



INSTRUCTIONS FOR POSTING THE NOTICE OF TENTATIVE MAP FILING SITE SIGN

The Notice of Map Filing sign is a sign posted on the street frontage(s) of the subject parcel(s) at the time that a Tentative Parcel Map or Tentative Tract Map application is filed with the Community Development Department. If there is more than one street frontage, then signs shall be posted along each three hundred feet or fraction thereof of street frontage of the site (all sites shall have a minimum of one sign posting). The sign provides information to the general public regarding the pending proposal to subdivide the posted property.

Materials: The sign board shall be made of at least $\frac{3}{8}$ inch thick wood having at least the following dimensions: two feet (2') tall by three feet (3') wide. The sign shall be mounted between a pair of two inch by two inch (2" x 2") wood posts (or appropriately sized metal posts) adequately fastened to each side of the sign.

Placement: The assembly shall be mounted into the ground in a manner that will withstand local wind and weather conditions. The bottom of the sign shall be at least three feet above grade. The sign shall be placed along the middle of the street frontage of the subject property outside the public right-of-way (on the site) and not farther than ten feet from the front property line. View of the sign shall be unobstructed from the entire street frontage.

Content: On the face of the sign, across the top, in legible letters printed/painted one and a half inches (1½") high, shall be placed the words:

"Tentative Parcel Map #####" (or **"Tentative Tract Map #####"** as the case may be) where ##### is the Los Angeles County assigned map number.

Underneath this shall be legibly printed/painted the following words in one inch (1") high letters:

"Notice is hereby given that an application for a Tentative Map has been filed with the City of La Cañada Flintridge Community Development Department at City Hall in order to create XX parcels on XX.X acres of land at this site. Any interested person may review the application for this Tentative Map at City Hall. City Hall is located at 1327 Foothill Boulevard – telephone 818-790-8881.

A public hearing on this matter will be held before the Planning Commission on _____ . All interested citizens are invited to attend and be heard."

The applicant shall fill in the "X"s with the appropriate numbers. As soon as the Planning Commission hearing date is known, the applicant shall fill in that blank. The bottom one foot of the sign shall be imprinted with a legible project site plan.

The applicant shall provide the city with a photo of each site sign after it is posted in place, and at least ten days prior to the public hearing.