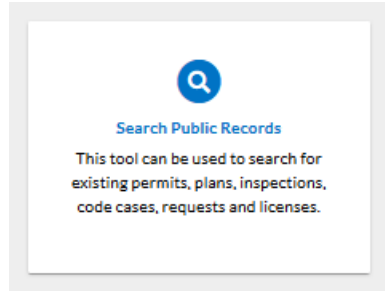


SEARCHING AS A GUEST (WITHOUT LOGGING ON)

ConnectLCF provides a home page to allow users to access public information without being logged in. Users can still access the GIS Map, Global Search, User Registration, Today's Inspections.

Citizens may click on the following link to access information:



1. Search Plans/Permits:
2. Click on either Search Plans (planning cases) or Search Permit (Building and Encroachment Permits) to go to the following page:

Search

Search	Permit	Search	Advanced	Reset
Permit Number	<input type="text"/>	Project Name	<input type="text"/>	
Permit Type	<input type="text"/>			
Address	<input type="text"/>			
Issue Date	<input type="text"/>	To	<input type="text"/>	<input type="text"/>
Expire Date	<input type="text"/>	To	<input type="text"/>	<input type="text"/>
Finalized Date	<input type="text"/>	To	<input type="text"/>	<input type="text"/>

Not all fields need to be utilized. You can use as many/little search criteria as you wish. At minimum one search criteria must be filled in.

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3. Type at least part of the plan/permit number to search for in the Plan/Permit Number field.
4. Type at least part of the name of the project associated to the permit to search for in the Project Name field.
5. Select the type of plan/permit to search for from the Plan/Permit Type dropdown.
6. Type at least part of the address associated to the permit to search for in the Address field.
7. Type a range of permit issue dates to search for permits within in the Issue Date and To fields or click the calendar icons to select the dates.
8. Type a range of permit expiration dates to search for plan/permits within in the Expire Date and To fields or click the calendar icons to select the dates.
9. Type a range of plan/permit finalization dates to search for permits within in the Finalized Date and To fields or click the calendar icons to select the dates.
10. Click Search to display a list of results that meet the search criteria. Click Reset to clear the entered search criteria. Click Advanced to hide the search criteria.

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