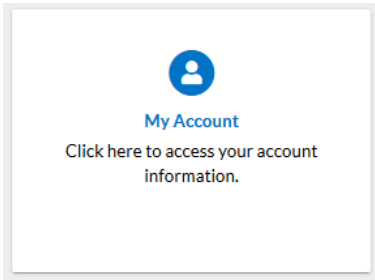


HOW TO UPDATE ACCOUNT INFORMATION

1. Login to ConnectLCF from City's homepage www.cityoflcf.org
2. Click on My Account tile:



3. You may update any information box not grayed out:

My Account

[Personal Info](#) [My Favorites](#) [My Businesses](#)

Personal Info *REQUIRED

* Username	<input type="text" value="connectlcfestuser@gmail.com"/>
* First Name	<input type="text" value="Test"/>
Middle Name	<input type="text"/>
* Last Name	<input type="text" value="User"/>
Company	<input type="text" value="Test Company"/>
Business Phone	<input type="text"/>
Home Phone	<input type="text"/>
Mobile Phone	<input type="text"/>
Fax	<input type="text"/>
Other Phone	<input type="text" value="1231231231215646"/>
* Email Address	<input type="text" value="connectlcfestuser@gmail.com"/>
* Contact Preference	<input type="text" value="Email"/>

4. Click **SAVE** at the bottom of the page when ready to save.

