

FY 2021-22 Annual Budget & Financial Plan

La Cañada Flintridge, California

CITY OF LA CAÑADA FLINTRIDGE
ANNUAL BUDGET & FINANCIAL PLAN
FISCAL YEAR 2021-22

TERRY WALKER, MAYOR

KEITH EICH, MAYOR PRO TEM

RICHARD B. GUNTER III, COUNCILMEMBER

JONATHAN C. CURTIS, COUNCILMEMBER

MICHAEL T. DAVITT, COUNCILMEMBER

SUBMITTED BY

MARK R. ALEXANDER, CITY MANAGER

July 20,2021

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INTRODUCTION



BUDGET MESSAGE

DATE: July 20, 2021
TO: Honorable Mayor & Members of the City Council
FROM: Mark R. Alexander, City Manager 

I am pleased to present the Fiscal Year 2021-22 Annual Budget & Financial Plan for the City Council's adoption. This Annual Budget reflects and incorporates all of the changes, additions and amendments to the Preliminary Budget that the City Council considered and adopted during the three days of budget hearings held in June. As is typical, this Annual Budget incorporates a conservative approach toward financial planning for the year ahead, especially given the continuing uncertainties and impacts of the COVID-19 pandemic and despite the welcomed indications that we have begun to move out of the current public health crisis.

OVERALL - Despite the impacts of the COVID-19 pandemic on the local economy, the City remains in a secure financial position given its conservative budgeting and spending approach and its maintenance of healthy reserves. A strong housing market and the introduction of a major retailer in recent years also helped curb the impact of lagging sales tax when businesses were forced to close. The City's 2019 move to online permitting allowed most City operations to continue unabated. With the 2019 move into a new City Hall (which allowed City employees to continue to operate in a socially distanced environment), the City was able to continue to provide services and assistance to our residents. The approach that the City took in funding a portion of the acquisition and remodel costs, and financing the other portion, allowed the City to maintain strong liquidity to address emergent concerns, as needed. Fortunately, the City had to only slightly alter operations during the shut-down. Revenue decreases were cushioned somewhat by certain project deferrals; previous technology enhancements helped improve efficiencies; and reduced demand for certain services during the "Stay at Home" orders helped adjust for revenue losses. Overall, the City performed very well.

REVENUES - Revenues for FY 2021-22 are projected to come in slightly better than estimated FY 2020-21 revenues, at \$16,859,525 (+\$266,725). However, this is significantly higher than FY 2020-21 budgeted revenues (anticipated during the height of COVID) by more than \$1.28M (or 8.2% higher). A combination of conservative forecasting and higher than anticipated property taxes (+\$225,800) and sales taxes (+\$157,100,) during the prior fiscal year, accounts for the increased revenue projection for this year. Most revenue sources are expected to do better given the re-opening of the State economy and the improving pandemic conditions as more Californians become vaccinated.

EXPENDITURES - Total General Fund expenditures for FY 2021-22 are projected at \$16,241,425. This represents a 6.2% (or \$953,600) increase over the prior year's budget and a \$2.1M increase over the prior year's estimated expenditures. Again, with the re-opening of the State, this is indicative of many of the programs and/or services that were suspended or deferred in FY 2020-21 under the COVID-19 health orders and, hopefully, an indication of a return to "normalcy" as the City carries out its regular business delivery.

PERSONNEL - Total personnel costs for FY 2020-21 are presented at \$5,208,000. This amount does not yet incorporate any agreed upon salaries and benefits compensation as the City negotiates the next Memorandum of Understanding (MOU) with the Employees' Association. However, a "placeholder" of \$75,000 was approved by the City Council to assist those costs once they are agreed upon. Total personnel costs represent 32% of the total expenditures and is consistent with prior year's levels and costs incurred by other contracting cities.

CAPITAL PROJECTS - Over \$2.7M in very much needed new capital projects have been included in this Budget based on approvals by the City Council of the various Council Consideration Items presented for consideration. This necessitated a draw from Reserves of approximately \$1.5M which, arguably, is what Reserves are intended for.

I am pleased to present the FY 2021-22 Annual Budget & Financial Plan for the City Council's adoption.

BUDGET PHILOSOPHY AND OPERATING GUIDELINES

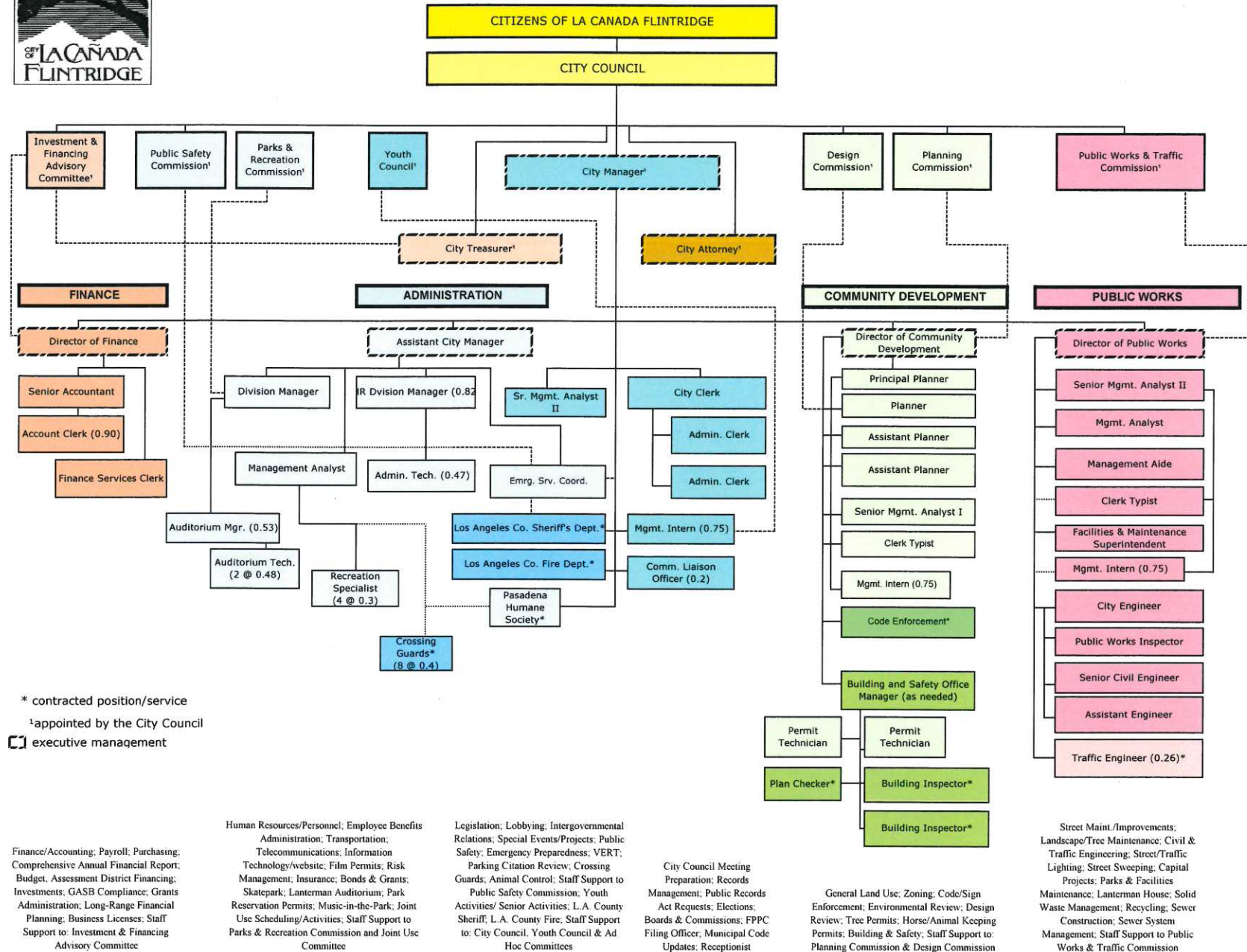
1. The City of La Cañada Flintridge Annual Budget & Financial Plan is designed to serve four major purposes:
 - to define policies in compliance with legal requirements for General Law cities in the State of California, including generally accepted financial reporting requirements, audit standards and fiscal directions of the City Council;
 - to be utilized as an operations guide for staff in the management and control of financial resources;
 - to present the City's financial plan for the ensuing fiscal year, itemizing projected revenues and estimated expenditures for the various funds;
 - to communicate and facilitate an understanding of the operations and costs of providing various City services to our residents.
2. The budget is constructed by program and reflects expenditures related to the provision of that program or service.
3. Program budgets are originated within each Department.
4. Where applicable, the Department Head assigns priorities to projects and activities in preparing program budgets.
5. Department Heads are responsible for operating within their adopted budget amounts as recommended by the City Manager and authorized by the City Council.
6. The City Council has the legal authority to amend the budget at any time during the fiscal year. The City Manager has the authority to make administrative adjustments to the budget as long as those changes will neither have a significant policy impact, affect departmental budget amounts nor affect year-end fund balances.
7. Fund balances will be maintained at levels which will protect the City from future uncertainties.

ORGANIZATION CHART





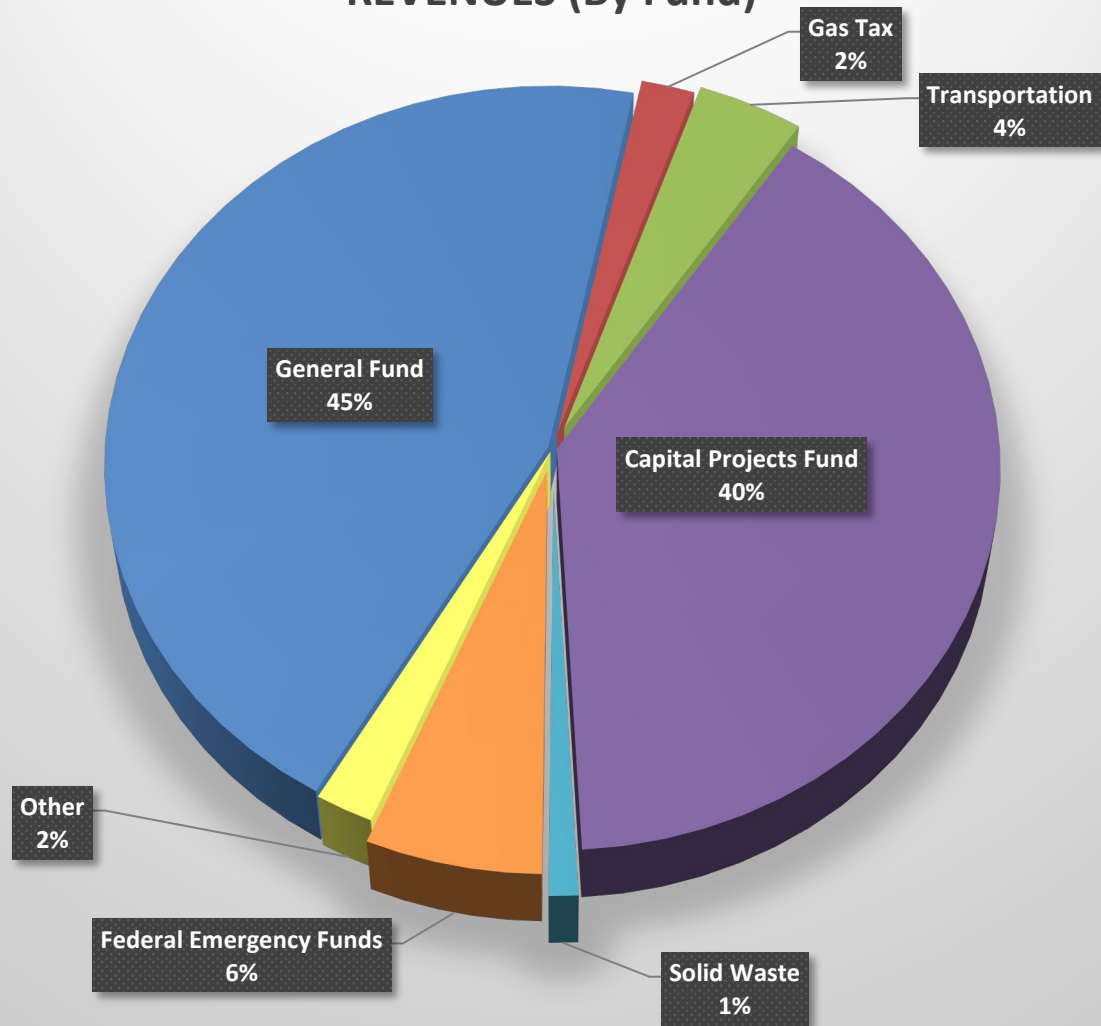
ORGANIZATION CHART



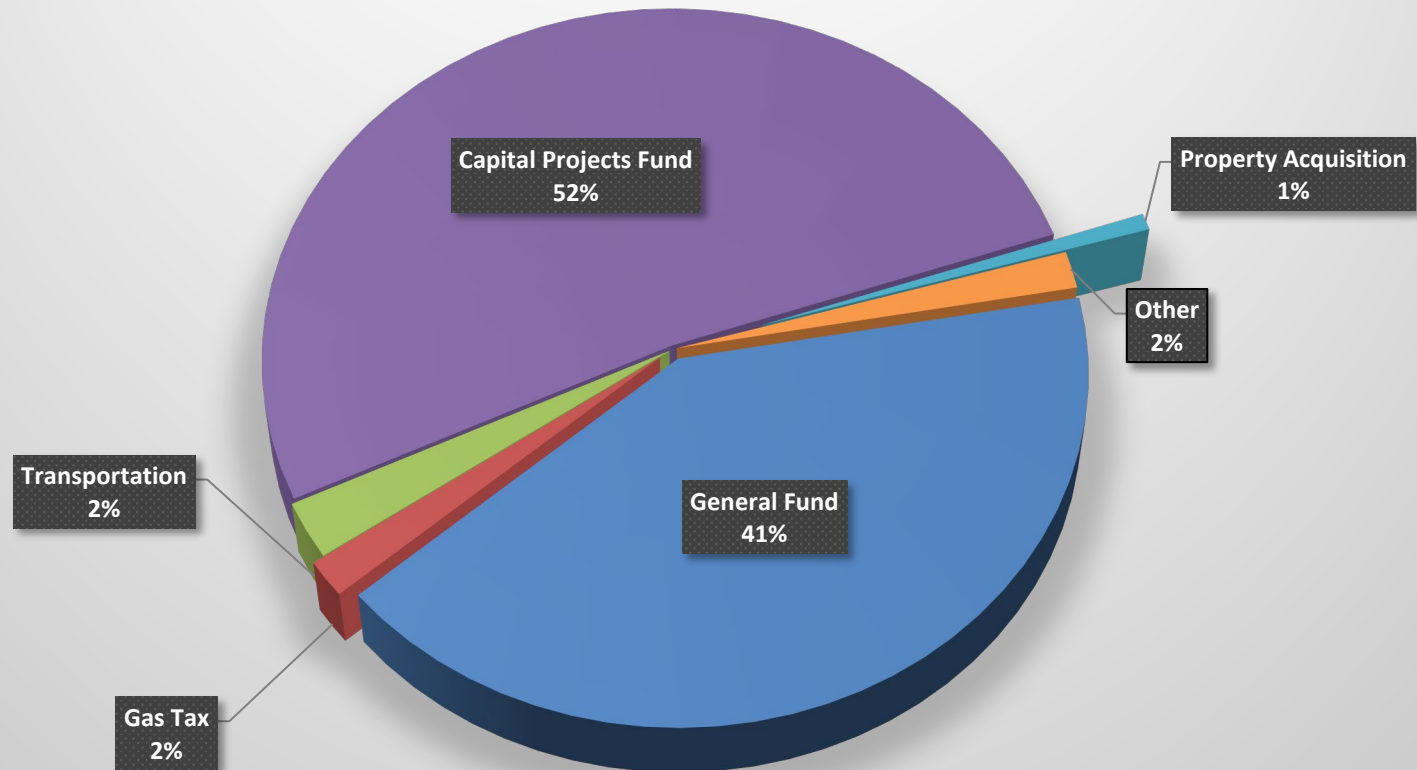
BUDGET CHARTS



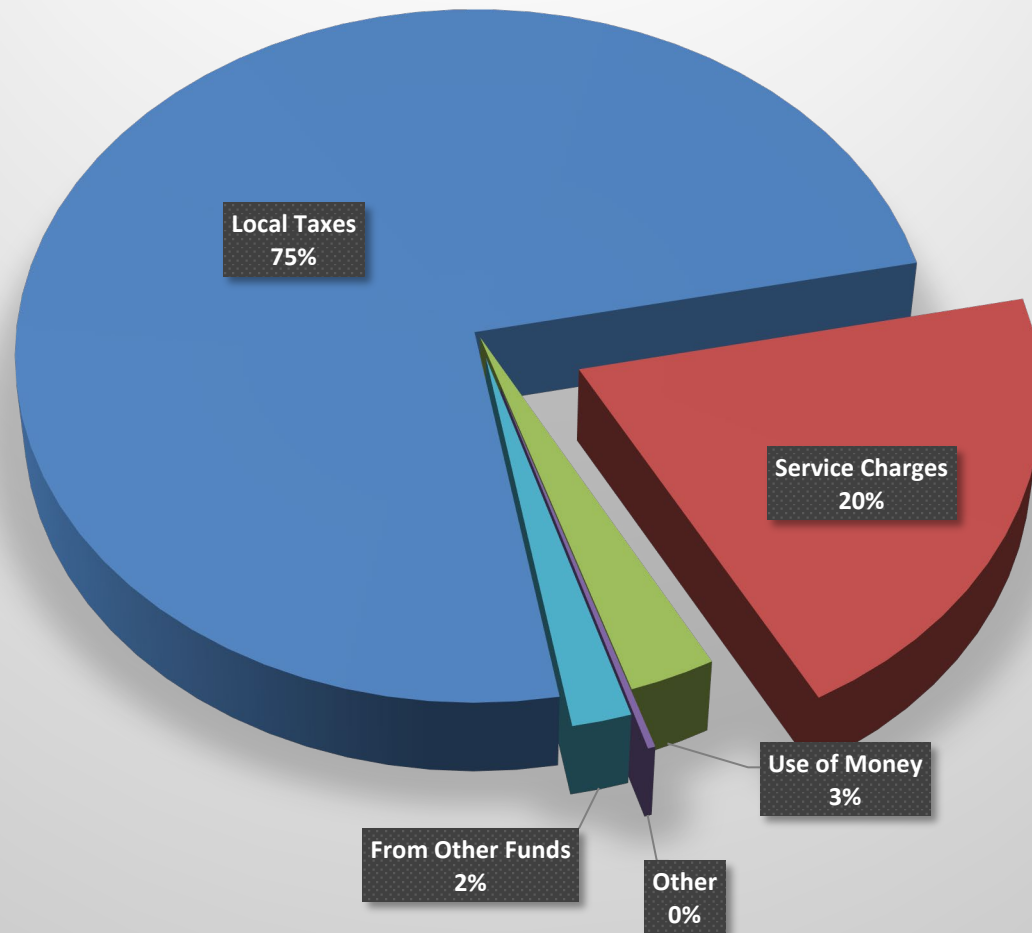
REVENUES (By Fund)



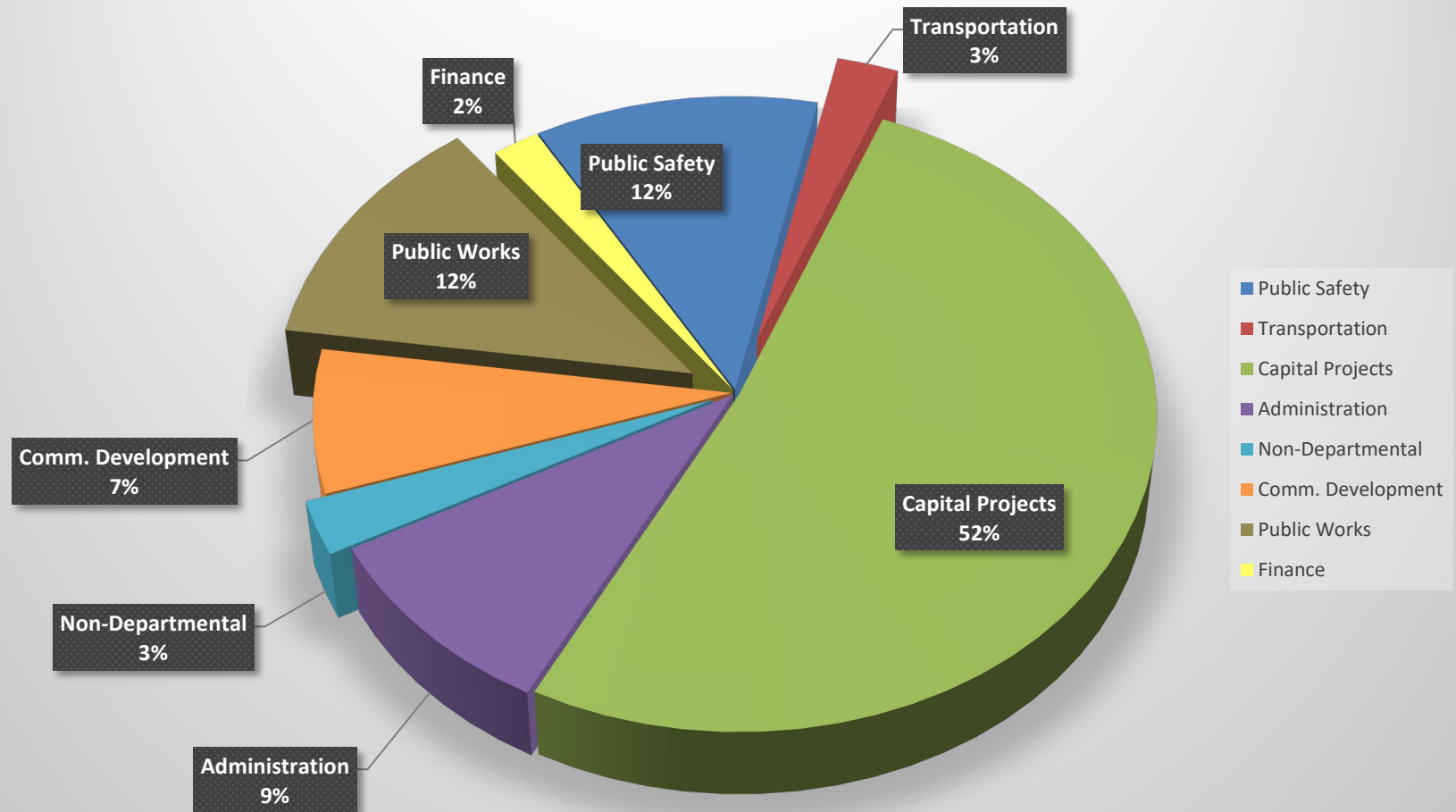
EXPENDITURES (By Fund)



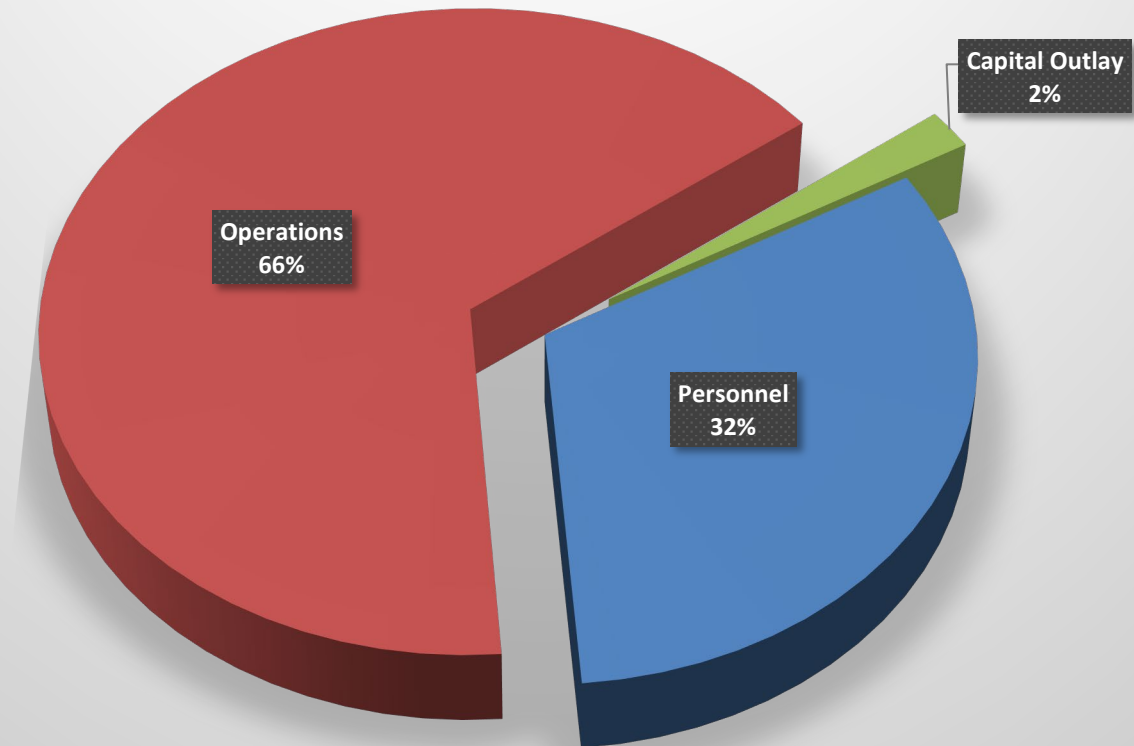
GENERAL FUND REVENUES (By Source)



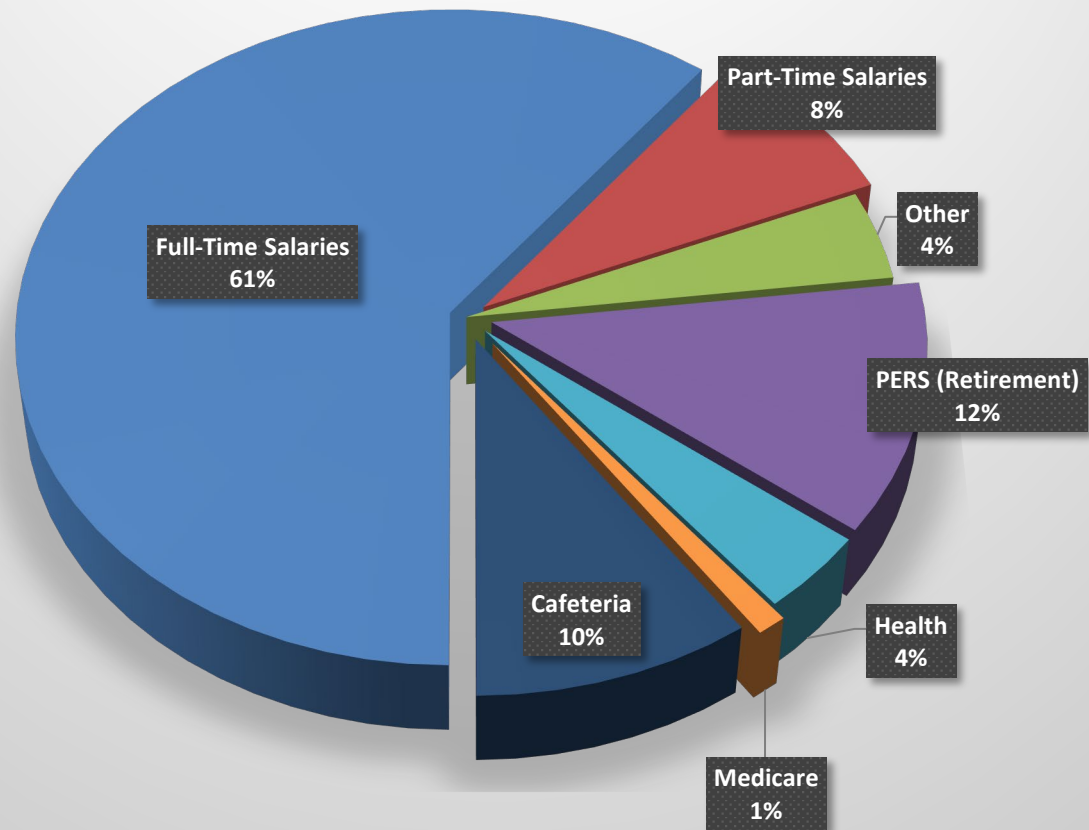
DEPARTMENTAL EXPENDITURES (All Funds)



GENERAL FUND EXPENDITURES (By Type)



PERSONNEL COSTS (By Type)



SUMMARY OF REVENUES AND EXPENDITURES (BY FUND)



CITY OF LA CAÑADA FLINTRIDGE
FY 2021-22 ANNUAL BUDGET
SUMMARY OF REVENUES BY FUND (Excluding Transfers and Reimbursements)

LINE ITEM DESCRIPTION	2019-20 ACTUAL	2020-21 ADJ BUDGET	2020-21 ESTIMATE	2021-22 REQUEST		NOTES/DESCRIPTION
<i>General Fund</i>						
General Fund Revenues	16,611,750	15,576,675	16,592,800	16,859,525		
Reimbursements	1,383,850	487,450	452,675	336,150		
Reserves/Transfers	(791,225)	(775,725)	(775,625)	(954,250)		
Total Gen. Fund Revs. & Allocations	17,204,375	15,288,400	16,269,850	16,241,425		
<i>Special Funds</i>						
Traffic Safety Fund	76,650	71,000	45,600	55,000		
State Gas Tax	840,000	845,600	852,275	937,675		
Bonds & Grants	0	552,700	277,275	325,225		
Transportation Dev. Act	27,300	14,925	14,925	15,000		
Federal Emergency Funds	0	0	2,393,300	2,393,275		
Community Dev. Block Grant	48,250	59,200	41,125	110,525		
Measure W	0	445,000	752,500	385,000		
Sanitation	5,400	5,500	6,200	6,200		
Sewer Improvement Fund 98-1	0	0	0	0		
Sewer Redemption Fund 98-1	3,025	0	1,375	0		
Sewer Debt Service Fund 98-1	5,975	3,000	2,100	2,575		
Sewer Improvement Fund 02-1	0	0	0	0		
Sewer Redemption Fund 02-1	1,014,275	989,025	992,975	1,032,950		
Sewer Debt Service Fund 02-1	115,050	71,500	53,025	74,750		
Measure M	282,575	271,400	291,175	296,625		
Measure R	259,050	252,050	258,775	264,900		
Proposition C	355,000	451,025	350,700	456,400		
Proposition A	415,075	423,275	415,525	425,750		
Capital Projects	13,900	6,354,325	1,152,925	14,876,200		
Solid Waste	550,050	494,200	572,200	545,500		
SLESF State Grant	157,325	157,250	157,350	162,525		
A.Q.M.D. Trust	49,000	31,000	29,200	30,550		
Property Acquisition	0	305,000	0	0		
Civic Center Debt Service Fund	28,575	200	64,800	250		
Sewer Improvement Fund 04-1	28,200	5,000	13,550	18,125		
Sewer Redemption Fund 04-1	1,861,875	1,791,750	1,830,375	1,883,525		
Sewer Debt Service Fund 04-1	179,425	120,000	115,800	117,500		
Sewer Maintenance Fund 04-1	290,150	255,000	280,650	289,175		
Total Special Fund Revenues	6,606,125	13,968,925	10,965,700	24,705,200		
Total of All Revenues & Allocations	23,810,500	29,257,325	27,235,550	40,946,625		

CITY OF LA CAÑADA FLINTRIDGE
FY 2021-22 ANNUAL BUDGET
SUMMARY OF EXPENDITURES BY FUND (Excluding transfers and reimbursements)

LINE ITEM DESCRIPTION	2019-20 ACTUAL	2019-20 ADJ BUDGET	2020-21 ESTIMATE	2020-21 REQUEST		NOTES/DESCRIPTION
<i>General Fund Expenditures</i>	14,023,625	15,287,825	14,133,125	16,241,425		
<i>Special Fund Expenditures</i>						
Traffic Safety Fund	0	0	0	0		
State Gas Tax	788,125	592,000	558,075	660,000		
Bonds & Grants	71,950	482,700	302,200	236,225		
Transportation Dev. Act	0	0	0	0		
Federal Emergency Funds	0	0	0	50,000		
Community Dev. Block Grant	48,250	91,125	41,125	110,525		
Measure W	120,850	405,050	377,050	168,400		
Sanitation	5,400	5,500	6,200	6,200		
Sewer Improvement Fund 98-1	0	0	0	0		
Sewer Redemption Fund 98-1	1,500	0	0	0		
Sewer Debt Service Fund 98-1	417,800	0	0	0		
Sewer Improvement Fund 02-1	0	0	0	0		
Sewer Redemption Fund 02-1	15,100	16,000	15,150	16,000		
Sewer Debt Service Fund 02-1	888,350	888,375	888,375	888,375		
Measure M Local Return	0	255,250	5,000	5,250		
Measure R Local Return	63,800	176,500	26,000	182,000		
Proposition C	153,425	528,400	157,650	377,700		
Proposition A	293,825	384,600	211,925	446,125		
Capital Projects	1,389,075	10,739,000	3,670,150	20,278,300		
Solid Waste	40,950	100,650	38,425	102,500		
SLESF State Grant	199,050	201,225	201,225	204,625		
A.Q.M.D. Trust	35,775	7,875	2,325	6,250		
Property Acquisition	661,850	255,000	5,000	291,675		
Civic Center Debt Service Fund	128,375	278,775	278,800	278,400		
Sewer Improvement Fund 04-1	0	0	0	0		
Sewer Redemption Fund 04-1	16,900	17,000	16,925	17,000		
Sewer Debt Service Fund 04-1	1,699,400	1,699,400	1,699,400	1,699,400		
Sewer Maintenance Fund 04-1	155,525	195,000	189,350	193,500		
Total -Special Fund Expenditures	7,195,275	17,319,425	8,690,350	26,218,450		
TOTAL OF ALL EXPENDITURES	21,218,900	32,607,250	22,823,475	42,459,875		

SUMMARY OF EXPENDITURES BY PROGRAM (ALL FUNDS)



CITY OF LA CAÑADA FLINTRIDGE
FY 2021-22 ANNUAL BUDGET

SUMMARY OF EXPENDITURES BY PROGRAM (Excluding Transfers and Reimbursements)

Page 1 of 2

PROGRAM		Salaries/ Benefits	Operations	Capital	Total	NOTES/DESCRIPTION
<i>General Fund Programs</i>						
01	City Council	78,175	226,000	0	304,175	
02	Legal Services	0	371,450	0	371,450	
03	City Manager	512,050	78,500	0	590,550	
04	City Clerk	357,700	19,550	500	377,750	
05	Planning/Building & Safety	1,215,225	1,553,275	500	2,769,000	
06	Non-Departmental	195,225	711,500	171,225	1,077,950	
07	Human Resources	150,175	91,275	0	241,450	
08	Elections	0	68,625	0	68,625	
10	Finance	530,450	239,600	0	770,050	
21	Public Safety	218,075	4,154,000	29,750	4,401,825	
31	Recreation & Human Services	431,750	677,900	31,500	1,141,150	
42	Public Works	927,225	1,121,350	18,700	2,067,275	
45	Parks & Landscape	468,750	1,008,450	7,000	1,484,200	
48	City Hall	0	0	0	0	
49	Lanternman House	0	24,050	0	24,050	
50	Lanternman Auditorium	98,550	44,300	0	142,850	
53	Storm Water Mgmt. (NPDES)	24,650	146,550	0	171,200	
54	Accessibility Improvements	0	15,250	38,000	53,250	
55	Civic Center	0	162,625	22,000	184,625	
Sub-Total: General Fund		\$5,208,000	\$10,714,250	\$319,175	\$16,241,425	

CITY OF LA CAÑADA FLINTRIDGE
FY 2021-22 ANNUAL BUDGET

SUMMARY OF EXPENDITURES BY PROGRAM (Excluding Transfers and Reimbursements)

Page 2 of 2

FUND		Salaries/ Benefits	Operations	Capital	Total	NOTES/DESCRIPTION
<i>Special Funds</i>						
02	Traffic Safety	0	0	0	0	
03	State Gas Tax	0	660,000	0	660,000	
04	Bonds & Grants	0	236,225	0	236,225	
05	Transportation Dev. Act	0	0	0	0	
07	Federal Emergency Funds	0	50,000	0	50,000	
11	Community Dev. Block Grant	0	110,525	0	110,525	
18	Measure W	0	140,400	28,000	168,400	
20	Sanitation	0	6,200	0	6,200	
21	Sewer Improvement Fund 98-1	0	0	0	0	
22	Sewer Redemption Fund 98-1	0	0	0	0	
23	Sewer Debt Service Fund 98-1	0	0	0	0	
24	Sewer Improvement Fund 02-1	0	0	0	0	
25	Sewer Redemption Fund 02-1	0	16,000	0	16,000	
26	Sewer Debt Service Fund 02-1	0	888,375	0	888,375	
27	Transportation Measure M	0	5,250	0	5,250	
28	Transportation Measure R	0	182,000	0	182,000	
29	Transportation Prop. C	0	207,700	170,000	377,700	
30	Transportation Prop. A	0	407,125	39,000	446,125	
31	Capital Projects	0	0	20,278,300	20,278,300	
32	Solid Waste	0	66,500	36,000	102,500	
35	SLESF State Grant	0	204,625	0	204,625	
37	A.Q.M.D. Trust	0	6,250	0	6,250	
38	Property Acquisition Fund	0	0	291,675	291,675	
39	Civic Center Debt Service Fund	0	278,400	0	278,400	
41	Sewer Improvement Fund 04-1	0	0	0	0	
42	Sewer Redemption Fund 04-1	0	17,000	0	17,000	
43	Sewer Debt Service Fund 04-1	0	1,699,400	0	1,699,400	
44	Sewer Maintenance Fund 04-1	0	193,500	0	193,500	
Sub-Total: Special Funds		\$0	\$5,375,475	\$20,842,975	\$26,218,450	
TOTAL		\$5,208,000	\$16,089,725	\$21,162,150	\$42,459,875	

BUDGET OVERVIEW



CITY OF LA CAÑADA FLINTRIDGE
FY 2021-22 ANNUAL BUDGET
OPERATING BUDGET OVERVIEW (w/General Fund only operating transfers)

PROGRAM		REQUESTED REVENUES	REQUESTED EXPEND.	OPERATING TRANS. OUT	OPERATING TRANS. IN	FROM RESERVES	DEBT SRV. ADJUST.	BALANCE
01	General Fund	16,859,525	16,241,425	954,250	336,150	0	0	0
02	Traffic Safety	55,000	0	55,000	0	0	0	0
03	State Gas Tax	937,675	660,000	402,650	180,000	0	0	55,025
04	Bonds & Grants	325,225	236,225	0	2,875	0	0	91,875
05	Transportation Dev. Act	15,000	0	0	0	0	0	15,000
07	Federal Emergency Funds	2,393,275	50,000	0	0	0	0	2,343,275
11	Community Dev. Block Grant	110,525	110,525	0	0	0	0	0
18	Measure W	385,000	168,400	0	0	0	0	216,600
20	Sanitation	6,200	6,200	0	0	0	0	0
21	Sewer Improvement Fund 98-1	0	0	0	0	0	0	0
22	Sewer Redemption Fund 98-1	0	0	0	0	0	0	0
23	Sewer Debt Service Fund 98-1	2,575	0	0	0	0	0	2,575
24	Sewer Improvement Fund 02-1	0	0	0	0	0	0	0
25	Sewer Redemption Fund 02-1	1,032,950	16,000	20,000	0	0	0	996,950
26	Sewer Debt Service Fund 02-1	74,750	888,375	0	0	0	0	(813,625)
27	Measure M (Transportation)	296,625	5,250	0	0	0	0	291,375
28	Measure R (Transportation)	264,900	182,000	0	0	0	0	82,900
29	Proposition C (Transportation)	456,400	377,700	0	0	0	0	78,700
30	Proposition A (Transportation)	425,750	446,125	45,325	0	0	0	(65,700)
31	Capital Projects Fund	14,876,200	20,278,300	0	354,350	1,500,000	0	(3,547,750)
32	Solid Waste	545,500	102,500	195,825	0	0	0	247,175
35	SLESF State Grant	162,525	204,625	0	42,100	0	0	0
37	AQMD Trust	30,550	6,250	0	0	0	0	24,300
38	Property Acquisition	0	291,675	0	0	0	0	(291,675)
39	Civic Center Debt Service	250	278,400	0	435,400	0	0	157,250
41	Sewer Improvement Fund 04-1	18,125	0	0	0	0	0	18,125
42	Sewer Redemption Fund 04-1	1,883,525	17,000	20,000	0	0	0	1,846,525
43	Sewer Debt Service Fund 04-1	117,500	1,699,400	0	0	0	0	(1,581,900)
44	Sewer Maintnance Fund 04-1	289,175	193,500	0	0	0	0	95,675
Sub-total - Special Funds		24,705,200	26,218,450	738,800	1,014,725	1,500,000	0	262,675
TOTAL		41,564,725	42,459,875	1,693,050	1,350,875	1,500,000	0	262,675

PROGRAM EXPENDITURES AT-A-GLANCE



CITY OF LA CAÑADA FLINTRIDGE
FY 2021-22 ANNUAL BUDGET
PROGRAM EXPENDITURES AT-A-GLANCE (Page 1 of 2)

PROGRAM	2019-20 ACTUAL	2020-21 ADJ BUDGET	2020-21 ESTIMATE	2021-22 REQUEST		NOTES/DESCRIPTION
<i>General Fund Programs</i>						
01 City Council	203,375	278,125	212,700	304,175		
02 Legal Services	362,100	379,525	325,025	371,450		
03 City Manager	554,200	603,175	589,050	590,550		
04 City Clerk	336,625	337,425	335,625	377,750		
05 Planning/Building & Safety	2,490,600	2,686,075	2,425,350	2,769,000		
06 Non-Departmental	875,750	1,105,850	1,093,050	1,077,950		
07 Human Resources	139,350	183,425	178,650	241,450		
08 Elections	54,650	0	0	68,625		
10 Finance	688,025	766,075	675,825	770,050		
21 Public Safety	3,714,875	4,173,050	3,933,825	4,401,825		
31 Recreation & Human Services	862,725	808,375	693,925	1,141,150		
42 Public Works	1,903,100	2,001,125	1,885,725	2,067,275		
45 Parks & Landscape	1,196,375	1,312,825	1,257,075	1,484,200		
49 Lanterman House	175,550	198,375	198,375	24,050		
50 Lanterman Auditorium	57,675	126,025	54,000	142,850		
53 Storm Water Mgmt. (NPDES)	115,900	101,150	97,000	171,200		
54 Accessibility Improvements	225	17,450	8,125	53,250		
55 Civic Center	292,525	209,775	169,800	184,625		
Sub-total - General Fund	14,023,625	15,287,825	14,133,125	16,241,425		

CITY OF LA CAÑADA FLINTRIDGE
FY 2021-22 ANNUAL BUDGET
PROGRAM EXPENDITURES AT-A-GLANCE (Page 2 of 2)

PROGRAM	2019-20 ACTUAL	2020-21 ADJ BUDGET	2020-21 ESTIMATE	2021-22 REQUEST		NOTES/DESCRIPTION
<i>Special Funds</i>						
02 Traffic Safety	0	0	0	0		
03 State Gas Tax	788,125	592,000	558,075	660,000		
04 Bonds & Grants	71,950	482,700	302,200	236,225		
05 Transportation Dev. Act	0	0	0	0		
07 Federal Emergency Funds	0	0	0	50,000		
11 Community Dev. Block Grant	48,250	91,125	41,125	110,525		
18 Measure W	120,850	405,050	377,050	168,400		
20 Sanitation	5,400	5,500	6,200	6,200		
21 Sewer Improvement Fund 98-1	0	0	0	0		
22 Sewer Redemption Fund 98-1	1,500	0	0	0		
23 Sewer Debt Service Fund 98-1	417,800	0	0	0		
24 Sewer Improvement Fund 02-1	0	0	0	0		
25 Sewer Redemption Fund 02-1	15,100	16,000	15,150	16,000		
26 Sewer Debt Service Fund 02-1	888,350	888,375	888,375	888,375		
27 Measure M Local Return	0	255,250	5,000	5,250		
28 Transportation Measure R	63,800	176,500	26,000	182,000		
29 Transportation Prop. C	153,425	528,400	157,650	377,700		
30 Transportation Prop. A	293,825	384,600	211,925	446,125		
31 Capital Projects Fund	1,389,075	10,739,000	3,670,150	20,278,300		
32 Solid Waste	40,950	100,650	38,425	102,500		
35 SLESF State Grant	199,050	201,225	201,225	204,625		
37 AQMD Trust	35,775	7,875	2,325	6,250		
38 Property Acquisition	661,850	255,000	5,000	291,675		
39 Civic Center Debt Service Fund	128,375	278,775	278,800	278,400		
41 Sewer Improvement Fund 04-1	0	0	0	0		
42 Sewer Redemption Fund 04-1	16,900	17,000	16,925	17,000		
43 Sewer Debt Service Fund 04-1	1,699,400	1,699,400	1,699,400	1,699,400		
44 Sewer Maintnance Fund 04-1	155,525	195,000	189,350	193,500		
Sub-total - Special Funds	7,195,275	17,319,425	8,690,350	26,218,450		
TOTAL	21,218,900	32,607,250	22,823,475	42,459,875		

GENERAL FUND REVENUES



**CITY OF LA CAÑADA FLINTRIDGE
FY 2021-22 ANNUAL BUDGET**

FUND - 1

GENERAL FUND REVENUES

Page 1 of 2

ACCT. NO.	LINE ITEM DESCRIPTION	2019-20 ACTUAL	2020-21 ADJ BUDGET	2020-21 ESTIMATE	2021-22 ADOPTED	NOTES/DESCRIPTION
<i>LOCAL TAXES</i>						
1- 00- 4110	Sales Tax	2,893,375	2,552,800	2,709,900	2,840,800	
1- 00- 4120	Franchise Fees	659,575	620,000	672,300	675,550	
1- 00- 4130	Real Property Transfer	274,575	292,800	295,000	295,000	
1- 00- 4140	Property Tax	5,830,175	5,659,200	5,885,000	5,900,825	
1- 00- 4141	Property Tax (In-Lieu)	2,776,050	2,910,075	2,910,575	2,850,750	
1- 00- 4150	Business License Fees	190,975	160,000	161,000	185,600	
	Subtotal	12,624,725	12,194,875	12,633,775	12,748,525	
<i>FINES, FORFEITURES, PENALTIES</i>						
1- 00- 4210	Municipal Code Fines	13,175	12,250	15,075	13,500	
1- 00- 4211	Tree Ordinance	1,800	10,000	9,500	6,500	
1- 00- 4220	Parking Fines	49,900	18,000	12,000	31,000	
	Subtotal	64,875	40,250	36,575	51,000	
<i>REVENUE FROM OTHER AGENCIES</i>						
1- 00- 4330	Vehicle License Fees	16,300	16,250	15,000	16,800	
1- 00- 4390	S.T.A.R. Reimbursement	0	0	0	0	
1- 00- 4413	Administrative Penalties	16,325	2,000	17,975	16,550	
1- 00- 4451	FEMA/OES Refunds	0	0	0	0	
1- 00- 4457	CARES Act Funds	0	252,650	252,650	0	Pass-Thru From State
	Subtotal	32,625	270,900	285,625	33,350	
<i>CURRENT SERVICE CHARGES</i>						
1- 00- 4510	Film Permit Fees	30,475	10,000	18,500	27,300	
1- 00- 4530	Zoning Fees	301,975	268,900	271,650	330,225	
1- 00- 4535	Engineering Review Fee	14,900	15,625	13,975	15,175	
1- 00- 4540	Environmental Assessment	9,625	8,750	17,825	9,625	
1- 00- 4546	Use of Fields	2,000	1,725	0	3,425	
1- 00- 4547	Lantern Auditorium Fees	97,250	12,600	6,875	89,400	
1- 00- 4550	Service Charges	300	300	175	300	
1- 00- 4551	Tobacco License Fees	125	75	75	100	
1- 00- 4552	Computer Innovation & Tracking	130,200	116,100	137,700	130,225	Year 4 of 5
1- 00- 4553	General Plan Maintenance Fee	42,725	36,500	40,525	42,550	
1- 00- 4554	Disability Access & Educ. State Fee	5,400	5,600	2,375	5,525	
1- 00- 4556	Contractor Permit Decal Fee	15,225	14,450	16,175	16,300	
1- 00- 4557	Construction Placard Fee	9,425	7,000	9,175	9,200	
1- 00- 4558	Charging Station Fees	5,900	2,750	4,850	5,100	
1- 00- 4560	Bldg. Permits/Plan Check Fees	2,385,050	1,932,600	2,525,950	2,635,300	
1- 00- 4570	Specific Plan Fees	8,275	7,075	75	6,625	
1- 00- 4575	Public Works Permits Fees	155,100	113,000	151,150	150,600	
1- 00- 4580	Industrial Waste Permit Fees	13,400	15,000	12,000	15,000	
	Subtotal	3,227,350	2,568,050	3,229,050	3,491,975	

ACCT. NO.	LINE ITEM DESCRIPTION	2019-20 ACTUAL	2020-21 ADJ BUDGET	2020-21 ESTIMATE	2021-22 ADOPTED	NOTES/DESCRIPTION
<i>USE OF MONEY AND PROPERTY</i>						
1- 00- 4610	Interest Income	284,275	283,300	195,400	243,200	
1- 00- 4630	Gain/Loss on Investment (FMV)	121,500	0	0	0	
1- 00- 4640	Montessori Rental Income	83,650	86,150	83,650	83,650	
1- 00- 4642	Tenant A (CoC) Rental Income	13,200	13,200	13,200	13,200	
1- 00- 4643	Tenant B (CBB) Rental Income	8,300	59,200	62,525	102,375	
1- 00- 4644	Tenant C Rental Income	0	0	0	50,000	
	Subtotal	510,925	441,850	354,775	492,425	
<i>OTHER REVENUE</i>						
1- 00- 4710	Miscellaneous Revenue	55,100	30,000	13,600	15,000	
1- 00- 4711	Donations	60,075	6,000	2,875	8,250	Misc (\$3K); Sports Coal-Field Sign (\$1,250); FIS Lockable Gates (\$4K)
1- 00- 4712	Public Works Reimbursements	3,400	4,250	23,325	3,000	
1- 00- 4716	Lighting Reimbursement	26,675	14,500	7,200	10,000	
1- 00- 4730	Parking Lot Lease	3,475	3,475	3,475	3,475	
1- 00- 4731	Cerro Negro Lease	2,525	2,525	2,525	2,525	
	Subtotal	151,250	60,750	53,000	42,250	
TOTAL: REVENUES		16,611,750	15,576,675	16,592,800	16,859,525	
<i>REIMBURSEMENTS</i>						
	Traffic Safety Fund (2)	76,650	71,000	45,600	55,000	Reimburse law enforcement costs
	Sewer Debt Service Fund 98-1 (23)	0	166,000	166,000	0	
	Sewer Redemption Fund 02-1 (25)	20,850	20,000	20,850	20,000	District 2 staff costs reimbursement
	Proposition A Fund (30)	33,500	43,150	32,375	45,325	Salary reimbursement
	Capital Projects Fund (31)	877,350	0	0	0	Capital Projects sweep
	Solid Waste Fund (32)	354,575	167,300	167,300	195,825	Salary reimb (\$175,825); SGCOG Edible Food Recov (\$20K)
	Sewer Redemption Fund 04-1 (42)	20,925	20,000	20,550	20,000	District 3 staff costs reimbursement
	Subtotal	1,383,850	487,450	452,675	336,150	
<i>RESERVES/TRANSFERS</i>						
	Appr. frm Reserves (Operating Uses)	0	56,275	56,275	0	Public Works Inspector (\$43,850); Pilot Pickleball Prog (\$12,425)
	Approp. from Reserves (Disaster)	0	0	0	0	
	Less: Transfer to Reserves	(113,700)	(145,450)	(145,450)	(122,400)	
	Less: Transfer Oper. Rev. to Other Funds	(677,525)	(686,550)	(686,450)	(831,850)	SLESF Fund (\$42,100); CC Debt (\$278,400); Prepymt Set-aside (\$157K)
	Subtotal	(791,225)	(775,725)	(775,625)	(954,250)	GF Ops (\$354,350)
GRAND TOTAL		17,204,375	15,288,400	16,269,850	16,241,425	

GENERAL FUND PROGRAM EXPENDITURES



**CITY OF LA CAÑADA FLINTRIDGE
FY 2021-22 ANNUAL BUDGET**

PROGRAM	FUND	DEPARTMENT
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1- CITY COUNCIL (Page 1 of 2)

GENERAL

ADMINISTRATION

The City Council is the legislative body for the City establishing all policies and laws. The City Council consists of five members elected at-large to serve four-year overlapping terms. Annually, the City Council selects one of its members to serve as Mayor.

The City Council appoints the City Manager, City Attorney and City Treasurer as well as members of all advisory Commissions, Boards and Committees. The City Council also acts as the La Cañada Flintridge Local Financing Authority, the Public Improvement Corporation, and Sanitation District # 34 Board of Directors.

ACCT. NO.	LINE ITEM DESCRIPTION	2019-20 ACTUAL	2020-21 ADJ BUDGET	2020-21 ESTIMATE	2021-22 ADOPTED	NOTES/DESCRIPTION
	<i>SALARIES & BENEFITS</i>					
1- 01- 5002	Salaries (Part-time)	18,025	18,000	18,000	18,000	\$300 x 5 x 12 mos.
1- 01- 5004	Retirement (PERS)	1,625	1,675	1,700	1,750	
1- 01- 5006	Health Insurance	46,200	53,450	51,000	55,475	4 Retirees & 2 current councilmembers
1- 01- 5007	Vision Insurance	550	825	725	850	3 current councilmembers
1- 01- 5009	Dental Insurance	1,025	1,975	1,250	1,550	3 current councilmembers
1- 01- 5010	Medicare	225	300	225	300	
1- 01- 5011	FICA	150	0	250	250	
	Sub-total	67,800	76,225	73,150	78,175	

PROGRAM			FUND			DEPARTMENT	
1- CITY COUNCIL (Page 2 of 2)			GENERAL			ADMINISTRATION	
ACCT. NO.	LINE ITEM DESCRIPTION	2019-20 ACTUAL	2020-21 ADJ BUDGET	2020-21 ESTIMATE	2021-22 ADOPTED		NOTES/DESCRIPTION
<i>OPERATIONS EXPENSES</i>							
1- 01- 6032	Books & Publications	0	100	0	100		
1- 01- 6052	Travel, Conferences, Meetings	13,250	12,000	2,000	15,000		Conference registration; Air/travel; Hotels; Meals: Cal Cities; CCCA; CJPIA; NLC; SGVCOG; Chamber
1- 01- 6053	Memberships & Dues	26,350	26,250	28,000	29,250		Cal Cities CA (\$9,175); Cal Cities LA (\$1,325); CCCA (\$4,400); SCAG (\$2,300); NLC (\$1,975); SGVCOG (\$6,900); LAFCO (\$675); Misc. (\$500); SGVRHT (\$2,000)
1- 01- 6061	Professional Services	55,950	116,250	61,750	116,250		Sac. Lobbyist (\$30K); CC Summer Intern (\$1,500); Devil's Gate Air Quality (\$31,750); Broadband Plan (\$50K); Misc. (\$3K)
1- 01- 6081	Programs (City Council)	0	15,000	15,000	15,000		Business Assistance Gift Card Program
1- 01- 6087	Community Newsletter	22,825	24,800	23,800	25,000		Printing & mailing costs (4 issues @ \$6,250/issue)
1- 01- 6088	City Communications/Special Events	17,100	7,500	9,000	25,400		City/Chamber Mixer (\$13K); Special trophies and awards (\$7K); Sister Cities Annual Reg. (\$400); City's 45th anniversary (\$5K)
Sub-total		135,475	201,900	139,550	226,000		
<i>CAPITAL OUTLAY</i>							
1- 01- 8231	Furnishings & Equipment	100	0	0	0		Miscellaneous
Sub-total		100	0	0	0		
TOTAL PROGRAM COSTS		203,375	278,125	212,700	304,175		

**CITY OF LA CAÑADA FLINTRIDGE
FY 2021-22 ANNUAL BUDGET**

PROGRAM	FUND	DEPARTMENT
2- LEGAL SERVICES (Page 1 of 1)	GENERAL	ADMINISTRATION

Legal Services are provided to the City on a contract basis by a private law firm specializing in municipal practice and, to a limited extent, the California Joint Powers Insurance Authority, the District Attorney's Office and special counsel law firms.

The City currently contracts its legal services with the law firm Aleshire & Wynder. As the City's general legal counsel, the City Attorney reviews staff reports for legal implications and interpretation, drafts ordinances, investigates planning and environmental issues, reviews contracts, keeps the City informed of changes in State and Federal laws, and makes recommendations on pending litigation. Special legal counsel and the Los Angeles County District Attorney's Office provide special prosecution services to the City for municipal code violations. The law firm Liebert Cassidy Whitmore provides special employment law counsel and other services under the Employment Relations Consortium.

ACCT. NO.	LINE ITEM DESCRIPTION	2019-20 ACTUAL	2020-21 ADJ BUDGET	2020-21 ESTIMATE	2021-22 ADOPTED	NOTES/DESCRIPTION
	<i>SALARIES & BENEFITS</i>	0	0	0	0	
	<i>OPERATIONS EXPENSES</i>					
1- 02- 6032	Books & Publications	150	650	500	500	CEB (\$400); Miscellaneous (\$100)
1- 02- 6052	Travel, Conferences & Meetings	0	0	50	1,000	League City Attys.; Labor Law; CAALAC
1- 02- 6053	Memberships & Dues	4,725	4,875	4,750	4,950	State/L.A. Bar Dues (\$750); Labor Consortium (\$4,200)
1- 02- 6061	Professional Services	120,175	122,000	122,000	122,000	Retainer (\$10K/month); Miscellaneous (\$2K)
1- 02- 6062	Litigation	34,900	30,000	7,000	40,000	Unanticipated Litigation
1- 02- 6064	Special Counsel	202,150	222,000	190,725	203,000	Special projects (\$150K) PW projects (\$5,000); Labor atty. (\$4.5K); City Prosecutor (\$10K); Employment atty. (\$12K) HR compliance review (\$20.5K); Misc. issues (\$1K)
	Sub-total	362,100	379,525	325,025	371,450	
	<i>CAPITAL OUTLAY</i>	0	0	0	0	
	TOTAL PROGRAM COSTS	362,100	379,525	325,025	371,450	

**CITY OF LA CAÑADA FLINTRIDGE
FY 2021-22 ANNUAL BUDGET**

PROGRAM	FUND	DEPARTMENT
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3- CITY MANAGER (Page 1 of 2)

GENERAL

ADMINISTRATION

The City Manager is the chief executive officer appointed by the City Council to manage the day-to-day affairs of the City and to ensure the effective implementation of City Council policies and directives. The City Manager is responsible for the enforcement of all local ordinances and laws. The City Manager hires the City staff and monitors and evaluates the performance of contract personnel providing municipal services.

The City Manager's budget funds the City Manager, Division Manager and part-time Intern. Department responsibilities include: implementation of City Council policies, goals and directives; preparation of the annual budget; legislative analyses; special events coordination; transportation planning; Youth Council activities; intergovernmental coordination; Joint Use Committee coordination; grants management; and response to citizen concerns.

ACCT. NO.	LINE ITEM DESCRIPTION	2019-20 ACTUAL	2020-21 ADJ BUDGET	2020-21 ESTIMATE	2021-22 ADOPTED	NOTES/DESCRIPTION
	<i>SALARIES & BENEFITS</i>					
1- 03- 5001	Salaries (Full-time)	325,050	335,650	338,500	317,750	CM/Senior Management Analyst
1- 03- 5002	Salaries (Part-time)	19,350	29,550	27,875	30,275	Intern
1- 03- 5003	Salaries (Other)	21,400	21,750	22,275	23,600	
1- 03- 5004	Retirement (PERS)	73,900	77,575	86,125	83,100	
1- 03- 5006	Health Insurance	9,375	10,400	9,225	13,575	2 Retiree
1- 03- 5010	Medicare	5,550	5,525	5,775	5,600	
1- 03- 5020	Cafeteria Plan Benefits	31,600	36,950	36,975	38,150	
	Sub-total	486,225	517,400	526,750	512,050	

PROGRAM		FUND			DEPARTMENT	
3- CITY MANAGER (Page 2 of 2)		GENERAL			ADMINISTRATION	
ACCT. NO.	LINE ITEM DESCRIPTION	2019-20 ACTUAL	2020-21 ADJ BUDGET	2020-21 ESTIMATE	2021-22 ADOPTED	NOTES/DESCRIPTION
<i>OPERATIONS EXPENSES</i>						
1- 03- 6032	Books & Publications	450	450	550	500	Newspapers; Professional Publications
1- 03- 6051	Auto Allowance & Mileage	700	1,500	0	800	
1- 03- 6052	Travel, Conferences, Meetings	7,125	4,500	600	7,500	JPIA; SGVCMA; CCCA; LCC; Kiwanis SGVCOG; Chamber events; MMASC MMASC; Kiwanis; SGVCMA
1- 03- 6053	Memberships & Dues	200	300	200	300	
1- 03- 6054	Employee Educ. & Training	0	100	0	400	
1- 03- 6061	Professional Services	59,375	78,425	60,950	69,000	Communications consultant (\$64,400); Misc. (\$4,600)
Sub-total		67,850	85,275	62,300	78,500	
<i>CAPITAL OUTLAY</i>						
1- 03- 8231	Furnishings & Equipment	125	500	0	0	Miscellaneous
Sub-total		125	500	0	0	
TOTAL PROGRAM COSTS		554,200	603,175	589,050	590,550	

**CITY OF LA CAÑADA FLINTRIDGE
FY 2021-22 ANNUAL BUDGET**

PROGRAM	FUND	DEPARTMENT
4- CITY CLERK (Page 1 of 2)	GENERAL	CITY CLERK

The City Clerk is responsible for the conduct of municipal elections; serves as the Fair Political Practices Commission filing officer; attests to proper execution of public documents; prepares agendas and takes minutes of City Council meetings; is responsible for publication of official notices; administers the City-wide records management program. The City Clerk's Office also assists staff and the public in researching information and responding to Public Records Act requests. The City Clerk also acts as a notary public.

The City Clerk's Office is currently staffed by the City Clerk and two Administrative Clerks. Responsibilities of the department include support and information services to the public and other departments, as described above.

ACCT. NO.	LINE ITEM DESCRIPTION	2019-20 ACTUAL	2020-21 ADJ BUDGET	2020-21 ESTIMATE	2021-22 ADOPTED	NOTES/DESCRIPTION
	<i>SALARIES & BENEFITS</i>					
1- 04- 5001	Salaries (Full-time)	172,150	179,675	185,875	235,025	City Clerk; 2 Admin. Clerk
1- 04- 5002	Salaries (Part-time)	36,825	42,700	42,675	0	
1- 04- 5003	Salaries (Other)	1,250	1,000	975	1,000	
1- 04- 5004	Retirement (PERS)	37,550	43,725	47,200	58,150	City Clerk; 2 Admin. Clerks
1- 04- 5006	Health Insurance	13,375	14,700	13,200	13,275	3 Retirees
1- 04- 5010	Medicare	3,225	3,350	3,425	3,450	
1- 04- 5020	Cafeteria Plan Benefits	31,425	32,750	35,225	46,800	City Clerk; 2 Admin. Clerks
	Sub-total	295,800	317,900	328,575	357,700	

PROGRAM		FUND			DEPARTMENT	
4- CITY CLERK (Page 2 of 2)		GENERAL			CITY CLERK	
ACCT. NO.	LINE ITEM DESCRIPTION	2019-20 ACTUAL	2020-21 ADJ BUDGET	2020-21 ESTIMATE	2021-22 ADOPTED	NOTES/DESCRIPTION
<i>OPERATIONS EXPENSES</i>						
1- 04- 6031	Office Supplies	350	300	300	300	Ordinances/resolutions/minutes archival paper; Proclamations paper
1- 04- 6033	Books & Publications	425	425	300	450	Minutes Books (3 @ \$150 each)
1- 04- 6034	Printing & Publishing	0	200	0	0	
1- 04- 6051	Auto Allowance & Mileage	50	500	0	250	Mileage (avg. \$20/mo.)
1- 04- 6052	Travel, Conferences, Meetings	0	1,350	0	1,800	CCAC conf. (\$550); New Law & Election seminar (\$450); Travel (\$800);
1- 04- 6053	Memberships & Dues	100	500	500	500	CCAC (\$200); IIMC (\$300)
1- 04- 6054	Employee Educ. & Training	75	3,100	0	3,100	Master Municipal Clerks Academy (\$1,600); Technical Training for Clerks (\$1,500)
1- 04- 6061	Professional Services	39,825	13,150	5,950	13,150	MuniCode updates (\$10K); Minutes preparation (\$2,200); Records mgmt. program (\$950)
Sub-total		40,825	19,525	7,050	19,550	
<i>CAPITAL OUTLAY</i>						
1- 04- 8231	Furnishings & Equipment	0	0	0	500	Miscellaneous
Sub-total		0	0	0	500	
TOTAL PROGRAM COSTS		336,625	337,425	335,625	377,750	

**CITY OF LA CAÑADA FLINTRIDGE
FY 2021-22 ANNUAL BUDGET**

PROGRAM	FUND	DEPARTMENT
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5- PLANNING/BUILDING & SAFETY (Page 1 of 2)

GENERAL

COMMUNITY DEVELOPMENT

The Planning/Building & Safety program is responsible for the development and implementation of the City's goals and policies for land use and building development. The Planning division is responsible for the General Plan update, zoning, project review, code enforcement and regional environmental issues. The Building and Safety division and Building Inspectors are responsible for the implementation and enforcement of the Building Code and related codes (plumbing, electrical, mechanical, etc.), the review of grading and structural plans, the issuance of permits, and on-site inspections.

The Planning/Building & Safety program currently includes the Director of Community Development, Principal Planner, Senior Management Analyst, 1 Planner, 2 Assistant Planners, Clerk-Typist, 2 Permit Technicians, and Planning Intern. The staff provide support to the Planning Commission and Design Commission, both five-member citizen boards appointed by the City Council to publicly review major development projects as well as consider amendments to City planning policies. Under contract with the County of Los Angeles, one Office Manager, two Building Inspectors, and one Plan Checker provide building & safety inspection services to the community.

ACCT. NO.	LINE ITEM DESCRIPTION	2019-20 ACTUAL	2020-21 ADJ BUDGET	2020-21 ESTIMATE	2021-22 ADOPTED	NOTES/DESCRIPTION
	<i>SALARIES & BENEFITS</i>					
1- 05- 5001	Salaries (Full-time)	654,825	735,950	747,650	803,175	Dir., Princ. Plnr., Plnr, 2 Asst Plnrs., SMA, 1 Permit Tech., Clerk-Typist
1- 05- 5002	Salaries (Part-time)	74,825	64,900	62,125	24,500	1 Permit Tech.; Planning Intern
1- 05- 5003	Salaries (Other)	200	1,500	0	1,500	
1- 05- 5004	Retirement (PERS)	133,075	153,050	164,150	175,625	
1- 05- 5006	Health Insurance	58,900	68,600	63,550	70,175	1 employee + 5 retirees
1- 05- 5007	Vision Insurance	275	300	275	275	1 employee
1- 05- 5009	Dental Insurance	500	525	500	525	1 employee
1- 05- 5010	Medicare	10,975	12,075	10,750	12,500	
1- 05- 5011	FICA	525	0	0	0	
1- 05- 5020	Cafeteria Plan Benefits	89,125	109,000	111,175	126,950	9 employees
	Sub-total	1,023,225	1,145,900	1,160,175	1,215,225	

PROGRAM			FUND			DEPARTMENT	
5- PLANNING/BUILDING & SAFETY (Page 2 of 2)			GENERAL			COMMUNITY DEVELOPMENT	
ACCT. NO.	LINE ITEM DESCRIPTION	2019-20 ACTUAL	2020-21 ADJ BUDGET	2020-21 ESTIMATE	2021-22 ADOPTED		NOTES/DESCRIPTION
<i>OPERATIONS EXPENSES</i>							
1- 05- 6032	Books & Publications	50	50	50	50		Miscellaneous (Solano Press, landscape, CEQA)
1- 05- 6034	Printing & Publishing	1,675	1,500	1,100	1,500		Contractor stickers/supplies; Updated Zoning Code Publication
1- 05- 6035	Stipend	7,200	11,000	6,650	12,000		\$500/mtg. x 24 mtgs (PC & DC)
1- 05- 6051	Auto Allowance & Mileage	375	400	200	400		Mileage (avg. \$33/mo.)
1- 05- 6052	Travel, Conferences, Meetings	4,125	2,000	700	1,000		Planner's Inst./APA (\$500); MMASC (\$500)
1- 05- 6053	Memberships & Dues	2,125	2,800	2,125	2,125		APA (\$2,050); MMASC (\$75)
1- 05- 6054	Employee Educ. & Training	225	800	300	500		Planning & CEQA seminars
1- 05- 6060	L.A. County Contract Services	1,248,375	1,200,000	1,100,000	1,200,000		Bldg. Inspect. & Plan Check Svcs.
1- 05- 6061	Professional Services	168,850	148,025	131,000	249,200		Code Enf. Off. (\$120K); Data Ticket (\$5K); Climate Action Plan (\$60K)
							Data Tree (\$1,200); Noise calibr. Srv. (\$1K)
1- 05- 6065	General Plan Implementation	34,175	167,000	23,000	80,000		CDBG consultant (\$10K); Safety Element Consultant (\$52K)
1- 05- 6068	Commercial Facade Rehab.	0	6,000	0	6,000		Zoning Ord./CEQA Guideline Consultant
1- 05- 6093	Documents/Recordings	50	500	50	500		Three at \$2K each
							County Recorder (Cert. of Compliance; Fish & Wildlife)
Sub-total		1,467,225	1,540,075	1,265,175	1,553,275		
<i>CAPITAL OUTLAY</i>							
1- 05- 8231	Furnishings & Equipment	150	100	0	500		
Sub-total		150	100	0	500		
TOTAL PROGRAM COSTS		2,490,600	2,686,075	2,425,350	2,769,000		

**CITY OF LA CAÑADA FLINTRIDGE
FY 2021-22 ANNUAL BUDGET**

PROGRAM	FUND	DEPARTMENT
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6- NON-DEPARTMENTAL (Page 1 of 2)

GENERAL

ADMINISTRATION

The Non-Departmental Program includes all expenditures that are unassignable to specific departments or are expenditures that are related to support services.

ACCT. NO.	LINE ITEM DESCRIPTION	2019-20 ACTUAL	2020-21 ADJ BUDGET	2020-21 ESTIMATE	2021-22 ADOPTED	NOTES/DESCRIPTION
<i>SALARIES & BENEFITS</i>						
1- 06- 5005	Workers Compensation	89,425	87,550	87,550	97,675	Premium per CJPIA
1- 06- 5008	Life Insurance	0	8,500	8,750	8,950	Premiums for Group Life Insurance Benefit
1- 06- 5012	Leave Buy-back	56,200	53,000	91,550	54,600	Based on anticipated employee participation
1- 06- 5014	Wellness Program	3,900	3,600	3,600	3,600	Based on anticipated employee participation
1- 06- 5015	Unemployment	1,075	1,500	0	1,500	Unanticipated claims
1- 06- 5017	Deferred Compensation	24,325	26,500	26,500	26,500	22 FT x \$750 + 5 Exec x \$2,000
1- 06- 5018	Survivor Benefit	0	2,250	2,325	2,400	
1- 06- 5031	Miscellaneous Benefit	12,000	0	0	0	Meritorius Employee Bonus Program
Sub-total		186,925	182,900	220,275	195,225	
<i>OPERATIONS EXPENSES</i>						
1- 06- 6031	Office Supplies	43,450	50,000	24,500	41,075	
1- 06- 6033	Postage	8,500	10,225	9,250	10,225	\$850/mo. average
1- 06- 6034	Printing & Publishing	44,275	65,675	63,000	66,150	Public Hearing Notices; Legal Notices; Job ads.
1- 06- 6038	Lease Agreements	35,100	36,350	37,650	37,925	Caltrans lot (\$3,900); Postage machine (\$3,600) SCE (\$8,500); Cerro Negro (\$7,150); Copy machines (\$14,775)
1- 06- 6040	Claim Settlements	0	1,000	0	1,000	Settlement of small claims matters
1- 06- 6041	Insurance Premiums	271,450	314,250	314,225	357,025	Gen. Liab. (\$311,250); Property (\$46,200); Crime (\$3,125); Environmental (\$1,750); Retro Adj. (-\$5,300)
1- 06- 6042	Surety & Employee Bonds	0	975	0	1,150	City Clerk Notary (2 @ \$575/each)

PROGRAM		FUND			DEPARTMENT	
6- NON-DEPARTMENTAL (Page 2 of 2)		GENERAL			ADMINISTRATION	
ACCT. NO.	LINE ITEM DESCRIPTION	2019-20 ACTUAL	2020-21 ADJ BUDGET	2020-21 ESTIMATE	2021-22 ADOPTED	NOTES/DESCRIPTION
<i>OPERATIONS EXPENSES (cont.)</i>						
1- 06- 6051	Auto Allowance & Mileage	675	1,200	575	900	Gasoline for 3 City vehicles (\$75/mo.)
1- 06- 6052	Travel, Conferences, Meetings	3,400	3,000	1,500	3,000	Cal OES/CSTI
1- 06- 6054	Employee Educ. & Training	6,600	4,000	0	2,750	Staff Meetings, Training & Policy Education; Energov Admin
1- 06- 6061	Professional Services	103,250	232,575	232,450	148,975	Computer/IT Srvs (\$35,700); GAC (\$8,175); Cable TV (\$2,175); 6 G-App accts. (\$450); Fiber Optic Srvc (\$32,175); Tyler Energov Assist/CSAM Program (\$24,000); Cyber Security (\$10,000); Back-up Internet (\$9,300); Temp Staffing - Comm Develop. 4 Months (\$25,200); Back-up Phone (\$1,800)
1- 06- 7101	Equip. Maint./Service Agrmnts.	29,100	45,450	37,775	41,325	Granicus (\$10,200); Computer/server maint. (\$5K); City vehicles (\$1,500); Copy overage (\$3,000); Cal Sense communications (\$1,850); Postage meter fee (\$625); Website maint/hosting (\$4,575); Cell phones (\$9,300); WiFiAcc Licensing (\$1,950); DocuSign Agmt (\$3,025); Tablet/Phone Protective Cases (\$300)
Sub-total		545,800	764,700	720,925	711,500	
<i>CAPITAL OUTLAY</i>						
1- 06- 8231	Furnishings & Equipment	2,575	3,250	250	4,500	City Hall Security ID Maker
1- 06- 8237	Computer Equip./Software	113,325	121,550	121,450	128,725	5 tablet computers/monitors/warranties (\$11,500); MS Office accts. (\$22,200); Bluebeam PDF (\$4,200); Permit tracking software license (\$82,925); Misc. software (\$500); AdobePro (\$4,000); Energov Reports (\$3,000); Teleconf (\$400); ESRI GIS maint. & ArcGIS Online (\$14,100); GIS Consult. (\$4,000); GIS Enhancement Projects (\$5,000); LAR-IAC Yr. 1 of 2 (\$10,900); GIS Energov Geo Rules Parameters (\$4,000)
1- 06- 8239	Geographical Information System	27,125	33,450	30,150	38,000	
Sub-total		143,025	158,250	151,850	171,225	
TOTAL PROGRAM COSTS		875,750	1,105,850	1,093,050	1,077,950	

**CITY OF LA CAÑADA FLINTRIDGE
FY 2021-22 ANNUAL BUDGET**

PROGRAM	FUND	DEPARTMENT
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7- HUMAN RESOURCES (page 1 of 1)

GENERAL

ADMINISTRATION

The Human Resource Program established as a separate program in the 2019-2020 Fiscal Year provides funding for the City's Human Resources function, supporting all City Departments and their staff. Previously, these costs were included in various other programs and have now been consolidated here.

The functions include recruitments, new employee orientations, employee relations, classification, compensation, benefits, worker's compensation, training, and City-wide personnel policies and procedures ensuring compliance with workplace regulations. The Human Resources program funds two part-time employees, the Human Resources Manager and an Administrative Technician.

ACCT. NO.	LINE ITEM DESCRIPTION	2019-20 ACTUAL	2020-21 ADJ BUDGET	2020-21 ESTIMATE	2021-22 ADOPTED	NOTES/DESCRIPTION
	<i>SALARIES & BENEFITS</i>					
Program:						
1- 07- 5002	Salaries (Part-time)	99,550	123,975	124,175	129,450	Human Resources Manager, Admin Tech.
1- 07- 5003	Salaries (Other)	1,550	0	0	0	
1- 07- 5004	Retirement (PERS)	7,150	9,900	9,750	10,100	
1- 07- 5008	Life Insurance	8,175	0	0	0	
1- 07- 5010	Medicare	1,550	1,875	2,025	1,950	
1- 07- 5018	Survivor Benefit	2,325	0	0	0	
1- 07- 5020	Cafeteria Plan Benefits	6,650	6,950	7,825	8,675	
	Sub-total	126,950	142,700	143,775	150,175	

PROGRAM	FUND	DEPARTMENT
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7- HUMAN RESOURCES (page 2 of 2)

GENERAL

ADMINISTRATION

ACCT. NO.	LINE ITEM DESCRIPTION	2019-20 ACTUAL	2020-21 ADJ BUDGET	2020-21 ESTIMATE	2021-22 ADOPTED	NOTES/DESCRIPTION
	<i>OPERATIONS EXPENSES</i>					
1- 07- 6045	Personnel Administration	6,950	10,000	4,950	85,750	Recruitments; Pre-employment physicals; ADP Employee Self-Service Portal (\$4,000)
1- 07- 6051	Auto Allowance & Mileage	325	350	50	300	HR Conf. Mileage
1- 07- 6052	Travel, Conferences, Meetings	4,775	1,900	1,450	3,975	CalPELRA (\$1,750); LCW (\$1,250);
1- 07- 6053	Memberships & Dues	350	975	925	1,250	CalPELRA (\$400); IPMA (375); MMASC (\$100);
1- 07- 6061	Professional Services	0	27,500	27,500	0	SCPLRC (\$200); HR Weekly (\$175) 457 Plan Review
	Sub-total	12,400	40,725	34,875	91,275	
	TOTAL PROGRAM COSTS	139,350	183,425	178,650	241,450	

**CITY OF LA CAÑADA FLINTRIDGE
FY 2021-22 ANNUAL BUDGET**

PROGRAM	FUND	DEPARTMENT
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8- ELECTIONS (Page 1 of 1)

GENERAL

CITY CLERK

The City Clerk is responsible for the conduct and administration of all municipal elections. As a general law City, elections are held every two years for the purpose of electing City Council members. In addition, the City may conduct special elections as needed for such purposes as referendums or City Council vacancies. The next general municipal election is scheduled for June 2022.

ACCT. NO.	LINE ITEM DESCRIPTION	2019-20 ACTUAL	2020-21 ADJ BUDGET	2020-21 ESTIMATE	2021-22 ADOPTED	NOTES/DESCRIPTION
	<i>SALARIES & BENEFITS</i>	0	0	0	0	
	<i>OPERATIONS EXPENSES</i>					
1- 08- 6030	Materials and Supplies	200	0	0	200	Election Supplies
1- 08- 6034	Printing & Publishing	3,625	0	0	5,000	Election printing
1- 08- 6060	L.A. County Contract Services	50,650	0	0	61,425	Gen. Municipal Election (\$55,725); Voter Notif. Postcard (\$5,700)
1- 08- 6061	Professional Services	175	0	0	2,000	MCA Direct (\$2K)
	Sub-total	54,650	0	0	68,625	
	<i>CAPITAL OUTLAY</i>					
1- 08- 8231	Furnishings & Equipment	0	0	0	0	
	Sub-total	0	0	0	0	
	TOTAL PROGRAM COSTS	54,650	0	0	68,625	

**CITY OF LA CAÑADA FLINTRIDGE
FY 2021-22 ANNUAL BUDGET**

PROGRAM	FUND	DEPARTMENT
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10- FINANCE (Page 1 of 2)

GENERAL

FINANCE

The Finance program reflects the expenditures related to management of the City's revenues and expenditures. The Finance Department is comprised of the Director of Finance, Senior Accountant, Finance Services Clerk, and Account Clerk. The City Treasurer, whose costs are also included in the Finance Program budget, is the primary investment officer and manages the investment portfolio of the City. The City Treasurer is appointed by the City Council and provides monthly reports to the City Council on the status of the City's investments. The City Treasurer and Finance Director provide support to the Investment and Financing Advisory Committee, which is made up of volunteer residents appointed by the City Council to provide advice and investment insight on the City's investment decisions.

ACCT. NO.	LINE ITEM DESCRIPTION	2019-20 ACTUAL	2020-21 ADJ BUDGET	2020-21 ESTIMATE	2021-22 ADOPTED	NOTES/DESCRIPTION
	<i>SALARIES & BENEFITS</i>					
1- 10- 5001	Salaries (Full-time)	303,075	278,750	260,425	311,475	Finance Director; Sr. Accountant.; Finance Srvc. Clerk Account Clerk; Treasurer
1- 10- 5002	Salaries (Part-time)	63,800	71,600	66,025	72,975	
1- 10- 5003	Salaries (Other)	850	500	0	500	
1- 10- 5004	Retirement (PERS)	59,475	67,250	53,950	73,025	
1- 10- 5006	Medical Insurance	11,700	13,525	12,025	12,150	1 Retiree
1- 10- 5010	Medicare	5,725	5,675	5,125	5,600	
1- 10- 5011	FICA	900	975	900	975	Treasurer
1- 10- 5020	Cafeteria Plan Benefits	44,525	47,750	45,275	53,750	
	Sub-total	490,050	486,025	443,725	530,450	

PROGRAM		FUND			DEPARTMENT	
10- FINANCE (Page 2 of 2)		GENERAL			FINANCE	
ACCT. NO.	LINE ITEM DESCRIPTION	2019-20 ACTUAL	2020-21 ADJ BUDGET	2020-21 ESTIMATE	2021-22 ADOPTED	NOTES/DESCRIPTION
	<i>OPERATIONS EXPENSES</i>					
1- 10- 6032	Books & Publications	0	0	0	100	Miscellaneous
1- 10- 6051	Auto Allowance & Mileage	250	500	0	400	CMSFO luncheons, local seminars
1- 10- 6052	Travel, Conferences, Meetings	3,625	2,000	0	2,000	CSMFO; CMTA; MMASC
1- 10- 6053	Memberships & Dues	900	1,100	450	1,000	CSMFO (\$350); GFOA (\$300); CMTA (\$150); MMASC (\$200)
1- 10- 6054	Employee Education & Training	525	800	300	500	GFOA webinars, CSMFO trainings
1- 10- 6061	Professional Services	192,675	275,650	231,350	235,600	Auditor (\$51K); St. Controller (\$3,500); ADP fees (\$10K); LA County property tax admin fee (\$80K); HdL Consult. fees (\$8K); Pension actuarial (\$1,400); PFM Invest. Advisors (\$24K); US Bank custodial (\$1,300); CAFR Award (\$550); FE Software (\$12,100); CalPERS GASB 67/68 svcs (\$800); HRA admin (\$1,600); 1099 Submittal (\$225); OPEB Actuarial GASB 75 (\$5K); Accounting Assistance (\$13,600); Tyler Business License Software (\$16,325); Blackbaud PO Module (\$6,200)
	Sub-total	197,975	280,050	232,100	239,600	
	<i>CAPITAL OUTLAY</i>					
	Sub-total	0	0	0	0	
	TOTAL PROGRAM COSTS	688,025	766,075	675,825	770,050	

**CITY OF LA CAÑADA FLINTRIDGE
FY 2021-22 ANNUAL BUDGET**

PROGRAM	FUND	DEPARTMENT
21- PUBLIC SAFETY (Page 1 of 2)	GENERAL	ADMINISTRATION

The Public Safety program encompasses programs and services related to the protection of the general health, safety and welfare of the community. Under various funding arrangements, many public safety services are provided by the County of Los Angeles including law enforcement, fire protection/paramedics and ambulance service. The Pasadena Humane Society provides animal care, control and sheltering services. In addition, the Public Safety program supports the Success Through Awareness Resistance ("STAR") program presented in the schools as well as provides for graffiti abatement and the contracting of crossing guards at the various local school sites.

The Public Safety Program funds the Management Analyst and Emergency Services Coordinator positions who are assigned the implementation aspects of the City's emergency preparedness efforts and provide primary staff support to the Public Safety Commission, a five-member advisory Commission appointed by the City Council to monitor and make recommendations on matters involving the City's public safety and emergency preparedness efforts. The program also funds a part-time, as needed, Community Liaison Officer that performs numerous tasks involving community outreach and dispute mediation and resolution. A Community Emergency Response Team ("CERT"), comprised of community volunteers, is also trained to assist the City in responding to catastrophic, emergency and significant community events, should the need arise.

ACCT. NO.	LINE ITEM DESCRIPTION	2019-20 ACTUAL	2020-21 ADJ BUDGET	2020-21 ESTIMATE	2021-22 ADOPTED	NOTES/DESCRIPTION
	<i>SALARIES & BENEFITS</i>					
1- 21- 5001	Salaries (Full-time)	72,925	124,525	126,700	157,025	Management Analyst, Emergency Svcs. Coordinator Community Liaison Officer (As needed)
1- 21- 5002	Salaries (Part-time)	28,175	22,800	21,600	17,825	
1- 21- 5003	Salaries (Other)	1,750	0	625	0	
1- 21- 5004	Retirement (PERS)	7,175	16,400	11,575	12,250	
1- 21- 5010	Medicare	1,650	3,100	2,400	2,650	
1- 21- 5011	FICA	0	0	0	1,125	
1- 21- 5020	Cafeteria Plan Benefits	18,050	24,225	24,925	27,200	
	Sub-total	129,725	191,050	187,825	218,075	

PROGRAM			FUND		DEPARTMENT		
21- PUBLIC SAFETY (Page 2 of 2)			GENERAL		ADMINISTRATION		
ACCT. NO.	LINE ITEM DESCRIPTION	2019-20 ACTUAL	2020-21 ADJ BUDGET	2020-21 ESTIMATE	2021-22 ADOPTED	NOTES/DESCRIPTION	
OPERATIONS EXPENSES							
1- 21- 6030	Materials/Supplies	325	250	200	250	Signs/vests	
1- 21- 6032	Books & Publications	0	225	0	225	Emergency guides/information	
1- 21- 6034	Printing & Publishing	350	3,000	2,850	3,000	Citation books, public safety fliers, EOC/Emerg. Prep. (\$1K)	
1- 21- 6035	Stipend	1,450	2,750	2,000	2,750	\$250/mtg. x 11 mtgs.	
1- 21- 6038	Lease Agreements	12,900	14,750	14,350	13,575	Alert LCF systems (\$8,900); ALPR Year 5 of 5 (\$4,675)	
1- 21- 6052	Travel, Conferences, Meetings	3,150	1,250	225	2,000	Commission, Staff, SAD, Captain	
1- 21- 6053	Memberships & Dues	0	0	0	350	MMASC (\$150); IAEM (\$200)	
1- 21- 6054	Employee Educ. & Training	550	3,650	2,800	3,650	CSTI Training (\$3K), First Aid/CPR/AED Training (\$650)	
1- 21- 6055	L.A. Co. Sheriff's STAR Program	33,150	34,500	0	0		
1- 21- 6056	Sheriff's Liability Insurance	339,300	365,800	353,775	396,075	11% of all Sheriff's costs, incl. SLESF	
1- 21- 6057	L.A. Co. Sheriff's Spc. Assign. Dep.	181,650	125,050	125,275	211,925	School Resource Officer	
1- 21- 6058	L.A. Co. Sheriff's Overtime	122,600	226,000	93,700	255,275	Directed patrols (\$185K); Fiesta Days (\$10K); Independent Days Events (\$15K); Float escort (\$1K); Rn for Hgry. (\$9,275); Fiesta Days Run (\$10K); General (\$25K)	
1- 21- 6059	L.A. Co. Sheriff's Department	2,632,325	2,912,000	2,815,950	2,928,875	6 Deputies; 1 Law Enforcement Technician; 1 Comm. Serv. Assist.	
1- 21- 6061	Professional Services	95,400	70,775	100,850	205,350	Peafowl census (\$1,975); Cr. guards (\$151,375)	
1- 21- 6070	Pasadena Humane Society	93,625	77,775	102,500	97,475	26 Flock Cameras (\$52K)	
1- 21- 6081	Programs (Public Safety Comm.)	0	7,000	0	7,000	Animal control services	
1- 21- 6082	Emergency Preparedness	56,400	75,200	75,200	8,500	Public education (2 events @ \$1K/event); PSAs (\$3K); Anti-DUI Program (\$2K)	
1- 21- 6083	CERT Program	0	2,500	0	3,500	Exercises (\$2,000); EOC supplies/materials (\$4K); Halotron extinguishers for server room (\$1K); Lant. Aud. Bleeding Control Kits (\$1,500)	
1- 21- 7101	Equip. Maint./Service Agr.	6,975	5,525	4,775	14,225	CERT training	
1- 21- 7114	Graffiti Abatement	0	0	0	0	Radio & radar maint/re-cert. (\$1K); VEOCI (\$4,525); AED (\$650); Cerro Negro battery back-ups (\$0) every 5 years (2024); fire extinguisher and maint. (\$550); Radio Repeater (\$7,500)	
						Moved to 1-45-7109 for FY 20-21	
	Sub-total	3,580,150	3,928,000	3,694,450	4,154,000		
CAPITAL OUTLAY							
1- 21- 8231	Furnishings & Equipment	5,000	54,000	51,550	29,750	Cerro Negro Structure Repairs (\$5,250); Sheriff/Fire Training Equip (\$2K); Flock Cameras (\$22,500)	
	Sub-total	5,000	54,000	51,550	29,750		
TOTAL PROGRAM COSTS		3,714,875	4,173,050	3,933,825	4,401,825		

**CITY OF LA CAÑADA FLINTRIDGE
FY 2021-22 ANNUAL BUDGET**

PROGRAM	FUND	DEPARTMENT
31- RECREATION & HUMAN SERVICES (Page 1 of 2)	GENERAL	ADMINISTRATION

The Recreation & Human Services program provides funding for contracted recreation programs as well as support to community and human services organizations. The City contracts with the Community Center of La Canada Flintridge for community teen and other recreation programs. In addition, the City funds a series of community concerts ("Music in the Park") and beach excursions which are held during the Summer months. The City also provides funding to the YMCA of the Foothills in support of local senior citizen programs. The City's Skate Park program, a Joint Use effort with the LCUSD, is included within this program budget, as is funding for the Joint Use Library, located at La Canada High School. Funding for various civic and community organizations, as "Contributions to Community Groups", are also included in this program.

The Recreation & Human Services program funds the Assistant City Manager and Division Manager positions that provide primary support to the Parks and Recreation Commission, a five-member advisory body appointed by the City Council to review and advise on local recreation and human services needs. This program also funds the part-time Recreation Specialists who provide adult supervision at the City's skate park facility.

ACCT. NO.	LINE ITEM DESCRIPTION	2019-20 ACTUAL	2020-21 ADJ BUDGET	2020-21 ESTIMATE	2021-22 ADOPTED	NOTES/DESCRIPTION
	<i>SALARIES & BENEFITS</i>					
1- 31- 5001	Salaries (Full-time)	271,950	290,925	293,400	295,050	Assistant City Manager; Division Manager Recreation Specialists (2)
1- 31- 5002	Salaries (Part-time)	28,450	32,875	21,175	28,950	
1- 31- 5003	Salaries (Other)	850	0	3,800	0	
1- 31- 5004	Retirement (PERS)	59,900	66,575	71,325	76,100	
1- 31- 5010	Medicare	5,000	4,975	5,050	4,975	Assistant City Manager; Division Manager; Rec. Spec.
1- 31- 5011	FICA	1,050	2,225	775	1,975	
1- 31- 5020	Cafeteria Plan Benefits	22,975	28,550	23,800	24,700	
	Sub-total	390,175	426,125	419,325	431,750	

PROGRAM			FUND			DEPARTMENT	
31- RECREATION & HUMAN SERVICES (Page 2 of 2)			GENERAL			ADMINISTRATION	
ACCT. NO.	LINE ITEM DESCRIPTION	2019-20 ACTUAL	2020-21 ADJ BUDGET	2020-21 ESTIMATE	2021-22 ADOPTED		NOTES/DESCRIPTION
<i>OPERATIONS EXPENSES</i>							
1- 31- 6032	Books & Publications	0	75	0	0		
1- 31- 6034	Printing & Publishing	0	250	100	500		LCHS Boosters programs/advertisement, banners
1- 31- 6035	Stipend	2,100	2,750	2,700	2,750		\$250/mtg. x 11 mtgs.
1- 31- 6037	Custodial Services	125	750	0	0		Moved to Public Works
1- 31- 6051	Auto Allowance & Mileage	775	1,200	25	600		Average \$50/mo. x 12 mos.
1- 31- 6052	Travel, Conferences & Meetings	4,550	2,500	900	2,500		CCCA; JPIA; MMASC; SCPLRC; LCW
1- 31- 6064	Lighting (School Fields)	17,075	14,500	7,200	14,500		User groups
1- 31- 6073	Contributions to Comm. Groups	191,875	218,325	218,325	427,350		Sister Cities (\$5K); La Canada Music Parents Assoc (\$5K); Asst. League of Flintridge (\$7K); La Canada Valley Beautiful (\$13K) LCF Tourn. Of Roses Assoc. (\$15K); YMCA (\$20K); USC Verdugo Hills (\$25K) LCF Chamber (\$98,750); CC of LCF (\$110K) Lanternman House Historical Museum Foundation (\$128,600)
1- 31- 6081	Programs (Recreation)	65,300	33,175	32,925	142,300		Prgms./Special Events (\$500); Music/Movies-in-the-Park-15 concert 1 movie (\$22,500); AV/Electrical (\$22,300); Park & Rec Master Pl (\$50K) Portable restrooms, \$750 restroom per event (\$11,250); Movie license (\$1,200); Festival in lights (\$34,550)
1- 31- 6085	Youth Council Activities	75	600	0	500		2 events (\$250 per event)
1- 31- 6086	Joint Use Library	64,050	80,000	0	83,500		
1- 31- 6087	Skate Park	100	400	0	400		Supplies
1- 31- 7103	Building Maintenance	0	300	0	500		CCLCF bathroom maint. (as needed)
1- 31- 7104	General Maintenance	123,200	0	0	2,500		Facilities repairs (as needed)
Sub-total		469,225	354,825	262,175	677,900		
<i>CAPITAL OUTLAY</i>							
1- 31- 8231	Furnishings & Equipment	3,325	27,425	12,425	31,500		Outdoor exercise (Ship Delay); Field Sign (\$2,500); FIS Gate (\$8K) Mayor's Discovery PK Wtr Feat. (\$6K)
Sub-total		3,325	27,425	12,425	31,500		
TOTAL PROGRAM COSTS		862,725	808,375	693,925	1,141,150		

**CITY OF LA CAÑADA FLINTRIDGE
FY 2021-22 ANNUAL BUDGET**

PROGRAM	FUND	DEPARTMENT
42- PUBLIC WORKS (Page 1 of 2)	GENERAL	PUBLIC WORKS

The Public Works program is responsible for maintaining and improving the City's infrastructure. Responsibilities include: street and sidewalk construction, maintenance and repair; median construction; street and traffic lighting; street sweeping; facilities maintenance; engineering; roadside tree inventory and maintenance.

The Public Works program is staffed by the Public Works Director, City Engineer, Management Analyst and Public Works Inspector. Other positions assist the Director and have been located in other program divisions of this budget. In addition to the Public Works staff and a consultant Traffic Engineer, the Public Works Commission, a five- member advisory body appointed by the City Council, makes recommendations on needed improvements to the City's infrastructure.

ACCT. NO.	LINE ITEM DESCRIPTION	2019-20 ACTUAL	2020-21 ADJ BUDGET	2020-21 ESTIMATE	2021-22 ADOPTED	NOTES/DESCRIPTION
	<i>SALARIES & BENEFITS</i>					
1- 42- 5001	Salaries (Full-time)	431,150	614,725	608,725	685,250	Director; Mgmt Analyst; City Engr; PW Insp (80%) Sr. Civil Eng.; Asst. Eng.
1- 42- 5002	Salaries (Part-time)	36,500	26,375	22,175	25,700	1 Intern
1- 42- 5003	Salaries (Other)	700	0	0	800	
1- 42- 5004	Retirement (PERS)	43,800	107,375	59,575	77,325	
1- 42- 5006	Health Insurance	22,125	24,825	22,525	22,775	3 Retirees
1- 42- 5010	Medicare	7,325	9,675	9,450	10,750	
1- 42- 5020	Cafeteria Plan Benefits	57,575	92,400	70,500	104,625	6 employees + 80% of PW Insp
	Sub-total	599,175	875,375	792,950	927,225	

PROGRAM		FUND			DEPARTMENT	
42- PUBLIC WORKS (Page 2 of 2)		GENERAL			PUBLIC WORKS	
ACCT. NO.	LINE ITEM DESCRIPTION	2019-20 ACTUAL	2020-21 ADJ BUDGET	2020-21 ESTIMATE	2021-22 ADOPTED	NOTES/DESCRIPTION
<i>OPERATIONS EXPENSES</i>						
1- 42- 6030	Materials/Supplies	1,400	1,000	1,000	1,800	Supplies (\$1,200); Flags (\$1,300)
1- 42- 6032	Books & Publications	0	100	525	100	Resource & Reference Material
1- 42- 6034	Printing & Publishing	0	300	0	300	Miscellaneous
1- 42- 6035	Stipend	1,800	2,875	2,000	2,875	\$250/mtg. x 11 mtgs. + \$125
1- 42- 6051	Auto Allowance & Mileage	350	850	200	600	Mileage (average \$100/mo.)
1- 42- 6052	Travel, Conferences & Meetings	450	500	0	500	APWA; PWOI; LCC; MMASC; CCEA
1- 42- 6053	Memberships & Dues	50	500	500	500	PWO; Street Tree Assoc.; APWA; CCEA
1- 42- 6054	Employee Educ. & Training	125	500	0	500	Seminars; tuition
1- 42- 6061	Professional Services	622,300	445,725	448,725	332,375	Traffic Engineer (\$130,375); Flag Hang. (\$10K); Arborist (\$20K); Pavement Mgmt. (\$50K); Arborist Emrg. Response (\$3K); PW Inspector (\$64K), Storm Drain; SGVCOG Edible Food Consult. (\$25K) Video Inspection (\$30K)
1- 42- 6072	Special Events Setup/Teardown	7,400	25,000	0	75,000	Memorial Day/Independence Day
1- 42- 7113	Street Maintenance	53,750	50,000	50,000	50,000	Annual maintenance (\$40K); Misc. (\$10K)
1- 42- 7120	Tree Trimming	505,400	458,950	486,700	526,550	Grid pruning program (\$349,639); Dead tree removals (\$176,904)
1- 42- 7121	Tree Spraying & Inspection	102,625	103,250	91,300	100,250	Watering (\$43,320); Spray (\$56,930);
1- 42- 7123	Replanting of Trees	6,675	30,000	5,125	25,000	Replanting 70 trees
1- 42- 7124	Drainage Facilities Maintenance	0	0	0	5,000	Padres Desilting Basin (\$5,000)
Sub-total		1,302,325	1,119,550	1,086,075	1,121,350	
<i>CAPITAL OUTLAY</i>						
1- 42- 8231	Furnishings & Equipment	0	0	0	1,000	Miscellaneous
1- 42- 8237	Computer Equip./Software	1,600	2,200	2,700	2,700	AutoCAD Subscription
1- 42- 8239	Street Improvements	0	4,000	4,000	15,000	Unanticipated repairs
Sub-total		1,600	6,200	6,700	18,700	
TOTAL PROGRAM COSTS		1,903,100	2,001,125	1,885,725	2,067,275	

**CITY OF LA CAÑADA FLINTRIDGE
FY 2021-22 ANNUAL BUDGET**

PROGRAM	FUND	DEPARTMENT
45- PARKS & LANDSCAPE (Page 1 of 2)	GENERAL	PUBLIC WORKS

The Parks & Landscape program is responsible for the maintenance and care of greenscape in the City's parks and median sites. Services are provided under contract with a private landscape maintenance firm. In addition, the program funds on-going maintenance of school district fields and tennis courts as required under the Joint Use Agreement between the City and the La Canada Unified School District. The majority of the City's trail system is maintained by the Los Angeles County Parks & Recreation Department; however, trails located in Cherry Canyon are maintained by the City's landscape maintenance contractor. The Parks & Landscape program receives staff support from the Senior Management Analyst II, Management Aide, Facilities and Maintenance Superintendent, and Clerk-Typist.

ACCT. NO.	LINE ITEM DESCRIPTION	2019-20 ACTUAL	2020-21 ADJ BUDGET	2020-21 ESTIMATE	2021-22 ADOPTED	NOTES/DESCRIPTION
	<i>SALARIES & BENEFITS</i>					
1- 45- 5001	Salaries (Full-time)	264,150	306,050	295,000	324,950	Sr. Mgmt. Analyst II; Mgmt. Aide; Fac. & Maint. Supt.; Clerk-Typist
1- 45- 5002	Salaries (Part-time)	0	0	0	0	
1- 45- 5003	Salaries (Other)	0	500	0	500	
1- 45- 5004	Retirement (PERS)	38,725	56,750	47,525	66,700	
1- 45- 5006	Health Insurance	14,675	15,825	15,825	16,600	2 retirees
1- 45- 5010	Medicare	4,400	4,625	4,825	4,900	
1- 45- 5020	Cafeteria Plan Benefits	47,125	51,600	53,875	55,100	
	Sub-total	369,075	435,350	417,050	468,750	

PROGRAM			FUND			DEPARTMENT	
45- PARKS & LANDSCAPE (Page 2 of 2)			GENERAL			PUBLIC WORKS	
ACCT. NO.	LINE ITEM DESCRIPTION	2019-20 ACTUAL	2020-21 ADJ BUDGET	2020-21 ESTIMATE	2021-22 ADOPTED	NOTES/DESCRIPTION	
<i>OPERATIONS EXPENSES</i>							
1- 45- 6023	Water	113,775	136,300	150,000	150,000	Parks, Joint-Use fields	
1- 45- 6027	Electricity	27,375	32,000	34,000	34,000	Memorial Park Restrooms; irrigation controllers; Holiday lights	
1- 45- 6030	Materials/Supplies	150	1,000	50	1,200	Irrig. parts (\$650); RR supplies (\$275); Bulbs (\$275)	
1- 45- 6032	Books & Publications	0	50	0	0	Trade publications	
1- 45- 6034	Printing and Publishing	0	50	0	0	Miscellaneous printing	
1- 45- 6052	Travel, Conferences & Meetings	0	250	0	500	Conferences (\$300); meetings (\$200)	
1- 45- 6053	Memberships & Dues	125	325	100	100	Turf Association	
1- 45- 6054	Employee Educ. & Training	0	500	0	500	Seminars/tuition	
1- 45- 6073	Contributions to Comm. Groups	800	500	0	500	Eagle Scout projects (2 @ \$250 ea.)	
1- 45- 7105	Park Maintenance	202,500	201,550	191,325	294,725	Contractor (\$104K); Vandalism (\$10,000); Fertilization (\$57,750)	
						Electrical (\$1,500); Custodial (\$33,350); Safety/repair (\$4K); Mayors' Disc. Park (\$6K); Trails Council Link (\$3K); Ult. Dest. Point (\$6,850); Winery (\$9,725); Lighting repairs (\$3,050); Wood Chips (\$3K) Olberz tree light (\$1,500); Misc. (\$1K); Mem. Pk Gazebo Repairs (\$50K)	
1- 45- 7107	Joint Use Site Maintenance	313,100	298,550	295,375	268,000	Contractor (\$263K); Fertilization (\$72,750); Facility signage (\$1K); Vandalism repair (\$1K); Electrical (\$1K); Fence repair (\$1K); Misc. Repair (\$1K);	
1- 45- 7109	Median & Right-of-Way Maint.	109,725	113,575	101,350	190,300	Contractor (\$146K); Vandalism repair (\$1K); Holiday prep. (\$3,000); Electric. maint. (\$4,300); Utility improv. (\$4K); Watering (\$32K)	
1- 45- 7110	Trail Maintenance & Easements	27,525	63,050	38,050	38,425	Cerro N. (\$3,800); Cnsrvncy (\$9,000); Flint (\$925) Loop (\$3,125); Owl (\$4,250); Ultimate (\$4,925); Descanso (\$5,550); Emergency (\$5,000); Trail sign (\$500); Gopher/Pest Control (\$1,350)	
1- 45- 7118	Property Maintenance	32,225	29,775	29,775	30,200	Cherry Cyn. (\$10,925) Hall Cyn. (\$5,250); Rockridge (\$2,150); Robin Hill (\$3,725); Forest Hill (\$2,850); Wmbldn (\$1,400); Overpass Lot (\$1,525); Rockridge Maint. (\$2,375)	
Sub-total		827,300	877,475	840,025	1,008,450		
<i>CAPITAL OUTLAY</i>							
1- 45- 8231	Furnishings & Equipment	0	0	0	7,000	Updated Signage at the Parks	
Sub-total		0	0	0	7,000		
TOTAL PROGRAM COSTS		1,196,375	1,312,825	1,257,075	1,484,200		

**CITY OF LA CAÑADA FLINTRIDGE
FY 2021-22 ANNUAL BUDGET**

PROGRAM	FUND	DEPARTMENT
49- LANTERMAN HOUSE (Page 1 of 1)	GENERAL	PUBLIC WORKS

The Lanterman House, located at 4420 Encinas Drive, was presented to the City as a gift from the Lanterman Family in January, 1985. The house was built in 1915 by the Lanterman family and still contains all of the original furnishings. Plans to remodel and refurbish the house into a museum and limited cultural center were completed in 1993 and can now be enjoyed by the entire community and local historians. A grant from the State of California was received by the City to aid in the restoration process.

The City Council established the Lanterman Historical Museum Foundation to oversee continuing operations for the reconstruction and management of the Lanterman House Museum. The Lanterman House program contains funding for the day-to-day management and operations of the facility as well as other obligations that are consistent with provisions of the Lanterman Museum Foundation Agreement.

ACCT. NO.	LINE ITEM DESCRIPTION	2019-20 ACTUAL	2020-21 ADJ BUDGET	2020-21 ESTIMATE	2021-22 ADOPTED	NOTES/DESCRIPTION
	<i>SALARIES & BENEFITS</i>	0	0	0	0	
	<i>OPERATIONS EXPENSES</i>					
1- 49- 6021	Telephone	1,125	1,200	1,200	1,200	
1- 49- 6023	Water	5,350	5,500	5,500	5,500	
1- 49- 6027	Electricity	1,850	2,300	1,800	2,300	
1- 49- 6029	Gas	425	450	300	450	
1- 49- 6061	Professional Services	1,675	1,800	1,800	1,800	
1- 49- 6073	Contributions to Comm. Groups	122,275	126,400	126,400	0	Security System
1- 49- 7103	Building Maintenance	625	5,400	5,400	2,500	Operations (\$0), Personnel (\$0)
1- 49- 7106	Landscape Maintenance	4,950	6,000	6,000	10,300	Unanticipated repairs
						Contractor (\$10,300)
	Sub-total	138,275	149,050	148,400	24,050	
	<i>CAPITAL OUTLAY</i>					
1- 49- 8231	Furnishings & Equipment	0	8,325	8,325	0	
1- 49- 8233	Building Improvements	37,275	41,000	41,650	0	
	Sub-total	37,275	49,325	49,975	0	
	TOTAL PROGRAM COSTS	175,550	198,375	198,375	24,050	

**CITY OF LA CAÑADA FLINTRIDGE
FY 2021-22 ANNUAL BUDGET**

PROGRAM	FUND	DEPARTMENT
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50- LANTERMAN AUDITORIUM (Page 1 of 1)

GENERAL

ADMINISTRATION

The Lanterman Auditorium program identifies and provides funding for personnel, operations and maintenance for the Lanterman Auditorium facility. The Lanterman Auditorium is owned by the La Canada Unified School District and operated and maintained by the City under the Joint Use Agreement.

ACCT. NO.	LINE ITEM DESCRIPTION	2019-20 ACTUAL	2020-21 ADJ BUDGET	2020-21 ESTIMATE	2021-22 ADOPTED	NOTES/DESCRIPTION
<i>SALARIES & BENEFITS</i>						
1- 50- 5002	Salaries (Part-time)	66,650	57,600	27,325	76,200	4 part-time employees
1- 50- 5003	Salaries (Other)	4,300	8,000	550	4,500	Anticipated overtime
1- 50- 5004	Retirement (PERS)	(52,300)	10,725	(3,700)	1,725	1 part-time employees (City received credit from CalPERS in PY)
1- 50- 5010	Medicare	1,200	875	575	1,225	
1- 50- 5011	FICA	650	1,300	1,100	975	
1- 50- 5020	Cafeteria Plan Benefits	13,325	13,925	13,925	13,925	2 part-time employees
Sub-total		33,825	92,425	39,775	98,550	
<i>OPERATIONS EXPENSES</i>						
1- 50- 6023	Water	0	800	0	800	
1- 50- 6027	Electricity	0	10,600	0	10,600	
1- 50- 6029	Gas	0	400	0	400	
1- 50- 6030	Materials/Supplies	1,975	1,850	0	1,850	Restroom supplies (\$154/mo)
1- 50- 6037	Custodial Service	8,175	1,050	1,500	19,050	Contract (\$13,200); Supplemental (\$5,850)
1- 50- 6061	Professional Services	1,425	1,600	500	1,600	Carpet cleaning (3 x \$530 each)
1- 50- 7103	Building Maintenance	12,275	17,300	12,225	10,000	Mic Maintenance (\$3K); Plumbing maint (\$400); Lighting maint. (\$1,100); LED Rewiring (\$5,500)
Sub-total		23,850	33,600	14,225	44,300	
<i>CAPITAL OUTLAY</i>						
1- 50- 8233	Building Improvements	0	0	0	0	
Sub-total		0	0	0	0	
TOTAL PROGRAM COSTS		57,675	126,025	54,000	142,850	

**CITY OF LA CAÑADA FLINTRIDGE
FY 2021-22 ANNUAL BUDGET**

PROGRAM	FUND	DEPARTMENT
53- STORM WATER MGMT. (NPDES) (Page 1 of 1)	GENERAL	PUBLIC WORKS

National Pollutant Discharge Elimination System (NPDES) programs are necessary for compliance with the Los Angeles Regional Water Quality Control Board's Municipal NPDES Permit for which the City is identified as a Permittee. This Permit requires the City to implement pollutant reduction measures for storm water discharges, eliminate non-storm water discharges, educate the public on impacts they have on protected waterbodies, conduct inspections at certain commercial/industrial facilities and public/private mitigation devices, and conduct water quality sampling and monitoring.

ACCT. NO.	LINE ITEM DESCRIPTION	2019-20 ACTUAL	2020-21 ADJ BUDGET	2020-21 ESTIMATE	2021-22 ADOPTED	NOTES/DESCRIPTION
<i>SALARIES & BENEFITS</i>						
1- 53- 5001	Salaries (Full-time)	1,375	6,250	0	16,800	Public Works Inspector (20%)
1- 53- 5003	Salaries (Other)	0	0	0	200	Public Works Inspector (20%)
1- 53- 5004	Retirement (PERS)	150	1,425	0	4,275	Public Works Inspector (20%)
1- 53- 5010	Medicare	25	100	0	250	Public Works Inspector (20%)
1- 53- 5020	Cafeteria Plan Benefits	175	1,250	0	3,125	Public Works Inspector (20%)
Sub-total		1,725	9,025	0	24,650	
<i>OPERATIONS EXPENSES</i>						
1- 53- 6030	Materials/Supplies	0	300	0	0	NPDES related supplies
1- 53- 6032	Books & Publications	0	50	0	0	
1- 53- 6033	Postage	0	500	0	0	
1- 53- 6034	Printing & Publishing	0	500	0	0	
1- 53- 6054	Employee Educ. & Training	0	200	0	200	
1- 53- 6060	L.A. Co. Contract Services	7,650	15,000	12,000	70,000	Restaurant/Commercial Inspections (\$15K); Catch Basin Cleanouts (\$55k)
1- 53- 6061	Professional Services	106,525	75,575	85,000	76,350	Sep. sys. inventory (\$5K); Direct Program Charges (\$27,850); BMP Database (\$7K); Pub. Facil. Database (\$5K); Illicit discharge (\$8K); Permit Tracking/ Earth-disturb database (\$7,500), \$16 Senior PW Inspec.
Sub-total		114,175	92,125	97,000	146,550	
<i>CAPITAL OUTLAY</i>		0	0	0	0	
TOTAL PROGRAM COSTS		115,900	101,150	97,000	171,200	

**CITY OF LA CAÑADA FLINTRIDGE
FY 2021-22 ANNUAL BUDGET**

PROGRAM	FUND	DEPARTMENT
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54- ACCESSIBILITY IMPROVEMENTS (Page 1 of 1)

GENERAL

ADMINISTRATION

Since passage of the Americans with Disabilities Act of 1990, the City has continued to ensure that its programs and services are fully accessible to all members of the community, including persons with disabilities. Beginning with the FY 2015-16 budget, the City consolidated its various accessibility improvement expenditures into a new "Accessibility Improvements" General Fund program budget. This program brings together ongoing expenditures previously budgeted in other General Fund programs focused on enhancing access to City facilities, events, and services. (Large-scale capital projects focused on accessibility improvements will continue to be budgeted in the City's Capital Projects Fund.)

ACCT. NO.	LINE ITEM DESCRIPTION	2019-20 ACTUAL	2020-21 ADJ BUDGET	2020-21 ESTIMATE	2021-22 ADOPTED	NOTES/DESCRIPTION
	<i>SALARIES & BENEFITS</i>	0	0	0	0	
	<i>OPERATIONS EXPENSES</i>					
1- 54- 6031	Office Supplies	225	0	0	0	
1- 54- 6032	Books & Publications	0	0	0	0	
1- 54- 6034	Printing & Publishing	0	5,600	0	5,600	CASp education program for businesses (1 newsletter, DAE reimb.)
1- 54- 6054	Employee Educ. & Training	0	500	0	500	ADA Conference
1- 54- 6061	Professional Services	0	6,150	6,925	6,150	Translator/Transcription Services srvs (\$300): Braille (\$250) ADA consultant (\$2K): ADA Website Maintenance (\$3,600)
1- 54- 7103	Building Maintenance	0	0	0	0	
1- 54- 7104	General Maintenance	0	2,000	0	0	
1- 54- 7105	Park Maintenance	0	0	0	3,000	Memorial Park DG path maintenance
	Sub-total	225	14,250	6,925	15,250	
	<i>CAPITAL OUTLAY</i>					
1- 54- 8401	Access Imprvmts - City Hall	0	0	0	0	
1- 54- 8402	Access Imprvmts - Parks	0	1,200	1,200	26,000	ADA-Olberz Pk DogiPot & sign (\$1K) Memorial Pk Stdy (\$25K)
1- 54- 8403	Access Imprvmts - Lanterman House	0	0	0	0	
1- 54- 8404	Access Imprvmts - Joint Use Facilities	0	2,000	0	2,000	Lant. Aud ADA Improvements including signage
1- 54- 8405	Access Imprvmts - Miscellaneous	0	0	0	10,000	Beacons at Mid-Blk. Crosswalks (\$10K) (Add'l \$20K in Prop C)
	Sub-total	0	3,200	1,200	38,000	
	TOTAL PROGRAM COSTS	225	17,450	8,125	53,250	

**CITY OF LA CAÑADA FLINTRIDGE
FY 2021-22 ANNUAL BUDGET**

PROGRAM	FUND	DEPARTMENT
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55- CIVIC CENTER (Page 1 of 1)

GENERAL

PUBLIC WORKS

In February 2017, the City purchased the former Sports Chalet Inc. corporate headquarters building at One Sport Chalet Drive for use as a future City Hall facility. The purchased property also includes the Foothill Progressive Montessori School facility, which is located on the same parcel. In 2019, renovations to the building at One Civic Center Drive and the relocation were completed. This program budget accounts for ongoing operational and maintenance costs related to the new property. (The tenant improvements to the new City Hall facility are accounted for in the Property Acquisition Fund.)

ACCT. NO.	LINE ITEM DESCRIPTION	2019-20 ACTUAL	2020-21 ADJ BUDGET	2020-21 ESTIMATE	2021-22 ADOPTED	NOTES/DESCRIPTION
	<i>SALARIES & BENEFITS</i>	0	0	0	0	
	<i>OPERATIONS EXPENSES</i>					
1- 55- 6021	Telephone	17,775	21,000	18,600	19,000	
1- 55- 6023	Water	4,375	5,000	4,625	5,000	
1- 55- 6027	Electricity	49,275	51,525	55,000	55,000	
1- 55- 6029	Gas	0	0	0	0	
1- 55- 6037	Custodial Service	34,975	35,825	33,600	35,825	Contractor (\$31,325); Supplies (\$4,500)
1- 55- 6038	Lease Agreements	175	0	0	0	
1- 55- 6061	Professional Services	5,250	8,400	11,225	12,000	Security and fire system monitoring
1- 55- 7103	Building Maintenance	29,850	15,000	10,000	12,000	Miscellaneous
1- 55- 7104	General Maintenance	30,850	13,000	5,875	13,000	Plumbing, electrical, elevator service, HVAC agreements
1- 55- 7106	Landscape Maintenance	19,075	18,375	18,375	10,800	Contractor (\$10,300); Plants (\$500)
	Sub-total	191,600	168,125	157,300	162,625	
	<i>CAPITAL OUTLAY</i>					
1- 55- 8231	Furnishings & Equipment	17,350	12,400	3,700	2,000	Misc. (\$2K);
1- 55- 8233	Building Improvements	83,575	29,250	8,800	20,000	Reconfigure AV room for Hybrid Meetings (\$6K); City Hall Front Lighting (\$3K); City Hall Re-Key (\$2K); Lease space card/key access (\$5K); Security Camera (\$4K)
	Sub-total	100,925	41,650	12,500	22,000	
	TOTAL PROGRAM COSTS	292,525	209,775	169,800	184,625	

SPECIAL FUND PROGRAM REVENUES AND EXPENDITURES & FUND BALANCE



**CITY OF LA CAÑADA FLINTRIDGE
FY 2021-22 ANNUAL BUDGET**

PROGRAM		FUND - 1				DEPARTMENT
GENERAL (Page 1 of 2)						ADMINISTRATION
ACCT. NO.	DESCRIPTION	2019-20 ACTUAL	2020-21 ADJ BUDGET	2020-21 ESTIMATE	2021-22 ADOPTED	NOTES/DESCRIPTION
<i>AVAILABLE FUNDS:</i>						
	BEGINNING FUND BALANCE:	13,791,175	14,494,400	17,030,725	17,424,400	Includes SW Fund Beginning Fund Balance
	General Fund Revenues (Operating)	16,611,750	15,576,675	16,592,800	16,859,525	
Operating Reimbursements:						
01- 00- 9102	Reimbursement from Traffic Safety (2)	76,650	71,000	45,600	55,000	Reimbursement of law enforcement costs
01- 00- 9122	Reimbursement from Sewer Redemp. 98-1	0	0	0	0	District 1 staff costs reimbursement
01- 00- 9125	Reimbursement from Sewer Redemp. 02-1 (25)	20,850	20,000	20,850	20,000	District 2 staff costs reimbursement
01- 00- 9130	Reimbursement from Proposition A (30)	33,500	43,150	32,375	45,325	Salary reimbursement
01- 00- 9132	Reimbursement from Solid Waste (32)	354,575	167,300	167,300	195,825	Salary reimbursement, Reimb. to GF
01- 00- 9142	Reimbursement from Sewer Redemp. 04-1 (42)	20,925	20,000	20,550	20,000	District 3 staff costs reimbursement
Sub-total - Reimbursements:		506,500	321,450	286,675	336,150	
01- 00- 9123	Transfer In - Sewer Debt Service 98-1 (23)	0	166,000	166,000	0	
01- 00- 9131	Transfer In - Capital Projects Fund (31)	877,350	0	0	0	Capital projects sweeps
Subtotal - Transfers In:		877,350	166,000	166,000	0	
<i>TOTAL AVAILABLE FUNDS:</i>		31,786,775	30,558,525	34,076,200	34,620,075	

PROGRAM

DEPARTMENT

GENERAL (Page 2 of 2)

FUND - 1

ADMINISTRATION

ACCT. NO.	DESCRIPTION	2019-20 ACTUAL	2020-21 ADJ BUDGET	2020-21 ESTIMATE	2021-22 ADOPTED	NOTES/DESCRIPTION
<i>EXPENDITURES & TRANSFERS:</i>						
	Operating Budget Expenditures	14,023,625	15,287,825	14,133,125	16,241,425	
From Operating Budget:						
01- 00 9231	Transfer Out to Capital Projects (31)	495,025	206,800	206,800	354,350	#2201 (\$354,350)
01- 00 9235	Transfer Out to SLESF Fund (35)	41,725	43,975	43,875	42,100	For Traffic Investigator position (difference)
01- 00 9239	Transfer Out to CC Debt Service Fund (39)	140,775	435,775	435,775	435,400	IBank Loan Payment (\$278,400); Loan Prepayment (\$157K)
	Subtotal - Transfers to Other Funds	677,525	686,550	686,450	831,850	
01- 00 9201	Transfer to Reserves - for OPEB	0	145,450	145,450	122,400	FY20 Actual amount of \$113,700 was designated for OPEB bringing the total designation to \$728,075
	Subtotal - From Operating Budget	14,701,150	16,119,825	14,965,025	17,195,675	
From Reserves:						
	Transfer Out - To General Fund Operating	0	56,275	56,275	0	Public Works Inspector (\$43,850); Pilot Pickleball Program (\$12,425)
01- 00 9231	Transfer Out - To Capital Projects (31)	0	1,630,500	1,630,500	1,500,000	FY22: #2108 (\$250K)
	Subtotal - From Reserves:	0	1,686,775	1,686,775	1,500,000	
<i>TOTAL EXPENDITURES & TRANSFERS:</i>		14,701,150	17,806,600	16,651,800	18,695,675	
	Solid Waste (32) (True-up)	54,900	N/A	N/A	N/A	The "True-Up" is for the purpose of incorporating the net effect of SW Fund revenues/expenditures/transfers that occur in the SW Fund but are presented in the CAFR as part of the GF "Actual".
ENDING FUND BALANCE:		17,030,725	12,751,925	17,424,400	15,924,400	Includes Solid Waste Fund ending fund balance
<i>FUND EQUITY:</i>		17,030,725	12,751,925	17,424,400	15,924,400	
	Appropriation from Reserves	0	56,275	56,275	0	Public Works Inspector (\$43,850); Pilot Pickleball Program (\$12,425)
	Reserved for Loans/Advances	1,092,225	1,097,800	1,097,800	1,072,800	Balance of Advance to District 02-1 (\$995,100); LCUSD Loan (\$77,700)
	Reserved for St. Disability Access (DAE)	20,600	15,200	22,975	28,500	
	Designated for Tree Fund	161,525	163,050	165,900	147,400	
	Designated for OPEB	728,075	667,500	873,525	995,925	
	Designated for Future Joint Use Project	100,000	100,000	100,000	100,000	
	Designated for Descanso Drive Project	375,000	0	0	0	
	Designated for Economic Stabilization	1,000,000	0	1,000,000	1,000,000	
	Designated for Disaster Relief	1,500,000	0	1,500,000	1,500,000	
	Designated for Solid Waste Fund Balance	263,625	167,575	328,425	2,025	Due to CAFR Reporting, SW Fund is consolidated with GF
	Undesignated	11,789,675	10,484,525	12,279,500	11,077,750	
<i>TOTAL FUND EQUITY:</i>		17,030,725	12,751,925	17,424,400	15,924,400	

**CITY OF LA CAÑADA FLINTRIDGE
FY 2021-22 ANNUAL BUDGET**

PROGRAM	FUND	DEPARTMENT
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TRAFFIC SAFETY (Page 1 of 2)

FUND - 2

ADMINISTRATION

The Traffic Safety Fund allocates revenues received as a result of vehicle code violations which occur within the City. Monies from the Traffic Safety Fund are used to reimburse the General Fund for law enforcement costs.

ACCT. NO.	DESCRIPTION	2019-20 ACTUAL	2020-21 ADJ BUDGET	2020-21 ESTIMATE	2021-22 ADOPTED	NOTES/DESCRIPTION
<i>AVAILABLE FUNDS:</i>						
	BEGINNING FUND BALANCE	0	0	0	0	
2- 00- 4421	Vehicle Code Fines	76,650	71,000	45,600	55,000	
2- 00- 4610	Interest	0	0	0	0	
	Subtotal - Revenues	76,650	71,000	45,600	55,000	
	Transfers In	0	0	0	0	
	<i>TOTAL AVAILABLE FUNDS:</i>	76,650	71,000	45,600	55,000	

PROGRAM	FUND	DEPARTMENT
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TRAFFIC SAFETY (Page 2 of 2)

FUND - 2

ADMINISTRATION

ACCT. NO.	DESCRIPTION	2019-20 ACTUAL	2020-21 ADJ BUDGET	2020-21 ESTIMATE	2021-22 ADOPTED	NOTES/DESCRIPTION
	<i>SALARIES & BENEFITS</i>	0	0	0	0	
	<i>OPERATIONS EXPENSES</i>					
2- 00- 6070	L.A. Co. Superior Courts	0	0	0	0	
	Subtotal - Operations Expenses	0	0	0	0	
	<i>CAPITAL OUTLAY</i>	0	0	0	0	
	<i>TRANSFERS</i>					
2- 00- 9201	Reimbursement to General Fund (Operating) (1)	76,650	71,000	45,600	55,000	
	<i>TOTAL EXPENDITURES & TRANSFERS</i>	76,650	71,000	45,600	55,000	
	ENDING FUND BALANCE:	0	0	0	0	
<i>FUND EQUITY:</i>		0	0	0	0	
	Undesignated Traffic Safety Fund	0	0	0	0	
<i>TOTAL FUND EQUITY:</i>		0	0	0	0	

**CITY OF LA CAÑADA FLINTRIDGE
FY 2021-22 ANNUAL BUDGET**

PROGRAM	FUND	DEPARTMENT
STATE GAS TAX (Page 1 of 2)	FUND - 3	PUBLIC WORKS

The State of California allocates Gas Tax monies to cities for the purpose of road and street maintenance and improvements. To be eligible for certain gas tax funds, the City is required to maintain an appropriate level of General Fund expenditures on street and road improvements.

ACCT. NO.	DESCRIPTION	2019-20 ACTUAL	2020-21 ADJ BUDGET	2020-21 ESTIMATE	2021-22 ADOPTED	NOTES/DESCRIPTION
<i>AVAILABLE FUNDS:</i>						
	BEGINNING FUND BALANCE	71,775	(86,250)	286,425	0	
3- 00- 4441	State Gas Tax (2106)	64,350	69,025	65,775	70,700	
3- 00- 4442	State Gas Tax (2107)	134,400	131,375	139,475	150,925	
3- 00- 4443	State Gas Tax (2107.5)	5,000	5,000	5,000	5,000	
3- 00- 4449	State Gas Tax (2103)	147,275	174,075	159,425	182,000	In 2017, SB1 Beall reset the Section 2103 rate, resulting in an increase from 11.7 to 17.3 cents/gallon effective in 2019-20.
3- 00- 4450	State Gas Tax (2105)	106,000	109,200	109,900	118,600	
3- 00- 4452	State Gas Tax (SB 1 "Loan Repayment")	23,150	0	0	0	FY20 was the third and final year of State repayment
3- 00- 4453	State Gas Tax (SB 1 Road Maint. Rehab.)	356,825	354,075	367,675	402,650	
3- 00- 4610	Interest	975	2,850	5,025	7,800	
3- 00-	Gain/Loss on Investment FMV	2,025				
	Subtotal - Revenues	840,000	845,600	852,275	937,675	
3- 00- 9132	Transfer In from Solid Waste (32)	162,775	162,000	162,000	180,000	Street Sweeping
3- 00- 9101	Transfer In from General Fund Reserves (1)	0	135,075	135,075	0	
	Subtotal - Transfers In	162,775	297,075	297,075	180,000	
<i>TOTAL AVAILABLE FUNDS:</i>		1,074,550	1,056,425	1,435,775	1,117,675	

PROGRAM		FUND			DEPARTMENT	
STATE GAS TAX (Page 2 of 2)		FUND - 3			PUBLIC WORKS	
ACCT. NO.	DESCRIPTION	2019-20 ACTUAL	2020-21 ADJ BUDGET	2020-21 ESTIMATE	2021-22 ADOPTED	NOTES/DESCRIPTION
	<i>SALARIES & BENEFITS</i>	0	0	0	0	
	<i>OPERATIONS EXPENSES</i>					
3- 00- 6064	Lighting (Street & Traffic)	133,800	120,000	120,000	120,000	
3- 00- 7113	Street Maintenance	491,550	310,000	276,075	310,000	
3- 00- 7117	Street Sweeping	162,775	162,000	162,000	180,000	100% funded from Solid Waste fund
3- 00- 7119	Street Repair	0	0	0	50,000	Foothill Dip
	Subtotal - Operations Expenses	788,125	592,000	558,075	660,000	
	<i>CAPITAL OUTLAY</i>	0	0	0	0	
	<i>TRANSFERS</i>					
3- 00- 9231	Transfer Out to Capital Projects	0	464,350	877,700	402,650	FY21 Est. Transf. #2001 (\$413,350) #2101 (\$464,350); FY22 #2201 (\$402,650)
	<i>TOTAL EXPENDITURES & TRANSFERS</i>	788,125	1,056,350	1,435,775	1,062,650	
	ENDING FUND BALANCE:	286,425	75	0	55,025	
<i>FUND EQUITY:</i>		286,425	75	0	55,025	
	Designated SB1	439,650	0	0	0	
	Foothill Dip	(135,075)	0	0	0	
	Undesignated	(18,150)	0	0	55,025	
	<i>TOTAL FUND EQUITY:</i>	286,425	75	0	55,025	

**CITY OF LA CAÑADA FLINTRIDGE
FY 2021-22 ANNUAL BUDGET**

PROGRAM	FUND	DEPARTMENT
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BONDS & GRANTS (Page 1 of 2)

FUND - 4

ADMINISTRATION

The Bonds & Grants Fund (formerly the Parkland Bond Fund) allocates revenues and grant monies received from other agencies for various acquisition and improvement projects.

ACCT. NO.	DESCRIPTION	2019-20 ACTUAL	2020-21 ADJ BUDGET	2020-21 ESTIMATE	2021-22 ADOPTED	NOTES/DESCRIPTION
<i>AVAILABLE FUNDS:</i>						
	BEGINNING FUND BALANCE	32,475	5,700	(39,475)	(59,400)	
4- 00- 4492	SMMC Grant (Flint Canyon Trail Restoration)	0	290,000	197,275	92,725	Flint Canyon Trail Restoration reimbursement grant (\$290K);
4- 00- 4495	SMMC Grant (Eagle Scout)	0	0	0	2,500	Monarch Butterfly Eagle Scout project (\$2,500)
4- 00- 4498	State SB2 Grant	0	112,700	0	160,000	SB2 Grant reimbursement grant (\$160K)
4- 00- 4499	State Local Early Action Planning Grant	0	150,000	80,000	70,000	LEAP consultant reimbursement grant (\$150K)
	Subtotal - Revenues	0	552,700	277,275	325,225	
4- 00- 9118	Transfer In from Measure W (18)	0	5,000	5,000	2,875	Additional Funds for Flint Canyon Trail Restoration
	Subtotal - Transfers In	0	5,000	5,000	2,875	
<i>TOTAL AVAILABLE FUNDS:</i>		32,475	563,400	242,800	268,700	

PROGRAM	FUND	DEPARTMENT
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BONDS & GRANTS (Page 2 of 2)

FUND - 4

ADMINISTRATION

ACCT. NO.	DESCRIPTION	2019-20 ACTUAL	2020-21 ADJ BUDGET	2020-21 ESTIMATE	2021-22 ADOPTED	NOTES/DESCRIPTION
	<i>SALARIES & BENEFITS</i>	0	0	0	0	
	<i>OPERATIONS EXPENSES</i>					
4- 00- 6030	Materials and Supplies	0	0	0	2,500	Flap your wings - Eagle Scout grant project (\$2,500)
4- 00- 6061	Professional Services	12,225	192,700	119,100	178,675	FY21: LEAP Consulting (\$80,000); SB2 Planning grant (\$112,700)
4- 00- 7000	Project Expense	59,725	290,000	183,100	55,050	LEAP Consulting (\$70,000); SB2 Planning grant (\$120,900)
	Subtotal - Operations Expenses	71,950	482,700	302,200	236,225	Flint Canyon Trail Restoration (design)
	<i>CAPITAL OUTLAY</i>	0	0	0	0	
	Subtotal - Capital Outlay	0	0	0	0	
	<i>TRANSFERS</i>					
4- 00- 9231	Transfer Out to Capital Projects (31)	0	0	0	0	
<i>TOTAL EXPENDITURES & TRANSFERS:</i>		71,950	482,700	302,200	236,225	
ENDING FUND BALANCE:		(39,475)	80,700	(59,400)	32,475	
<i>FUND EQUITY:</i>		(39,475)	80,700	(59,400)	32,475	
	Designated: SSARP	5,700	5,700	5,700	5,700	
	Designated: SB2	(12,225)	0	(51,325)		
	Designated: LEAP Grant	0	70,000	0	0	
	Designated: SMMC-Flint Canyon	(59,725)		(40,550)		
	Undesignated	26,775	5,000	26,775	26,775	
<i>TOTAL FUND EQUITY:</i>		(39,475)	80,700	(59,400)	32,475	

**CITY OF LA CAÑADA FLINTRIDGE
FY 2021-22 ANNUAL BUDGET**

PROGRAM	FUND	DEPARTMENT
TRANSP. DEVELOPMENT ACT (Page 1 of 2)	FUND - 5	PUBLIC WORKS

The Transportation Development Act Fund allocates revenues and grant monies received from the State of California. The City utilizes T.D.A. monies for the improvement of bicycle lanes and other transportation/infrastructure related projects.

ACCT. NO.	DESCRIPTION	2019-20 ACTUAL	2020-21 ADJ BUDGET	2020-21 ESTIMATE	2021-22 ADOPTED	NOTES/DESCRIPTION
<i>AVAILABLE FUNDS:</i>						
	BEGINNING FUND BALANCE	(27,300)	0	0	0	
5- 00- 4540	T.D.A. S.B. 821	27,300	14,925	14,925	15,000	Yr of Alloc.: FY19 (\$13,400); FY20 (\$13,900); FY21 (\$14,925); FY22 (\$15,000)
5- 00- 4610	Interest	0	0	0	0	
	Subtotal - Revenues	27,300	14,925	14,925	15,000	
	Transfers In	0	0	0	0	
	<i>TOTAL AVAILABLE FUNDS:</i>	0	14,925	14,925	15,000	

PROGRAM	FUND	DEPARTMENT
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TRANSP. DEVELOPMENT ACT (Page 2 of 2)

FUND - 5

PUBLIC WORKS

ACCT. NO.	DESCRIPTION	2019-20 ACTUAL	2020-21 ADJ BUDGET	2020-21 ESTIMATE	2021-22 ADOPTED	NOTES/DESCRIPTION
	<i>SALARIES & BENEFITS</i>	0	0	0	0	
	<i>OPERATIONS EXPENSES</i>					
5- 00- 6060	L.A. County Contract Services	0	0	0	0	
	Subtotal - Operations Expenses	0	0	0	0	
	<i>CAPITAL OUTLAY</i>					
5- 00- 8239	Street Improvements	0	0	0	0	
	Subtotal - Capital Outlay	0	0	0	0	
	<i>TRANSFERS</i>					
5 00- 9231	Transfer Out to Capital Projects Fund (31)	0	14,925	14,925	15,000	#2202 (\$15K)
	<i>TOTAL EXPENDITURES & TRANSFERS:</i>	0	14,925	14,925	15,000	
	ENDING FUND BALANCE:	0	0	0	0	
<i>FUND EQUITY:</i>		0	0	0	0	
	Undesignated TDA Fund	0	0	0	0	
	<i>TOTAL FUND EQUITY:</i>	0	0	0	0	

**CITY OF LA CAÑADA FLINTRIDGE
FY 2021-22 ANNUAL BUDGET**

PROGRAM	FUND BALANCE	DEPARTMENT
FEDERAL EMERGENCY FUNDS (Page 1 of 2)	FUND - 7	ADMINISTRATION

In March 2021, the American Rescue Plan Act of 2021 ("ARPA") was signed into law to address the impact of the COVID pandemic. The relief package provides funding to state and local governments and the City's estimated share is approximately \$4,786,575. Funds will be disbursed in two two tranches, one after June 16, 2021 and the second payment twelve months thereafter. Funds must be obligated by December 31, 2024 and expended by December 31, 2026.

ACCT. NO.	DESCRIPTION	2019-20 ACTUAL	2019-20 BUDGET	2020-21 ESTIMATE	2021-22 ADOPTED	NOTES/DESCRIPTION
<i>AVAILABLE FUNDS:</i>						
	BEGINNING FUND BALANCE	0	0	0	2,393,300	
07- 00- 4416	ARPA Funds	0	0	2,393,300	2,393,275	
	Subtotal - Revenues	0	0	2,393,300	2,393,275	
	Transfer In	0	0	0	0	
	<i>TOTAL AVAILABLE FUNDS:</i>	0	0	2,393,300	4,786,575	

PROGRAM		FUND BALANCE				DEPARTMENT	
FEDERAL EMERGENCY FUNDS (Page 2 of 2)		FUND - 7				ADMINISTRATION	
ACCT. NO.	DESCRIPTION	2019-20 ACTUAL	2019-20 BUDGET	2020-21 ESTIMATE	2021-22 ADOPTED		NOTES/DESCRIPTION
	<i>SALARIES & BENEFITS</i>	0	0	0	0		
	<i>OPERATIONS EXPENSES</i>						
07- 00- 6061	Professional Services	0	0	0	50,000		Cybersecurity Enhancements
	Subtotal - Operations Expenditures	0	0	0	50,000		
	<i>CAPITAL OUTLAY</i>	0	0	0	0		
	<i>TRANSFERS</i>	0	0	0	0		
	<i>TOTAL EXPENDITURES & TRANSFERS:</i>	0	0	0	50,000		
	ENDING FUND BALANCE:	0	0	2,393,300	4,736,575		
<i>FUND EQUITY:</i>		0	0	2,393,300	4,736,575		
	Undesignated	0	0	2,393,300	4,736,575		
<i>TOTAL FUND EQUITY:</i>		0	0	2,393,300	4,736,575		

**CITY OF LA CAÑADA FLINTRIDGE
FY 2021-22 ANNUAL BUDGET**

PROGRAM	FUND	DEPARTMENT
COMMUNITY DEV. BLOCK GRANT (Page 1 of 2)	FUND - 11	COMM. DEVELOPMENT

The Community Development Block Grant fund tracks the City's share of the Los Angeles County entitlement. Funds are used to assist low and moderate income residents, to remove blight, by providing grants for sewer connections and rehabilitation of residential structures.

ACCT. NO.	DESCRIPTION	2019-20 ACTUAL	2020-21 ADJ BUDGET	2020-21 ESTIMATE	2021-22 ADOPTED	NOTES/DESCRIPTION
<i>AVAILABLE FUNDS:</i>						
	BEGINNING FUND BALANCE	0	31,925	0	0	
11- 00- 4410	Revenues	48,250	59,200	41,125	110,525	LA County Development Authority - Includes current and prior year unallocated funds for: FY20 (\$16K); FY21 (\$34K); FY22 (\$60,525)
	Subtotal - Revenues	48,250	59,200	41,125	110,525	
11- 00- 9101	Transfer In from General Fund (Operating) (01)	0	0	0	0	
<i>TOTAL AVAILABLE FUNDS:</i>		48,250	91,125	41,125	110,525	

PROGRAM	FUND	DEPARTMENT
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COMMUNITY DEV. BLOCK GRANT (Page 2 of 2)

FUND - 11

COMM. DEVELOPMENT

ACCT. NO.	DESCRIPTION	2019-20 ACTUAL	2020-21 ADJ BUDGET	2020-21 ESTIMATE	2021-22 ADOPTED	NOTES/DESCRIPTION
	<i>SALARIES & BENEFITS</i>	0	0	0	0	
	<i>OPERATIONS EXPENSES</i>					
11- 00- 6201	Subsidy Prgms-Sewer Connection	0	8,000	0	18,450	(2 connections) FY21 (\$8K); FY22 (\$10,450)
11- 00- 6202	Subsidy Prgms-Residential Rehab.	48,250	41,125	41,125	50,075	(2 rehab projects)
11- 00- 6203	Subsidy Prgms-ADA improvements - CCLCF	0	31,925	0	31,925	FY20 (\$16K); FY21 (\$15,925) carried over
11- 00- 6204	Subsidy Prgms-ADA Sidewalk Ramp Project	0	10,075	0	10,075	FY21 (\$10,075) carried over
11- 00- 6205	CDBG-CARES Act Business Support	0	0	0	0	
	Subtotal - Operations Expenses	48,250	91,125	41,125	110,525	
	<i>CAPITAL OUTLAY</i>	0	0	0	0	
	<i>TRANSFERS</i>					
11 00- 9201	Transfer Out to General Fund (Operating)	0	0	0	0	
	<i>TOTAL EXPENDITURES & TRANSFERS:</i>	48,250	91,125	41,125	110,525	
	ENDING FUND BALANCE:	0	0	0	0	
<i>FUND EQUITY:</i>		0	0	0	0	
	Undesignated CDBG Fund	0	0	0	0	
<i>TOTAL FUND EQUITY:</i>		0	0	0	0	

**CITY OF LA CAÑADA FLINTRIDGE
FY 2021-22 ANNUAL BUDGET**

PROGRAM	FUND	DEPARTMENT
MEASURE W (Page 1 of 2)	FUND - 18	PUBLIC WORKS

Measure W, passed in 2018 in Los Angeles County, created a comprehensive, regional plan to address how to capture water and reduce reliance on imported water. The City receives direct funding proportional to the revenues generated within its boundaries. Funding is designed to maximize the City's ability to address local stormwater and urban runoff challenges and opportunities. Projects and programs are required to include a water quality benefit. Funding can be used for eligible activities such as project development, design, construction, effectiveness monitoring, operations and maintenance.

ACCT. NO.	DESCRIPTION	2019-20 ACTUAL	2020-21 ADJ BUDGET	2020-21 ESTIMATE	2021-22 ADOPTED	NOTES/DESCRIPTION
<i>AVAILABLE FUNDS:</i>						
	BEGINNING FUND BALANCE	0	156,500	(120,850)	246,725	
18- 00- 4411	Measure W Revenues	0	440,000	752,500	380,000	FY20/21 Estimated Funds (\$752,500) includes FY20 and FY21
18- 00- 4610	Interest	0	5,000	0	5,000	
	Subtotal - Revenues	0	445,000	752,500	385,000	
	Transfers In	0	0	0	0	
	<i>TOTAL AVAILABLE FUNDS:</i>	0	601,500	631,650	631,725	

PROGRAM	FUND	DEPARTMENT
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MEASURE W (Page 2 of 2)

FUND - 18

PUBLIC WORKS

ACCT. NO.	DESCRIPTION	2019-20 ACTUAL	2020-21 ADJ BUDGET	2020-21 ESTIMATE	2021-22 ADOPTED	NOTES/DESCRIPTION
	<i>SALARIES & BENEFITS</i>	0	0	0	0	
	<i>OPERATIONS EXPENSES</i>					
18- 00- 6061	Professional Services	116,050	173,500	173,500	140,400	NPDES Permit Consultant (\$113,500); EWMP Implementation (\$16,900); TMDL Study (\$10,000)
	Subtotal - Operations Expenses	116,050	173,500	173,500	140,400	
	<i>CAPITAL OUTLAY</i>	0	0	0	0	
18- 00- 7000	Project Expense	4,800	231,550	203,550	28,000	FY21 "Green" Alley (\$203,550); Trash Cans (\$28K) FY22; Trash Can (\$28K)
	Subtotal - Capital Outlay	4,800	231,550	203,550	28,000	
	<i>TRANSFERS</i>					
18- 00- 9231	Transfer Out to Capital Fund (31)	0	0	0	0	
18- 00- 9204	Transfer Out to Bond & Grants (4)	0	5,000	7,875	0	FY21: Funds for Flint Canyon Trail Restoration
	<i>TOTAL EXPENDITURES & TRANSFERS</i>	120,850	410,050	384,925	168,400	
	ENDING FUND BALANCE:	(120,850)	191,450	246,725	463,325	
<i>FUND EQUITY:</i>		(120,850)	191,450	246,725	463,325	
	Undesignated	(120,850)	191,450	246,725	463,325	Measure W Funds
<i>TOTAL FUND EQUITY:</i>		(120,850)	191,450	246,725	463,325	

**CITY OF LA CAÑADA FLINTRIDGE
FY 2021-22 ANNUAL BUDGET**

PROGRAM	FUND	DEPARTMENT
SANITATION (Page 1 of 2)	FUND - 20	PUBLIC WORKS

The Sanitation Fund is a City created fund to track expenditures related to Sanitation Districts #28 and #34. In addition, the Fund tracks revenues and expenditures related to the acquisition and installation of a community sewer system.

ACCT. NO.	DESCRIPTION	2019-20 ACTUAL	2020-21 ADJ BUDGET	2020-21 ESTIMATE	2021-22 ADOPTED	NOTES/DESCRIPTION
<i>AVAILABLE FUNDS:</i>						
	BEGINNING FUND BALANCE	0	0	0	0	
20- 00- 4140	Property Tax	5,400	5,500	6,200	6,200	
	Subtotal - Revenues	5,400	5,500	6,200	6,200	
	Loan Advance - from General Fund (1)	0	0	0	0	(see "Loan Advance - Detail" below)
	<i>TOTAL AVAILABLE FUNDS:</i>	5,400	5,500	6,200	6,200	

<i>LOAN ADVANCE - DETAIL:</i>						
	District 4 Expenses	0	0	0	0	
	District 5 Expenses	0	0	0	0	
	District 6 Expenses	0	0	0	0	
	Total Loan Advance:	0	0	0	0	

PROGRAM		FUND		DEPARTMENT		
SANITATION (Page 2 of 2)		FUND - 20		PUBLIC WORKS		
ACCT. NO.	DESCRIPTION	2019-20 ACTUAL	2020-21 ADJ BUDGET	2020-21 ESTIMATE	2021-22 ADOPTED	NOTES/DESCRIPTION
	<i>SALARIES & BENEFITS</i>	0	0	0	0	
	<i>OPERATIONS EXPENSES</i>					
20- 00- 6061	Professional Services (San. #34)	5,400	5,500	6,200	6,200	
	Subtotal - Operations Expenditures	5,400	5,500	6,200	6,200	
	<i>CAPITAL OUTLAY</i>	0	0	0	0	
	<i>TRANSFERS</i>					
20- 00- 9231	Transfer Out to Capital Projects (31)	0	0	0	0	
	Subtotal - Transfers Out	0	0	0	0	
	<i>TOTAL EXPENDITURES & TRANSFERS:</i>	5,400	5,500	6,200	6,200	
	ENDING FUND BALANCE:	0	0	0	0	
<i>FUND EQUITY:</i>		0	0	0	0	
	Designated for Future District # 4	0	0	0	0	
	Designated for Future District # 5	0	0	0	0	
	Designated for Future District # 6	0	0	0	0	
	Undesignated	0	0	0	0	
	<i>TOTAL FUND EQUITY:</i>	0	0	0	0	
<i>LOANS/OBLIGATIONS:</i>						
	Owed by Future District # 4	296,575	296,575	296,575	296,575	
	Owed by Future District # 5	351,150	351,150	351,150	351,150	
	Owed by Future District # 6	27,575	27,575	27,575	27,575	
	<i>TOTAL LOANS/OBLIGATIONS:</i>	675,300	675,300	675,300	675,300	

**CITY OF LA CAÑADA FLINTRIDGE
FY 2021-22 ANNUAL BUDGET**

PROGRAM	FUND	DEPARTMENT
SEWER IMPROVEMENT FUND 98-1 (Page 1 of 2)	FUND - 21	PUBLIC WORKS

The Sewer Improvement Fund tracks revenues and expenditures related to the acquisition and construction of the residential and commercial sewer systems constructed under an assessment district proceeding.

ACCT. NO.	DESCRIPTION	2019-20 ACTUAL	2020-21 ADJ BUDGET	2020-21 ESTIMATE	2021-22 ADOPTED	NOTES/DESCRIPTION
<i>AVAILABLE FUNDS:</i>						
	BEGINNING FUND BALANCE	0	0	0	0	
21- 00- 4410	Other Sewer Charges	0	0	0	0	
21- 00- 4412	Prepayments (AD 98-1)	0	0	0	0	
21- 00- 4610	Interest	0	0	0	0	
	Sub-total - Revenues	0	0	0	0	
	Loan Advance from General Fund	0	0	0	0	
21- 00- 9101	Transfer In from General Fund (Operating) (01)	0	0	0	0	
21- 00- 9122	Transfer In from SRF 98-1 (22)	0	0	0	0	
	Sub-total - Loan/Transfers In	0	0	0	0	
<i>TOTAL AVAILABLE FUNDS:</i>		0	0	0	0	

PROGRAM		FUND		DEPARTMENT		
SEWER IMPROVEMENT FUND 98-1 (Page 2 of 2)		FUND - 21		PUBLIC WORKS		
ACCT. NO.	DESCRIPTION	2019-20 ACTUAL	2020-21 ADJ BUDGET	2020-21 ESTIMATE	2021-22 ADOPTED	NOTES/DESCRIPTION
	<i>SALARIES & BENEFITS</i>	0	0	0	0	
	<i>OPERATIONS EXPENSES</i>					
21- 00- 6010	Professional Services (AD 98-1)	0	0	0	0	
21- 00- 6072	Capital Construction (AD 98-1)	0	0	0	0	
	Subtotal - Operations Expenses	0	0	0	0	
	<i>CAPITAL OUTLAY</i>	0	0	0	0	
	<i>TRANSFERS</i>					
21- 00- 9201	Transfer Out to General Fund (Operating) (01)	0	0	0	0	
	<i>TOTAL EXPENDITURES & TRANSFERS:</i>	0	0	0	0	
	ENDING FUND BALANCE:	0	0	0	0	
<i>FUND EQUITY:</i>		0	0	0	0	
	Undesignated 98-1 Improvement Fund	0	0	0	0	
	<i>TOTAL FUND EQUITY:</i>	0	0	0	0	

**CITY OF LA CAÑADA FLINTRIDGE
FY 2021-22 ANNUAL BUDGET**

PROGRAM	FUND BALANCE	DEPARTMENT
SEWER REDEMPTION FUND 98-1 (Page 1 of 2)	FUND - 22	PUBLIC WORKS

The Sewer Redemption Fund is a City created fund to track revenues and expenditures related to the sewer assessments collected for the residential and commercial sewer systems constructed under an assessment district proceeding.

ACCT. NO.	DESCRIPTION	2019-20 ACTUAL	2020-21 ADJ BUDGET	2020-21 ESTIMATE	2021-22 ADOPTED	NOTES/DESCRIPTION
<i>AVAILABLE FUNDS:</i>						
	BEGINNING FUND BALANCE	0	0	0	0	
22- 00- 4410	Sewer Assess. Fees (AD 98-1)	2,700	0	875	0	Deliquent Fees collected.
22- 00- 4412	Prepayments (AD 98-1)	0	0	0	0	
22- 00- 4413	Penalties	325	0	500	0	Deliquent Fees collected.
22- 00- 4420	Administrative Fee (AD 98-1)	0	0	0	0	\$30/parcel x 858 parcels
22- 00- 4610	Interest	0	0	0	0	
	Subtotal - Revenues	3,025	0	1,375	0	
22- 00- 9101	Transfer In from General Fund (Operating) (01)	0	0	0	0	
<i>TOTAL AVAILABLE FUNDS:</i>		3,025	0	1,375	0	

PROGRAM		FUND			DEPARTMENT	
SEWER REDEMPTION FUND 98-1 (Page 2 of 2)		FUND - 22			PUBLIC WORKS	
ACCT. NO.	DESCRIPTION	2019-20 ACTUAL	2020-21 ADJ BUDGET	2020-21 ESTIMATE	2021-22 ADOPTED	NOTES/DESCRIPTION
	<i>SALARIES & BENEFITS</i>	0	0	0	0	
	<i>OPERATIONS EXPENSES</i>					
22- 00- 6010	Professional Services (AD 98-1)	1,500	0	0	0	Willdan Financial (\$11,750)
	Subtotal - Operations Expense	1,500	0	0	0	
	<i>CAPITAL OUTLAY</i>	0	0	0	0	
	<i>TRANSFERS</i>					
22- 00- 9201	Reimbursement to General Fund (01)	0	0	0	0	Admin. Fee revenue less Prof. Srvs expenditures
22- 00- 9223	Transfer Out to SDSF 98-1 (23)	1,525	0	1,375	0	
	Subtotal - Transfers Out	1,525	0	1,375	0	
<i>TOTAL EXPENDITURES & TRANSFERS:</i>		3,025	0	1,375	0	
ENDING FUND BALANCE:		0	0	0	0	
<i>FUND EQUITY:</i>		0	0	0	0	
	Undesignated 98-1 Redemption Fund	0	0	0	0	
<i>TOTAL FUND EQUITY:</i>		0	0	0	0	

**CITY OF LA CAÑADA FLINTRIDGE
FY 2021-22 ANNUAL BUDGET**

PROGRAM	FUND	DEPARTMENT
SEWER DEBT SERVICE FUND 98-1 (Page 1 of 2)	FUND - 23	PUBLIC WORKS

The Sewer Debt Service Fund is a City created fund to track revenues and expenditures related to the sewer debts incurred for the residential and commercial sewer systems constructed under an assessment district proceeding.

ACCT. NO.	DESCRIPTION	2019-20 ACTUAL	2020-21 ADJ BUDGET	2020-21 ESTIMATE	2021-22 ADOPTED	NOTES/DESCRIPTION
<i>AVAILABLE FUNDS:</i>						
	BEGINNING FUND BALANCE	627,550	213,000	215,725	53,200	
23- 00- 4610	Interest Income	4,625	3,000	2,100	2,575	
23- 00- 4630	Gain/Loss on Investment FMV	1,350				
	Subtotal - Revenues	5,975	3,000	2,100	2,575	
23- 00- 9122	Transfer In - from SRF(22)	0	0	1,375	0	
<i>TOTAL AVAILABLE FUNDS:</i>		633,525	216,000	219,200	55,775	

PROGRAM	FUND	DEPARTMENT
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SEWER DEBT SERVICE FUND 98-1 (Page 2 of 2)

FUND - 23

PUBLIC WORKS

ACCT. NO.	DESCRIPTION	2019-20 ACTUAL	2020-21 ADJ BUDGET	2020-21 ESTIMATE	2021-22 ADOPTED	NOTES/DESCRIPTION
	<i>SALARIES & BENEFITS</i>	0	0	0	0	
	<i>OPERATIONS EXPENSES</i>					
23- 00- 6038	Principal Loan Payment	417,800	0	0	0	Final SWRCB loan repayment September 2019
23- 00- 6039	Interest Loan Expense	0	0	0	0	Repayment of Advance to General Fund
	Subtotal - Operations Expenses	417,800	0	0	0	
	<i>CAPITAL OUTLAY</i>	0	0	0	0	
	<i>TRANSFERS</i>					
23- 00- 9201	Transfer Out - General Fund (01)	0	166,000	166,000	0	
	<i>TOTAL EXPENDITURES & TRANSFERS:</i>	417,800	166,000	166,000	0	
	ENDING FUND BALANCE:	215,725	50,000	53,200	55,775	
<i>FUND EQUITY:</i>		215,725	50,000	53,200	55,775	
	Designated for Final SWRCB Payments	0	0	0	0	
	Undesignated	215,725	50,000	53,200	55,775	
	<i>TOTAL FUND EQUITY:</i>	215,725	50,000	53,200	55,775	
<i>LOANS/OBLIGATIONS:</i>						
	Due to SWRCB (Loan)	0	0	0	0	Reserved for final payment in September 2019 (FY 2019-20)
	<i>TOTAL LOANS/OBLIGATIONS:</i>	0	0	0	0	

**CITY OF LA CAÑADA FLINTRIDGE
FY 2021-22 ANNUAL BUDGET**

PROGRAM	FUND	DEPARTMENT
SEWER IMPROVEMENT FUND 02-1 (Page 1 of 2)	FUND - 24	PUBLIC WORKS

The Sewer Improvement Fund is a City created fund to track revenues and expenditures related to the acquisition and construction of the residential and commercial sewer systems constructed under an assessment district proceeding.

ACCT. NO.	DESCRIPTION	2019-20 ACTUAL	2020-21 ADJ BUDGET	2020-21 ESTIMATE	2021-22 ADOPTED	NOTES/DESCRIPTION
<i>AVAILABLE FUNDS:</i>						
	BEGINNING FUND BALANCE	(995,100)	(995,100)	(995,100)	(995,100)	
24- 00- 4412	Prepayments (AD 02-1)	0	0	0	0	
24- 00- 4550	Miscellaneous Revenue	0	0	0	0	
24- 00- 4610	Interest	0	0	0	0	
	Subtotal - Revenues	0	0	0	0	
24- 00- 9126	Transfer In from SDSF 02-1 (26)	0	0	0	0	
<i>TOTAL AVAILABLE FUNDS:</i>		(995,100)	(995,100)	(995,100)	(995,100)	

PROGRAM		FUND			DEPARTMENT	
SEWER IMPROVEMENT FUND 02-1 (Page 2 of 2)		FUND - 24			PUBLIC WORKS	
ACCT. NO.	DESCRIPTION	2019-20 ACTUAL	2020-21 ADJ BUDGET	2020-21 ESTIMATE	2021-22 ADOPTED	NOTES/DESCRIPTION
	<i>SALARIES & BENEFITS</i>	0	0	0	0	
	<i>OPERATIONS EXPENSES</i>					
24- 00- 6010	Professional Services (AD 02-1)	0	0	0	0	
	Subtotal - Operations Expenses	0	0	0	0	
	<i>CAPITAL OUTLAY</i>					
24- 00- 6072	Capital Construction (AD 02-1)	0	0	0	0	
	Subtotal - Capital Outlay	0	0	0	0	
	<i>TRANSFERS</i>	0	0	0	0	
	<i>TOTAL EXPENDITURES & TRANSFERS:</i>	0	0	0	0	
	ENDING FUND BALANCE:	(995,100)	(995,100)	(995,100)	(995,100)	
<i>FUND EQUITY:</i>		(995,100)	(995,100)	(995,100)	(995,100)	
	Undesignated 02-1 Improvement Fund	(995,100)	(995,100)	(995,100)	(995,100)	
	<i>TOTAL FUND EQUITY:</i>	(995,100)	(995,100)	(995,100)	(995,100)	

**CITY OF LA CAÑADA FLINTRIDGE
FY 2021-22 ANNUAL BUDGET**

PROGRAM	FUND	DEPARTMENT
SEWER REDEMPTION FUND 02-1 (Page 1 of 2)	FUND - 25	PUBLIC WORKS

The Sewer Redemption Fund is a City created fund to track revenues and expenditures related to the sewer assessments collected for the residential and commercial sewer sewer systems constructed under an assessment district proceeding.

ACCT. NO.	DESCRIPTION	2019-20 ACTUAL	2020-21 ADJ BUDGET	2020-21 ESTIMATE	2021-22 ADOPTED	NOTES/DESCRIPTION
<i>AVAILABLE FUNDS:</i>						
	BEGINNING FUND BALANCE	0	0	0	0	
25- 00- 4410	Sewer Assess. Fees (AD 02-1)	950,950	950,250	950,250	989,300	
25- 00- 4412	Prepayments (AB 02-1)	25,200	1,500	600	1,500	
25- 00- 4413	Penalties	1,250	1,250	3,750	1,250	
25- 00- 4420	Administrative Fee (AD 02-1)	36,075	36,000	36,000	36,000	1,203 parcels x \$30
25- 00- 4610	Interest	775	25	2,375	4,900	
25- 00- 4630	Gain/Loss on Investment FMV	25				
	Subtotal - Revenues	1,014,275	989,025	992,975	1,032,950	
	Transfers In	0	0	0	0	
<i>TOTAL AVAILABLE FUNDS:</i>		1,014,275	989,025	992,975	1,032,950	

PROGRAM		FUND			DEPARTMENT	
SEWER REDEMPTION FUND 02-1 (Page 2 of 2)		FUND - 25			PUBLIC WORKS	
ACCT. NO.	DESCRIPTION	2019-20 ACTUAL	2020-21 ADJ BUDGET	2020-21 ESTIMATE	2021-22 ADOPTED	NOTES/DESCRIPTION
	<i>SALARIES & BENEFITS</i>	0	0	0	0	
	<i>OPERATIONS EXPENSES</i>					
25- 00- 6010	Professional Services (AD 02-1)	15,100	16,000	15,150	16,000	Willdan Financial
	Subtotal - Operations Expense	15,100	16,000	15,150	16,000	
	<i>CAPITAL OUTLAY</i>	0	0	0	0	
	<i>TRANSFERS</i>					
25- 00- 9201	Reimbursement to General Fund (01)	20,850	20,000	20,850	20,000	Admin. Fee revenue less Prof. Srvs expenditures
25- 00- 9226	Transfer Out to SDSF 02-1 (26)	978,325	953,025	956,975	996,950	
	Subtotal - Transfers Out	999,175	973,025	977,825	1,016,950	
<i>TOTAL EXPENDITURES & TRANSFERS:</i>		1,014,275	989,025	992,975	1,032,950	
ENDING FUND BALANCE:		0	0	0	0	
<i>FUND EQUITY:</i>		0	0	0	0	
	Undesignated 02-1 Redemption Fund	0	0	0	0	
<i>TOTAL FUND EQUITY:</i>		0	0	0	0	

**CITY OF LA CAÑADA FLINTRIDGE
FY 2021-22 ANNUAL BUDGET**

PROGRAM	FUND	DEPARTMENT
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SEWER DEBT SERVICE FUND 02-1 (Page 1 of 2)

FUND - 26

PUBLIC WORKS

The Sewer Debt Service Fund is a City created fund to track revenues and expenditures related to the sewer debts incurred for the residential and commercial sewer systems constructed under an assessment district proceeding.

ACCT. NO.	DESCRIPTION	2019-20 ACTUAL	2020-21 ADJ BUDGET	2020-21 ESTIMATE	2021-22 ADOPTED	NOTES/DESCRIPTION
<i>AVAILABLE FUNDS:</i>						
	BEGINNING FUND BALANCE	4,501,450	4,625,125	4,706,475	4,828,100	
26- 00- 4610	Interest Income	85,825	71,500	53,025	74,750	
26- 00- 4630	Gain/Loss on Investment FMV	29,225				
	Subtotal - Revenues	115,050	71,500	53,025	74,750	
26- 00- 9125	Transfer In from SRF 02-1 (25)	978,325	953,025	956,975	996,950	
<i>TOTAL AVAILABLE FUNDS:</i>		5,594,825	5,649,650	5,716,475	5,899,800	

PROGRAM		FUND			DEPARTMENT	
SEWER DEBT SERVICE FUND 02-1 (Page 2 of 2)		FUND - 26			PUBLIC WORKS	
ACCT. NO.	DESCRIPTION	2019-20 ACTUAL	2020-21 ADJ BUDGET	2020-21 ESTIMATE	2021-22 ADOPTED	NOTES/DESCRIPTION
	<i>SALARIES & BENEFITS</i>	0	0	0	0	
	<i>OPERATIONS EXPENSES</i>					
26- 00- 6038	Principal Loan Payment	770,525	789,025	789,025	807,975	SWRCB Loan Payment
26- 00- 6039	Interest Expense	68,725	57,950	57,950	46,900	SWRCB Interest
26- 00- 6040	Loan Service Charge	49,100	41,400	41,400	33,500	SWRCB Loan Service Charge
	Subtotal - Operations Expense	888,350	888,375	888,375	888,375	
	<i>CAPITAL OUTLAY</i>	0	0	0	0	
	<i>TRANSFERS</i>					
	<i>TOTAL EXPENDITURES & TRANSFERS:</i>	888,350	888,375	888,375	888,375	
	ENDING FUND BALANCE:	4,706,475	4,761,275	4,828,100	5,011,425	
<i>FUND EQUITY:</i>		4,706,475	4,761,275	4,828,100	5,011,425	
	Designated for future debt service	4,706,475	4,761,275	4,828,100	5,011,425	Set-aside for final payments to SWRCB
	<i>TOTAL FUND EQUITY:</i>	4,706,475	4,761,275	4,828,100	5,011,425	
<i>LOANS/OBLIGATIONS:</i>						
	Due to SWRCB (Loan)	4,139,125	3,350,075	3,350,075	2,542,100	Final payment in March 2025 (FY 2024-25) is \$888,375
	Due to General Fund	0	25,000	38,500	38,500	Lost Sewer Lateral (5100 Block ACH); owed to GF upon completion of sewer district
	<i>TOTAL LOANS/OBLIGATIONS:</i>	4,139,125	3,375,075	3,388,575	2,580,600	

**CITY OF LA CAÑADA FLINTRIDGE
FY 2021-22 ANNUAL BUDGET**

PROGRAM	FUND	DEPARTMENT
MEASURE M Local Return (Page 1 of 2)	FUND - 27	ADMINISTRATION

In November 2016, Los Angeles County voters approved Measure M which added an additional 1/2-cents to the sales tax collected in Los Angeles County. Measure M funds are used to fund transportation-related improvements. Measure M went into effect on July 1, 2017. There is no sunset date for Measure M.

ACCT. NO.	DESCRIPTION	2019-20 ACTUAL	2020-21 ADJ BUDGET	2020-21 ESTIMATE	2021-22 ADOPTED	NOTES/DESCRIPTION
<i>AVAILABLE FUNDS:</i>						
	BEGINNING FUND BALANCE	35,525	(1,175)	148,750	301,550	
27- 00- 4411	Measure M Revenues	280,225	270,300	287,875	291,325	12 months of revenue
27- 00- 4610	Interest	1,425	1,100	3,300	5,300	
27- 00- 4630	Gain/Loss on Investment FMV	925				
	Subtotal - Revenues	282,575	271,400	291,175	296,625	
	Transfers In	0	0	0	0	
<i>TOTAL AVAILABLE FUNDS:</i>		318,100	270,225	439,925	598,175	

PROGRAM	FUND	DEPARTMENT
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MEASURE M Local Return (Page 2 of 2)

FUND - 27

ADMINISTRATION

ACCT. NO.	DESCRIPTION	2019-20 ACTUAL	2020-21 ADJ BUDGET	2020-21 ESTIMATE	2021-22 ADOPTED	NOTES/DESCRIPTION
	<i>SALARIES & BENEFITS</i>	0	0	0	0	
	<i>OPERATIONS EXPENSES</i>	0	0	0	0	
27- 00- 6061	Professional Services	0	5,250	5,000	5,250	FY22 VMT Model Year 2 of 5 (\$2,750); VMT Mitigation Fee Year 2 of 2 (\$2,500)
	<i>CAPITAL OUTLAY</i>	0	0	0	0	
27- 00- 8245	Construction	0	250,000	0	0	FY21: #1611 Soundwalls Phase II (Project trans. to Cap. Projects Fund-31)
	<i>TRANSFERS</i>					
27- 00- 9231	Transfer Out to Capital Projects	169,350	0	133,375	592,925	FY20 Transfer #2001 (\$152,350) #1405 (\$17,000) FY21 Est. Transfer #2001 (\$133,375) FY22: #1611 (\$250K); #1611 (\$342,925)
<i>TOTAL EXPENDITURES & TRANSFERS:</i>		169,350	255,250	138,375	598,175	
ENDING FUND BALANCE:		148,750	14,975	301,550	0	

<i>FUND EQUITY:</i>	148,750	14,975	301,550	0		
Designated: #1611 Soundwalls Phase II	0	0	250,000	0		To be transferred to Fund 31 upon completion.
Designated: #2001 Annual Streets	133,375	0	0	0		
Undesignated	15,375	14,975	51,550	0		Measure M Funds
<i>TOTAL FUND EQUITY:</i>	148,750	14,975	301,550	0		

**CITY OF LA CAÑADA FLINTRIDGE
FY 2021-22 ANNUAL BUDGET**

PROGRAM	FUND	DEPARTMENT
MEASURE R (LOCAL RETURN) (Page 1 of 2)	FUND - 28	ADMINISTRATION

In November 2008, Los Angeles County voters approved Measure R which added an additional 1/2-cents to the sales tax collected in Los Angeles County. Measure R funds are used to fund transportation-related improvements. Measure R went into effect on July 1, 2009. This Measure will sunset in 2039.

ACCT. NO.	DESCRIPTION	2019-20 ACTUAL	2020-21 ADJ BUDGET	2020-21 ESTIMATE	2021-22 ADOPTED	NOTES/DESCRIPTION
<i>AVAILABLE FUNDS:</i>						
	BEGINNING FUND BALANCE	341,800	247,900	359,800	483,350	
28- 00- 4411	Measure R Revenues	248,975	247,800	253,550	257,050	
28- 00- 4610	Interest	7,825	4,250	5,225	7,850	
28- 00- 4630	Gain/Loss on Investment FMV	2,250				
	Subtotal - Revenues	259,050	252,050	258,775	264,900	
	Transfers In	0	0	0	0	
<i>TOTAL AVAILABLE FUNDS:</i>		600,850	499,950	618,575	748,250	

PROGRAM		FUND			DEPARTMENT	
MEASURE R (LOCAL RETURN) (Page 2 of 2)		FUND - 28			ADMINISTRATION	
ACCT. NO.	DESCRIPTION	2019-20 ACTUAL	2020-21 ADJ BUDGET	2020-21 ESTIMATE	2021-22 ADOPTED	NOTES/DESCRIPTION
	<i>SALARIES & BENEFITS</i>	0	0	0	0	
	<i>OPERATIONS EXPENSES</i>					
28- 00- 6061	Professional Services	63,800	150,500	0	150,500	FY22: Active Transp. M. Plan (\$80K); Foothill Median Landscape (\$68K) VMT Mitigation Fee - Year 2 of 2 (\$2,500) FY22: Flock Cameras (License agreement) (13 cameras @ \$26K); 2 additional Flock Cameras @ \$5,500
28- 00- 6038	Lease Agreement	0	0	0	31,500	
	Subtotal - Operations Expense	63,800	150,500	0	182,000	
	<i>CAPITAL OUTLAY</i>	0	0	0	0	
28- 00- 8231	Furnishings & Equipment	0	26,000	26,000	0	Flock Cameras moved to 28-00-6038
	<i>TRANSFERS</i>					
28- 00- 9231	Transfer Out to Capital Projects (31)	177,250	325,000	109,225	275,300	FY22: #1405 (\$132,300); #2201 (\$143K)
	<i>TOTAL EXPENDITURES & TRANSFERS:</i>	241,050	501,500	135,225	457,300	
	ENDING FUND BALANCE:	359,800	(1,550)	483,350	290,950	
<i>FUND EQUITY:</i>		359,800	(1,550)	483,350	290,950	
	Designated: #1405 Foothill Link	0	0	132,300	0	Measure R Funds
	Designated: #2101 Street Resurfacing	0	0	0	0	
	Designated: Active Trans. Master Plan (Design)	0	0	80,000	0	
	Designated: #2206 Foothill Median Landscape	0	0	68,000	0	
	Undesignated	359,800	(1,550)	203,050	290,950	
	<i>TOTAL FUND EQUITY:</i>	359,800	(1,550)	483,350	290,950	

**CITY OF LA CAÑADA FLINTRIDGE
FY 2021-22 ANNUAL BUDGET**

PROGRAM	FUND	DEPARTMENT
PROPOSITION C (Page 1 of 2)	FUND - 29	ADMINISTRATION

In 1990, Los Angeles County voters approved Proposition C which added an additional 1/2-cents to the sales tax collected in Los Angeles County. Proposition C funds are used to fund transportation-related improvements. This Proposition does not sunset

ACCT. NO.	DESCRIPTION	2019-20 ACTUAL	2020-21 ADJ BUDGET	2020-21 ESTIMATE	2021-22 ADOPTED	NOTES/DESCRIPTION
<i>AVAILABLE FUNDS:</i>						
	BEGINNING FUND BALANCE	822,750	30,000	1,020,000	1,074,025	
29- 00- 4411	Proposition C Revenues	332,450	339,500	337,200	342,750	
29- 00- 4452	MTA Call for Projects	0	0	0	0	
29- 00- 4458	Highway Infrastructure Program Funds (HIP)	0	93,850	0	93,850	
29- 00- 4610	Interest	16,000	17,675	13,500	19,800	
29- 00- 4630	Gain/Loss on Investment FMV	6,550				
	Subtotal - Revenues	355,000	451,025	350,700	456,400	
	Transfers In - General Fund (01)	0	0	0	0	
	Subtotal - Transfers In	0	0	0	0	
<i>TOTAL AVAILABLE FUNDS:</i>		1,177,750	481,025	1,370,700	1,530,425	

PROGRAM		FUND			DEPARTMENT	
PROPOSITION C (Page 2 of 2)		FUND - 29			ADMINISTRATION	
ACCT. NO.	DESCRIPTION	2019-20 ACTUAL	2020-21 ADJ BUDGET	2020-21 ESTIMATE	2021-22 ADOPTED	NOTES/DESCRIPTION
	<i>SALARIES & BENEFITS</i>	0	0	0	0	
	<i>OPERATIONS EXPENSES</i>					
29- 00- 6053	Memberships & Dues	2,700	2,700	2,700	2,700	SGVCOG FY21: LCF Shuttle (\$154K) FY22: 3-Yr Strategic Plan (\$30K); LCF Shuttle (\$150K); Rockslide Soil Invest. (\$25K)
29- 00- 6061	Professional Services	150,725	184,950	154,950	205,000	
	Subtotal - Operations Expense	153,425	187,650	157,650	207,700	
	<i>CAPITAL OUTLAY</i>					
29- 00- 8231	Furnishings & Equipment	0	340,750	0	170,000	FY21: #2107 Foothill @ Oakwood Signal (\$250K); #2203 Foothill Daleridge Signal (\$90,750) FY22: Video Signal Detection System Upgrade (\$150K) Beacons Upgrade at Midblock crosswalks (\$20K)
	Subtotal - Capital Outlay	0	340,750	0	170,000	
	<i>TRANSFERS</i>					
29- 00- 9231	Transfer Out to Capital Projects	4,325	0	139,025	994,900	FY21: #2006; FY22: #1405 (\$502,150); #1907 (\$200K); #2007 (\$8,600) #2107 (Prop C \$99,550; HIP \$93,850); #2203 (\$90,750);
	Subtotal - Transfers Out	4,325	0	139,025	994,900	
<i>TOTAL EXPENDITURES & TRANSFERS:</i>		157,750	528,400	296,675	1,372,600	
<i>ENDING FUND BALANCE:</i>		1,020,000	(47,375)	1,074,025	157,825	
<i>FUND EQUITY:</i>		1,020,000	(47,375)	1,074,025	157,825	
	Designated: Foothill Link #1405	502,150	0	502,150	0	Project completed in FY20/21 Project will be completed in FY22/23
	Designated: Palm/Foothill Signal #1907	200,000	0	200,000	0	
	Designated: Foothill Blvd Street Restrip #2006	145,650	0	0	0	
	Designated: Foothill Blvd Storm Drain #2004	150,000	0	0	150,000	
	Designated: Oakwood Signal #2107	0	0	99,550	0	
	Designated: Foothill @ Daleridge Signal #2205	0	0	90,750	0	Proposition C Funds
	Undesignated	22,200	(47,375)	181,575	7,825	
<i>TOTAL FUND EQUITY:</i>		1,020,000	(47,375)	1,074,025	157,825	

**CITY OF LA CAÑADA FLINTRIDGE
FY 2021-22 ANNUAL BUDGET**

PROGRAM	FUND	DEPARTMENT
PROPOSITION A	FUND - 30	ADMINISTRATION

In 1982, Los Angeles County voters approved Proposition A which added an additional 1/2-cent sales tax collected in Los Angeles County. Proposition A monies are used to fund transportation-related programs. This Proposition does not sunset.

ACCT. NO.	DESCRIPTION	2019-20 ACTUAL	2020-21 ADJ BUDGET	2020-21 ESTIMATE	2021-22 ADOPTED	NOTES/DESCRIPTION
<i>AVAILABLE FUNDS:</i>						
	BEGINNING FUND BALANCE	444,175	511,825	531,925	703,150	
30- 00- 4411	Proposition A Revenues	400,800	411,275	407,225	413,200	
30- 00- 4610	Interest	10,650	12,000	8,300	12,550	
30- 00- 4630	Gain/Loss on Investment FMV	3,625				
	Subtotal - Revenues	415,075	423,275	415,525	425,750	
	Transfers In	0	0	0	0	
<i>TOTAL AVAILABLE FUNDS:</i>		859,250	935,100	947,450	1,128,900	

PROGRAM		FUND			DEPARTMENT	
PROPOSITION A (Page 2 of 2)		FUND - 30			ADMINISTRATION	
ACCT. NO.	DESCRIPTION	2019-20 ACTUAL	2020-21 ADJ BUDGET	2020-21 ESTIMATE	2021-22 ADOPTED	NOTES/DESCRIPTION
	<i>SALARIES & BENEFITS</i>	0	0	0	0	
	<i>OPERATIONS EXPENSES</i>					
30- 00- 6053	Memberships & Dues	9,025	8,300	7,250	10,300	AVCJPA (\$7,000); SGVCOG (\$3,300) Dial-A-Ride (\$50,175); Beach Bus (\$15,775); LCF Shuttle Service (\$260,425); R1 Tour (\$950) Bus Shelter Maint. & Repair (\$63K); Sister Cities (\$1,500) Shuttle Stop Signage Repair (\$5K)
30- 00- 6061	Professional Services	284,800	318,800	191,275	396,825	
Subtotal - Operations Expenses		293,825	327,100	198,525	407,125	
	<i>CAPITAL OUTLAY</i>					
30- 00- 8231	Furnishings & Equipment	0	57,500	13,400	39,000	FY22: Replacement trash cans at bus stops (\$39K)
Subtotal - Capital Outlay		0	57,500	13,400	39,000	
	<i>TRANSFERS</i>					
30- 00- 9201	Reimbursement to General Fund (01)	33,500	43,150	32,375	45,325	Salary Reimb. (15% of ACM; 10% Mgmt. Analyst) FY22: #1405 (\$21,400)
30- 00- 9231	Transfer Out to Capital Projects (31)	0	0	0	21,400	
Subtotal - Transfers		33,500	43,150	32,375	66,725	
<i>TOTAL EXPENDITURES & TRANSFERS:</i>		327,325	427,750	244,300	512,850	
ENDING FUND BALANCE:		531,925	507,350	703,150	616,050	
<i>FUND EQUITY:</i>		531,925	507,350	703,150	616,050	
	Design: #1405 Fthl. Link Bikeway/Ped Greenbelt	21,400	0	21,400	0	Proposition A Funds
	Undesignated	510,525	507,350	681,750	616,050	
<i>TOTAL FUND EQUITY:</i>		531,925	507,350	703,150	616,050	

CITY OF LA CAÑADA FLINTRIDGE
FY 2021-22 ANNUAL BUDGET

PROGRAM		FUND			DEPARTMENT	
CAPITAL PROJECTS FUND (Page 1 of 4)		FUND - 31			PUBLIC WORKS	
ACCT. NO.	DESCRIPTION	2019-20 ACTUAL	2020-21 ADJ BUDGET	2020-21 ESTIMATE	2021-22 ADOPTED	NOTES/DESCRIPTION
<i>AVAILABLE FUNDS:</i>						
	BEGINNING FUND BALANCE	1,241,125	2,804,175	(118,800)	615,200	
31- 00- 4411	Measure R Subregional	0	3,383,375	1,055,375	2,865,025	FY22 #1611 (\$148,675); #2005 (\$2,716,350)
31- 00- 4414	STPL	0	46,000	0	46,000	FY22: #1405
31- 00- 4452	MTA Call for Projects (reimb)	13,900	1,287,325	43,425	4,531,675	FY22: #1405 (\$1,243,675); #2005 (\$3,288,000)
31- 00- 4454	Measure M Subregional (reimb)	0	953,925	0	953,925	FY22: #1405 (\$953,925)
31- 00- 4456	SB1 Local Partnership Program (reimb)	0	0	0	5,000,000	FY22: #2005 (\$5M)
31- 00- 4459	State General Fund	0	0	0	700,000	FY22: #2204 (\$700K)
31- 00- 4462	HSIP Grant	0	458,700	54,125	404,575	FY22: #2007
31- 00- 4486	Donations	0	225,000	0	375,000	FY22: #2103 (from LA County)
Subtotal - Revenues		13,900	6,354,325	1,152,925	14,876,200	
31- 00- 9101	Transfer In from General Fund (Operating) (01)	495,025	206,800	206,800	354,350	FY22: #2201 (\$354,350)
31- 00- 9101	Transfer In from General Fund (Reserves) (01)	0	1,630,500	1,630,500	1,500,000	FY22: #2205 (\$25K); #2206 (\$85K); #2202 (\$135K); #2103 (\$150K); #2207 (\$130K); #2208 (\$50K); #1616 (\$160K); #2209 (\$100K); #2108(\$215K); #2104 (\$300K); #2201 (\$150K)
31- 00- 9103	Transfer In from Gas Tax (03)	0	464,350	877,700	402,650	FY22: #2201
31- 00- 4486	Transfer In - Bonds & Grants (4)	0	0	0	0	
31- 00- 9105	Transfer In from TDA (05)	0	14,925	14,925	15,000	
31- 00- 9127	Transfer In from Measure M (27)	169,350	0	133,375	592,925	FY22: #1611 (\$250K); #1611 (\$342,925)
31- 00- 9128	Transfer In from Measure R (28)	177,250	325,000	109,225	275,300	FY22: #1405 (\$132,300)
31- 00- 9129	Transfer In from Proposition C (29)	4,325	0	139,025	994,900	FY22: #1405 (\$502,150); #1907 (\$200K); #2007 (\$8,600) #2107 (Prop C \$99,550; HIP \$93,850); #2203 (\$90,750)
31- 00- 9130	Transfer In from Proposition A	0	0	0	21,400	FY22: #1405 (\$21,400)
31- 00- 9132	Transfer In from Solid Waste (32)	46,650	100,000	139,675	393,575	#1615 (\$193,575); #2201 (\$200K)
31- 00- 9137	Transfer In from AQMD (37)	0	0	0	205,900	FY20: #1405 (\$215,875)
Subtotal - Transfers In		892,600	2,741,575	3,251,225	4,756,000	
<i>TOTAL AVAILABLE FUNDS:</i>		2,147,625	11,900,075	4,285,350	20,247,400	

PROGRAM		FUND			DEPARTMENT	
CAPITAL PROJECTS (Page 2 of 4)		FUND - 31			PUBLIC WORKS	
ACCT. NO.	DESCRIPTION	2019-20 ACTUAL	2020-21 ADJ BUDGET	2020-21 ESTIMATE	2021-22 ADOPTED	NOTES/DESCRIPTION
	<i>SALARIES & BENEFITS</i>	0	0	0	0	
	<i>OPERATIONS EXPENSES</i>	0	0	0	0	
	<i>CAPITAL OUTLAY</i>					
31- 00- 7000	Capital Projects	1,389,075	10,739,000	3,670,150	20,278,300	
	Subtotal - Capital Outlay	1,389,075	10,739,000	3,670,150	20,278,300	
	<i>TRANSFERS</i>	0	0	0	0	
31- 00- 9201	Transfer Out to General Fund	877,350	0	0	0	Return unused project funds
	<i>TOTAL EXPENDITURES & TRANSFERS:</i>	2,266,425	10,739,000	3,670,150	20,278,300	
	ENDING FUND BALANCE:	(118,800)	1,161,075	615,200	(30,900)	

FUND EQUITY

CAPITAL PROJECTS (Page 3 of 4)

FUND - 31

PUBLIC WORKS

PROJECT NO.	DESCRIPTION	2019-20 ACTUAL	2020-21 ADJ BUDGET	2020-21 ESTIMATE	2021-22 ADOPTED	FUNDING SOURCES (RESTRICTIONS)
FUND EQUITY		(118,800)	169,075	615,200	(30,900)	
<i>Designated for:</i>						
1405	Foothill Blvd. Link	(40,225)	49,950	0	0	STPL, R-LR, C, CMAQ, M-LR, AQMD, A, M, GF
1604	Memorial Park Monument Sign	18,825	0	18,825	0	GF Ops (\$8,450); GF Reserves (\$10,375)
1610	Seco Creek Trail	115,050	0	115,050	0	GF Reserves (\$115,050)
1611	Soundwalls - Phase II	(108,475)	86,625	(48,675)	0	Measure R Regional (\$1.8M); Measure M (\$592,925)
1613	Padres Trail Basin Drainage Improvements	(61,275)	(1,125)	(61,275)	0	GF (\$300K)
1615	Knight Way - Gould Improvement	163,025	0	163,025	0	Solid Waste (\$163,025)
1616	Olberz Park Gazebo	8,425	0	54,650	0	GF Reserves (\$60K); GF Ops (\$8,425);
1803	Miscellaneous Bridge Repairs	14,050	111,050	111,050	111,050	Solid Waste (\$14,050); GF Reserves (\$97K)
1804	Saint Francis HS Xing Flashing Beacon	35,000	0	0	0	Solid Waste - Transferred to #2104
1901	Street Resurface & Slurry Seal	(39,525)	(27,550)	0	0	GF (\$347,225); Gas (\$342,950); R (\$249,575); M (\$282,850); CalRecycle (\$17,500)
1902	Miscellaneous Concrete Repairs	(28,975)	(21,025)	0	0	GF Reserves (\$50K); GF (\$25K); TDA (\$27,300)
1903	Chevy Chase Drainage Improvements	(150)	3,050	0	0	SW (\$50K); GF (\$50K)
1906	Lease Space Façade Improvements	2,700	2,700	2,700	0	GF Ops
1907	Traffic Signal at Foothill & Palm	0	0	0	0	Prop C
2001	Street Resurface & Slurry Seal	0	0	0	0	GF Reserves (\$237,300); M L-\$ (\$285,725); Gas (\$452,050); R (\$97,575); GF Reserves (\$377,350)
2002	Misc. Concrete Repairs	(6,400)	(150,000)	0	0	GF Reserves (\$136,100)
2003	Misc. Drainage Improvements	(2,325)	(2,325)	(2,325)	0	GF (\$176K)
2004	Foothill Blvd Storm Drain Debris Basin	0	0	0	0	Prop C (\$150K)
2005	Soundwalls Phase III	(317,525)	0	(423,150)	(75)	R (\$3.712M); SB1 LPP (\$5M); CFP Reserve (\$3.288M)
2006	Foothill Blvd. Street Restriping	0	0	0	0	Prop C (\$143,350K) - Reallocated \$8,600 to #2007
2007	Foothill Blvd. Traffic Signal Improvements	0	0	(18,675)	0	HSIP 9 Grant (\$458,700); Prop C (\$8,600)
2101	Street Resurface & Slurry Seal	0	0	0	0	GF (\$110,650); Gas (\$464,350); R (\$325K); SW (\$100K)
2102	Misc. Concrete Repairs	0	0	0	0	GF Reserves (\$75K); GF (\$1,150); GF Reserves (\$58,925); TDA (\$14,925)
2103	Descanso Drive Street Improvements	0	0	475,000	0	GF Design (\$375K); GF Reserves (\$150K); County donation (\$375K)
2104	Sister Cities Friendship Trail	0	0	100,000	0	GF Ops (\$90K); SW (\$35K)
2105	Lost Sewer Lateral - ACH	0	0	0	0	GF Reserves (\$38,500)
2106	Memorial Park Playground ADA Fence/Gate	0	0	0	0	GF Reserves (\$5K)
2107	Traffic Signal Upgrade-Foothill @ Oakwood	0	0	0	0	Prop C (\$99,550); HIP (\$93,850); STPL (\$56,600)
2108	Gould Avenue Sidewalk Project	0	0	0	0	GF Reserves (\$250K)
2201	Street Resurface & Slurry Seal	0	0	0	0	GF Ops (\$354,350); GF Reserves (\$150K); R (\$143K); SW (\$200K); SB1 (\$402,650)
2202	Misc. Concrete Repairs	0	0	0	0	GF Reserves (\$135K); TDA (\$15K)
2203	Foothill Daleridge Signal	0	0	0	0	Prop C (\$90,750)
2204	Soundwall Phase IV	0	0	0	(200,000)	State GF (\$5.5M); SB1 LPP Funds (\$5.5M) Reimbursable
2205	Padres Trail Desilting Basin	0	0	0	0	GF Reserves (\$25K)
2206	Milmada Dr Traffic Study	0	0	0	0	GF Reserves (\$85K)
2207	Lanternman House Concrete Work	0	0	0	0	GF Reserves (\$130K)
2208	Hillard (Foothill to Fairmont)	0	0	0	0	GF Reserves (\$50K)
2209	Sewer Feasibility Study	0	0	0	0	GF Reserves (\$100K)
2210	Verdugo & Descanso Signal Upgrade	0	0	0	0	Non Desig STPL (\$300K)
0000	Non-Designated (General Fund)	100,475	82,875	100,475	39,575	To be allocated to overexp./unfunded projects
	Non-Designated (Measure R)	0	6,325	0	0	To be allocated to overexp./unfunded projects
	Non-Designated (STPL)	0	0	0	0	To be allocated to overexp./unfunded projects
	Non-Designated (AQMD)	9,975	9,975	9,975	0	To be allocated to overexp./unfunded projects
	Non-Designated (Solid Waste)	18,550	18,550	18,550	18,550	To be allocated to overexp./unfunded projects
	TOTAL FUND EQUITY:	(118,800)	169,075	615,200	(30,900)	

PROGRAM		FUND				DEPARTMENT			
CAPITAL PROJECTS (Page 4 of 4)		FUND - 31				PUBLIC WORKS			
PROJECT NO.	DESCRIPTION	2019-20 ACTUAL	2020-21 ADJ BUDGET	2020-21 ESTIMATE	2021-22 ADOPTED	ORIGINAL PROJECT	REVISED PROJECT	FUNDING SOURCES	
31- 1405	Foothill Blvd. Link	151,025	3,199,375	37,425	3,115,325	75,000	3,697,725	STP-L (\$46K); R L-R (\$440,875); LACMTA Exchange (\$75K); C (\$562,150); A (\$21,400) M L-R (\$17K); MTA-CMAQ (\$1,365,500); M (\$953,925); AQMD (\$215,875);	
31- 1604	Memorial Park Monument Sign	0	18,825	0	18,825	8,450	18,825	GF Oper. (\$8,450); GF Res. (\$10,375)	
31- 1610	Seco Creek Trail	3,775	113,500	0	115,050	155,000	184,150	GF Reserves (\$155K); GF Ops (\$29,150)	
31- 1611	Soundwalls - Phase II	65,950	1,379,250	0	692,925	600,000	2,392,925	Regional Measure R (\$1.8M); M(\$592,925)	
31- 1612	Catch Basin Retrofit (Trash TMDL)	0	0	0	0	180,000	180,000	GF Reserves (\$80K); Solid Waste (\$100K)	
31- 1613	Padres Trail Basin Drainage Improvements	240,175	0	0	0	300,000	300,000	Non-Designated	
31- 1615	Knight Way/Gould/Paulette Improvement	0	0	0	0	445,000	708,550	Lipscomb (\$420,775); GF Res. (\$60K); CalRec(\$9,200);SW(\$193,575);GF Ops(\$25K)	
31- 1616	Olberz Park Gazebo	0	68,425	13,775	214,650	60,000	228,425	GF Reserves (\$60K); #0806 GF (\$8,425); GF Reserves (\$160K) - Const.	
31- 1903	Chevy Chase Drainage Improvements	96,650		0	0	100,000	100,000	SW (\$50K); Non-Desig. (\$50K)	
31- 1906	Lease Space Façade Improvements	75,000	0	0	0	48,850	77,700	GF Op. (\$75,000)	
31- 1907	Traffic Signal at Foothill and Palm	0	200,000	0	200,000	200,000	200,000	Prop C (\$200K)	
31- 2001	Street Resurface & Slurry Seal	249,925	1,432,975	1,161,375	0	1,450,000	1,450,000	GF Reserves (\$614,650); M L-R (\$285,725); Gas (\$435,350); R L-R (\$114,275)	
31- 2002	Miscellaneous Concrete Repairs	6,400	145,000	126,050	0	150,000	136,100	GF Reserves (\$136,100)	
31- 2003	Miscellaneous Drainage Improvements	178,325	0	0	0	150,000	176,000	GF Reserves (\$176K)	
31- 2004	Foothill Blvd. Storm Drain Debris Basin	0	150,000	0	0	150,000	150,000	Prop C. (\$150K) (Proj. to be cmplt in FY22/23)	
31- 2005	Soundwalls Phase III	317,525	1,604,450	1,101,200	10,581,275	12,000,000	12,000,000	Measure R (\$3.712M); SB1 LPP (\$5M); CFP Reserve (\$3.288M)	
31- 2006	Foothill Blvd. Street Restriping	4,325	143,350	139,025	0	100,000	143,350	C (\$143,350K) - Reallocated \$8,600 to #2007	
31- 2007	Foothill Blvd. Traffic Signal Improvements	0	465,350	72,800	394,500	458,700	467,300	HSIP 9 Grant (\$458,700) Prop C. (\$8,600)	
31- 2101	Street Resurface & Slurry Seal	0	750,000	750,000	0	1,000,000	750,000	GF (\$110,650); Gas (\$464,350); R-LR (\$325K); Solid Waste (\$100K)	
31- 2102	Miscellaneous Concrete Repairs	0	150,000	150,000	0	150,000	150,000	GF Res (\$75K); GF (\$1,150); GF Reserves (\$58,925); TDA (\$14,925)	
31- 2103	Descanso Drive Street Improvements	0	750,000	50,000	1,000,000	750,000	1,050,000	GF Ops desig (\$375K); GF Reserves (\$150K); County (\$375K); GF Res (\$150K)	
31- 2104	Sister Cities Friendship Trail	0	125,000	25,000	400,000	125,000	425,000	GF(\$90K);SW(\$35K fr #1804);GF Res (\$300K)	
31- 2105	Lost Sewer Lateral - ACH	0	38,500	38,500	0	25,000	38,500	GF Reserves (\$25K) + (\$13,500)	
31- 2106	Memorial Park Playground ADA Fence/Gate	0	5,000	5,000	0	5,000	5,000	GF Reserves (\$5K)	
31- 2107	Traffic Sig. Upgrade - Foothill @ Oakwood Ave.	0	0	0	250,000	250,000	250,000	Prop C \$99,550; HIP \$93,850; STPL \$56,600	
31- 2108	Gould Avenue Sidewalk Project	0	0	0	215,000	215,000	215,000	GF Reserves (\$215,000)	
31- 2201	Street Resurface & Slurry Seal	0	0	0	1,250,000	1,250,000	1,250,000	GF Ops (\$354,350); GF Reserves (\$150K); R (\$143K); SB1 (\$402,650); SW (\$200K)	
31- 2202	Misc. Concrete Repairs	0	0	0	150,000	150,000	150,000	GF Reserves (\$135K); TDA (\$15K)	
31- 2203	Foothill Daleridge Signal	0	0	0	90,750	90,750	90,750	Prop C	
31- 2204	Soundwall Phase IV	0	0	0	900,000	11,000,000	11,000,000	State GF (\$5.5M); SB1 Funds (\$5.5M) reimb.	
31- 2205	Padres Trail Desilting Basin	0	0	0	25,000	25,000	25,000	GF Reserves (\$25K)	
31- 2206	Milmada Dr Traffic Study	0	0	0	85,000	85,000	85,000	GF Reserves (\$85K)	
31- 2207	Lanterman House Concrete Work	0	0	0	130,000	130,000	130,000	GF Reserves (\$130K)	
31- 2208	Hillard (Foothill to Fairmont)	0	0	0	50,000	50,000	50,000	GF Reserves (\$50K)	
31- 2209	Sewer Feasibility Study	0	0	0	100,000	100,000	100,000	GF Reserves (\$100K)	
31- 2210	Verdugo & Descanso Signal Upgrade	0	0	0	300,000	300,000	300,000	Non Desig STPL (\$300K)	
SUBTOTAL - PROJECT LIST:		1,389,075	10,739,000	3,670,150	20,278,300				

**CITY OF LA CAÑADA FLINTRIDGE
FY 2021-22 ANNUAL BUDGET**

PROGRAM	FUND	DEPARTMENT
SOLID WASTE (Page 1 of 2)	FUND - 32	PUBLIC WORKS

The Solid Waste Fund was established in order to respond to the need for integrated solid waste management. State Law (AB 939 and AB 1820) required the City to reduce the amount of waste sent to area landfills 25% by 1995 and 50% by the year 2000. The City has developed and adopted the Source Reduction and Recycling Element (SRRE) and Household Hazardous Waste Element (HHWE) to provide a comprehensive approach toward meeting these goals.

The Solid Waste Program is staffed by a Senior Management Analyst II and Management Aide.

ACCT. NO.	DESCRIPTION	2019-20 ACTUAL	2020-21 ADJ BUDGET	2020-21 ESTIMATE	2021-22 ADOPTED	NOTES/DESCRIPTION
<i>AVAILABLE FUNDS:</i>						
	BEGINNING FUND BALANCE	318,525	203,325	263,625	328,425	
32- 00- 4210	Municipal Code Fines	25,300	25,000	43,200	25,000	Constr. & Demo Ordinance
32- 00- 4410	C&D Administrative Review Fee	17,650	15,000	13,100	15,000	
32- 00- 4420	Solid Waste Management Fee	503,925	452,000	510,525	500,000	10% of all collection fees
32- 00- 4430	State Grant	3,175	2,200	5,375	5,500	Beverage Recycling Grant; repayment for unspent funds
	Subtotal - Revenues	550,050	494,200	572,200	545,500	
<i>TOTAL AVAILABLE FUNDS:</i>		868,575	697,525	835,825	873,925	

PROGRAM		FUND			DEPARTMENT	
SOLID WASTE (Page 2 of 2)		FUND - 32			PUBLIC WORKS	
ACCT. NO.	DESCRIPTION	2019-20 ACTUAL	2020-21 ADJ BUDGET	2020-21 ESTIMATE	2021-22 ADOPTED	NOTES/DESCRIPTION
	<i>SALARIES & BENEFITS</i>	0	0	0	0	
	<i>OPERATIONS EXPENSES</i>					
32- 00- 6025	Refuse Collection & Recycling Srvc.	5,725	5,700	11,875	7,600	CH/Memorial Park (\$5K); Lant. House (\$2K); Spec Event (\$600)
32- 00- 6030	Materials/Supplies	2,525	2,500	1,425	2,500	Doggy Waste supplies (\$2,225); Misc. (\$275)
32- 00- 6032	Books & Publications	0	100	0	100	
32- 00- 6033	Postage	0	950	0	950	1 city-wide mailing
32- 00- 6034	Printing & Publishing	0	500	0	500	1 brochure/information
32- 00- 6052	Travel, Conferences, Meetings	75	600	50	600	SGVJPA
32- 00- 6053	Memberships & Dues	225	300	250	250	SWANA
32- 00- 6061	Professional Services	32,400	54,000	24,725	54,000	Public Ed. (\$2K); Consultants (\$40K); Regional Agency (\$2K); HHW Program (\$10K)
	Subtotal - Operations Expenses	40,950	64,650	38,325	66,500	
	<i>CAPITAL OUTLAY</i>					
32- 00- 8231	Furnishings & Equipment	0	36,000	100	36,000	Concrete Trash Cans for Parks Bus Stops Foothill Blvd.; Trash Compactor (\$10,000)
	Subtotal - Capital Outlay	0	36,000	100	36,000	
	<i>TRANSFERS</i>					
32- 00- 9203	Transfer Out to Gas Tax (03)	162,775	162,000	162,000	180,000	Street Sweeping
32- 00- 9231	Transfer Out to Capital Projects (31)	46,650	100,000	139,675	393,575	#1615 (\$193,575); #2201 (\$200K)
32- 00- 9201	Transfer Out to General Fund Operating (01)	354,575	167,300	167,300	195,825	FY22: GF Salary Reimb. (\$175,825); SGVCOG Edible Food (\$20K)
	Subtotal - Transfers	564,000	429,300	468,975	769,400	
<i>TOTAL EXPENDITURES & TRANSFERS:</i>		604,950	529,950	507,400	871,900	
ENDING FUND BALANCE:		263,625	167,575	328,425	2,025	
<i>FUND EQUITY:</i>		263,625	167,575	328,425	2,025	
	Designated #1905	100,000	0	0	0	
	Undesignated	163,825	167,575	328,425	2,025	
<i>TOTAL FUND EQUITY:</i>		263,825	167,575	328,425	2,025	

**CITY OF LA CAÑADA FLINTRIDGE
FY 2021-22 ANNUAL BUDGET**

PROGRAM	FUND	DEPARTMENT
SLESF STATE GRANT (Page 1 of 2)	FUND - 35	ADMINISTRATION

The City received a grant from the State of California to fund "front line" law enforcement programs. This fund was created to identify and track the state funds.

ACCT. NO.	DESCRIPTION	2019-20 ACTUAL	2020-21 ADJ BUDGET	2020-21 ESTIMATE	2021-22 ADOPTED	NOTES/DESCRIPTION
<i>AVAILABLE FUNDS:</i>						
	BEGINNING FUND BALANCE	0	0	0	0	
35- 00- 4410	State Cops (SLESF) Grant	155,950	156,000	156,725	161,450	
35- 00- 4610	Interest	1,100	1,250	625	1,075	
35- 00- 4710	Miscellaneous Revenue	275	0	0	0	
	Subtotal - Revenues	157,325	157,250	157,350	162,525	
35- 00- 9101	Transfer In - General Fund (Operating) (01)	41,725	43,975	43,875	42,100	
	<i>TOTAL AVAILABLE FUNDS:</i>	199,050	201,225	201,225	204,625	

PROGRAM	FUND	DEPARTMENT
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SLESF STATE GRANT (Page 2 of 2)

FUND - 35

ADMINISTRATION

ACCT. NO.	DESCRIPTION	2019-20 ACTUAL	2020-21 ADJ BUDGET	2020-21 ESTIMATE	2021-22 ADOPTED	NOTES/DESCRIPTION
	<i>SALARIES & BENEFITS</i>	0	0	0	0	
	<i>OPERATIONS EXPENSES</i>					
35- 00- 6059	L.A. Co. Sheriff's Department	199,050	201,225	201,225	204,625	Spc. Assign. Deputy
	Subtotal - Operations Expenses	199,050	201,225	201,225	204,625	
	<i>CAPITAL OUTLAY</i>	0	0	0	0	
	<i>TRANSFERS</i>	0	0	0	0	
	<i>TOTAL EXPENDITURES & TRANSFERS:</i>	199,050	201,225	201,225	204,625	
	ENDING FUND BALANCE:	0	0	0	0	
<i>FUND EQUITY:</i>		0	0	0	0	
	Undesignated SLESF Fund	0	0	0	0	
<i>TOTAL FUND EQUITY:</i>		0	0	0	0	

**CITY OF LA CAÑADA FLINTRIDGE
FY 2021-22 ANNUAL BUDGET**

PROGRAM	FUND	DEPARTMENT
A.Q.M.D. TRUST (Page 1 of 2)	FUND - 37	ADMINISTRATION

The City receives AB 2766 monies from the Southern California Air Quality Management District to fund programs to improve air quality.

ACCT. NO.	DESCRIPTION	2019-20 ACTUAL	2020-21 ADJ BUDGET	2020-21 ESTIMATE	2021-22 ADOPTED	NOTES/DESCRIPTION
<i>AVAILABLE FUNDS:</i>						
	BEGINNING FUND BALANCE	254,200	61,125	267,425	294,300	
37- 00- 4420	A.Q.M.D. Trust	19,525	26,000	26,025	26,000	
37- 00- 4424	MSRC Grant	23,100	0	0	0	
37- 00- 4610	Interest	4,700	5,000	3,175	4,550	
37- 00- 4630	Gain/Loss on Investment FMV	1,675				
	Subtotal - Revenues	49,000	31,000	29,200	30,550	
37- 00- 9101	Transfer In from General Fund (Operating) (01)	0	0	0	0	
<i>TOTAL AVAILABLE FUNDS:</i>		303,200	92,125	296,625	324,850	

PROGRAM	FUND	DEPARTMENT
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A.Q.M.D. TRUST (Page 2 of 2)

FUND - 37

ADMINISTRATION

ACCT. NO.	DESCRIPTION	2019-20 ACTUAL	2020-21 ADJ BUDGET	2020-21 ESTIMATE	2021-22 ADOPTED	NOTES/DESCRIPTION
	<i>SALARIES & BENEFITS</i>	0	0	0	0	
	<i>OPERATIONS EXPENSES</i>					
37- 00- 6061	Professional Services	6,075	7,875	2,325	6,250	ChargePoint Network Plan (\$2,300); ChargePoint maintenance (\$3,950)
	Subtotal - Operations Expense	6,075	7,875	2,325	6,250	
	<i>CAPITAL OUTLAY</i>					
37- 00- 8231	Furnishings & Equipment	29,700	0	0	0	FY20 New Station (Lanternman Aud.)
	Subtotal - Capital Outlay	29,700	0	0	0	
	<i>TRANSFERS</i>					
37- 00- 9231	Transfer Out to Capital Projects (31)	0	0	0	205,900	FY22: #1405 (\$205,900)
	Subtotal - Transfers Out	0	0	0	205,900	
	<i>TOTAL EXPENDITURES & TRANSFERS:</i>	35,775	7,875	2,325	212,150	
	ENDING FUND BALANCE:	267,425	84,250	294,300	112,700	
<i>FUND EQUITY:</i>		267,425	84,250	294,300	112,700	
	Foothill Link Project (1405)	215,875	0	215,875	0	
	Undesignated	51,550	84,250	78,425	112,700	AQMD Funds
	<i>TOTAL FUND EQUITY:</i>	267,425	84,250	294,300	112,700	

**CITY OF LA CAÑADA FLINTRIDGE
FY 2021-22 ANNUAL BUDGET**

PROGRAM	FUND	DEPARTMENT
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PROPERTY ACQUISITION FUND (Page 1 of 2)

FUND - 38

ADMINISTRATION

The Property Acquisition Fund was created for the purpose of designating monies to be used for the future acquisition of property. Revenues are derived from donations or funds set-aside by the City Council for this purpose.

ACCT. NO.	DESCRIPTION	2019-20 ACTUAL	2020-21 ADJ BUDGET	2020-21 ESTIMATE	2021-22 ADOPTED	NOTES/DESCRIPTION
<i>AVAILABLE FUNDS:</i>						
	BEGINNING FUND BALANCE	958,525	8,400	296,675	291,675	
38- 00- 4140	Property Tax	0	0	0	0	
38- 00- 4650	Proceeds from Note	0	305,000	0	0	Entire IBank Loan proceeds was recorded in FY 19/20
38- 00- 4710	Miscellaneous Revenues	0	0	0	0	Sale of 1327 Foothill, misc. revenues
	Subtotal - Revenues	0	305,000	0	0	
38- 00- 9101	Transfer In from General Fund (Reserves) (01)	0	0	0	0	
<i>TOTAL AVAILABLE FUNDS:</i>		958,525	313,400	296,675	291,675	

PROGRAM		FUND			DEPARTMENT	
PROPERTY ACQUISITION FUND (Page 2 of 2)		FUND - 38			ADMINISTRATION	
ACCT. NO.	DESCRIPTION	2019-20 ACTUAL	2020-21 ADJ BUDGET	2020-21 ESTIMATE	2021-22 ADOPTED	NOTES/DESCRIPTION
	<i>SALARIES & BENEFITS</i>	0	0	0	0	
	<i>OPERATIONS EXPENSES</i>					
38- 00- 6038	Principal Loan Payment	0	0	0	0	
38- 00- 6061	Professional Services	101,050	0	0	0	
38- 00- 6064	Special Counsel	0	0	0	0	
	Subtotal - Operations Expense	101,050	0	0	0	
	<i>CAPITAL OUTLAY</i>					
38- 00- 8231	Furnishings & Equipment	12,850	5,000	5,000	0	Wall Wraps
38- 00- 8233	Building Improvements	547,950	250,000	0	291,675	Window replacement (\$250K); Garage Gate Motor (\$41,675)
38- 00- 8501	Real Property Acquisition	0	0	0	0	
38- 00- 9580	Land Acquisition	0	0	0	0	
	Subtotal - Capital Outlay	560,800	255,000	5,000	291,675	
	<i>TRANSFERS</i>					
	Transfer Out - General Fund (1)	0	0	0	0	
	<i>TOTAL EXPENDITURES & TRANSFERS:</i>	661,850	255,000	5,000	291,675	
	ENDING FUND BALANCE:	296,675	58,400	291,675	0	
<i>FUND EQUITY:</i>		296,675	58,400	291,675	0	
	Undesignated	296,675	58,400	291,675	0	
<i>TOTAL FUND EQUITY:</i>		296,675	58,400	291,675	0	

**CITY OF LA CAÑADA FLINTRIDGE
FY 2021-22 ANNUAL BUDGET**

PROGRAM	FUND	DEPARTMENT
CIVIC CENTER DEBT SERVICE FUND (Page 1 of 2)	FUND - 39	ADMINISTRATION

The Civic Center Debt Service Fund is a fund created by the City in FY 2019-20 to track revenues and expenditures related to the State IBank loan debt incurred for renovation of the Civic Center building. The loan is a \$4.9 million, 30-year loan at 3.21% interest rate. The City can prepay the loan without penalty beginning in FY 2032-33.

ACCT. NO.	DESCRIPTION	2019-20 ACTUAL	2020-21 ADJ BUDGET	2020-21 ESTIMATE	2021-22 ADOPTED	NOTES/DESCRIPTION
<i>AVAILABLE FUNDS:</i>						
	BEGINNING FUND BALANCE	0	12,425	40,975	262,750	
39- 00- 4610	Interest Income	28,500	200	64,800	250	
39- 00- 4630	Gain/Lose on Investment FMV	75				
	Subtotal - Revenues	28,575	200	64,800	250	
39- 00- 9101	Transfer in - General Fund (Operating) (01)	140,775	435,775	435,775	435,400	Loan payment (\$278,400); Prepayment Set-aside (\$157K)
<i>TOTAL AVAILABLE FUNDS:</i>		169,350	448,400	541,550	698,400	

PROGRAM	FUND	DEPARTMENT
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CIVIC CENTER DEBT SERVICE FUND (Page 2 of 2)

FUND - 39

ADMINISTRATION

ACCT. NO.	DESCRIPTION	2019-20 ACTUAL	2020-21 ADJ BUDGET	2020-21 ESTIMATE	2021-22 ADOPTED	NOTES/DESCRIPTION
	<i>SALARIES & BENEFITS</i>	0	0	0	0	
	<i>OPERATIONS EXPENSES</i>					
39- 00- 6061	Professional Services	0	0	0	0	
39- 00- 6037	Principal Loan Payment	0	106,250	106,250	109,650	State IBank Loan
39- 00- 6039	Interest Expense	128,375	157,650	157,650	154,175	
39- 00- 6041	Annual Loan Charge	0	14,875	14,900	14,575	
	Subtotal - Operations Expenses	128,375	278,775	278,800	278,400	
	<i>CAPITAL OUTLAY</i>	0	0	0	0	
	<i>TRANSFERS</i>	0	0	0	0	
	TOTAL EXPENDITURES & TRANSFERS:	128,375	278,775	278,800	278,400	
	ENDING FUND BALANCE:	40,975	169,625	262,750	420,000	
	FUND EQUITY:	40,975	169,625	262,750	420,000	
	Designated for Loan Prepayment in Year 14	12,400	169,400	169,400	326,400	Prepayment Set-aside (year 3 of 14) (2032)
	Undesignated	28,575	225	93,350	93,600	
	TOTAL FUND EQUITY:	40,975	169,625	262,750	420,000	
	LOANS/OBLIGATIONS:					
	Due to IBank Loan	4,964,150	4,857,900	4,857,925	4,748,275	Final payment (2048)
	TOTAL LOANS/OBLIGATIONS:	4,964,150	4,857,900	4,857,925	4,748,275	

**CITY OF LA CAÑADA FLINTRIDGE
FY 2021-22 ANNUAL BUDGET**

PROGRAM	FUND	DEPARTMENT
SEWER IMPROVEMENT FUND 04-1 (Page 1 of 2)	FUND - 41	PUBLIC WORKS

The Sewer Improvement Fund is a City created fund to track revenues and expenditures related to the acquisition and construction of the residential and commercial sewer systems constructed under an assessment district proceeding. Construction was completed in April 2008.

ACCT. NO.	DESCRIPTION	2019-20 ACTUAL	2020-21 ADJ BUDGET	2020-21 ESTIMATE	2021-22 ADOPTED	NOTES/DESCRIPTION
AVAILABLE FUNDS:						
	BEGINNING FUND BALANCE	1,166,800	990,700	1,195,000	1,208,550	
41- 00- 4420	Sewer Maintenance Fees 3A	0	0	0	0	
41- 00- 4550	Miscellaneous Income	0	0	0	0	
41- 00- 4610	Interest	20,750	5,000	13,550	18,125	
41- 00- 4630	Gain/Loss on Investment FMV	7,450				
	Sub-total - Revenues	28,200	5,000	13,550	18,125	
	Transfers In	0	0	0	0	
TOTAL AVAILABLE FUNDS:		1,195,000	995,700	1,208,550	1,226,675	

PROGRAM		FUND			DEPARTMENT	
SEWER IMPROVEMENT FUND 04-1 (Page 2 of 2)		FUND - 41			PUBLIC WORKS	
ACCT. NO.	DESCRIPTION	2019-20 ACTUAL	2020-21 ADJ BUDGET	2020-21 ESTIMATE	2021-22 ADOPTED	NOTES/DESCRIPTION
	<i>SALARIES & BENEFITS</i>	0	0	0	0	
	<i>OPERATIONS EXPENSES</i>					
41- 00- 6011	Professional Services (AD 04-1 - 3A)	0	0	0	0	Willdan (3A Admin; City of LA connection rpts)
41- 00- 6074	Capital Construction AD04 1 3B	0	0	0	0	
41- 00- 7113	Sewer Maintenance (SPA 3A)	0	0	0	0	
	Subtotal - Operations Expenses	0	0	0	0	
	<i>CAPITAL OUTLAY</i>					
41- 00- 6074	Capital Construction (AD 04-1 - 3B)	0	0	0	0	
41- 00- 8239	Street Improvements	0	0	0	0	
	Subtotal - Capital Outlay	0	0	0	0	
	<i>TRANSFERS</i>	0	0	0	0	
	<i>TOTAL EXPENDITURES & TRANSFERS:</i>	0	0	0	0	
	ENDING FUND BALANCE:	1,195,000	995,700	1,208,550	1,226,675	
FUND EQUITY:		1,195,000	995,700	1,208,550	1,226,675	
	Designated for Sewer Maint. (SPA 3A)	0	0	0	0	Moved to Fund 44 in FY 19-20
	Undesignated 04-1 Improvement Fund	1,195,000	995,700	1,208,550	1,226,675	
	TOTAL FUND EQUITY:	1,195,000	995,700	1,208,550	1,226,675	

**CITY OF LA CAÑADA FLINTRIDGE
FY 2021-22 ANNUAL BUDGET**

PROGRAM	FUND	DEPARTMENT
SEWER REDEMPTION FUND 04-1 (Page 1 of 2)	FUND - 42	PUBLIC WORKS

The Sewer Redemption Fund is a City created fund to track revenues and expenditures related to the sewer assessments collected for the residential and commercial sewer systems constructed under an assessment district proceeding.

ACCT. NO.	DESCRIPTION	2019-20 ACTUAL	2020-21 ADJ BUDGET	2020-21 ESTIMATE	2021-22 ADOPTED	NOTES/DESCRIPTION
AVAILABLE FUNDS:						
	BEGINNING FUND BALANCE	0	0	0	0	1,800,000
42- 00- 4410	Sewer Assess. Fees (AD 04-1)	1,803,525	1,750,000	1,744,600	1,838,875	
42- 00- 4412	Prepayments (AD 04-1)	10,325	0	40,900	0	0.1713%
42- 00- 4413	Penalties	8,700	3,500	4,400	4,500	3,083
42- 00- 4420	Administrative Fee (AD 04-1)	38,075	37,000	37,475	37,000	\$30/parcel x 1,261 parcels
42- 00- 4610	Interest	1,250	1,250	3,000	3,150	
	Subtotal - Revenues	1,861,875	1,791,750	1,830,375	1,883,525	
	Transfers In	0	0	0	0	
	TOTAL AVAILABLE FUNDS:	1,861,875	1,791,750	1,830,375	1,883,525	

PROGRAM		FUND			DEPARTMENT	
SEWER REDEMPTION FUND 04-1 (Page 2 of 2)		FUND - 42			PUBLIC WORKS	
ACCT. NO.	DESCRIPTION	2019-20 ACTUAL	2020-21 ADJ BUDGET	2020-21 ESTIMATE	2021-22 ADOPTED	NOTES/DESCRIPTION
	<i>SALARIES & BENEFITS</i>	0	0	0	0	
	<i>OPERATIONS EXPENSES</i>					
42- 00- 6010	Professional Services (AD 04-1)	16,900	17,000	16,925	17,000	Willdan Financial
	Subtotal - Operations Expenses	16,900	17,000	16,925	17,000	
	<i>CAPITAL OUTLAY</i>	0	0	0	0	
	<i>TRANSFERS</i>					
42- 00- 9201	Reimbursement to General Fund (Operating) (01)	20,925	20,000	20,550	20,000	Admin. Fee revenue less Prof. Srvs expenditures
42- 00- 9243	Transfer Out - SDSF 04-1 (43)	1,824,050	1,754,750	1,792,900	1,846,525	
	Subtotal - Transfers	1,844,975	1,774,750	1,813,450	1,866,525	
	<i>TOTAL EXPENDITURES & TRANSFERS:</i>	1,861,875	1,791,750	1,830,375	1,883,525	
	ENDING FUND BALANCE:	0	0	0	0	
FUND EQUITY:		0	0	0	0	
	Undesignated 04-1 Redemption Fund	0	0	0	0	
TOTAL FUND EQUITY:		0	0	0	0	

**CITY OF LA CAÑADA FLINTRIDGE
FY 2021-22 ANNUAL BUDGET**

PROGRAM	FUND	DEPARTMENT
SEWER DEBT SERVICE FUND 04-1 (Page 1 of 2)	FUND - 43	PUBLIC WORKS

The Sewer Debt Service Fund is a City created fund to track revenues and expenditures related to the sewer debts incurred for the residential and commercial sewer systems constructed under an assessment district proceeding.

ACCT. NO.	DESCRIPTION	2019-20 ACTUAL	2020-21 ADJ BUDGET	2020-21 ESTIMATE	2021-22 ADOPTED	NOTES/DESCRIPTION
<i>AVAILABLE FUNDS:</i>						
	BEGINNING FUND BALANCE	7,555,150	7,742,925	7,859,225	8,068,525	
43- 00- 4610	Interest Income	130,575	120,000	115,800	117,500	
43- 00- 4630	Gain/Loss on Investment FMV	48,850				
	Subtotal - Revenues	179,425	120,000	115,800	117,500	
43- 00- 9142	Transfer in from SRF 04-1 (42)	1,824,050	1,754,750	1,792,900	1,846,525	
<i>TOTAL AVAILABLE FUNDS:</i>		9,558,625	9,617,675	9,767,925	10,032,550	

PROGRAM		FUND			DEPARTMENT	
SEWER DEBT SERVICE FUND 04-1 (Page 2 of 2)		FUND - 43			PUBLIC WORKS	
ACCT. NO.	DESCRIPTION	2019-20 ACTUAL	2020-21 ADJ BUDGET	2020-21 ESTIMATE	2021-22 ADOPTED	NOTES/DESCRIPTION
	<i>SALARIES & BENEFITS</i>	0	0	0	0	
	<i>OPERATIONS EXPENSES</i>					
43- 00- 6010	Professional Services	1,250	1,250	1,250	1,250	BoNY trustee fee
43- 00- 6037	Principal Loan Payment (SRF)	1,383,875	1,415,700	1,415,700	1,448,250	
43- 00- 6039	Interest Expense	177,625	159,650	159,650	141,250	
43- 00- 6041	Loan Service Charge	136,650	122,800	122,800	108,650	
	Subtotal - Operations Expenses	1,699,400	1,699,400	1,699,400	1,699,400	
	<i>CAPITAL OUTLAY</i>	0	0	0	0	
	<i>TRANSFERS</i>	0	0	0	0	
	TOTAL EXPENDITURES & TRANSFERS:	1,699,400	1,699,400	1,699,400	1,699,400	
	ENDING FUND BALANCE:	7,859,225	7,918,275	8,068,525	8,333,150	
FUND EQUITY:		7,859,225	7,918,275	8,068,525	8,333,150	
	Reserved for future debt service	7,859,225	7,918,275	8,068,525	8,333,150	Set-aside for final payments to SWRCB
	TOTAL FUND EQUITY:	7,859,225	7,918,275	8,068,525	8,333,150	
LOANS/OBLIGATIONS:						
	Due to SWRCB (Loan)	12,280,475	10,864,775	10,864,775	9,416,525	Final payment in October 2027 (FY 2027-28)
	TOTAL LOANS/OBLIGATIONS:	12,280,475	10,864,775	10,864,775	9,416,525	

**CITY OF LA CAÑADA FLINTRIDGE
FY 2021-22 ANNUAL BUDGET**

PROGRAM	FUND	DEPARTMENT
SEWER MAINTENANCE FUND 04-1 (Page 1 of 2)	FUND - 44	PUBLIC WORKS

The Sewer Maintenance Fund is a City-created fund to track revenues and expenditures related to the ongoing operations and maintenance costs paid to Crescenta Valley Water District sewer line and the City of Los Angeles for transmission, treatment and disposal of the discharge from Sewer District 3A. These expenditures are in addition to those incurred by the County of Los Angeles Consolidated Sewer Maintenance District who maintains the public sewers in Sewer Project Area (SPA) 3A.

ACCT. NO.	DESCRIPTION	2019-20 ACTUAL	2020-21 ADJ BUDGET	2020-21 ESTIMATE	2021-22 ADOPTED	NOTES/DESCRIPTION
AVAILABLE FUNDS:						
	BEGINNING FUND BALANCE	349,100	302,750	483,725	575,025	Moved to new fund from Fund 41 in FY20
44- 00- 4420	Sewer Maintenance Fees 3A	279,425	250,000	275,000	281,300	
44- 00- 4550	Miscellaneous Income	0	0	0	0	
44- 00- 4610	Interest	7,650	5,000	5,650	7,875	
44- 00- 4630	Gain/Loss on Investment FMV	3,075				
	Sub-total - Revenues	290,150	255,000	280,650	289,175	
	Transfers In	0	0	0	0	
TOTAL AVAILABLE FUNDS:		639,250	557,750	764,375	864,200	

PROGRAM		FUND		DEPARTMENT		
SEWER MAINTENANCE FUND 04-1 (Page 2 of 2)		FUND - 44		PUBLIC WORKS		
ACCT. NO.	DESCRIPTION	2019-20 ACTUAL	2020-21 ADOPTED	2020-21 ESTIMATE	2021-22 ADOPTED	NOTES/DESCRIPTION
	<i>SALARIES & BENEFITS</i>	0	0	0	0	
	<i>OPERATIONS EXPENSES</i>					
44- 00- 6011	Professional Services (AD 04-1 - 3A)	5,575	10,000	8,050	8,500	Willdan (3A Admin; City of LA connection rpts) City of LA (3A fees); ADS (flow monitoring)
44- 00- 7113	Sewer Maintenance (SPA 3A)	149,950	185,000	181,300	185,000	
	Subtotal - Operations Expenses	155,525	195,000	189,350	193,500	
	<i>TRANSFERS</i>	0	0	0	0	
	<i>TOTAL EXPENDITURES & TRANSFERS:</i>	155,525	195,000	189,350	193,500	
	ENDING FUND BALANCE:	483,725	362,750	575,025	670,700	
FUND EQUITY:		483,725	362,750	575,025	670,700	
	Designated for Sewer Maint. (SPA 3A)	483,725	357,750	569,375	657,175	Cumulative interest
	Undesignated	0	5,000	5,650	13,525	
	TOTAL FUND EQUITY:	483,725	362,750	575,025	670,700	

COMBINED CHANGES IN FUND BALANCE



COMBINED CHANGES IN FUND BALANCE

Fund		Estimated Beginning Fund Bal.	Adopted Revenues	Reimburse./ Transfers In	Total Available	Adopted Expend.	Transfers Out / Other Outlays	Total Reductions	Estimated Ending Fund Bal.
01	General Fund	17,424,400	16,859,525	336,150	34,620,075	16,241,425	2,454,250	18,695,675	15,924,400
02	Traffic Safety Fund	0	55,000	0	55,000	0	55,000	55,000	0
03	State Gas Tax	0	937,675	180,000	1,117,675	660,000	402,650	1,062,650	55,025
04	Bonds & Grants Fund	(59,400)	325,225	2,875	268,700	236,225	0	236,225	32,475
05	T.D.A.	0	15,000	0	15,000	0	0	0	15,000
07	Federal Emergency Funds	2,393,300	2,393,275	0	4,786,575	50,000	0	50,000	4,736,575
11	Comm. Dev. Block Grant	0	110,525	0	110,525	110,525	0	110,525	0
18	Measure W	246,725	385,000	0	631,725	168,400	0	168,400	463,325
20	Sanitation	0	6,200	0	6,200	6,200	0	6,200	0
21	Sewer Improv. 98-1	0	0	0	0	0	0	0	0
22	Sewer Redemp. 98-1	0	0	0	0	0	0	0	0
23	Sewer Debt Serv. 98-1	53,200	2,575	0	55,775	0	0	0	55,775
24	Sewer Improv. 02-1	(995,100)	0	0	(995,100)	0	0	0	(995,100)
25	Sewer Redemp. 02-1	0	1,032,950	0	1,032,950	16,000	1,016,950	1,032,950	0
26	Sewer Debt Serv. 02-1	4,828,100	74,750	996,950	5,899,800	888,375	0	888,375	5,011,425
27	Measure M	301,550	296,625	0	598,175	5,250	592,925	598,175	0
28	Measure R	483,350	264,900	0	748,250	182,000	275,300	457,300	290,950
29	Proposition C	1,074,025	456,400	0	1,530,425	377,700	994,900	1,372,600	157,825
30	Proposition A	703,150	425,750	0	1,128,900	446,125	66,725	512,850	616,050
31	Capital Projects Fund	615,200	14,876,200	4,756,000	20,247,400	20,278,300	0	20,278,300	(30,900)
32	Solid Waste	328,425	545,500	0	873,925	102,500	769,400	871,900	2,025
35	SLESF State Grant	0	162,525	42,100	204,625	204,625	0	204,625	0
37	A.Q.M.D. Trust	294,300	30,550	0	324,850	6,250	205,900	212,150	112,700
38	Property Acquisition Fund	291,675	0	0	291,675	291,675	0	291,675	0
39	Civic Center Debt Service Fund	262,750	250	435,400	698,400	278,400	0	278,400	420,000
41	Sewer Improv. 04-1	1,208,550	18,125	0	1,226,675	0	0	0	1,226,675
42	Sewer Redemp. 04-1	0	1,883,525	0	1,883,525	17,000	1,866,525	1,883,525	0
43	Sewer Debt Serv. 04-1	8,068,525	117,500	1,846,525	10,032,550	1,699,400	0	1,699,400	8,333,150
44	Sewer Maintenance Fund 04-1	575,025	289,175	0	864,200	193,500	0	193,500	670,700
TOTAL		38,097,749	41,564,725	8,596,000	88,258,474	42,459,875	8,700,525	51,160,400	37,098,074

APPROPRIATIONS LIMIT



**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
LA CAÑADA FLINTRIDGE ADOPTING THE APPROPRIATIONS
LIMIT FOR FISCAL YEAR 2021-22 AT \$24,293,328**

WHEREAS, on November 7, 1979, the voters of the State of California approved Proposition 4, the addition of Article XIII B to the State Constitution placing various limitations on the appropriations of state and local governments; and,

WHEREAS, Article XIII B provided for establishing fiscal year 1978-79 and the adopted spending appropriation for that year as the base for calculating future years' appropriations limits; and,

WHEREAS, Article XIII B provided for establishing each fiscal year's limit by adjusting the immediately prior year's limit by a factor comprised of the change in local population combined with either the change in California per capita personal income or the change in the U.S. Consumer Price Index, whichever is less; and,

WHEREAS, in June 1990, the voters of the State of California approved Proposition 111 which amended Article XIII B of the California State Constitution to establish the limit originally calculated for fiscal year 1986-87 as a new adjustment base and to change the definition of the cost of living to be either the percentage change in California per capita personal income from the preceding year or the percentage change in the local assessment roll from the preceding year for the jurisdiction due to the addition of local non-residential new construction; and,

WHEREAS, Proposition 111 further modified Article XIII B requirements by making certain capital outlay, debt service, emergency and court ordered expenditures not subject to the limit and by allowing expenditures in excess of one year's limit to be offset by underexpenditures in an immediately following year;

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of La Cañada Flintridge, in accordance with the provisions of Proposition 111, formally elects to use county-wide population changes for Los Angeles County and California per capita income changes rather than U.S. Consumer Price Index changes in determining its Appropriations Limit for FY 2021-22. Be it further resolved that the City Council hereby adopts its Appropriations Limit for FY 2021-22 as \$24,293,328.

PASSED, APPROVED AND ADOPTED THIS 20TH DAY OF JULY, 2021.

Terry Walker, Mayor

ATTEST:

Tania Moreno, City Clerk

State of California)
County of Los Angeles) ss.
City of La Cañada Flintridge)

I, Tania Moreno, City Clerk of the City of La Canada Flintridge, California do hereby certify that the foregoing Resolution No. 21 - __ was duly adopted by the City Council of the City of La Canada Flintridge at a Regular Meeting held on the 20th day of July 2021, by the following vote:

AYES:	COUNCILMEMBERS:	None
NOES:	COUNCILMEMBERS:	None
ABSENT:	COUNCILMEMBERS:	None
ABSTAIN:	COUNCILMEMBERS:	None

Dated: July 20, 2021

Tania Moreno, City Clerk

APPROPRIATIONS LIMIT TABLE

Year	Appropriations Limit	Change in Per Capita Pers. Income	Change in Population	Multiplier	Expenditures to Limit Margin	Revenues to Limit Margin
1992-93	7,144,032	1.0272	1.0096	1.0371	813,282	3,748,382
1993-94	7,409,076	1.0071	1.0075	1.0147	433,801	3,880,476
1994-95	7,517,989	1.0472	1.0033	1.0506	793,739	3,824,339
1995-96	7,898,399	1.0467	1.0048	1.0517	925,924	4,020,199
1996-97	8,306,746	1.0467	1.0124	1.0597	841,246	4,266,346
1997-98	8,802,659	1.0415	1.0139	1.0559	(370,641)	4,510,684
1998-99	9,294,728	1.0453	1.0166	1.0626	(1,819,747)	4,526,428
1999-00	9,876,578	1.0491	1.0175	1.0675	(3,127,722)	4,951,303
2000-01	10,543,247	1.0782	1.0166	1.0960	(167,853)	5,255,897
2001-02	11,555,399	0.9873	1.0177	1.0047	7,202,049	6,170,299
2002-03	11,609,709	1.0231	1.0166	1.0400	(3,651,241)	6,016,659
2003-04	12,074,097	1.0328	1.0138	1.0470	(15,138,295)	6,724,030
2004-05	12,641,580	1.0684	1.0118	1.0810	(24,207,952)	7,297,148
2005-06	13,463,283	1.0396	1.0078	1.0477	(22,636,893)	7,183,182
2006-07	14,105,482	1.0442	1.0072	1.0517	(21,760,090)	6,988,310
2007-08	14,834,735	1.0429	1.0086	1.0518	(15,081,226)	7,294,949
2008-09	15,603,174	1.0062	1.0090	1.0153	(6,428,397)	8,066,653
2009-10	15,841,903	0.9746	1.0058	0.9803	(5,742,608)	7,130,067
2010-11	15,529,817	1.0251	1.0020	1.0272	(6,884,447)	7,613,928
2011-12	15,952,228	1.0377	1.0038	1.0416	(4,411,109)	7,895,466
2012-13	16,615,841	1.0512	1.0069	1.0585	(5,403,057)	8,663,343
2013-14	17,587,868	0.9977	1.0078	1.0055	(4,699,574)	8,380,126
2014-15	17,684,601	1.0382	1.0082	1.0467	(3,965,353)	8,701,672
2015-16	18,510,472	1.0537	1.0085	1.0627	(4,220,371)	9,240,679
2016-17	19,671,079	1.0369	0.9996	1.0365	(3,502,377)	9,958,673
2017-18	20,389,073	1.0367	1.0022	1.0390	(7,848,078)	10,189,722
2018-19	21,184,247	1.0385	0.9990	1.0375	(8,014,469)	10,323,326
2019-20	21,978,656	1.0373	0.9989	1.0362	(9,447,592)	10,323,326
2020-21	22,774,283	1.0573	1.0089	1.0667	(18,166,547)	11,954,153
2020-22	24,293,328					

Formula: Old Appropriation Limit x Multiplier (i.e. Change in Per Capita Personal Income x Change in Population)

To determine "Change in Population", use L.A. County Rate + 100 divided by 100

REVENUES/EXPENDITURES TO APPROPRIATIONS LIMIT MARGIN FY 2020-21

Proceeds of Taxes (Revenue Subject to Limit)

Sales Tax	2,840,800
Real Property Transfer Tax	295,000
Property Tax *	5,907,025
Property Tax (In-Lieu)	2,850,750
Business License Fees	185,600
Vehicle License Fees	16,800
Off-Highway Vehicle	0
Gain/Loss on Sale of Investments	0
Interest Earnings**	243,200
Total	12,339,175

Revenues to Appropriation Limit Margin:

24,293,328
- 12,339,175
11,954,153

Expenditures to Appropriation Limit Margin:

24,293,328
- 42,459,875 **
(18,166,547)

* Includes \$6,200 allocated to Sanitation Fund

** From FY budget (total expenditures)

Non-Proceeds of Taxes (Revenue Not Subject to Limit)

Franchise Fees	675,550
Municipal Code Fines	13,500
Tree Ordinance	6,500
Parking Fines	31,000
Administrative Penalties/STAR Reimb.	16,550
Film Permit Fees	27,300
Zoning Fees	330,225
Engineering Review Fee	15,175
Environmental Assessment	9,625
Use of Fields	3,425
Lantern Auditorium	89,400
Service Charges/Tobacco Lic. Fee/DAE Fee	5,925
Computer Innovation & Tracking Fee	130,225
General Plan Maintenance Fee	42,550
Bldg. Permit/Plan Check	2,635,300
Specific Plan/Decal/Placard/Charging Fees	37,225
Public Works Permits Fees	150,600
Industrial Waste Permit Fees	15,000
Miscellaneous Revenue/Donations	23,250
Public Works Reimbursements	3,000
Lighting Reimbursement	10,000
Cerro Negro/Parking Lot Lease	6,000
Rental Income	249,225
Traffic Safety (Vehicle Code Fines)	55,000
Gas Tax & Proposition 42 and Interest	937,675
Bonds & Grants Fund and Interest	325,225
TDA SB 821 and Interest	15,000
CDBG	110,525
Federal Emergency Funds	2,393,275
Measure W and Interest	385,000
Sewer Improvement Funds (All)	18,125
Sewer Redemption Funds (All)	2,916,475
Sewer Debt Service Funds (All)	194,825
Sewer Maint. Fund (04-1)	289,175
Measure R and Interest	264,900
Proposition C and Interest	456,400
Proposition A and Interest	425,750
Capital Projects Revenue	14,876,200
Solid Waste Fund (Waste Hauler Permit Fee)	545,500
Measure M and Interest	296,625
SLESF	162,525
Civic Center Debt Service Fund	250
AQMD AB 2766/Interest	30,550
Property Acquisition	0
Total	29,225,550

BUDGET REFERENCE MATERIAL



Resolution No. 21-__

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
LA CAÑADA FLINTRIDGE ADOPTING THE ANNUAL BUDGET
AND FINANCIAL PLAN FOR FISCAL YEAR 2021-22**

WHEREAS, the City Council of the City of La Cañada Flintridge is desirous of establishing an Annual Budget and Financial Plan for fiscal year 2021-22; and,

WHEREAS, the City Council of the City of La Cañada Flintridge has reviewed and considered budget documentation and has received input from the City's Commissions, citizens, staff and interested individuals;

NOW, THEREFORE, the City Council of the City of La Cañada Flintridge does hereby find, determine and resolve as follows:

1. The Fiscal Year 2021-22 Annual Budget & Financial Plan is hereby adopted, attached hereto, and made a part hereof;
2. The City Manager is hereby authorized to make expenditures in accordance with the FY 2021-22 Annual Budget & Financial Plan as adopted with the exception of those expenditures which require City Council approval in accordance with the ordinances and regulations of the City. Such approval shall be secured as prescribed.

PASSED, APPROVED AND ADOPTED THIS 20TH DAY OF JULY, 2021.

Terry Walker, Mayor

ATTEST:

Tania Moreno, City Clerk

GLOSSARY OF BUDGET TERMS

ALLOCATE:	To divide a lump-sum appropriation, which is designated for expenditure, by specific organization units and/or specific purposes, activities, or objects.
ANNUAL BUDGET:	A budget applicable to a single fiscal year.
APPROPRIATION:	An authorization made by the City Council which permits the City to incur obligations and to make expenditures of resources.
AUDIT:	Prepared by an independent Certified Public Accountant (CPA), the primary objective of an audit is to determine if the City's financial statements present fairly the City's financial position and results of operations in conformity with generally accepted accounting principles. In conjunction with their performance of an audit, it is customary for an independent auditor to issue a Management Letter stating the adequacy of the City's internal controls, as well as recommending improvements to the City's financial management practices.
BUDGET:	A financial plan for a specified period of time that matches planned revenues and expenditures to municipal services.
BUDGET CALENDAR:	A schedule of key dates which the City follows in the preparation, adoption and administration of the annual budget.
BUDGET DETAIL:	Support information and notes which describe in detail the purpose for specific budget line items and the allocation of funds.
BUDGET MESSAGE:	Included in the opening section of the budget, the budget message provides the City Council and the public with a general summary of the most important aspects of the budget, changes from the previous fiscal years, and the views and recommendations of the City Manager.
CJPIA:	California Joint Powers Authority
CAPITAL IMPROVEMENT PLAN:	A five-year plan to provide for the maintenance or replacement of existing public facilities and assets, and for the construction or acquisition of new ones.
CONTINGENCY:	An appropriation of funds to cover unforeseen events that occur during the fiscal year, such as disaster emergencies, federal and/or state mandates, shortfall in revenues, or other unanticipated events.

GLOSSARY OF BUDGET TERMS (continued)

CONTRACT SERVICES:	Services rendered to the City by private firms, individuals or other governmental agencies. Examples include law enforcement, legal services, animal control, traffic engineering, traffic signal maintenance, road maintenance, tree trimming, building inspection, recycling collection, custodial services, etc.
DEPARTMENT:	A major organizational unit of the City which has been assigned overall management responsibility for an operation or a group of related operations within a functional area.
DESIGNATED FUND BALANCE:	A portion of unreserved fund balance designated for a specific future use.
ENCUMBRANCE:	The legal commitment of appropriated funds to purchase an item or service. To encumber funds means to set aside or commit funds for a future expenditure.
EXPENDITURE:	The outflow of funds paid, or to be paid, for an asset obtained or goods and services acquired, regardless of when the expense is actually paid. This term applies to all funds. An encumbrance is not an expenditure; an encumbrance reserves funds to be expended.
FEE FOR SERVICES:	Charges paid to the City by users of a service to help defray the costs of providing that service.
FISCAL YEAR:	The beginning and ending period for recording financial transactions. The City has specified July 1 through June 30 as its fiscal year.
FIXED ASSETS:	Assets of long-term nature, such as: land, buildings, machinery, furniture, or other equipment. The City has defined such assets as those with an expected life in excess of one year and an acquisition cost in excess of \$10,000.
FRANCHISE FEE:	A fee charged for the privilege of using public rights-of-way and property within the City for public or private purposes. The City currently assesses franchise fees on cable television and utility companies.
FUND:	An accounting entity that records all financial transactions for specific activities or governmental functions. The generic fund types used by the City are: General, Traffic Safety, State Gas Tax, Bonds & Grants, T.D.A., Gas Tax, Sanitation/Sewer, Debt Service, Prop. C, Prop. A, Property Acquisition, Solid Waste, Capital Projects, SLESF, LLEBG, and AQMD Trust.
FUND BALANCE:	The excess of current assets over current liabilities and the cumulative effect of revenues and other financing sources over expenditures and other financing uses.

GLOSSARY OF BUDGET TERMS (continued)

GENERAL FUND:	The primary operating fund of the City, all revenues that are not allocated by law or contractual agreement to a specific fund are accounted for in the general fund. With the exception of subvention or grant revenues restricted for specific uses, general fund resources can be utilized for any legitimate governmental purpose.
GOAL:	A statement of broad direction, purpose or intent.
INFRASTRUCTURE:	The physical assets of the City, i.e. streets, sidewalks, gutters, sewers, public buildings, bridges, parks, traffic signals, street signs, etc., and the support structures within a development.
INVESTMENT REVENUE:	Revenue received as interest from the investment of funds not immediately required to meet cash disbursement obligations.
KEY OBJECTIVE:	A statement of specific direction, purpose or intent based on the needs of the community and the goals established for a specific program.
LINE-ITEM BUDGET:	A budget that lists detailed expenditure categories (salaries, materials, telephone charges, travel, etc.) separately, along with the amount budgeted for each specified category (Personnel, Operations, Capital).
MUNICIPAL:	In its broadest sense, an adjective which denotes the state and all subordinate units of government. In a more restricted sense, an adjective which denotes a city or village as opposed to other forms of local government.
OPERATING BUDGET:	The portion of the budget which pertains to the daily operations of providing basic governmental services. The program budgets contained within the Annual Budget form the operational budget.
POLICY:	A direction that must be followed in order to advance toward a goal. The direction can be a course of action or guiding principle.
PROGRAM:	A grouping of activities organized to accomplish basic goals and objectives.
PROGRAM BUDGET:	A budget that focuses upon the goals and objectives of an agency or jurisdiction rather than upon its organizational budget units or object classes of expenditure.
PROPERTY TAX:	A statutory limited tax levy which may be imposed for any purpose.

GLOSSARY OF BUDGET TERMS (continued)

RESERVE:	That portion of a fund's balance designated and/or legally restricted for a specific purpose and is, therefore, not available for general appropriation.
REVENUE:	Funds that the City receives as income. It includes such items as tax payments, fees from various services, receipts from other governments, fines, forfeitures, grants, shared income, and interest earnings.
RISK MANAGEMENT:	An organized attempt to protect assets, in the most cost-effective manner, against accidental loss.
SALES TAX:	A tax on the purchase of goods and services. The current Los Angeles County sales tax rate is 9.5%.
SPECIAL ASSESSMENT:	A compulsory levy made against certain properties to defray part or all of the costs of a specific improvement or service deemed to primarily benefit those parties.
SPECIAL REVENUE FUNDS:	Proceeds from specific revenue sources (other than trusts or major capital projects) that are legally restricted for specific purposes.
SUBVENTIONS:	Revenues collected by the State (or other level of government) which are allocated to a City on a formula basis. The major subventions received by the City from the State of California and County of Los Angeles include: sales tax, no/low property tax cities allocation, vehicle license fees, gas tax, and cigarette tax.
TRUST AND AGENCY FUNDS:	Also known as Fiduciary Fund Types, these funds are used to account for assets held by the City in a trustee capacity or as an agent for private individuals, organizations or other governmental agencies.
USER FEES:	The payment of a fee for direct receipt of service by the party benefiting from the service.
WORKING CAPITAL:	The difference between current assets and current liabilities.

DESCRIPTION OF REVENUE SOURCES

SALES TAX:	Sales tax is levied on all tangible retail goods sold within the City of La Cañada Flintridge. A 9.50% tax is levied at the site where the sale is made with one percent remitted back to the City by the State.
FRANCHISE FEES:	A franchise fee is charged for the privilege of using public rights-of-way and property within the City for public or private purposes.
REAL PROPERTY TRANSFER TAX:	Collected by the County Auditor-Controller, it is based on the value of property sold or otherwise changed in title. The rate is proscribed by the State Revenue & Taxation Code.
PROPERTY TAX:	Property Tax is collected by the County Auditor-Controller and is based on the full value of property as determined by the County Assessor's Office. The City of La Cañada Flintridge, upon incorporation, elected to become a "no property tax city," thus, does not assess a local property tax. As part of an equity distribution of property tax monies collected by the County, the City shares a small percentage of the County's property tax assessment.
BUSINESS LICENSE FEES:	Fees collected by the City based on the type of business and number of employees. A home occupation permit is also required for residents who conduct businesses out of their homes.
FINES & FORFEITURES:	Fines and forfeitures are remitted to the City from the Los Angeles County court system for legal violations (vehicle, municipal, and other code violations) which occur in the City.
REVENUE FROM OTHER AGENCIES:	Monies collected and/or received by other governmental agencies and remitted to the City. The State and MTA collect and return the appropriate amounts of certain fees according to formulas established by law. The most significant of these fees include the Proposition A and C and Vehicle License Fees. The Pasadena Humane Society collects and remits animal registration license fees. The La Canada Unified School District reimburses the City for their proportionate share of the S.T.A.R. Program costs.
CHARGES FOR CURRENT SERVICES:	These charges are directly assessed to individuals for specific services rendered by the City. They include: charges to process or issue building permits; costs to conduct engineering and plan reviews of building projects; fees associated with filing subdivisions, zone change requests and environmental assessments; reimbursement of costs for photocopies and supplies; and fees for the privilege of using public property in motion picture, still photography, radio broadcasting or television production.
SPECIAL FUND REVENUES:	Monies which are received by the City which have a specific purpose and/or are restricted as to how they may be expended.

FIVE YEAR CAPITAL IMPROVEMENT PROGRAM



FIVE-YEAR CAPITAL IMPROVEMENT PROJECT (CIP) PLAN

FUND SOURCE	PROJECT DESCRIPTION	PHASE	Special Funds 2021-22	General Fund 2021-22	2022-23	2023-24	2024-25	2025-26	Est. Project Total (All Yrs.)
1	Citywide Street Resurfacing (ongoing)	PY Costs							0
GF Ops	\$ 354,350	Construction	745,650	504,350	1,500,000	1,500,000	1,500,000	1,500,000	7,250,000
GF Res	\$ 150,000								
SW	\$ 200,000								
Meas. R	\$ 143,000								
SB1	\$ 402,650								
	Sub-total		745,650	504,350	1,500,000	1,500,000	1,500,000	1,500,000	7,250,000
2	Foothill Link Bikeway & Pedestrian Greenbelt	PY Costs							582,400
AQMD	\$ 215,875	Design	0	0	0	0	0	0	0
STP-L	\$ 46,000	Constr. Engineering	0	0	0	0	0	0	0
Measure M	\$ 17,000	Construction	3,115,325	0	0	0	0	0	3,115,325
Reg Measure M	\$ 953,925								
Prop. A	\$ 21,400								
Prop. C	\$ 562,150								
LACMTA Exchange	\$ 75,000								
Measure R	\$ 440,875								
CMAQ	\$ 1,365,500								
	Sub-total		3,115,325	0	0	0	0	0	3,697,725
3	Traffic Signal @ Foothill & Palm	PY Costs							0
Prop C	\$ 200,000	Design	0	0	0	0	0	0	0
		Construction	200,000	0	0	0	0	0	200,000
	Sub-total		200,000	0	0	0	0	0	200,000
4	Rockridge Terrace Open Space Beautification	PY Costs							0
General		Design	0	0	15,000	0	0	0	15,000
		Construction	0	0	0	125,000	0	0	125,000
	Sub-total		0	0	15,000	125,000	0	0	140,000
5	Rockridge Terrace to YMCA Trail	PY Costs							0
General		Design	0	0	15,000	0	0	0	15,000
		Construction	0	0	0	35,000	0	0	35,000
	Sub-total		0	0	15,000	35,000	0	0	50,000

* Previously Approved Project Carry-Forward

FIVE-YEAR CAPITAL IMPROVEMENT PROJECT (CIP) PLAN

FUND SOURCE	PROJECT DESCRIPTION	PHASE	Special Funds 2021-22	General Fund 2021-22	2022-23	2023-24	2024-25	2025-26	Est. Project Total (All Yrs.)
6*	Olberz Park Gazebo	PY Costs							13,775
		Design	0	0	0	0	0	0	0
Nondesig GF	\$ 8,425	Construction	0	214,650	0	0	0	0	214,650
GF Reserves	\$ 60,000								
GF Reserves	\$ 160,000								
		Sub-total	0	214,650	0	0	0	0	228,425
7*	Olberz Park Lighting Streetscape	PY Costs							0
		Design	0	0	0	0	0	0	0
		Construction	0	0	0	0	0	0	0
		Sub-total	0	0	0	0	0	0	0
8	Downtown Pedestrian	PY Costs							0
Measure R		Design	0	0	350,000	0	0	0	350,000
Prop. C		Construction	0	0	0	4,390,000	0	0	4,390,000
		Sub-total	0	0	350,000	4,390,000	0	0	4,740,000
9*	Active Transportation Master Plan	PY Costs							0
Measure R	\$ 80,000	Study	80,000	0	40,000	40,000	40,000	40,000	240,000
		Sub-total	80,000	0	40,000	40,000	40,000	40,000	240,000
10	Misc. Guardrail Repairs	PY Costs							0
		Design	0	0	50,000	0	0	0	50,000
GF Reserves		Construction	0	0	150,000	0	0	0	150,000
		Sub-total	0	0	200,000	0	0	0	200,000
11	Emergency Vehicle Signal Pre-emption [May be part of County project.]	PY Costs							0
GF Reserves		Design	0	0	40,000	0	0	0	40,000
		Construction	0	0	160,000	0	0	0	160,000
		Sub-total	0	0	200,000	0	0	0	200,000
12	Foothill Crosswalk @ Rinetti Lane [On hold pending new development.]	PY Costs							0
GF Reserves		Design	0	0	50,000	0	0	0	50,000
Developer Fee		Construction	0	0	200,000	0	0	0	200,000
		Sub-total	0	0	250,000	0	0	0	250,000

* Previously Approved Project Carry-Forward

FIVE-YEAR CAPITAL IMPROVEMENT PROJECT (CIP) PLAN

FUND SOURCE	PROJECT DESCRIPTION	PHASE	Special Funds 2021-22	General Fund 2021-22	2022-23	2023-24	2024-25	2025-26	Est. Project Total (All Yrs.)
13 *	Overhead Flashing Beacons (St. Francis HS Crossing)	PY Costs							0
	\$ -	Construction	0	0	0	0	0	0	0
		Sub-total	0	0	0	0	0	0	0
14 *	Memorial Park Monument Sign	PY Costs							0
GF Ops	\$ 8,450	Design	0	0	0	0	0	0	0
GF Reserves	\$ 10,375	Construction	0	18,825	0	0	0	0	18,825
		Sub-total	0	18,825	0	0	0	0	18,825
15	Misc. Concrete Repairs (ongoing)	PY Costs							0
General	\$ 135,000	Construction	15,000	135,000	150,000	150,000	150,000	150,000	750,000
TDA	\$ 15,000								
		Sub-total	15,000	135,000	150,000	150,000	150,000	150,000	750,000
16 *	Seco Creek Trail Upgrade	PY Costs							69,100
GF Reserves	\$ 155,000	Construction	0	115,050	0	0	0	0	115,050
GF Operations	\$ 29,150								
		Sub-total	0	115,050	0	0	0	0	184,150
17 *	Soundwalls (Phase 2)	PY Costs							1,700,000
Measure R Subreg.	\$ 1,800,000	Design	0	0	0	0	0	0	0
Measure M LR	\$ 250,000	R of Way	0	0	0	0	0	0	0
		Construction	692,925	0	0	0	0	0	692,925
		Sub-total	692,925	0	0	0	0	0	2,392,925
18 *	Soundwalls (Phase 3)	PY Costs							1,418,725
Measure R	\$ 3,712,000	Design	0	0	0	0	0	0	0
SB1 LLP	\$ 5,000,000	Construction	10,581,275	0	0	0	0	0	10,581,275
CFP Reserve	\$ 3,288,000								
		Sub-total	10,581,275	0	0	0	0	0	12,000,000
19 *	Soundwalls (Phase 4)	PY Costs							0
		Design	900,000	0	1,100,000	0	0	0	2,000,000
State Funds	\$ 5,500,000	Construction	0	0	0	9,000,000	0	0	9,000,000
SB1 LLP	\$ 5,500,000								
		Sub-total	900,000	0	1,100,000	9,000,000	0	0	11,000,000

* Previously Approved Project Carry-Forward

FIVE-YEAR CAPITAL IMPROVEMENT PROJECT (CIP) PLAN

FUND SOURCE	PROJECT DESCRIPTION	PHASE	Special Funds 2021-22	General Fund 2021-22	2022-23	2023-24	2024-25	2025-26	Est. Project Total (All Yrs.)
20 *	Foothill Blvd Traffic Signal Impv	PY Costs							72,800
		Design	0	0	0	0	0	0	0
HSIP(Cycle 9)	\$ 458,700	Construction	394,500	0	0	0	0	0	394,500
Prop. C	\$ 8,600								
		Sub-total	394,500	0	0	0	0	0	467,300
21 *	Descanso Drive Street Improvement	PY Costs							0
GF Ops	\$ 375,000	Design/Construction	375,000	675,000	0	0	0	0	1,050,000
County	\$ 375,000								
GF Reserves	\$ 300,000								
		Sub-total	375,000	675,000	0	0	0	0	1,050,000
22 *	Foothill Blvd Storm Drain Debris Basin	PY Costs							0
Prop. C		Design/Construction	0	0	150,000	0	0	0	150,000
		Sub-total	0	0	150,000	0	0	0	150,000
23 *	"Green" Alley (Alta Canyada to Indiana)	PY Costs							201,653
Measure W		Design/Construction	0	0	0	0	0	0	
COMPLETED		Sub-total	0	0	0	0	0	0	201,653
24 *	City Hall Window Replacement	PY Costs							0
GF Ops	\$ 250,000	Design/Construction	250,000	0	0	0	0	0	250,000
		Sub-total	250,000	0	0	0	0	0	250,000
25 *	Flint Canyon Trail - Restoration Repair Report	PY Costs							197,275
SMMC	\$ 290,000	Professional Svcs.	92,725	0	0	0	0	0	92,725
		Sub-total	92,725	0	0	0	0	0	290,000
26 *	Oakwood Traffic Signal Upgrade	PY Costs							0
Prop C	\$ 156,150	Design/Construction	306,600	0	0	0	0	0	306,600
HIP	\$ 93,850								
STPL	\$ 56,600								
		Sub-total	306,600	0	0	0	0	0	306,600

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FIVE-YEAR CAPITAL IMPROVEMENT PROJECT (CIP) PLAN

FUND SOURCE	PROJECT DESCRIPTION	PHASE	Special Funds 2021-22	General Fund 2021-22	2022-23	2023-24	2024-25	2025-26	Est. Project Total (All Yrs.)
27	Citywide Inventory of Street Elements	PY Costs							0
GF		Report	0	0	250,000	0	0	0	250,000
		Sub-total	0	0	250,000	0	0	0	250,000
28	Lanterman House Repairs- Concrete Work/	PY Costs							79,913
	Replace Rotten Wood for Trellis Painted Entire House	Design/Construction	0	0	0	0	0	0	0
GF									
COMPLETED		Sub-total	0	0	0	0	0	0	79,913
29	Foothill Blvd. Median Landscaping	PY Costs							0
	(Funded w/ Link Savings)								
Measure R	\$ 68,000	Design/Construction	68,000	0	0	0	0	0	68,000
		Sub-total	68,000	0	0	0	0	0	68,000
30	ADA Improvments Pedestrian Buttons and Signs	PY Costs							0
GF		Design/Construction	0	0	100,000	0	0	0	100,000
		Sub-total	0	0	100,000	0	0	0	100,000
31	ADA Improvements - Memorial Park Restrooms	PY Costs							0
GF Ops		Design/Construction	0	25,000	0	0	0	0	25,000
		Sub-total	0	25,000	0	0	0	0	25,000
32 *	Sister City Friendship Trail	PY Costs							0
GF Reserves	\$ 300,000	Design	0	125,000	0	0	0	0	125,000
GF Reserves	\$ 90,000	Construction	0	300,000	0	0	0	0	300,000
Solid Waste	\$ 35,000								
		Sub-total	0	425,000	0	0	0	0	425,000
33	Angeles Crest Highway Lost Sewer Lateral	PY Costs							0
GF Reserves	\$ 38,500	Study	0	38,500	0	0	0	0	38,500
COMPLETED		Sub-total	0	38,500	0	0	0	0	38,500

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FIVE-YEAR CAPITAL IMPROVEMENT PROJECT (CIP) PLAN

FUND SOURCE	PROJECT DESCRIPTION	PHASE	Special Funds 2021-22	General Fund 2021-22	2022-23	2023-24	2024-25	2025-26	Est. Project Total (All Yrs.)
34	GF Reserves	Hillard Avenue Street Improvements							0
	\$ 50,000	PY Costs							
		Design	0	50,000	0	0	0	0	50,000
		Construction	0	0	500,000	0	0	0	500,000
		Sub-total	0	50,000	500,000	0	0	0	550,000
35		Foothill Blvd. Median Redesign Between Young Drive and Castle Road							0
		PY Costs							
		Design	0	0	0	0	0	0	0
		Sub-total	0	0	0	0	0	0	0
36	GF Reserves	Lanternman House Concrete & Wrough Iron Work							0
	\$ 130,000	PY Costs							
		Construction	0	130,000	0	0	0	0	130,000
		Sub-total	0	130,000	0	0	0	0	130,000
37	Prop C	Video Signal Upgrade							0
	\$ 150,000	PY Costs							
		Design/Construct	0	150,000	0	0	0	0	150,000
		Sub-total	0	150,000	0	0	0	0	150,000
38	GF Reserves	Sewer Feasibility Study Districts 7A,7B, and 7C							0
	\$ 100,000	PY Costs							
		Study	0	100,000	0	0	0	0	100,000
		Sub-total	0	100,000	0	0	0	0	100,000
39	GF	Midblock Beacons Upgrades							0
	\$ 10,000	PY Costs							
	\$ 20,000	Construction	0	30,000	0	0	0	0	30,000
		Sub-total	0	30,000	0	0	0	0	30,000
40	GF Reserves	New Sidewalk Eastside of Avenue Gould Ave between Vineta and Knight Way							0
	\$ 215,000	PY Costs							
		Survey/Design		8,000	0	0	0	0	8,000
		Construction	0	207,000	0	0	0	0	207,000
		Sub-total	0	215,000	0	0	0	0	215,000
41	GF Reserves	Verdugo & Descanso Signal Upgrade							0
	\$ 300,000	PY Costs							
		Construction	0	300,000	0	0	0	0	300,000
		Sub-total	0	300,000	0	0	0	0	300,000
42	Prop C	Foothill Rock Slide (Rosebank/LC Plaza)							0
	\$ 25,000	PY Costs							
		Study	0	25,000	0	0	0	0	25,000
		Sub-total	0	25,000	0	0	0	0	25,000
43	Prop C	Foothill Daleridge Signal							0
	\$ 90,750	PY Costs							
		Construction	90,750	0	0	0	0	0	90,750
		Sub-total	90,750	0	0	0	0	0	90,750
TOTAL			17,907,750	3,151,375	4,820,000	15,240,000	1,690,000	1,690,000	48,834,766

TOTAL FY 2021-22 (ALL FUNDS)	21,059,125
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