
SLESF STATE GRANT (Page 2 of 2)		FUND - 35			ADMINISTRATION	
ACCT. NO.	DESCRIPTION	2020-21 ACTUAL	2021-22 ADJ BUDGET	2021-22 ESTIMATE	2022-23 ADOPTED	NOTES/DESCRIPTION
	<i>SALARIES &amp; BENEFITS</i>	0	0	0	0	
	<i>OPERATIONS EXPENSES</i>					
35- 00- 6059	L.A. Co. Sheriff's Department	201,225	204,625	204,625	207,575	Spc. Assign. Deputy
	Subtotal - Operations Expenses	201,225	204,625	204,625	207,575	
	<i>CAPITAL OUTLAY</i>	0	0	0	0	
	<i>TRANSFERS</i>	0	0	0	0	
	<i>TOTAL EXPENDITURES &amp; TRANSFERS:</i>	201,225	204,625	204,625	207,575	
	ENDING FUND BALANCE:	0	0	0	0	
<i>FUND EQUITY:</i>		0	0	0	0	
	Undesignated SLESF Fund	0	0	0	0	
<i>TOTAL FUND EQUITY:</i>		0	0	0	0	

**CITY OF LA CAÑADA FLINTRIDGE  
FY 2022-23 ANNUAL BUDGET**

PROGRAM	FUND	DEPARTMENT
A.Q.M.D. TRUST (Page 1 of 2)	FUND - 37	ADMINISTRATION

The City receives AB 2766 monies from the Southern California Air Quality Management District to fund programs to improve air quality.

ACCT. NO.	DESCRIPTION	2020-21 ACTUAL	2021-22 ADJ BUDGET	2021-22 ESTIMATE	2022-23 ADOPTED	NOTES/DESCRIPTION
<i>AVAILABLE FUNDS:</i>						
	BEGINNING FUND BALANCE	267,400	294,300	300,800	325,550	
37- 00- 4420	A.Q.M.D. Trust	33,175	26,000	26,000	26,700	
37- 00- 4424	MSRC Grant	0	0	0	0	
37- 00- 4610	Interest	2,525	4,550	1,050	1,250	
	Subtotal - Revenues	35,700	30,550	27,050	27,950	
37- 00- 9101	Transfer In from General Fund (Operating) (01)	0	0	0	0	
<i>TOTAL AVAILABLE FUNDS:</i>		303,100	324,850	327,850	353,500	

PROGRAM	FUND	DEPARTMENT
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A.Q.M.D. TRUST (Page 2 of 2)

FUND - 37

ADMINISTRATION

ACCT. NO.	DESCRIPTION	2020-21 ACTUAL	2021-22 ADJ BUDGET	2021-22 ESTIMATE	2022-23 ADOPTED	NOTES/DESCRIPTION
	<i>SALARIES &amp; BENEFITS</i>	0	0	0	0	
	<i>OPERATIONS EXPENSES</i>					
37- 00- 6061	Professional Services	2,300	2,300	2,300	5,000	ChargePoint Network Plan (\$5K) Moved to 28-00-6061: ChargePoint maintenance (\$3,950)
	Subtotal - Operations Expense	2,300	2,300	2,300	5,000	
	<i>CAPITAL OUTLAY</i>					
37- 00- 8231	Furnishings & Equipment	0	0	0	0	
	Subtotal - Capital Outlay	0	0	0	0	
	<i>TRANSFERS</i>					
37- 00- 9231	Transfer Out to Capital Projects (31)	0	205,900	0	205,900	#1405
	Subtotal - Transfers Out	0	205,900	0	205,900	
	<i>TOTAL EXPENDITURES &amp; TRANSFERS:</i>	2,300	208,200	2,300	210,900	
	ENDING FUND BALANCE:	300,800	116,650	325,550	142,600	
<i>FUND EQUITY:</i>		300,800	116,650	325,550	142,600	
	Foothill Link Project (1405)	215,875	0	205,900	0	
	Undesignated	84,925	116,650	119,650	142,600	AQMD Funds
	<i>TOTAL FUND EQUITY:</i>	300,800	116,650	325,550	142,600	

**CITY OF LA CAÑADA FLINTRIDGE  
FY 2022-23 ANNUAL BUDGET**

PROGRAM	FUND	DEPARTMENT
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PROPERTY ACQUISITION FUND (Page 1 of 2)

FUND - 38

ADMINISTRATION

The Property Acquisition Fund was created for the purpose of designating monies to be used for the future acquisition of property. Revenues are derived from donations or funds set-aside by the City Council for this purpose.

ACCT. NO.	DESCRIPTION	2020-21 ACTUAL	2021-22 ADJ BUDGET	2021-22 ESTIMATE	2022-23 ADOPTED	NOTES/DESCRIPTION
<i>AVAILABLE FUNDS:</i>						
	BEGINNING FUND BALANCE	296,650	291,675	291,225	307,500	
38- 00- 4140	Property Tax	0	0	0	0	
38- 00- 4650	Proceeds from Note	0	0	0	0	Entire IBank Loan proceeds was recorded in FY 19/20
38- 00- 4710	Miscellaneous Revenues	0	0	0	0	Sale of 1327 Foothill, misc. revenues
	Subtotal - Revenues	0	0	0	0	
38- 00- 9101	Transfer In from General Fund (Reserves) (01)	0	16,275	16,275	450	FY23: Additional funds to repair City Hall gate (\$450)
<i>TOTAL AVAILABLE FUNDS:</i>		296,650	307,950	307,500	307,950	

PROGRAM		FUND			DEPARTMENT	
PROPERTY ACQUISITION FUND (Page 2 of 2)		FUND - 38			ADMINISTRATION	
ACCT. NO.	DESCRIPTION	2020-21 ACTUAL	2021-22 ADJ BUDGET	2021-22 ESTIMATE	2022-23 ADOPTED	NOTES/DESCRIPTION
	<i>SALARIES &amp; BENEFITS</i>	0	0	0	0	
	<i>OPERATIONS EXPENSES</i>					
38- 00- 6038	Principal Loan Payment	0	0	0	0	
38- 00- 6061	Professional Services	0	0	0	0	
38- 00- 6064	Special Counsel	0	0	0	0	
	Subtotal - Operations Expense	0	0	0	0	
	<i>CAPITAL OUTLAY</i>					
38- 00- 8231	Furnishings & Equipment	5,425	0	0	0	Wall Wraps
38- 00- 8233	Building Improvements	0	307,950	0	307,950	Window replacement (\$250K); Garage Gate replacement (\$57,950)
38- 00- 8501	Real Property Acquisition	0	0	0	0	
38- 00- 9580	Land Acquisition	0	0	0	0	
	Subtotal - Capital Outlay	5,425	307,950	0	307,950	
	<i>TRANSFERS</i>					
	Transfer Out - General Fund (1)	0	0	0	0	
	<i>TOTAL EXPENDITURES &amp; TRANSFERS:</i>	5,425	307,950	0	307,950	
	ENDING FUND BALANCE:	291,225	0	307,500	0	
<i>FUND EQUITY:</i>		291,225	0	307,500	0	
	Designated: Window replacement	250,000	0	250,000	0	
	Designated: Garage Gate replacement	41,675	0	57,950	0	
	Undesignated:	(450)	0	(450)	0	FY21 Wall Wraps
	<i>TOTAL FUND EQUITY:</i>	291,225	0	307,500	0	

**CITY OF LA CAÑADA FLINTRIDGE  
FY 2022-23 ANNUAL BUDGET**

PROGRAM	FUND	DEPARTMENT
CIVIC CENTER DEBT SERVICE FUND (Page 1 of 2)	FUND - 39	ADMINISTRATION

The Civic Center Debt Service Fund is a fund created by the City in FY 2019-20 to track revenues and expenditures related to the State IBank loan debt incurred for renovation of the Civic Center building. The loan is a \$4.9 million, 30-year loan at 3.21% interest rate. The City can prepay the loan without penalty beginning in FY 2032-33.

ACCT. NO.	DESCRIPTION	2020-21 ACTUAL	2021-22 ADJ BUDGET	2021-22 ESTIMATE	2022-23 ADOPTED	NOTES/DESCRIPTION
<i>AVAILABLE FUNDS:</i>						
	BEGINNING FUND BALANCE	28,600	262,750	250,925	408,850	
39- 00- 4610	Interest Income	65,325	250	925	1,075	
	Subtotal - Revenues	65,325	250	925	1,075	
39- 00- 9101	Transfer in - General Fund (Operating) (01)	435,775	435,400	435,400	435,025	FY23: Loan payment (\$278,025); Prepayment Set-aside (\$157K)
<i>TOTAL AVAILABLE FUNDS:</i>		529,700	698,400	687,250	844,950	



PROGRAM		FUND			DEPARTMENT	
CIVIC CENTER DEBT SERVICE FUND (Page 2 of 2)		FUND - 39			ADMINISTRATION	
ACCT. NO.	DESCRIPTION	2020-21 ACTUAL	2021-22 ADJ BUDGET	2021-22 ESTIMATE	2022-23 ADOPTED	NOTES/DESCRIPTION
	<i>SALARIES &amp; BENEFITS</i>	0	0	0	0	
	<i>OPERATIONS EXPENSES</i>					
39- 00- 6061	Professional Services	0	0	0	0	
39- 00- 6037	Principal Loan Payment	106,225	109,650	109,650	113,175	State IBank Loan
39- 00- 6039	Interest Expense	157,650	154,175	154,175	150,600	
39- 00- 6041	Annual Loan Charge	14,900	14,575	14,575	14,250	
	Subtotal - Operations Expenses	278,775	278,400	278,400	278,025	
	<i>CAPITAL OUTLAY</i>	0	0	0	0	
	<i>TRANSFERS</i>	0	0	0	0	
<b>TOTAL EXPENDITURES &amp; TRANSFERS:</b>		278,775	278,400	278,400	278,025	
ENDING FUND BALANCE:		250,925	420,000	408,850	566,925	
<b>FUND EQUITY:</b>		250,925	420,000	408,850	566,925	
	Designated for Loan Prepayment in Year 14	169,400	326,400	326,400	483,400	Prepayment Set-aside (year 4 of 14) (2032)
	Undesignated	81,525	93,600	82,450	83,525	Interest earnings
<b>TOTAL FUND EQUITY:</b>		250,925	420,000	408,850	566,925	
<b>LOANS/OBLIGATIONS:</b>						
	Due to IBank Loan	4,857,900	4,748,275	4,748,275	4,635,100	Final payment (2048)
<b>TOTAL LOANS/OBLIGATIONS:</b>		4,857,900	4,748,275	4,748,275	4,635,100	

**CITY OF LA CAÑADA FLINTRIDGE  
FY 2022-23 ANNUAL BUDGET**

PROGRAM	FUND	DEPARTMENT
SEWER IMPROVEMENT FUND 04-1 (Page 1 of 2)	FUND - 41	PUBLIC WORKS

The Sewer Improvement Fund is a City created fund to track revenues and expenditures related to the acquisition and construction of the residential and commercial sewer systems constructed under an assessment district proceeding. Construction was completed in April 2008.

ACCT. NO.	DESCRIPTION	2020-21 ACTUAL	2021-22 ADJ BUDGET	2021-22 ESTIMATE	2022-23 ADOPTED	NOTES/DESCRIPTION
AVAILABLE FUNDS:						
	BEGINNING FUND BALANCE	1,195,000	1,208,550	1,205,825	1,209,850	
41- 00- 4420	Sewer Maintenance Fees 3A	0	0	0	0	
41- 00- 4550	Miscellaneous Income	0	0	0	0	
41- 00- 4610	Interest	10,825	18,125	4,025	4,575	
	Sub-total - Revenues	10,825	18,125	4,025	4,575	
	Transfers In	0	0	0	0	
TOTAL AVAILABLE FUNDS:		1,205,825	1,226,675	1,209,850	1,214,425	

PROGRAM		FUND			DEPARTMENT	
SEWER IMPROVEMENT FUND 04-1 (Page 2 of 2)		FUND - 41			PUBLIC WORKS	
ACCT. NO.	DESCRIPTION	2020-21 ACTUAL	2021-22 ADJ BUDGET	2021-22 ESTIMATE	2022-23 ADOPTED	NOTES/DESCRIPTION
	<i>SALARIES &amp; BENEFITS</i>	0	0	0	0	
	<i>OPERATIONS EXPENSES</i>					
41- 00- 6011	Professional Services (AD 04-1 - 3A)	0	0	0	0	Willdan (3A Admin; City of LA connection rpts)
41- 00- 6074	Capital Construction AD04 1 3B	0	0	0	0	
41- 00- 7113	Sewer Maintenance (SPA 3A)	0	0	0	0	
	Subtotal - Operations Expenses	0	0	0	0	
	<i>CAPITAL OUTLAY</i>					
41- 00- 6074	Capital Construction (AD 04-1 - 3B)	0	0	0	0	
41- 00- 8239	Street Improvements	0	0	0	0	
	Subtotal - Capital Outlay	0	0	0	0	
	<i>TRANSFERS</i>	0	0	0	0	
	<i>TOTAL EXPENDITURES &amp; TRANSFERS:</i>	0	0	0	0	
	ENDING FUND BALANCE:	1,205,825	1,226,675	1,209,850	1,214,425	
FUND EQUITY:		1,205,825	1,226,675	1,209,850	1,214,425	
	Designated for Sewer Maint. (SPA 3A)	0	0	0	0	Moved to Fund 44 in FY 19-20
	Undesignated 04-1 Improvement Fund	1,205,825	1,226,675	1,209,850	1,214,425	
	TOTAL FUND EQUITY:	1,205,825	1,226,675	1,209,850	1,214,425	

**CITY OF LA CAÑADA FLINTRIDGE  
FY 2022-23 ANNUAL BUDGET**

PROGRAM	FUND	DEPARTMENT
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SEWER REDEMPTION FUND 04-1 (Page 1 of 2)

FUND - 42

PUBLIC WORKS

The Sewer Redemption Fund is a City created fund to track revenues and expenditures related to the sewer assessments collected for the residential and commercial sewer systems constructed under an assessment district proceeding.

ACCT. NO.	DESCRIPTION	2020-21 ACTUAL	2021-22 ADJ BUDGET	2021-22 ESTIMATE	2022-23 ADOPTED	NOTES/DESCRIPTION
AVAILABLE FUNDS:						
	BEGINNING FUND BALANCE	0	0	0	0	
42- 00- 4410	Sewer Assess. Fees (AD 04-1)	1,819,925	1,838,875	1,829,625	1,814,125	
42- 00- 4412	Prepayments (AD 04-1)	88,350	0	9,100	0	
42- 00- 4413	Penalties	4,575	4,500	1,825	2,575	
42- 00- 4420	Administrative Fee (AD 04-1)	38,625	37,000	37,825	37,825	\$30/parcel x 1,261 parcels
42- 00- 4610	Interest	2,925	3,150	1,250	3,000	
	Subtotal - Revenues	1,954,400	1,883,525	1,879,625	1,857,525	
	Transfers In	0	0	0	0	
TOTAL AVAILABLE FUNDS:		1,954,400	1,883,525	1,879,625	1,857,525	

PROGRAM		FUND			DEPARTMENT	
SEWER REDEMPTION FUND 04-1 (Page 2 of 2)		FUND - 42			PUBLIC WORKS	
ACCT. NO.	DESCRIPTION	2020-21 ACTUAL	2021-22 ADJ BUDGET	2021-22 ESTIMATE	2022-23 ADOPTED	NOTES/DESCRIPTION
	<i>SALARIES &amp; BENEFITS</i>	0	0	0	0	
	<i>OPERATIONS EXPENSES</i>					
42- 00- 6010	Professional Services (AD 04-1)	16,925	17,000	16,925	17,000	Willdan Financial
	Subtotal - Operations Expenses	16,925	17,000	16,925	17,000	
	<i>CAPITAL OUTLAY</i>	0	0	0	0	
	<i>TRANSFERS</i>					
42- 00- 9201	Reimbursement to General Fund (Operating) (01)	21,700	20,000	20,900	20,825	Admin. Fee revenue less Prof. Srvs expenditures
42- 00- 9243	Transfer Out - SDSF 04-1 (43)	1,915,775	1,846,525	1,841,800	1,819,700	
	Subtotal - Transfers	1,937,475	1,866,525	1,862,700	1,840,525	
	<i>TOTAL EXPENDITURES &amp; TRANSFERS:</i>	1,954,400	1,883,525	1,879,625	1,857,525	
	ENDING FUND BALANCE:	0	0	0	0	
FUND EQUITY:		0	0	0	0	
	Undesignated 04-1 Redemption Fund	0	0	0	0	
TOTAL FUND EQUITY:		0	0	0	0	

**CITY OF LA CAÑADA FLINTRIDGE  
FY 2022-23 ANNUAL BUDGET**

PROGRAM	FUND	DEPARTMENT
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SEWER DEBT SERVICE FUND 04-1 (Page 1 of 2)

FUND - 43

PUBLIC WORKS

The Sewer Debt Service Fund is a City created fund to track revenues and expenditures related to the sewer debts incurred for the residential and commercial sewer systems constructed under an assessment district proceeding.

ACCT. NO.	DESCRIPTION	2020-21 ACTUAL	2021-22 ADJ BUDGET	2021-22 ESTIMATE	2022-23 ADOPTED	NOTES/DESCRIPTION
<i>AVAILABLE FUNDS:</i>						
	BEGINNING FUND BALANCE	7,859,225	8,068,525	8,138,150	8,314,200	
43- 00- 4610	Interest Income	62,550	117,500	33,650	45,600	
	Subtotal - Revenues	62,550	117,500	33,650	45,600	
43- 00- 9142	Transfer in from SRF 04-1 (42)	1,915,775	1,846,525	1,841,800	1,819,700	
<i>TOTAL AVAILABLE FUNDS:</i>		9,837,550	10,032,550	10,013,600	10,179,500	

PROGRAM		FUND			DEPARTMENT	
SEWER DEBT SERVICE FUND 04-1 (Page 2 of 2)		FUND - 43			PUBLIC WORKS	
ACCT. NO.	DESCRIPTION	2020-21 ACTUAL	2021-22 ADJ BUDGET	2021-22 ESTIMATE	2022-23 ADOPTED	NOTES/DESCRIPTION
	<i>SALARIES &amp; BENEFITS</i>	0	0	0	0	
	<i>OPERATIONS EXPENSES</i>					
43- 00- 6010	Professional Services	1,250	1,250	1,250	1,250	BoNY trustee fee
43- 00- 6037	Principal Loan Payment (SRF)	1,415,700	1,448,250	1,448,250	1,481,575	
43- 00- 6039	Interest Expense	159,650	141,250	141,250	122,425	
43- 00- 6041	Loan Service Charge	122,800	108,650	108,650	94,150	
	Subtotal - Operations Expenses	1,699,400	1,699,400	1,699,400	1,699,400	
	<i>CAPITAL OUTLAY</i>	0	0	0	0	
	<i>TRANSFERS</i>	0	0	0	0	
<i>TOTAL EXPENDITURES &amp; TRANSFERS:</i>		1,699,400	1,699,400	1,699,400	1,699,400	
ENDING FUND BALANCE:		8,138,150	8,333,150	8,314,200	8,480,100	
<i>FUND EQUITY:</i>		8,138,150	8,333,150	8,314,200	8,480,100	
	Reserved for future debt service	8,138,150	8,333,150	8,314,200	8,480,100	Set-aside for final payments to SWRCB
<i>TOTAL FUND EQUITY:</i>		8,138,150	8,333,150	8,314,200	8,480,100	
<i>LOANS/OBLIGATIONS:</i>						
	Due to SWRCB (Loan)	10,864,775	9,416,525	9,416,525	7,934,950	Final payment in October 2027 (FY 2027-28)
<i>TOTAL LOANS/OBLIGATIONS:</i>		10,864,775	9,416,525	9,416,525	7,934,950	

**CITY OF LA CAÑADA FLINTRIDGE  
FY 2022-23 ANNUAL BUDGET**

PROGRAM	FUND	DEPARTMENT
SEWER MAINTENANCE FUND 04-1 (Page 1 of 2)	FUND - 44	PUBLIC WORKS

The Sewer Maintenance Fund is a City-created fund to track revenues and expenditures related to the ongoing operations and maintenance costs paid to Crescenta Valley Water District sewer line and the City of Los Angeles for transmission, treatment and disposal of the discharge from Sewer District 3A. These expenditures are in addition to those incurred by the County of Los Angeles Consolidated Sewer Maintenance District who maintains the public sewers in Sewer Project Area (SPA) 3A.

ACCT. NO.	DESCRIPTION	2020-21 ACTUAL	2021-22 ADJ BUDGET	2021-22 ESTIMATE	2022-23 ADOPTED	NOTES/DESCRIPTION
AVAILABLE FUNDS:						
	BEGINNING FUND BALANCE	483,750	575,025	534,175	570,600	Moved to new fund from Fund 41 in FY20
44- 00- 4420	Sewer Maintenance Fees 3A	298,950	281,300	295,175	296,200	
44- 00- 4550	Miscellaneous Income	0	0	0	0	
44- 00- 4610	Interest	4,700	7,875	1,775	2,050	
	Sub-total - Revenues	303,650	289,175	296,950	298,250	
	Transfers In	0	0	0	0	
TOTAL AVAILABLE FUNDS:		787,400	864,200	831,125	868,850	



PROGRAM		FUND			DEPARTMENT	
SEWER MAINTENANCE FUND 04-1 (Page 2 of 2)		FUND - 44			PUBLIC WORKS	
ACCT. NO.	DESCRIPTION	2020-21 ACTUAL	2021-22 ADOPTED	2021-22 ESTIMATE	2022-23 ADOPTED	NOTES/DESCRIPTION
	<i>SALARIES &amp; BENEFITS</i>	0	0	0	0	
	<i>OPERATIONS EXPENSES</i>					
44- 00- 6011	Professional Services (AD 04-1 - 3A)	9,600	8,500	9,950	10,000	Willdan (3A Admin; City of LA connection rpts)
44- 00- 7113	Sewer Maintenance (SPA 3A)	243,625	253,500	250,575	255,525	City of LA (3A fees); ADS (flow monitoring)
	Subtotal - Operations Expenses	253,225	262,000	260,525	265,525	
	<i>TRANSFERS</i>	0	0	0	0	
	<i>TOTAL EXPENDITURES &amp; TRANSFERS:</i>	253,225	262,000	260,525	265,525	
	ENDING FUND BALANCE:	534,175	602,200	570,600	603,325	
FUND EQUITY:		534,175	602,200	570,600	603,325	
	Designated for Sewer Maint. (SPA 3A)	521,821	588,675	556,475	587,150	Cumulative interest
	Undesignated	12,350	13,525	14,125	16,175	
	TOTAL FUND EQUITY:	534,171	602,200	570,600	603,325	

## COMBINED CHANGES IN FUND BALANCE



**COMBINED CHANGES IN FUND BALANCE**

Fund		Estimated Beginning Fund Bal.	Adopted Revenues	Reimburse./ Transfers In	Total Available	Adopted Expend.	Transfers Out / Other Outlays	Total Reductions	Estimated Ending Fund Bal.
01	General Fund	18,529,525	17,868,725	313,625	36,711,875	17,565,200	4,937,150	22,502,350	14,209,525
02	Traffic Safety Fund	0	87,500	0	87,500	0	87,500	87,500	0
03	State Gas Tax	34,425	1,052,675	189,000	1,276,100	745,000	478,200	1,223,200	52,900
04	Bonds & Grants Fund	(90,875)	180,525	0	89,650	47,450	11,700	59,150	30,500
05	T.D.A.	0	19,000	0	19,000	0	19,000	19,000	0
07	Federal Emergency Funds	2,393,300	2,393,275	0	4,786,575	4,786,575	0	4,786,575	0
11	Comm. Dev. Block Grant	0	60,525	0	60,525	60,525	0	60,525	0
18	Measure W	173,750	381,750	0	555,500	151,500	0	151,500	404,000
20	Sanitation	0	7,500	0	7,500	7,500	0	7,500	0
21	Sewer Improv. 98-1	0	0	0	0	0	0	0	0
22	Sewer Redemp. 98-1	0	0	0	0	0	0	0	0
23	Sewer Debt Serv. 98-1	52,825	250	0	53,075	0	0	0	53,075
24	Sewer Improv. 02-1	(995,100)	0	0	(995,100)	0	0	0	(995,100)
25	Sewer Redemp. 02-1	0	0	0	0	0	0	0	0
26	Sewer Debt Serv. 02-1	3,956,350	15,350	0	3,971,700	888,375	0	888,375	3,083,325
27	Measure M	246,025	349,225	0	595,250	0	586,325	586,325	8,925
28	Measure R	681,025	309,000	0	990,025	163,950	824,700	988,650	1,375
29	Proposition C	839,575	412,575	0	1,252,150	207,700	847,700	1,055,400	196,750
30	Proposition A	721,850	496,175	0	1,218,025	657,600	73,125	730,725	487,300
31	Capital Projects Fund	1,694,025	11,579,000	7,728,225	21,001,250	20,590,500	0	20,590,500	410,750
32	Solid Waste	221,625	743,075	0	964,700	199,100	730,875	929,975	34,725
35	SLESF State Grant	0	166,350	41,225	207,575	207,575	0	207,575	0
37	A.Q.M.D. Trust	325,550	27,950	0	353,500	5,000	205,900	210,900	142,600
38	Property Acquisition Fund	307,500	0	450	307,950	307,950	0	307,950	0
39	Civic Center Debt Service Fund	408,850	1,075	435,025	844,950	278,025	0	278,025	566,925
41	Sewer Improv. 04-1	1,209,850	4,575	0	1,214,425	0	0	0	1,214,425
42	Sewer Redemp. 04-1	0	1,857,525	0	1,857,525	17,000	1,840,525	1,857,525	0
43	Sewer Debt Serv. 04-1	8,314,200	45,600	1,819,700	10,179,500	1,699,400	0	1,699,400	8,480,100
44	Sewer Maintenance Fund 04-1	570,600	298,250	0	868,850	265,525	0	265,525	603,325
<b>TOTAL</b>		<b>39,594,875</b>	<b>38,357,450</b>	<b>10,527,250</b>	<b>88,479,575</b>	<b>48,851,450</b>	<b>10,642,700</b>	<b>59,494,150</b>	<b>28,985,425</b>

## APPROPRIATIONS LIMIT



**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF  
LA CAÑADA FLINTRIDGE ADOPTING THE APPROPRIATIONS  
LIMIT FOR FISCAL YEAR 2022-23 AT \$25,857,818**

WHEREAS, on November 7, 1979, the voters of the State of California approved Proposition 4, the addition of Article XIII B to the State Constitution placing various limitations on the appropriations of state and local governments; and,

WHEREAS, Article XIII B provided for establishing fiscal year 1978-79 and the adopted spending appropriation for that year as the base for calculating future years' appropriations limits; and,

WHEREAS, Article XIII B provided for establishing each fiscal year's limit by adjusting the immediately prior year's limit by a factor comprised of the change in local population combined with either the change in California per capita personal income or the change in the U.S. Consumer Price Index, whichever is less; and,

WHEREAS, in June 1990, the voters of the State of California approved Proposition 111 which amended Article XIII B of the California State Constitution to establish the limit originally calculated for fiscal year 1986-87 as a new adjustment base and to change the definition of the cost of living to be either the percentage change in California per capita personal income from the preceding year or the percentage change in the local assessment roll from the preceding year for the jurisdiction due to the addition of local non-residential new construction; and,

WHEREAS, Proposition 111 further modified Article XIII B requirements by making certain capital outlay, debt service, emergency and court ordered expenditures not subject to the limit and by allowing expenditures in excess of one year's limit to be offset by underexpenditures in an immediately following year;

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of La Cañada Flintridge, in accordance with the provisions of Proposition 111, formally elects to use county-wide population changes for Los Angeles County and California per capita income changes rather than U.S. Consumer Price Index changes in determining its Appropriations Limit for FY 2022-23. Be it further resolved that the City Council hereby adopts its Appropriations Limit for FY 2022-23 as \$25,857,818.

PASSED, APPROVED AND ADOPTED THIS 5TH DAY OF JULY, 2022.

\_\_\_\_\_  
Terry Walker, Mayor

ATTEST:

\_\_\_\_\_  
Tania Moreno, City Clerk

State of California                                 )  
County of Los Angeles                                 )                                 ss.  
City of La Cañada Flintridge                                 )

I, Tania Moreno, City Clerk of the City of La Canada Flintridge, California do hereby certify that the foregoing Resolution No. 22 - \_\_ was duly adopted by the City Council of the City of La Canada Flintridge at a Regular Meeting held on the 5th day of July 2022, by the following vote:

AYES:	COUNCILMEMBERS:	None
NOES:	COUNCILMEMBERS:	None
ABSENT:	COUNCILMEMBERS:	None
ABSTAIN:	COUNCILMEMBERS:	None

Dated: July 5, 2022

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Tania Moreno, City Clerk

## APPROPRIATIONS LIMIT TABLE

Year	Appropriations Limit	Change in Per Capita Pers. Income	Change in Population	Multiplier	Expenditures to Limit Margin	Revenues to Limit Margin
1992-93	7,144,032	1.0272	1.0096	1.0371	813,282	3,748,382
1993-94	7,409,076	1.0071	1.0075	1.0147	433,801	3,880,476
1994-95	7,517,989	1.0472	1.0033	1.0506	793,739	3,824,339
1995-96	7,898,399	1.0467	1.0048	1.0517	925,924	4,020,199
1996-97	8,306,746	1.0467	1.0124	1.0597	841,246	4,266,346
1997-98	8,802,659	1.0415	1.0139	1.0559	(370,641)	4,510,684
1998-99	9,294,728	1.0453	1.0166	1.0626	(1,819,747)	4,526,428
1999-00	9,876,578	1.0491	1.0175	1.0675	(3,127,722)	4,951,303
2000-01	10,543,247	1.0782	1.0166	1.0960	(167,853)	5,255,897
2001-02	11,555,399	0.9873	1.0177	1.0047	7,202,049	6,170,299
2002-03	11,609,709	1.0231	1.0166	1.0400	(3,651,241)	6,016,659
2003-04	12,074,097	1.0328	1.0138	1.0470	(15,138,295)	6,724,030
2004-05	12,641,580	1.0684	1.0118	1.0810	(24,207,952)	7,297,148
2005-06	13,463,283	1.0396	1.0078	1.0477	(22,636,893)	7,183,182
2006-07	14,105,482	1.0442	1.0072	1.0517	(21,760,090)	6,988,310
2007-08	14,834,735	1.0429	1.0086	1.0518	(15,081,226)	7,294,949
2008-09	15,603,174	1.0062	1.0090	1.0153	(6,428,397)	8,066,653
2009-10	15,841,903	0.9746	1.0058	0.9803	(5,742,608)	7,130,067
2010-11	15,529,817	1.0251	1.0020	1.0272	(6,884,447)	7,613,928
2011-12	15,952,228	1.0377	1.0038	1.0416	(4,411,109)	7,895,466
2012-13	16,615,841	1.0512	1.0069	1.0585	(5,403,057)	8,663,343
2013-14	17,587,868	0.9977	1.0078	1.0055	(4,699,574)	8,380,126
2014-15	17,684,601	1.0382	1.0082	1.0467	(3,965,353)	8,701,672
2015-16	18,510,472	1.0537	1.0085	1.0627	(4,220,371)	9,240,679
2016-17	19,671,079	1.0369	0.9996	1.0365	(3,502,377)	9,958,673
2017-18	20,389,073	1.0367	1.0022	1.0390	(7,848,078)	10,189,722
2018-19	21,184,247	1.0385	0.9990	1.0375	(8,014,469)	10,323,326
2019-20	21,978,656	1.0373	0.9989	1.0362	(9,447,592)	10,323,326
2020-21	22,774,283	1.0573	1.0089	1.0667	(18,166,547)	11,954,153
2021-22	24,293,328	1.0755	0.9897	1.0644	(22,993,632)	12,505,568
2022-23	25,857,818					

Formula: Old Appropriation Limit x Multiplier (i.e. Change in Per Capita Personal Income x Change in Population)

To determine "Change in Population", use L.A. County Rate + 100 divided by 100

## REVENUES/EXPENDITURES TO APPROPRIATIONS LIMIT MARGIN FY 2022-23

**Proceeds of Taxes (Revenue Subject to Limit)**

Sales Tax	3,161,675
Real Property Transfer Tax	457,500
Property Tax *	6,382,525
Property Tax (In-Lieu)	2,975,375
Business License Fees	166,000
Vehicle License Fees	18,150
Off-Highway Vehicle	0
Interest Earnings**	191,025
<b>Total</b>	<b>13,352,250</b>

## Revenues to Appropriation Limit Margin:

25,857,818
- 13,352,250
<u>12,505,568</u>

## Expenditures to Appropriation Limit Margin:

25,857,818
- 48,851,450 **
<u>(22,993,632)</u>

\* Includes \$7,500 allocated to Sanitation Fund

\*\* From FY budget (total expenditures)

**Non-Proceeds of Taxes (Revenue Not Subject to Limit)**

Franchise Fees	708,000
Municipal Code Fines	22,750
Tree Ordinance	20,025
Parking Fines	25,750
Administrative Penalties/STAR Reimb.	18,300
California Department of Justice Grant	62,525
Film Permit Fees	27,075
Zoning Fees	305,150
Engineering Review Fee	15,200
Environmental Assessment	9,075
Use of Fields	2,675
Lantern Auditorium	122,800
Service Charges/Tobacco Lic. Fee/DAE Fee	4,600
Computer Innovation & Tracking Fee	140,325
General Plan Maintenance Fee	39,075
Bldg. Permit/Plan Check	2,575,250
Specific Plan/Decal/Placard/Charging Fees	35,200
Public Works Permits Fees	118,200
Industrial Waste Permit Fees	15,000
Miscellaneous Revenue/Donations	13,075
Public Works Reimbursements	1,500
Lighting Reimbursement	14,725
Cerro Negro/Parking Lot Lease	6,000
Rental Income	221,700
Traffic Safety (Vehicle Code Fines)	87,500
Gas Tax & Proposition 42 and Interest	1,052,675
Bonds & Grants Fund and Interest	180,525
TDA SB 821 and Interest	19,000
CDBG	60,525
Federal Emergency Funds	2,393,275
Measure W and Interest	381,750
Sewer Improvement Funds (All)	4,575
Sewer Redemption Funds (All)	1,857,525
Sewer Debt Service Funds (All)	61,200
Sewer Maint. Fund (04-1)	298,250
Measure R and Interest	309,000
Proposition C and Interest	412,575
Proposition A and Interest	496,175
Capital Projects Revenue	11,579,000
Solid Waste Fund (Waste Hauler Permit Fee)	743,075
Measure M and Interest	349,225
SLESF	166,350
Civic Center Debt Service Fund	1,075
AQMD AB 2766/Interest	27,950
<b>Total</b>	<b>25,005,200</b>



## **BUDGET REFERENCE MATERIAL**



Resolution No. 22-\_\_

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF  
LA CAÑADA FLINTRIDGE ADOPTING THE ANNUAL BUDGET  
AND FINANCIAL PLAN FOR FISCAL YEAR 2022-23**

WHEREAS, the City Council of the City of La Cañada Flintridge is desirous of establishing an Annual Budget and Financial Plan for fiscal year 2022-23; and,

WHEREAS, the City Council of the City of La Cañada Flintridge has reviewed and considered budget documentation and has received input from the City's Commissions, citizens, staff and interested individuals;

NOW, THEREFORE, the City Council of the City of La Cañada Flintridge does hereby find, determine and resolve as follows:

1. The Fiscal Year 2022-23 Annual Budget & Financial Plan is hereby adopted, attached hereto, and made a part hereof;
2. The City Manager is hereby authorized to make expenditures in accordance with the FY 2022-23 Annual Budget & Financial Plan as adopted with the exception of those expenditures which require City Council approval in accordance with the ordinances and regulations of the City. Such approval shall be secured as prescribed.

PASSED, APPROVED AND ADOPTED THIS 5TH DAY OF JULY, 2022.

\_\_\_\_\_  
Terry Walker, Mayor

ATTEST:

\_\_\_\_\_  
Tania Moreno, City Clerk

## GLOSSARY OF BUDGET TERMS

ALLOCATE:	To divide a lump-sum appropriation, which is designated for expenditure, by specific organization units and/or specific purposes, activities, or objects.
ANNUAL BUDGET:	A budget applicable to a single fiscal year.
APPROPRIATION:	An authorization made by the City Council which permits the City to incur obligations and to make expenditures of resources.
AUDIT:	Prepared by an independent Certified Public Accountant (CPA), the primary objective of an audit is to determine if the City's financial statements present fairly the City's financial position and results of operations in conformity with generally accepted accounting principles. In conjunction with their performance of an audit, it is customary for an independent auditor to issue a Management Letter stating the adequacy of the City's internal controls, as well as recommending improvements to the City's financial management practices.
BUDGET:	A financial plan for a specified period of time that matches planned revenues and expenditures to municipal services.
BUDGET CALENDAR:	A schedule of key dates which the City follows in the preparation, adoption and administration of the annual budget.
BUDGET DETAIL:	Support information and notes which describe in detail the purpose for specific budget line items and the allocation of funds.
BUDGET MESSAGE:	Included in the opening section of the budget, the budget message provides the City Council and the public with a general summary of the most important aspects of the budget, changes from the previous fiscal years, and the views and recommendations of the City Manager.
CJPIA:	California Joint Powers Authority
CAPITAL IMPROVEMENT PLAN:	A five-year plan to provide for the maintenance or replacement of existing public facilities and assets, and for the construction or acquisition of new ones.
CONTINGENCY:	An appropriation of funds to cover unforeseen events that occur during the fiscal year, such as disaster emergencies, federal and/or state mandates, shortfall in revenues, or other unanticipated events.

## GLOSSARY OF BUDGET TERMS (continued)

CONTRACT SERVICES:	Services rendered to the City by private firms, individuals or other governmental agencies. Examples include law enforcement, legal services, animal control, traffic engineering, traffic signal maintenance, road maintenance, tree trimming, building inspection, recycling collection, custodial services, etc.
DEPARTMENT:	A major organizational unit of the City which has been assigned overall management responsibility for an operation or a group of related operations within a functional area.
DESIGNATED FUND BALANCE:	A portion of unreserved fund balance designated for a specific future use.
ENCUMBRANCE:	The legal commitment of appropriated funds to purchase an item or service. To encumber funds means to set aside or commit funds for a future expenditure.
EXPENDITURE:	The outflow of funds paid, or to be paid, for an asset obtained or goods and services acquired, regardless of when the expense is actually paid. This term applies to all funds. An encumbrance is not an expenditure; an encumbrance reserves funds to be expended.
FEE FOR SERVICES:	Charges paid to the City by users of a service to help defray the costs of providing that service.
FISCAL YEAR:	The beginning and ending period for recording financial transactions. The City has specified July 1 through June 30 as its fiscal year.
FIXED ASSETS:	Assets of long-term nature, such as: land, buildings, machinery, furniture, or other equipment. The City has defined such assets as those with an expected life in excess of one year and an acquisition cost in excess of \$10,000.
FRANCHISE FEE:	A fee charged for the privilege of using public rights-of-way and property within the City for public or private purposes. The City currently assesses franchise fees on cable television and utility companies.
FUND:	An accounting entity that records all financial transactions for specific activities or governmental functions. The generic fund types used by the City are: General, Traffic Safety, State Gas Tax, Bonds & Grants, T.D.A., Gas Tax, Sanitation/Sewer, Debt Service, Prop. C, Prop. A, Property Acquisition, Solid Waste, Capital Projects, SLESF, LLEBG, and AQMD Trust.
FUND BALANCE:	The excess of current assets over current liabilities and the cumulative effect of revenues and other financing sources over expenditures and other financing uses.

## GLOSSARY OF BUDGET TERMS (continued)

GENERAL FUND:	The primary operating fund of the City, all revenues that are not allocated by law or contractual agreement to a specific fund are accounted for in the general fund. With the exception of subvention or grant revenues restricted for specific uses, general fund resources can be utilized for any legitimate governmental purpose.
GOAL:	A statement of broad direction, purpose or intent.
INFRASTRUCTURE:	The physical assets of the City, i.e. streets, sidewalks, gutters, sewers, public buildings, bridges, parks, traffic signals, street signs, etc., and the support structures within a development.
INVESTMENT REVENUE:	Revenue received as interest from the investment of funds not immediately required to meet cash disbursement obligations.
KEY OBJECTIVE:	A statement of specific direction, purpose or intent based on the needs of the community and the goals established for a specific program.
LINE-ITEM BUDGET:	A budget that lists detailed expenditure categories (salaries, materials, telephone charges, travel, etc.) separately, along with the amount budgeted for each specified category (Personnel, Operations, Capital).
MUNICIPAL:	In its broadest sense, an adjective which denotes the state and all subordinate units of government. In a more restricted sense, an adjective which denotes a city or village as opposed to other forms of local government.
OPERATING BUDGET:	The portion of the budget which pertains to the daily operations of providing basic governmental services. The program budgets contained within the Annual Budget form the operational budget.
POLICY:	A direction that must be followed in order to advance toward a goal. The direction can be a course of action or guiding principle.
PROGRAM:	A grouping of activities organized to accomplish basic goals and objectives.
PROGRAM BUDGET:	A budget that focuses upon the goals and objectives of an agency or jurisdiction rather than upon its organizational budget units or object classes of expenditure.
PROPERTY TAX:	A statutory limited tax levy which may be imposed for any purpose.

## GLOSSARY OF BUDGET TERMS (continued)

RESERVE:	That portion of a fund's balance designated and/or legally restricted for a specific purpose and is, therefore, not available for general appropriation.
REVENUE:	Funds that the City receives as income. It includes such items as tax payments, fees from various services, receipts from other governments, fines, forfeitures, grants, shared income, and interest earnings.
RISK MANAGEMENT:	An organized attempt to protect assets, in the most cost-effective manner, against accidental loss.
SALES TAX:	A tax on the purchase of goods and services. The current Los Angeles County sales tax rate is 9.5%.
SPECIAL ASSESSMENT:	A compulsory levy made against certain properties to defray part or all of the costs of a specific improvement or service deemed to primarily benefit those parties.
SPECIAL REVENUE FUNDS:	Proceeds from specific revenue sources (other than trusts or major capital projects) that are legally restricted for specific purposes.
SUBVENTIONS:	Revenues collected by the State (or other level of government) which are allocated to a City on a formula basis. The major subventions received by the City from the State of California and County of Los Angeles include: sales tax, no/low property tax cities allocation, vehicle license fees, gas tax, and cigarette tax.
TRUST AND AGENCY FUNDS:	Also known as Fiduciary Fund Types, these funds are used to account for assets held by the City in a trustee capacity or as an agent for private individuals, organizations or other governmental agencies.
USER FEES:	The payment of a fee for direct receipt of service by the party benefiting from the service.
WORKING CAPITAL:	The difference between current assets and current liabilities.

## DESCRIPTION OF REVENUE SOURCES

SALES TAX:	Sales tax is levied on all tangible retail goods sold within the City of La Cañada Flintridge. A 9.50% tax is levied at the site where the sale is made with one percent remitted back to the City by the State.
FRANCHISE FEES:	A franchise fee is charged for the privilege of using public rights-of-way and property within the City for public or private purposes.
REAL PROPERTY TRANSFER TAX:	Collected by the County Auditor-Controller, it is based on the value of property sold or otherwise changed in title. The rate is proscribed by the State Revenue & Taxation Code.
PROPERTY TAX:	Property Tax is collected by the County Auditor-Controller and is based on the full value of property as determined by the County Assessor's Office. The City of La Cañada Flintridge, upon incorporation, elected to become a "no property tax city," thus, does not assess a local property tax. As part of an equity distribution of property tax monies collected by the County, the City shares a small percentage of the County's property tax assessment.
BUSINESS LICENSE FEES:	Fees collected by the City based on the type of business and number of employees. A home occupation permit is also required for residents who conduct businesses out of their homes.
FINES & FORFEITURES:	Fines and forfeitures are remitted to the City from the Los Angeles County court system for legal violations (vehicle, municipal, and other code violations) which occur in the City.
REVENUE FROM OTHER AGENCIES:	Monies collected and/or received by other governmental agencies and remitted to the City. The State and MTA collect and return the appropriate amounts of certain fees according to formulas established by law. The most significant of these fees include the Proposition A and C and Vehicle License Fees. The Pasadena Humane Society collects and remits animal registration license fees. The La Canada Unified School District reimburses the City for their proportionate share of the S.T.A.R. Program costs.
CHARGES FOR CURRENT SERVICES:	These charges are directly assessed to individuals for specific services rendered by the City. They include: charges to process or issue building permits; costs to conduct engineering and plan reviews of building projects; fees associated with filing subdivisions, zone change requests and environmental assessments; reimbursement of costs for photocopies and supplies; and fees for the privilege of using public property in motion picture, still photography, radio broadcasting or television production.
SPECIAL FUND REVENUES:	Monies which are received by the City which have a specific purpose and/or are restricted as to how they may be expended.

## **FIVE YEAR CAPITAL IMPROVEMENT PROGRAM**





**FIVE-YEAR CAPITAL IMPROVEMENT PROJECT (CIP) PLAN**

<b>FUND SOURCE</b>	<b>PROJECT DESCRIPTION/ TOTAL PROJECT COST</b>	<b>PHASE</b>	<b>Special Funds 2022-23</b>	<b>General Fund 2022-23</b>	<b>2023-24</b>	<b>2024-25</b>	<b>2025-26</b>	<b>2026-27</b>	<b>Est. Project Total (All Yrs.)</b>
1	Foothill Link Bikeway & Pedestrian Greenbelt	PY Costs							1,734,775
AQMD	\$ 215,875	Design	0	0	0	0	0	0	0
STP-L	\$ 46,000	Constr. Engineering	0	0	0	0	0	0	0
Measure M - LR	\$ 17,000	Construction	1,962,950	0	0	0	0	0	1,962,950
Measure M - Subreg.	\$ 953,925								
Prop A	\$ 21,400								
Prop C	\$ 562,150								
LACMTA Exchange	\$ 75,000								
Measure R	\$ 440,875								
CMAQ	\$ 1,365,500								
	Sub-total		1,962,950	0	0	0	0	0	3,697,725
2	Memorial Park Monument Sign	PY Costs							0
GF Operating	\$ 8,450	Design	0	0	0	0	0	0	0
GF Reserves	\$ 10,375	Construction	0	18,825	0	0	0	0	18,825
	Sub-total		0	18,825	0	0	0	0	18,825
3	Seco Creek Trail Upgrade	PY Costs							75,100
GF Reserves	\$ 155,000	Construction	0	109,050	0	0	0	0	109,050
GF Operating	\$ 29,150								
	Sub-total		0	109,050	0	0	0	0	184,150
4	Soundwalls (Phase 2)	PY Costs							750,075
Measure R - Subreg.	\$ 2,150,000	Design	0	0	0	0	0	0	0
Measure M - LR	\$ 586,325	R of Way	0	0	0	0	0	0	0
		Construction	1,986,250	0	0	0	0	0	1,986,250
	Sub-total		1,986,250	0	0	0	0	0	2,736,325
5	Olberz Park Gazebo	PY Costs							72,800
Nondesig GF	\$ 8,425	Design	0	0	0	0	0	0	0
GF Reserves	\$ -	Construction	0	405,625	0	0	0	0	405,625
GF Reserves	\$ 470,000								
	Sub-total		0	405,625	0	0	0	0	478,425
	Misc. Bridge Repairs	PY Costs							0
GF Reserves	\$ 186,000	Construction	14,050	186,000	0	0	0	0	200,050
Solid Waste	\$ 14,050								
	Sub-total		14,050	186,000	0	0	0	0	200,050
	Soundwalls (Phase 3)	PY Costs							4,968,575
Measure R - Subreg.	\$ 3,712,000	Design	0	0	0	0	0	0	0
Measure R - LR	\$ 433,950	Construction	7,355,400	0	109,975	0	0	0	7,465,375
SBI Local Partnership Prog	\$ 5,000,000								
MTA (CFP)	\$ 3,288,000								
	Sub-total		7,355,400	0	109,975	0	0	0	12,433,950
	Foothill Blvd Traffic Signal Impv	PY Costs							137,425
HSIP(Cycle 9)	\$ 458,700	Design	0	0	0	0	0	0	0
Prop C	\$ 8,600	Construction	329,875	0	0	0	0	0	329,875
	Sub-total		329,875	0	0	0	0	0	467,300

**FIVE-YEAR CAPITAL IMPROVEMENT PROJECT (CIP) PLAN**

<b>FUND SOURCE</b>	<b>PROJECT DESCRIPTION/ TOTAL PROJECT COST</b>	<b>PHASE</b>	<b>Special Funds 2022-23</b>	<b>General Fund 2022-23</b>	<b>2023-24</b>	<b>2024-25</b>	<b>2025-26</b>	<b>2026-27</b>	<b>Est. Project Total (All Yrs.)</b>
GF Reserves	Sister City Friendship Trail \$ 300,000	PY Costs							130,475
GF Operating	\$ 90,000	Design	0	0	0	0	0	0	0
Solid Waste	\$ 35,000	Construction	0	294,525	0	0	0	0	294,525
		Sub-total	0	294,525	0	0	0	0	425,000
Prop C	Oakwood Traffic Signal Upgrade \$ 99,550	PY Costs							0
HIP	\$ 93,850	Design/Construction	250,000	0	0	0	0	0	250,000
STPL	\$ 56,600								
		Sub-total	250,000	0	0	0	0	0	250,000
Prop C	Foothill Daleridge Signal \$ 90,750	PY Costs							0
		Study/Plans	90,750	0	0	0	0	0	90,750
		Sub-total	90,750	0	0	0	0	0	90,750
	Soundwalls (Phase 4)	PY Costs							1,400,000
State Funds	\$ 5,500,000	Design	960,000	0	0	0	0	0	960,000
SB1 LLP	\$ 5,500,000	Construction	8,640,000	0	0	0	0	0	8,640,000
		Sub-total	9,600,000	0	0	0	0	0	11,000,000
GF Reserves	Padres Trail Desilting Basin \$ 25,000	PY Costs							0
		Construction	0	25,000	0	0	0	0	25,000
		Sub-total	0	25,000	0	0	0	0	25,000
GF Reserves	Milmada Dr. Traffic Study \$ 85,000	PY Costs							0
		Study	0	85,000	0	0	0	0	85,000
		Sub-total	0	85,000	0	0	0	0	85,000
GF Reserves	Hillard (Foothill to Fairmont) \$ 50,000	PY Costs							10,000
		Study	0	40,000	0	0	0	0	40,000
		Sub-total	0	40,000	0	0	0	0	50,000
GF Reserves	Sewer Feasibility Study Districts 7A,7B, and 7C \$ 100,000	PY Costs							0
		Study	0	100,000	0	0	0	0	100,000
		Sub-total	0	100,000	0	0	0	0	100,000
STPL	Verdugo & Descanso Signal Upgrade \$ 300,000	PY Costs							0
		Construction	300,000	0	0	0	0	0	300,000
		Sub-total	300,000	0	0	0	0	0	300,000
SMMC	Flint Canyon Trail \$ 500,000	PY Costs							0
		Construction	500,000	0	0	0	0	0	500,000
		Sub-total	500,000	0	0	0	0	0	500,000

**FIVE-YEAR CAPITAL IMPROVEMENT PROJECT (CIP) PLAN**

<b>FUND SOURCE</b>	<b>PROJECT DESCRIPTION/ TOTAL PROJECT COST</b>	<b>PHASE</b>	<b>Special Funds 2022-23</b>	<b>General Fund 2022-23</b>	<b>2023-24</b>	<b>2024-25</b>	<b>2025-26</b>	<b>2026-27</b>	<b>Est. Project Total (All Yrs.)</b>
GF Operating	Citywide Street Resurfacing (ongoing)	PY Costs							0
GF Reserves	\$ -	Construction	1,027,000	0	1,500,000	1,500,000	1,500,000	1,500,000	7,027,000
Solid Waste	\$ 400,000								
Measure R - LR	\$ 149,000								
SBI	\$ 478,000								
	Sub-total		1,027,000	0	1,500,000	1,500,000	1,500,000	1,500,000	7,027,000
GF Reserves	Misc. Concrete Repairs (ongoing)	PY Costs							0
TDA	\$ 131,000	Construction	19,000	131,000	150,000	150,000	150,000	150,000	750,000
	\$ 19,000								
	Sub-total		19,000	131,000	150,000	150,000	150,000	150,000	750,000
GF Reserves	Misc. Storm Drain Repairs	PY Costs							0
	\$ 50,000	Construction	0	50,000					50,000
	Sub-total		0	50,000	0	0	0	0	50,000
GF Reserves	Knight Way Sinkhole	PY Costs							0
	\$ 100,000	Construction	0	100,000					100,000
	Sub-total		0	100,000	0	0	0	0	100,000
GF Reserves	Landscape Medians (Foothill Blvd Link Project)	PY Costs							0
	\$ 200,000	Construction	0	200,000					200,000
	Sub-total		0	200,000	0	0	0	0	200,000
GF Reserves	Foothill Blvd. Dip	PY Costs							0
	\$ 3,500,000	Construction	0	3,500,000					3,500,000
	Sub-total		0	3,500,000	0	0	0	0	3,500,000
Prop C	Foothill Blvd./Verdugo/La Canada Traffic Signal	PY Costs							0
Measure R - LR	\$ 350,000	Construction	450,000	0					450,000
	\$ 100,000								
	Sub-total		450,000	0	0	0	0	0	450,000
Measure R - LR	Active Transportation Master Plan	PY Costs							0
	\$ 80,000	Study	80,000	0	0	0	0	0	80,000
	Sub-total		80,000	0	0	0	0	0	80,000
Proceeds from Loan	City Hall Window Replacement	PY Costs							0
	\$ 250,000	Design/Construction	250,000	0	0	0	0	0	250,000
	Sub-total		250,000	0	0	0	0	0	250,000

**FIVE-YEAR CAPITAL IMPROVEMENT PROJECT (CIP) PLAN**

<b>FUND SOURCE</b>	<b>PROJECT DESCRIPTION/ TOTAL PROJECT COST</b>	<b>PHASE</b>	<b>Special Funds 2022-23</b>	<b>General Fund 2022-23</b>	<b>2023-24</b>	<b>2024-25</b>	<b>2025-26</b>	<b>2026-27</b>	<b>Est. Project Total (All Yrs.)</b>
ARPA Prop C	Midblock Beacons Upgrades	PY Costs							0
	\$ 1,200,000	Construction	1,220,000	0	0	0	0	0	1,220,000
	\$ 20,000	Sub-total	1,220,000	0	0	0	0	0	1,220,000
Prop C	Video Signal Upgrade( Camera Signal Detection System	PY Costs							0
	\$ 150,000	Design/Construct	150,000	0	0	0	0	0	150,000
		Sub-total	150,000	0	0	0	0	0	150,000
Prop C	Foothill Rock Slide (Rosebank/LC Plaza)	PY Costs							0
	\$ 5,000	Study	5,000	0	0	0	0	0	5,000
		Sub-total	5,000	0	0	0	0	0	5,000
ARPA	Sewer Project Study	PY Costs							0
	\$ 1,500,000	Study	1,500,000	0	0	0	0	0	1,500,000
		Sub-total	1,500,000	0	0	0	0	0	1,500,000
ARPA	Asset Management Plan	PY Costs							0
	\$ 675,000	Study	675,000	0	0	0	0	0	675,000
		Sub-total	675,000	0	0	0	0	0	675,000
ARPA	Community Center Accessibility & Improvements	PY Costs							0
	\$ 500,000	Construction	500,000	0	0	0	0	0	500,000
		Sub-total	500,000	0	0	0	0	0	500,000
ARPA	T-Intersection Improvement (Foothill Blvd @ ACH)	PY Costs							0
	\$ 250,000	Construction	250,000	0	0	0	0	0	250,000
		Sub-total	250,000	0	0	0	0	0	250,000
ARPA	Back-Up Power for Traffic Signals & Major Intersect.	PY Costs							0
	\$ 200,000	Construction	200,000	0	0	0	0	0	200,000
		Sub-total	200,000	0	0	0	0	0	200,000
ARPA	Climate Action Plan Implementation	PY Costs							0
	\$ 200,000	Programs	200,000	0	0	0	0	0	200,000
		Sub-total	200,000	0	0	0	0	0	200,000
ARPA	School District LED Lighting Retrofit	PY Costs							0
	\$ 176,575	Construction	176,575	0	0	0	0	0	176,575
		Sub-total	176,575	0	0	0	0	0	176,575
ARPA	Safety Lighting - Lanterman Auditorium Driveway	PY Costs							0
	\$ 25,000	Construction	25,000	0	0	0	0	0	25,000
		Sub-total	25,000	0	0	0	0	0	25,000
HSIP	Citywide Pedestrian Crossing Upgrade	PY Costs							0
	\$ 250,000	Design			0	0	0	0	0
		Construction	250,000	0	0	0	0	0	250,000
		Sub-total	250,000	0	0	0	0	0	250,000

**FIVE-YEAR CAPITAL IMPROVEMENT PROJECT (CIP) PLAN**

FUND SOURCE	PROJECT DESCRIPTION/ TOTAL PROJECT COST	PHASE	Special Funds 2022-23	General Fund 2022-23	2023-24	2024-25	2025-26	2026-27	Est. Project Total (All Yrs.)
GF Operating	Misc. Guardrail Repairs \$ 200,000	PY Costs	0	0					0
		Design			50,000	0	0	0	50,000
		Construction	0	0	150,000	0	0	0	150,000
		Sub-total	0	0	200,000	0	0	0	200,000
GF Reserves	Emergency Vehicle Signal Pre-emption [May be part of County project.] \$ 200,000	PY Costs							0
		Design	0	0	40,000	0	0	0	40,000
		Construction	0	0	160,000	0	0	0	160,000
		Sub-total	0	0	200,000	0	0	0	200,000
Prop C	Foothill Blvd Storm Drain Debris Basin \$ 150,000	PY Costs							0
		Design/Construction	0	0	150,000	0	0	0	150,000
		Sub-total	0	0	150,000	0	0	0	150,000
GF Reserves	Rockridge Terrace Open Space Beautification \$ 140,000	PY Costs							0
		Design	0	0	15,000	0	0	0	15,000
		Construction	0	0	0	125,000	0	0	125,000
		Sub-total	0	0	15,000	125,000	0	0	140,000
GF Reserves	Rockridge Terrace to YMCA Trail \$ 50,000	PY Costs							0
		Design	0	0	15,000	0	0	0	15,000
		Construction	0	0	0	35,000	0	0	35,000
		Sub-total	0	0	15,000	35,000	0	0	50,000
GF Reserves	Downtown Pedestrian 4,740,000	PY Costs							0
		Design	0		350,000	0	0	0	350,000
		Construction	0	0	0	4,390,000	0	0	4,390,000
		Sub-total	0	0	350,000	4,390,000	0	0	4,740,000
TBD	Olberz Park Lighting Streetscape \$ -	PY Costs							0
		Design	0	0	0	0	0	0	0
		Construction	0	0	0	0	0	0	0
		Sub-total	0	0	0	0	0	0	0
TOTAL			\$ 29,366,850	\$ 5,245,025	\$ 2,689,975	\$ 6,200,000	\$ 1,650,000	\$ 1,650,000	\$ 56,081,075
TOTAL FY 2022-23 (ALL FUNDS)			\$ 34,611,875						