



STORY POLE AND SITE MARKING REQUIREMENTS

Story poles are temporary frame structures used to visualize the outline of a proposed permanent structure. They shall be installed, and the site shall be marked, according to the following standards:

1. Procedure

- a. Prior to formal project submittal, a **Story Pole and Site Marking Plan** shall be submitted to the City, indicating the location and height of each story pole and/or other site features and/or building footing outline. Unless otherwise approved by the City, this plan shall be based on the roof plan combined with the site plan. No story poles shall be installed until this plan is approved by the City as adequately showing the outline of the proposed building or other site features.
- b. Staff will not schedule a hearing until the story poles and related installation materials are in place.

2. Construction

- a. Story poles shall be of sufficiently rigid and durable material as to last for at least 3 months. PVC pipe is not permitted.
- b. Building eaves, ridges and other prominent horizontal features shall be constructed with materials above strung with durable pennant streamers and shall be clearly distinguished through use of different colors. Florescent orange shall be used to denote building ridges and florescent green shall be used to denote eaves.
- c. Other site features and/or building footing outline shall be marked as indicated on the approved Site Marking Plan.

3. Certification

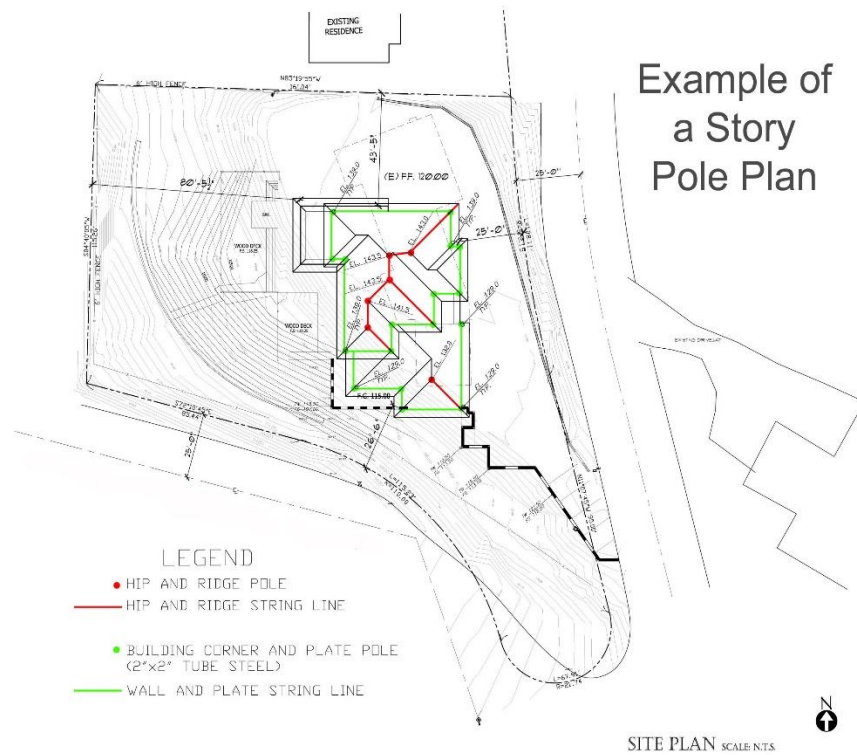
- a. Prior to story pole installation, the applicant shall sign a waiver absolving the City of any liability associated with the construction of, or damage by, the temporary story pole construction.
- b. The story poles shall be installed by a licensed contractor. The contractor, or a licensed engineer, architect, or surveyor, shall complete and sign a City form certifying the accuracy of the installation.

4. Removal

The story poles shall remain in place until the appeal period has expired, or until a City Council appeal action has been made, whichever comes last. Removal shall occur within 3 days of that date.



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Examples of appropriate story pole arrays, absent recently mandated colors.

