Use the following names for submitted files:

**BUILDING**
BLD_ProjectAddress_Arch (for Architectural Plan)
BLD_ProjectAddress_Struct (for Structural Plan)
BLD_ProjectAddress_Site (for Site Plan)
BLD_ProjectAddress_SoilsReport (for Soils Report)
BLD_ProjectAddress_Struct-Calc (for Structural Calculations)
BLD_ProjectAddress_Title24
BLD_ProjectAddress_Owner_Permission
BLD_ProjectAddress_Grad-Drain (for Grading and Drainage Plans)
BLD_ProjectAddress_Mech
BLD_ProjectAddress_Elec
BLD_ProjectAddress_Plum
BLD_ProjectAddress_Hydrology

For other files not listed above use the following format
BLD_ProjectAddress_(insert the type of document)

**PLANNING**
PLN_ProjectAddress_Arch
PLN_ProjectAddress_Owner_Affidavit
PLN_ProjectAddress_Survey

For other files not listed above use the following format
PLN_ProjectAddress_(insert the type of document)

**PUBLIC WORKS**
PWD_ProjectAddress_Owner_Permission
PWD_ProjectAddress_Site (for Site Plan)
PWD_ProjectAddress_CrtLib (for Certificate of Liability)